

**SYLVAN UNION SCHOOL DISTRICT
SPECIAL MEETING OF
THE BOARD OF TRUSTEES
November 19, 2019**

MINUTES

Members Present: Mmes. Cynthia Lindsey, Christine Harvey and Jennifer Miyakawa.
Messrs. David Collins and George Rawe.

Members Absent: None.

District Administration Present: Velma Beck.

Audience Present: None.

Call to Order: The meeting was called to order at 5:00 p.m.

Pledge of Allegiance: Mr. Collins led the Board in the Pledge of Allegiance.

Board President Announcement: Mr. Collins advised all attendees that in accordance with Board Policy, this tonight's Board Meeting was being recorded.

Adoption of Agenda: The motion was made by Mrs. Miyakawa, seconded by Mr. Rawe, adopting the Agenda.

AYES: Collins, Miyakawa, Lindsey, Rawe
NOES: None
ABSENT: Harvey
ABSTENTIONS: None

Information and Discussion: **INFORMATION AND DISCUSSION**

****Ms. Christine Harvey joined the meeting at 5:04 p.m.****

Superintendent Search: **a. Superintendent Search:**

Dr. Sally Frazier with Leadership Associates led the discussion of the Superintendent Search for 2020-21. She shared the consultant Juan Garza will be assisting her and the district. They reviewed the timeline and deadlines for the superintendent search. Dr. Sally Frazier and Juan Garza will conduct the stakeholder input sessions on Thursday, December 5, 2019 at the district office. A survey will also

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be offered to the community for those that are unable to attend. The survey will be open until December 11, 2019. The board shared their interest to include the business community as well. Executive Assistant Velma Silva Beck will be assisting Leadership Associates with the posting of the process for hiring of the superintendent on the district website. Information will also be available on the Leadership Associates website.

A draft job description will be shared with the board before posting the position online for applicants to apply. Leadership Associates will be present at the Superintendents' Symposium to recruit individuals to apply. They will also be offering a workshop for Superintendents.

Adjourn To Closed Session: The meeting was adjourned to Closed Session for the following:

a. SUPERINTENDENT SEARCH

Report out of Closed Session: Mr. Collins reported that direction was given to staff regarding all matters.

Final Adjournment: The meeting was adjourned by Board President Mr. Collins at 6:00 p.m.

WITNESS:

Mr. Rawe, Vice President of the Board

Date