

BOARD MEETING

ALPINE COUNTY UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES

4:30 PM, November 12, 2019
Administrative Services Annex, 43 Hawkside Drive, Markleeville, CA 96120

1. CALL TO ORDER

Quick Summary:
Board attendance will be recorded.

Minutes:
President Mecak called the Alpine County Unified School District Regular School Board meeting to order at 4:30 pm.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL / CHANGE TO AGENDA

Motion Passed: Motion to approve the agenda Passed with a motion by Ms. Nani Ellis and a second by Mr. John Baker.

Yes Mr. John Baker
Yes Ms. Amber Bill
Yes Ms. Andria Cawelti
Yes Ms. Nani Ellis
Yes Ms. Amy Mecak

Minutes:
President Mecak asked for any changes to the agenda. There were no requested changes.

4. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Minutes:
President Mecak announced the item to be discussed in Closed Session.

A. Public Employee Performance per Government Code 54957

1. Title: Superintendent

5. PUBLIC COMMENT ON ITEMS TO BE DISCUSSED IN CLOSED SESSION

Quick Summary:
At this time the Board of Trustees will listen to communication from public on closed session items. Please limit comments to three minutes.

Minutes:
There was no public comment.

6. ADJOURN TO CLOSED SESSSION

Minutes:
President Mecak adjourned to Closed Session at 4:32 pm.

7. RECONVENE INTO REGULAR OPEN SESSION

Minutes:

President Mecak reconvened into regular open session at 4:48 pm.

8. ACTION ON ITEMS FROM CLOSED SESSION

Minutes:

President Mecak informed the public that no action was taken in closed session.

9. PUBLIC COMMENT ON ACTION TAKEN IN CLOSED SESSION

Quick Summary:

At this time the Board of Trustees will listen to communication on the action taken during closed session. Please limit comments to three minutes.

Minutes:

There was no public comment.

10. HEARING OF THE PUBLIC

Quick Summary:

The law allows the public to address the Governing Board on any matter, whether or not it is on the agenda, but the law prohibits action by the Governing Board items not on the agenda. Refer to Board Bylaw 9323.

Minutes:

No public comment.

11. PRESENTATIONS

Minutes:

There were no presentations.

12. BOARD ACTION

A. Appoint Clerk to the Board position vacated by former Trustee Brothers.

Motion Passed: Motion to appoint Nani Ellis to position of Clerk to the Board Passed with a motion by Mr. John Baker and a second by Ms. Andria Cawelti.

Yes Mr. John Baker

Yes Ms. Amber Bill

Yes Ms. Andria Cawelti

Yes Ms. Nani Ellis

Yes Ms. Amy Mecak

13. BOARD REPORTS

Minutes:

Amber Bill, reported that she will not be in attendance at the December Board meeting.

14. STAFF/DEPARTMENT REPORTS

Minutes:

Lia Story, Human Resources and Administrative Services Coordinator, shared a summary of her experience at the Small School District's Executive Assistant Academy.

A. Lia Story will report on summary of SSDA Executive Assistant Academy

Minutes:

Lia Story presented on her attendance at the SSDA Executive Assistance Academy.

B. Klaus Leitenbauer will present an update on the Facilities Advisory Committee progress on Bond project timeline and budget.

Minutes:

Klaus Leitenbauer presented on the updated project listing, and the rationale behind the changing focus of bond projects. Mr Leitenbauer indicated that the final list will be brought back for approval during December's board meeting.

15. CONSENT AGENDA ITEMS

Motion Passed: Motion to approve the consent agenda items, Passed with a motion by Ms. Nani Ellis and a second by Mr. John Baker.

Yes Mr. John Baker
Yes Ms. Amber Bill
Yes Ms. Andria Cawelti
Yes Ms. Nani Ellis
Yes Ms. Amy Mecak

Quick Summary:

Information concerning the following consent items has been forwarded to each board member for study prior to this meeting. Unless a board member has a question concerning a particular item and asks that it be withdrawn from the consent list, the items are approved at one time by the Governing Board

A. Special Meeting Minutes of October 7, 2019

B. Regular Meeting Minutes of October 8, 2019

C. Board Payment Reports

D. Approve Travel and Registration costs for Nicole Fruitman, Instructional Assistant - Technology, to attend STEAM conference in Anaheim, CA December 9, 2019 - December 10, 2019

16. COMMUNICATIONS

Minutes:

There were no communications.

17. ADMINISTRATIVE REPORTS

A. Principal's Report

Minutes:

Mrs Eleanor Moore presented an update on events and happenings at Diamond Valley as per the attached memo.

B. Business Manager's Report

Minutes:

Mr Klaus Leitenbauer provided updates on business, maintenance and transportation as per the attachment on this agenda item.

C. Superintendent's Report

Minutes:

Superintendent Strahl provided updates on District events and activities.

18. ACTION / DISCUSSION

A. New Business

1. Approve required change to organizational board meeting date from January to December.

Motion Passed: Motion to approve Friday, December 13th at 8:00 am for Alpine County Unified School District Annual Organization Meeting Passed with a motion by Mr. John Baker and a second by Ms. Nani Ellis.

Yes Mr. John Baker
Yes Ms. Amber Bill
Yes Ms. Andria Cawelti
Yes Ms. Nani Ellis
Yes Ms. Amy Mecak

Quick Summary:

Pursuant to AB 2449 which states that beginning in 2019 all board member terms will begin on the second Friday in December. In consideration of this new Assembly Bill and Ed Code 1009 the annual organizational meetings must be held each year and be conducted on or after the second Friday in December or the first day in July. The District recommends scheduling a day meeting during the week of December 16, 2019 independent of the December 10, 2019 board meeting.

2. Discuss and approve new date for April's Board of Education Meeting

Motion Passed: Motion to change the April meeting to April 7th at 4:30 pm Passed with a motion by Ms. Nani Ellis and a second by Ms. Andria Cawelti.

Yes Mr. John Baker
Yes Ms. Amber Bill
Yes Ms. Andria Cawelti
Yes Ms. Nani Ellis
Yes Ms. Amy Mecak

Quick Summary:

April's board meeting date is scheduled during spring break. The District's recommendation is to move the April meeting to April 7, 2019 to avoid conflicts with travel schedules.

3. Approve New Job Descriptions

Motion Passed: Motion to approve two job descriptions Passed with a motion by Ms. Nani Ellis and a second by Mr. John Baker.

Yes Mr. John Baker
Yes Ms. Amber Bill
Yes Ms. Andria Cawelti
Yes Ms. Nani Ellis
Yes Ms. Amy Mecak

Quick Summary:

Carol Lawlor, Library - Media Clerk, has informed the District that she is retiring at the end of December. The Principal and Superintendent worked with Mrs Lawlor to create a new title and job description(s) to better fit with the current needs of the school and duties of the position. Two positions were developed to open up the hiring to a wide variety of candidates.

a. Title: Instructional Aide - Library

b. Title: Instructional Assistant - Library

4. Approve ACUSD Facilities Use Fee Schedule

Motion Passed: Motion to approve the ACUSD Facilities Use Fee Schedule Passed with a motion by Mr. John Baker and a second by Ms. Amber Bill.

Yes Mr. John Baker
Yes Ms. Amber Bill
Yes Ms. Andria Cawelti
Yes Ms. Nani Ellis
Yes Ms. Amy Mecak

Quick Summary:

As we improve facilities and engage more with the community, our facilities at Diamond Valley and Bear Valley are becoming more in demand. An updated fee schedule, form, and procedures need to be established to ensure fair access to buildings.

5. Discussion and First Reading of CSBA recommended policy updates from July, 2019

Motion Passed: Motion to waive the second reading approve CSBA recommended policies not including G or L, Passed with a motion by Ms. Nani Ellis and a second by Ms. Andria Cawelti.

Yes Mr. John Baker
Yes Ms. Amber Bill
Yes Ms. Andria Cawelti
Yes Ms. Nani Ellis
Yes Ms. Amy Mecak

- a. BP 1112 - Media Relations
- b. AR 3320 - Claims and Actions Against the District
- c. BP/AR 3551 - Food Service Operations/Cafeteria Fund
- d. AR 4117.7/4317.7 - Employment Status Reports
- e. BP 4119.24/4219.24/4319.24 - Maintaining Appropriate Adult-Student Interactions
- f. BP/AR 4218 - Dismissal/Suspension/Disciplinary Action
- g. BP/AR 4218.1 - Dismissal/Suspension/Disciplinary Action (Merit System)
- h. BP 5123 - Promotion/Acceleration/Retention
- i. BP/AR 5136 - Gangs
- j. BP/AR 6142.2 - World Language Instruction
- k. AR 6145.2 - Athletic Competition
- l. BP/AR 6145.6 - International Exchange
- m. BP/AR 6174 Education for English Learners
- n. BP 6179 - Supplemental Instruction
- o. BB/E 9321 - Closed Session
- p. BB 9321.1 - Closed Session Actions and Reports

6. Approve Resolution D19-20-03 Support of Applications for eligibility determination and funding authorization to sign applications and associated documents.

Motion Passed: Motion to approve resolution D19-20-03 Passed with a motion by Ms. Nani Ellis and a second by Mr. John Baker.
Yes Mr. John Baker
Yes Ms. Amber Bill
Yes Ms. Andria Cawelti
Yes Ms. Nani Ellis
Yes Ms. Amy Mecak

7. Approve Resolution D19-20-04: Resolution to Allow Board Members to be paid for Non-Attendance per EC 35120 for the CURRENT Board Meeting

Minutes:

All board members in attendance. This resolution required no action.

19. INFORMATION/DISCUSSION ITEMS

A. Superintendent Strahl will present the CAASPP test scores from spring 2018-2019

Minutes:

Superintendent Strahl presented the results of the 18-19 CAASPP scores. Mr. Strahl indicated that the district has partnered with Multiple Measures who is assisting the district with providing a more detailed analysis of past test scores and current multiple measurements to identify specific areas of focus to increase student achievement. Mr. Strahl will update the board at a future meeting with an academic improvement plan based on the data.

B. Discuss impact of AB 2449 on current board member terms that expire in January.

Minutes:

The District informed the Board that although Trustee Mecak, Bill, Baker and Ellis terms will now end in December instead of January of their term year, the District will continue to pay benefits through January as per the original intent and expectation of the board term.

20. HEARING OF THE PUBLIC

Quick Summary:

The law allows the public to address the Governing Board on any matter, whether or not it is on the agenda, but the law prohibits action by the Governing Board items not on the agenda. Refer to Board Bylaw 9323.

Minutes:

No public comment.

21. SUGGESTED ITEMS FOR FUTURE AGENDA

22. ADJOURNMENT

Motion Passed: Motion to adjourn at 6:32 pm Passed with a motion by Ms. Nani Ellis and a second by Mr. John Baker.

Yes Mr. John Baker
Yes Ms. Amber Bill
Yes Ms. Andria Cawelti
Yes Ms. Nani Ellis
Yes Ms. Amy Mecak

Respectfully submitted:

Approved by:

Matthew Strahl
District Superintendent

Nani Ellis
Clerk of the Board