



## RFP of WIDE AREA NETWORK CONNECTIONS

For  
San Mateo Foster City School District

RFP NO.: 390-20A.11  
DUE DATE: January 17, 2020  
BY TIME: 01:00 pm PST

In conformity with the FCC Schools and Library Division (SLD), "Universal Service Fund" (a.k.a. "E-Rate funding") application process, San Mateo Foster City School District, here after referred to as "Owner", is seeking responses from qualified providers of **Wide Area Network (WAN) Connections**.

**Any and all updated project information, forms, including addenda, will be distributed through the project website, located at [www.infinitycomm.com/projects](http://www.infinitycomm.com/projects) & <https://portal.usac.org/suite/>.** All of these documents shall be made part of and material to the contract for services.

### **Scope of Work**

The Owner is seeking proposals for Wide Area Network Connections and will accept responses from Service Providers for Lit Fiber solutions. The Bidder will include in their proposal, all costs necessary to provide, construct, install, program, maintain, and monitor the services requested below. All maintenance cost associated with any on-site premise equipment, provided as an integral part of the Bidder's proposed service, shall be their sole responsibility. Per the requirement of the E-Rate program the services requested below shall at no point, now or in the future, become the property of the Owner. The successful bidder will include in their bid price, at a minimum, the following:

1. The requested service is a Point-to-MultiPoint Ethernet service between the User Network Interface (UNI) at the Owner's "Collector Site" to the UNI(s) located at each of the sites as listed on Attachment "A" Site Schedule.
2. The connections shall be a minimum of **2000Mbps** of bandwidth (or higher), unless otherwise noted on the Attachment "A" Schedule. Please provide a separate price for all **"One-Time" special construction** and/or build-out costs, including but not limited to; conduit/trenching, interior pathways, cabling, terminations, construction of network facilities, route assessments, ROW access and/or easement assessments, traffic control and permits, surveys, testing, design and engineering and project management to provide the requested service connection the Owner's designated demarcation point and also a separate proposal to amortize the cost of construction into the monthly contract cost.
  - a. If the Service Provider has the ability to offer financing up to three (3) years the Applicants non-discounted share of the special construction charges, please list this in your bid response. Include (a) the total amount financed, (b) the term of the agreement and (c) the annual interest rate. The installment payment option is available for the applicant's non-discount share of special construction charges only, not the total cost of a special construction project.

The cost of all one-time connection and/or installation fees as necessary by the bidder to provide their proposed service. In E-Rate terminology, special construction refers to the upfront, non-recurring costs associated with the installation of new fiber to or between eligible entities. If no new fiber is being installed, then any installation costs are considered standard non-recurring costs (NRC). Applicants may seek funding for special construction charges relating to leased lit fiber, leased dark fiber, and self-provisioning. Special construction charges eligible for Category One support consist of three components:

- a. Construction of network facilities
- b. Design and engineering
- c. Project management

*Note:* The term "special construction" does not include network equipment necessary to light fiber, nor the services necessary to maintain the fiber. Charges for network equipment and fiber maintenance are eligible for Category One support as separate services, but not as special construction.

All options can include special construction or one-time E-Rate eligible non-recurring costs as well as E-Rate eligible recurring circuit costs. All bid responses for solutions requiring special construction must only include capacity and special construction necessary to deliver service to Owner. To the extent that the winning bidder installs additional strands of fiber for future business ventures, the winning bidder assumes full responsibility to ensure those costs are allocated out of the special construction charges to the Owner in accordance with FCC rules and orders. If, after the issuance of the FCDL, USAC or the FCC determines that the winning bidder did not cost allocate those charges associated with the additional strands, the Owner will not be responsible for reimbursing the winning bidder and the winning bidder will assume all responsibilities deemed ineligible by USAC.

Based on the bids and both a short term and long-term cost effectiveness analysis, the Owner will determine which of the solutions is acceptable.

3. RFP response **will** include any/all costs associated with switching services from our present supplier. Bidder's presentation of a bid response is an acknowledgment of this requirement.
4. Customer Premise Equipment (CPE), to provide the requested service.
  - a. Demarcation hand-off will be a Single-Mode Fiber Optic connection. Bidder will provide and maintain all premise equipment necessary to provide the Owner with the specified handoff and type of service requested.
  - b. All solutions must terminate service or infrastructure in the demarcation point at the site addresses and MDF location specified in this RFP. Solutions bringing service to the property line but not to the demarcation point are not acceptable. Respondent must specify specific demarcation setup included in base fees, e.g. wall mounted CPE and CAT6a handoff.
5. The requested service shall provide for both physical and logical separation of Owner's traffic through the public switched network. The bidder shall, as determined by the scope of their proposed service, provide all necessary equipment, software, and/or professional services, including but not limited to Ethernet Virtual Connections (EVC), to accomplish this requirement.
6. Full Duplex operation (connection shall be bi-directional).
7. The requested service shall allow the following Network Protocols:
  - a. TCP/IP protocols
  - b. 802.1d and 802.1q QoS service on the entire circuit.
  - c. All Layer 1 and Layer 2 protocols, minimum Layer 3 protocols (EIGRP, IGMP, IPSec, OSPF, & RIP).
  - d. Multicasting (IGMP with PIM, SM or DM).
8. The Service provider shall supply an industry standard Service Level Agreement (SLA), to ensure the following Objectives are maintained:
  - a. No other bidder's customers will have any physical or logical access to the Owner's traffic/VLAN.
  - b. Network Availability – 99.99%
  - c. Packet Delivery Rate – 99.99%
  - d. Network Latency: 30ms, one way.
  - e. Mean Time to Repair 4 Hours, end-to-end, including local loop.
  - f. The service provider shall provide 24/7 monitoring of the circuits
  - g. There is no right of provider to limit or throttle the capacity of the circuit at any time for any reason

No bid will be accepted from or a contract awarded to a bidder:

- 1) Who is not licensed in accordance with the law
- 2) Who does not hold a license qualifying them to perform work under this contract in the state of California
- 3) Who does not hold a valid Service Provider Identification Number (SPIN) and is in good standing with the FCC/USAC
- 4) Who has not successfully performed on projects of similar character and scope to the proposed work

### **Site Conditions**

It will be the responsibility of the bidder to become informed of all conditions under which work is to be done before submitting proposals. No additional costs will be incurred by the Owner or considerations given to any claims by the bidder based on a lack of knowledge of existing conditions. The submission of a bid from the bidder is an acknowledgement and agreement to this stipulation.

### **E-Rate Requirements**

The services requested in this RFP are dependent on funding from the E-Rate program. The Owner expects that each prospective bidder will make themselves thoroughly familiar with all applicable rules and regulations regarding the E-Rate program. For further information regarding the E-Rate Program please reference the Universal Service Administrative Company's (USAC) Schools and Library Division (SLD) website:

<http://www.universalservice.org/sld/>

All contracts entered into as a result of this Request for Proposal and the associated Form 470 will be contingent upon:

1. Funding approval by the SLD.
2. Approved funded amount equal to the funding amount as requested on the Form 471.
3. A valid Service Provider Identification Number (SPIN) consistent with the type of service requested in this RFP.
4. A certified Form 486 and/or a written "Notice to Proceed" from the Owner to initiate service. \*Service Provider must contact Owner prior to any work proceeding.

Per the requirement of the E-Rate Program no billing and/or service may begin for this contract until July 1, 2020 and may not extend past June 30, 2021. Per E-Rate rules multi-year contracts will be filed each year for funding renewal.

The Owner's percentage rate, as determined on the Form 471, will be the maximum that the Owner is liable for. The bidder will be responsible to invoice USAC for the balance, using the Service Provider Invoicing method (SPI Form 474). Prior to invoicing USAC for services rendered on this project, bidder agrees to provide the Owner a copy of their USAC invoice to verify that the material has been delivered and accepted by the Owner before bidder bills USAC.

The Owner reserves the right to terminate any contract and/or agreement with the successful bidder, regardless of USAC's approval or denial of any funding that is requested as a result of this RFP, prior to any work starting.

All E-rate applications including special construction are subject to detailed questioning during PIA review where the cost of proposed special construction will be reviewed based on the cost of historical fiber builds in the region. Additionally, certain information on necessary special construction is needed to accurately fill out the Form 471. Respondents are required to fill out the table in Appendix A. Additionally, respondents are encouraged (but not required) to submit the additional information described in Appendix A that will likely be requested during PIA review. If respondents do not submit this additional information with their bid, and their solution is chosen, they must be prepared to promptly provide that information and any additional information not described in this RFP when requested. Please note that vendors may assist applicants with preparing funding requests or responding to PIA questions and may speak directly with PIA reviewers.

#### Appendix A: Special Construction Pricing

##### Required with all bid submissions that include special construction

Location	Strand Count	Segment Mileage	Total Segment Cost	Eligible Cost	Ineligible Cost
Total project mileage and costs					

Information that can be included now, but will be requested at a later date for chosen solution:

- Special construction cost breakout worksheet
- Route map of all build segments in kmz format
- Explanation of alternative routes that were explored and why the chosen route is the most cost-effective
- Explanation of special materials and procedures required that may have increased construction costs, such as:
  - Historical preservation or environmental issues
  - Bridge, waterway, railway, or highway crossings
  - Galvanized conduit
  - Directional boring through hard rock or under a paved surface
  - An excessive number of handholes, marker posts, or other OSP materials
  - Expensive pole attachment fees or make ready costs

#### Bid Package Requirements

It is mandatory that all prospective bidders wishing to provide a proposal for this project must submit **a copy** of their bid to: **Location:** Infinity Communications, **Address:** 4909 Calloway Drive, Suite 102, Bakersfield, CA 93312, **Attention:** Corinna Herring, to be received no later than **January 17, 2020 at 01:00 pm PST**. The Owner shall also accept an electronic copy of the bidder's proposal via **Fax:** 661-716-1841 or **Email:** [p1bids@infinitycomm.com](mailto:p1bids@infinitycomm.com). It shall be the prospective bidder's sole responsibility to ensure the delivery and acceptance of any bid submission arising from this RFP.

All bid packages, hard or electronic copy, will bear the name of the bidder, the Owner name and RFP number on the cover or "subject" line.

All inquiries regarding this RFP will be directed to Corinna Herring at p1bids@infinitycomm.com. The deadline for all questions regarding this RFP will be on **January 3, 2020 at 3:00 p.m PST**.

To receive consideration by the Owner, each bidder will provide, at a minimum, the following in their RFP response:

- 1) **Proposal Narrative** - The bidder will include with their proposal a written narrative, detailing the means, methods, and transport mediums, of the proposed service offering. The Proposal Narrative shall **not** exceed **10** pages (page limit excludes RFP Forms and/or copies of the bidder's contracts and service level agreements). The proposal narrative shall include at a minimum:
  - a. A brief description of the bidder, their history in the market place and with the E-Rate Program.
  - b. A single line drawing depicting the proposed service.
  - c. An implementation plan, including a project schedule, for the successful delivery to the proposed service offering to the Owner include installation dates for each circuit and the date each circuit will be turned over to the Applicant. For the purposes of this RFP, a contract will be signed prior to filing the Form 471 and construction will begin immediately after the Form 471 is filed the first circuits will be turned over to the Applicant on December 1, 2020.  
\*Please be advised that some of the sites listed in the Attachment "A" Schedule will not be moved over from the current provider until April 1, 2020, due to current contract terms. \*
  - d. A description of the bidder's billing process, including those related to the E-Rate program.
  - e. A description, if applicable, of the "Owner Supplied" equipment and/or facilities, required by the bidder for the successful implementation of their proposed service offering, i.e. Power, Environmental Control, Facilities upgrades, and/or Equipment Mounting Space requirements.
  - f. A statement, if applicable, that clearly address any conflict or inability on the part of the bidder to meet the specified service and/or terms and conditions specified in this document.
- 2) **Price Evaluation Form** - The bidder shall provide their price on the provided "Price Evaluation Form". If the bidder wishes to propose "Alternate" pricing and/or product options, they may do so only in addition to supplying a "Price Evaluation Form" for the requested service. Any/all "alternate" pricing and/or product options will be provided on the "Alternate Price Evaluation Form" provided. \* Each additional service offering in which you provide MUST be placed on a separate Price Evaluation Form\*
- 3) **Detailed Cost Breakout** – Bidder will itemize their bid price as shown on the on the provided "Detailed Cost Breakout" sheet. Pricing shown on the "Detailed Cost Breakout" sheet will conform to the pricing shown on the "Price Evaluation Form". Per the RFP, the cost of Special Construction, Network Electronics shall be broken out separately in the Service Provider's proposal response. \* Each additional service offering in which you provide MUST be placed on a separate Detailed Breakout sheet form\*
- 4) **Qualifications Form** – The bidder shall complete and submit the attached "Qualifications Form" as a part of their proposal. Bidder shall also include a minimum of three (3) references that demonstrate their ability to provide the services requested in this RFP. References will include Contact Name, Organization Name, Telephone and email information for Contact. References must be from projects within the last three calendar years.
- 5) **Service Agreement** – The bidder will include a signed and dated copy of their multi-year Service Agreement (contract and service level agreement) with their bid proposal. Once all proposals have been received, and evaluated, the Owner will sign, date, and return the successful bidder's agreement(s). See "Contract Requirements" section below for a detailed description of the requested Service Agreement.
- 6) **General Acknowledgement** – Bidders will provide an executed copy of the provided form acknowledging the RFP requirements.

\*If the incumbent vendor does not respond with a quote, we will use the incumbent vendors current pricing.

\*The Owner will accept a Calnet contract and Calnet terms and conditions if offered.

### **Contract Requirements**

The Owner intends to use the bidder's supplied Service Agreement to formalize any contractual relationship that results from this Request for Proposal. However, the following provisions **must** be specifically included in the bidder supplied agreement in order for the bidder's proposal to be considered responsive. Failure to include any one or all of these provisions shall result in a Non-Responsive determination and no further evaluation of the bidder's proposal will be considered.

- 1) **Terms and Conditions** – The Owner requests proposals that are based upon a Three (3) year contract term with Two (2) optional one-year extensions. The initial Three (3) year contract term shall start: December 1, 2020, and end: June 30, 2023. The Owner reserves the option to extend this contract until June 30, 2025, not to exceed a total of Five (5) contract years. An extension option must be mutually acceptable to both parties. Any request for and acceptance of an extension shall be in written form and shall include any requests and justifications for adjustment in compensation. If bidders can provide "better" rates by extending the length of contract, please provide this option as part of your RFP.
- 2) **Service "Growth Clause"** – Growth Services may or may not be requested by the Owner during the contract term. The bidder shall include a "growth clause" with maximum charges per month. The "growth clause" shall not require a change in contract

terms. The "growth clause" shall include a price for all existing service types plus any additional services of the same type /speed and bandwidths of 5GB, 10GB and 20GB.

### **Bid Evaluation Criteria**

The Owner will evaluate and select the winning bid based on the following criteria and weighted in the order listed in its relative importance:

- 1) **Price** – The price of eligible goods and services will be the highest weighted factor. The Owner will be evaluating price based ONLY on the eligible monthly and eligible "one-time" costs. E-Rate ineligible items must be provided on a separate rate sheet that will not be a part of the evaluation. The responding service provider is required to provide the lowest corresponding price for equipment and/or services as has been provided to other customers in the area. In the event of an audit and a rule violation pertaining to Lowest Corresponding Price in regard to a service provider not providing the lowest corresponding price, any funds that are requested to be returned to compensate the difference or any rule violation will be the responsibility of the service provider that has failed to provide LCP.
- 2) **Experience** – The Owner will evaluate prospective bidder's experience based on, but not limited to, the bidder's ability to successfully provide the requested service, prior history with the Owner. This may generate a positive or negative result. A neutral finding will provide all bidders the same score.
- 3) **Accuracy of Bid Response** – The Owner will evaluate the prospective bidder's bid response for, but not limited to, completeness of bid package, Service Agreement, amendments and/or exceptions to the requested Service.
- 4) **Qualifications** – The Owner will evaluate the prospective bidder's qualifications based on, but not limited to, technical expertise and service coverage and the number of projects successfully completed by the bidder providing the same type and scope of the requested services. This will be also based on whether or not the Bidder provides CTF.
- 5) **Service Level Agreement**- The bidder will include a signed and dated copy of their multi-year Service Agreement (contract and service level agreement) with their bid proposal. Once all proposals have been received, and evaluated, the Owner will sign, date, and return the successful bidder's agreement(s).

### **Protests**

In order to be considered, written protests containing the proposal number must be submitted within five (5) days of either the board approval or the filing of the Form 471, whichever is sooner. Protests must be on the following grounds to be considered:

- Owner failed to follow the selection procedures and adhere to the requirements specified in this RFP or any amendments hereto; or
- A conflict of interest as provided in Cal. Government Code section 87100, et seq. exists; or
- State or federal law has been violated.

Owner will provide a written response to the protesting bidder within six (6) calendar days.

### **Bidder Selection/Contract Award**

The Owner reserves the right to make the award to the bidder who submits the proposal, which meets the requirements, set forth herein and best meets the needs of the Owner after taking into consideration all of the aforementioned factors. The Owner also reserves the right to select portions of a proposal, or to reject any and all proposals. Failure to provide service, the selected vendor will agree to financial compensation to the Owner to move to the next qualified bidder.

### **Right to Reject Any and All Quotes**

The governing board of the Owner reserves the right to accept or reject any or all RFP's in whole or in part/or waive any irregularity in any proposal received. The Owner shall be the sole judge of the competency and responsibility of the bidder. The submission of a bid by the bidder is an acknowledgement of this right.

**END OF RFP**

## PRICE EVALUATION FORM

\* Each additional service offering in which you provide **MUST** be placed on a separate Price Evaluation Form\*

**OWNER NAME:** San Mateo Foster City School District

**PROJECT NAME:** WAN Connections

**BID PACKAGE NO.:** 390-20A.11

The Owner shall use the price(s) shown below to determine the bidder's evaluation score for all "Cost" related evaluation criteria.

### INSTRUCTIONS

1. Bidders shall provide a line item price for the "Recurring Price", and if applicable the "One-Time Price" for each of the site(s) listed on Attachment "A".
2. Bidder shall provide a description and line item price for any "Additional" price elements that are not included in the "Recurring Price" and "One-Time Price" totals that are included in the bidder's bid.

### **Recurring Price**

Service	Speed	Monthly Recurring Price	Contract Term (Months)			"Recurring Price" Total
		\$	X		=	\$
		\$	X		=	\$
		\$	X		=	\$
		\$	X		=	\$
		\$	X		=	\$
		\$	X		=	\$
		\$	X		=	\$
		\$	X		=	\$
		\$	X		=	\$
		\$	X		=	\$
<b>"Recurring Price" Sub-Total</b>						<b>\$</b>

### **One-Time Price**

Service	Description	"One-Time Price" Total
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
<b>"One-Time Price" Sub-Total</b>		<b>\$</b>

### **Additional**

Service	Description	Total
		\$
		\$
		\$
<b>"Additional" Price Sub-Total</b>		<b>\$</b>

**BIDDER'S NAME** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**Date** \_\_\_\_\_

**PRINT NAME** \_\_\_\_\_

**TITLE** \_\_\_\_\_

## ALTERNATE PRICE EVALUATION FORM

\* Each additional service offering in which you provide MUST be placed on a separate Price Evaluation Form\*

OWNER NAME: San Mateo Foster City School District

PROJECT NAME: WAN Connections

BID PACKAGE NO.: 390-20A.11

ALTERNATE PRICE DESCRIPTION: \_\_\_\_\_

### Recurring Price

Service	Speed	Monthly Recurring Price	Contract Term (Months)	"Recurring Price" Total	
		\$	X	=	\$
		\$	X	=	\$
		\$	X	=	\$
		\$	X	=	\$
		\$	X	=	\$
		\$	X	=	\$
		\$	X	=	\$
		\$	X	=	\$
		\$	X	=	\$
		\$	X	=	\$
		\$	X	=	\$
		\$	X	=	\$
"Recurring Price" Sub-Total					\$

### One-Time Price

Service	Description	"One-Time Price" Total
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
"One-Time Price" Sub-Total		\$

### Additional

Service	Description	Total
		\$
		\$
		\$
"Additional" Price Sub-Total		\$

BIDDER'S NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

PRINT NAME \_\_\_\_\_

TITLE \_\_\_\_\_

## DETAILED COST BREAKOUT

\* Each additional service offering in which you provide MUST be placed on a separate Detailed Breakout sheet form\*

### Form 471 - Detailed Cost Breakout

Customer Name: \_\_\_\_\_

Service Provider Name: \_\_\_\_\_

Term of Service: \_\_\_\_\_

Proposal Date: \_\_\_\_\_

FRN Number: \_\_\_\_\_

Billed Entity Number: \_\_\_\_\_

For use the District's use ONLY. Service Provider will leave BLANK.

(Estimated) E-Rate Funding Level: 0%

Initial Term of Service			One-Time Cost		Annual Recurring Cost		E-Rate Reimbursement	Net Annual Cost after E-Rate, before CTF	Net Annual Cost after E-Rate & CTF Discount
			Eligible One-Time Cost	Ineligible One-Time Cost	Eligible Annual Cost	Ineligible Annual Cost			
Service	Speed	Qty	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-Total			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(Estimated) Taxes/Surcharges					\$ -	\$ -	\$ -	\$ -	\$ -
Annual Recurring Total					\$ -	\$ -	\$ -	\$ -	\$ -
One-Time Cost Total <b>AFTER</b> Erate Discount									\$ -

Optional One (1) Year Extension			One-Time Cost		Annual Recurring Cost		E-Rate Reimbursement	Net Annual Cost after E-Rate, before CTF	Net Annual Cost after E-Rate & CTF Discount
			Eligible One-Time Cost	Ineligible One-Time Cost	Eligible Annual Cost	Ineligible Annual Cost			
Service	Speed	Qty	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-Total			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(Estimated) Taxes/Surcharges					\$ -	\$ -	\$ -	\$ -	\$ -
Annual Recurring Total					\$ -	\$ -	\$ -	\$ -	\$ -
One-Time Cost Total <b>AFTER</b> Erate Discount									\$ -



## QUALIFICATION FORM

**Project Name:** WAN Connections  
**Project Number:** 390-20A.11  
**Owner:** San Mateo Foster City School District

The prospective bidder shall furnish all the following information accurately and completely. Failure to fully and completely comply with this requirement may result in rejection of any bid submitted. Additional sheets may be attached if necessary. "You" or "your" as used in this questionnaire refers to the bidder's firm and any of its owners, officers, directors, shareholders, parties, or principals. Owner has discretion to request additional information depending on the project.

### —WARNING—

Certain information may lead to a determination of non-responsibility and rejection of the bid.

1. **Firm name and address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
( ) - Telephone  
( ) - Fax
2. **Type of firm:** (check one) Individual \_\_\_\_ Partnership \_\_\_\_ Corp. \_\_\_\_
3. **Names and titles of all principals of the firm:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. **How many years has your firm been providing the services you are proposing?** Include only years as this type of bidder and only the years with the current entity in its current form:  
\_\_\_\_\_
  - A. Provide the total number of customers that you have provided the same type of proposed services (not using subcontractors) in the last 3 years. (Bidders will be responsible to provide a complete list of reference to confirm this number if asked)  
\_\_\_\_\_
  - B. Provide the number of customers that you have provided the same type of proposed services (not using subcontractors) in the Education Market in the last 3 years. (Bidders will be responsible to provide a complete list of reference to confirm this number if asked)  
\_\_\_\_\_
5. **Is your firm licensed in the State of California to provide the service you are proposing?** If this question is not applicable to the scope of the services proposed, please answer "NA" below.  
\_\_\_\_\_

If yes, Please provide the following additional information:

  - A. Provide the License Name Holder, Number and Expiration Date of the license associated to the service you are proposing.  
Name Holder: \_\_\_\_\_  
License No.: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_

If no, Please provide the following additional information:

- A. Provide the License Name Holder, Number and Expiration Date of the Sub-Contractor(s) who is licensed to perform the service you are proposing. Attach additional pages as necessary.

Name Holder: \_\_\_\_\_

License No.: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

6. **In the last five years have you or any of your principals been in litigation or arbitration or a dispute of any kind on a question or questions relating to a public funded project?** Response must include information pertaining to principals' association outside of the firm bidding this Project. If yes, provide name of public agency and details of the dispute. Attach additional pages as necessary.

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7. **In the last five years have you or any of your principals ever failed to complete a project?** Response must include information pertaining to principals' association outside of the firm bidding this Project. If yes, provide owner's name and details. Attach additional pages as necessary.

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8. **Does your firm currently have a Service Provider Identification Number (SPIN)?**

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If yes, Please provide the following additional information:

- A. Provide the SPIN associated to the service you are proposing.

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- B. Provide the Date that your last Form 473 Service Provider Annual Certification (SPAC) was approved.

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9. **In the last five years have you or any of your principals ever been placed under a "Red Light" restriction by the Federal Communications Commission (FCC) and/or the Universal Services Administrative Company (USAC)?** Response must include information pertaining to principals' association outside of the firm bidding this Project. If yes, provide owner's name and details. Attach additional pages as necessary.

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10. **Is your firm approved by the CPUC to participate in the California Teleconnect Fund (CTF) Program?**

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If yes, please provide the following additional information:

- A. Provide your CPUC registration number.

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- B. Will you be seeking reimbursement from the CPUC for the eligible CTF portion(s) of the service you are proposing?

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11. **List of References:** Provide information on the three (3) E-rate projects your company has completed in the last three years that comes closest to matching the scope of this RFP. If the bidder has not completed an E-rate project provide three (3) "Educational Market" projects your company has completed in the last three years. Bidder may include additional documentation.

## **Project #1**

Project Name: \_\_\_\_\_

### **Contact Information:**

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone #: \_\_\_\_\_

Description of Project: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Project Start Date: \_\_\_\_\_

Project Completion Date: \_\_\_\_\_

## **Project #2**

Project Name: \_\_\_\_\_

### Contact Information:

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone #: \_\_\_\_\_

Description of Project: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Project Start Date: \_\_\_\_\_

Project Completion Date \_\_\_\_\_

### **Project #3**

Project Name: \_\_\_\_\_

Contact Information:

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone #: \_\_\_\_\_

Description of Project: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Project Start Date: \_\_\_\_\_

Project Completion Date: \_\_\_\_\_

## GENERAL ACKNOWLEDGEMENT FORM

**PROJECT:** 390-20A.11  
**OWNER:** SAN MATEO FOSTER CITY SCHOOL DISTRICT

**THE FOLLOWING DOCUMENTS SHALL BE SUBMITTED WITH BID:**

1. PROPOSAL NARRATIVE
2. PRICE EVALUATION FORM
3. DETAILED COST BREAKOUT
4. QUALIFICATIONS FORM
5. SERVICE AGREEMENT
6. GENERAL ACKNOWLEDGEMENT

Pursuant to and in compliance with the published RFP and related documents, the undersigned bidder, having familiarized himself/herself with the terms of the RFP, the conditions affecting the performance of the RFP, the cost of the work at the place where the work is to be done, and other Documents, proposes and agrees to perform, within the time stipulated, including all of its required services, and everything required to be performed, and to provide and furnish any and all of the professional services, applicable taxes, utility, and transportation services necessary to perform the requested contract and complete in a workmanlike manner all of the work required in connection with the RFP Documents, including Addendum No.'s \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_. Copies of Addenda are obtainable at the office of the owners' representative (Infinity Communications).

The BIDDER agrees that at the time of request, he/she will provide a signed copy of the bidder's **Service Agreement** within (48) forty-eight hours.

The BIDDER agrees that pricing provided within proposal and/or contract are true and correct. The responding service provider is required to provide the lowest corresponding price for equipment and/or services as has been provided to other customers in the area. In the event of an audit and a rule violation pertaining to Lowest Corresponding Price in regards to a service provider not providing the lowest corresponding price, any funds that are requested to be returned to compensate the difference or any rule violation will be the responsibility of the service provider that has failed to provide LCP.

The BIDDER understands that the withdrawal period for this RFP is (30) thirty days from the day of bid/proposal due date.

The BIDDER has carefully examined the RFP and related documents to the fullest that were prepared and furnished by the OWNER and acknowledges their sufficiency.

It is understood and agreed that the work under the contract shall be commenced by the bidder, if awarded the contract, on the date to be stated in the OWNER'S notification and that the scope of work for this bid as stated above shall be completed as noted in the RFP.

**NAME OF BIDDER:**  
**FULL NAME OF ALL**  
**PARTNERS OR LEGAL**  
**NAME OF CORPORATION**

\_\_\_\_\_  
(TYPE OR PRINT)

**AUTHORIZED CONTACT / BID PREPARER / SALES REPRESENTATIVE:** \_\_\_\_\_

**BUSINESS ADDRESS:**

\_\_\_\_\_  
(TYPE OR PRINT)

**TELEPHONE:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**BY:** \_\_\_\_\_

(SIGNATURE IN INK)

\_\_\_\_\_  
(TYPE OR PRINT NAME OF TITLE AND SIGNATURE)

**E-RATE SERVICE PROVIDER**  
**IDENTIFICATION NUMBER**  
**(SPIN) #** \_\_\_\_\_

**DATE** \_\_\_\_\_

## **ATTACHMENT "A" – SITE SCHEDULE**

### **Collector Site**

San Mateo Foster City School District  
1170 Chess Drive  
Foster City, CA 94404

**Demarc Location:** \*\*\*MDF\*\*\*

**Speed:** 10GB

### **Site #1- Detail**

---

**From:** Collector Site

**To:** Site #1  
Abbott Middle School  
600 36<sup>th</sup> Ave  
San Mateo, CA 94403  
**Demarc Location:** \*\*\*MDF\*\*\*  
**Speed:** 2GB

### **Site #2- Detail**

---

**From:** Collector Site

**To:** Site #2  
Audubon Elementary School  
841 Gull Ave  
Foster City, CA 94404  
**Demarc Location:** \*\*\*MDF\*\*\*  
**Speed:** 2GB

### **Site #3- Detail**

---

**From:** Collector Site

**To:** Site #3  
Baywood Elementary School  
600 Alameda de Las Pulgas  
San Mateo, CA 94402  
**Demarc Location:** \*\*\*MDF\*\*\*  
**Speed:** 2GB

### **Site #4- Detail**

---

**From:** Collector Site

**To:** Site #4  
Beresford Elementary School  
300 W. 28<sup>th</sup> Ave  
San Mateo, CA 94403  
**Demarc Location:** \*\*\*MDF\*\*\*  
**Speed:** 2GB

#### Site #5- Detail

---

**From:** Collector Site

**To:** Site #5  
Borel Middle School  
425 Barneson Ave  
San Mateo, CA 94402  
**Demarc Location:** \*\*\*MDF\*\*\*  
**Speed:** 2GB

#### Site #6- Detail

---

**From:** Collector Site

**To:** Site #6  
Bowditch Middle School  
1450 Tarpon Street  
Foster City, CA 94404  
**Demarc Location:** \*\*\*MDF\*\*\*  
**Speed:** 2GB

#### Site #7- Detail

---

**From:** Collector Site

**To:** Site #7  
Brewer Island Elementary School  
1151 Polynesia Drive  
Foster City, CA 94404  
**Demarc Location:** \*\*\*MDF\*\*\*  
**Speed:** 2GB

#### Site #8- Detail

---

**From:** Collector Site

**To:** Site #8  
College Park Elementary School  
715 Indian Ave  
San Mateo, CA 94401  
**Demarc Location:** \*\*\*MDF\*\*\*  
**Speed:** 2GB

#### Site #9- Detail

---

**From:** Collector Site

**To:** Site #9  
Fiesta Gardens Elementary School  
1001 Bermuda Drive  
San Mateo, CA 94403  
**Demarc Location:** \*\*\*MDF\*\*\*  
**Speed:** 2GB

#### Site #10- Detail

---

**From:** Collector Site

**To:** Site #10  
Foster City Elementary School  
461 Beach Park Blvd.  
Foster City, CA 94404  
**Demarc Location:** \*\*\*MDF\*\*\*  
**Speed:** 2GB



#### Site #11- Detail

---

**From:** Collector Site

**To:** Site #11  
George Hall Elementary School  
130 San Miguel Way  
San Mateo, CA 94403  
**Demarc Location:** \*\*\*MDF\*\*\*  
**Speed:** 2GB

#### Site #12- Detail

---

**From:** Collector Site

**To:** Site #12  
Highlands Elementary School  
2320 Newport Street  
San Mateo, CA 94402  
**Demarc Location:** \*\*\*MDF\*\*\*  
**Speed:** 2GB

#### Site #13- Detail

---

**From:** Collector Site

**To:** Site #13  
LEAD (Horral) Elementary School  
949 Ocean View Ave  
San Mateo, CA 94401  
**Demarc Location:** \*\*\*MDF\*\*\*  
**Speed:** 2GB

#### Site #14- Detail

---

**From:** Collector Site

**To:** Site #14  
Laurel Elementary School  
316 36<sup>th</sup> Ave  
San Mateo, CA 94403  
**Demarc Location:** \*\*\*MDF\*\*\*  
**Speed:** 2GB

#### Site #15- Detail

---

**From:** Collector Site

**To:** Site #15  
Meadow Heights Elementary School  
2619 Dolores Street  
San Mateo, CA 94403  
**Demarc Location:** \*\*\*MDF\*\*\*  
**Speed:** 2GB

#### Site #16- Detail

---

**From:** Collector Site

**To:** Site #16  
North Shoreview Montessori  
1301 Cypress Ave  
San Mateo, CA 94401  
**Demarc Location:** \*\*\*MDF\*\*\*  
**Speed:** 2GB

#### Site #17- Detail

---

**From:** Collector Site

**To:** Site #17  
Parkside Montessori  
1685 Eisenhower Street  
San Mateo, CA 94402  
**Demarc Location:** \*\*\*MDF\*\*\*  
**Speed:** 2GB

#### Site #18- Detail

---

**From:** Collector Site

**To:** Site #18  
Bayside Academy (STEM)  
2025 Kehoe Ave  
San Mateo, CA 94403  
**Demarc Location:** \*\*\*MDF\*\*\*  
**Speed:** 2GB

#### Site #19- Detail

---

**From:** Collector Site

**To:** Site #19  
Sunnybrae Elementary School  
1031 S. Delaware Ave  
San Mateo, CA 94402  
**Demarc Location:** \*\*\*MDF\*\*\*  
**Speed:** 2GB

#### Site #20- Detail

---

**From:** Collector Site

**To:** Site #20  
San Mateo Park Elementary School  
161 Clark Drive  
San Mateo, CA 94402  
**Demarc Location:** \*\*\*MDF\*\*\*  
**Speed:** 2GB

#### Site #21- Detail

---

**From:** Collector Site

**To:** Site #21  
San Mateo Foster City School District- Facilities Office  
1410 South Amphlette  
San Mateo, CA 94402  
**Demarc Location:** \*\*\*MDF\*\*\*  
**Speed:** 2GB **\*\*Service start date 2/2021\*\***

#### Site #22- Detail

---

**From:** Collector Site

**To:** Site #21  
Knolls Elementary School  
525 42<sup>nd</sup> Street  
San Mateo, CA 94403  
**Demarc Location:** \*\*\*MDF\*\*\*  
**Speed:** 2GB **\*\*Potential New site, please provide quote in Bid\*\***

## Site #23- Detail

---

**From:** Collector Site

**To:** Site #20

New School, Not Yet Named Coming Dec 2020/ Jan 2021

161 Clark Drive

San Mateo, CA 94402

**Demarc Location:** \*\*\*MDF\*\*\*

**Speed:** 2GB

**\*\*Potential Service start date 12/2020 -01/2021, please provide quote in Bid \*\***

# End of Document