

TO: Brent Stephens, Ed.D., Superintendent
FROM: Samantha Tobias-Espinosa, Assistant Superintendent, HumanResources
DATE: January 8, 2020
SUBJECT: APPROVAL OF HUMAN RESOURCES REPORT
 FOR CLASSIFIED EMPLOYEES
 The following is submitted for approval.

CLASSIFIED EMPLOYEES

Name	Classification (Temporary, Probationary or Permanent)	Position	FTE	Location	Date (From)	Date (To)
<u>SEPARATIONS</u>						
Bishop, Janien	Permanent	Nutrition Services Satellite Operator I	0.73	Nutrition Services	12/31/2019	Hire Date: 6/1/2015
Fisher, David	Permanent	Instructional Assistant II - Special Education	0.80	Martin Luther King	12/31/2019	Hire Date: 3/9/1999
Leung, Alva	Permanent	Budget Analyst II	1.00	Business Services	12/13/2019	Hire Date: 4/1/2013
Stephens, Shaela	Permanent	Instructional Assistant- ECE	0.80	Hopkins CDC	12/3/2019	Hire Date: 11/30/2010
Williams, Adoria	Permanent	Library Media Specialist	0.90	Jefferson	1/20/2020	Hire Date: 9/2/2009
<u>NEW HIRE</u>						
Diouf, Madiou	Probationary	Instructional Specialist	0.53	Berkeley High	12/16/2019	*
Lee, Joaquim	Probationary	Instructional Assistant II - Special Education	0.80	Martin Luther King	12/16/2019	*
Tigno, Kristen	Probationary	Behavioral Intervention	0.80	Special	12/16/2016	*
<u>NEW ASSIGNMENTS</u>						
Bishop, Janien	Permanent- Probationary	Sous Chef - Production Kitchen	1.00	Nutrition Services	1/6/2020	**
Din, Mehnaz	Permanent- Probationary	Instructional Technician, Before & Afterschool Program	From: 0.80 To: 1.00	Berkeley Arts Magnet	11/22/2019	*
Johnson, Tawhan	Permanent- Probationary	Instructional Technician, Before & Afterschool Program	From: 0.23 To: 0.73	Malcolm X	12/9/2019	*
Leja, Irene	Permanent- Probationary	Instructional Technician, Before & Afterschool Program	From: 0.23 To: 0.53	Le Conte	12/2/2019	*

LEAVES

Fleming, Robert	Permanent	Custodian II	1.00	Sylvia Mendez	1/2/2020	3/27/2020
Garrett, Yasmine	Permanent	Instructional Assistant II, Special Education	0.80	Berkeley High	12/6/2019	3/6/2020
Hawkins, Erika	Probationary	Behavioral Intervention Specialist	0.80	District	12/4/2019	12/20/2019
Hawley, Seena	Permanent	School Bus Driver	0.87	Transportation	1/1/2020	6/12/2020
Jones, Nadine	Permanent	School Bus Driver	0.90	Transportation	11/27/2019	3/31/2020
Hillard, Ciaundria	Permanent	Instructional Assistant II, Special Education	0.80	Berkeley Technology	12/2/2019	12/2/2020
James Sr, Don	Permanent	Custodian I	1.00	Berkeley High	12/4/2019	12/31/2019
Kohler, Kendra	Permanent	Interpreter for the Deaf	0.80	Berkeley High	12/16/2019	3/9/2020
Phillips, Tamika	Permanent	School Campus Aide	0.27	Jefferson	12/2/2019	4/10/2020
Ramirez, Ana	Permanent	School Bus Driver	0.87	Transportation	12/16/2019	1/13/2020
Scott, Genia	Permanent	Instructional Technician, B & ASP	0.73	Washington Cragmont	12/11/2019	1/7/2020
Toofan, Foroozan	Permanent	Buyer	1.00	Purchasing	11/23/2019	1/31/2020
Williams, LaMonica	Permanent	Instructional Technician, B & ASP	0.40	Cragmont	12/3/2019	12/22/2019

*Upon completion of six work months

** Upon completion of twelve work months