

# ORGANIZATIONAL BOARD MEETING of December 10, 2019

December 10, 2019 4:45 PM  
701 W. McCabe Road, El Centro, CA  
Corfman School Site - Gym Classroom



## Attendance Taken at 4:47 PM:

### Board Members Present:

President Karina Alvarez  
Clerk, Alexa Horne  
Member, Mike McFadden  
Member, Chip Corfman

### Board Members Absent:

Members, Judy Tagg

### Administration Present:

Superintendent, Laura Dubbe  
Director of Administrative and Fiscal Services, Liz Goff  
Principal, Armando Lopez  
Asst. Principal, Gina Sanchez-Macias  
Asst. Principal, Kristin Wells

## 1. CALL TO ORDER (4:45 PM)

Minutes: President, Karina Alvarez called the meeting to order at 4:47p.m.

## 2. PLEDGE OF ALLEGIANCE

Minutes: All in attendance participated in the Pledge of Allegiance.

## 3. ROLL CALL

Minutes: Mrs. Tagg was not in attendance.

## 4. ROUTINE BUSINESS

### 4.a. Adoption of the Agenda

**Motion Passed:** Passed with a motion by Mike McFadden and a second by Alexa Horne.

Yes Karina Alvarez

Yes Chip Corfman

Yes Alexa Horne

Yes Mike McFadden

Absent Judy Tagg

## 5. NEW BUSINESS

### **5.a. Discuss/Approve Appointment of Board President**

Minutes: Motion by Mike McFadden to appoint Alexa Horne as President. Second by Chip Corfman.

**Motion Passed:** Passed with a motion by Mike McFadden and a second by Chip Corfman.

Yes Karina Alvarez

Yes Chip Corfman

Yes Alexa Horne

Yes Mike McFadden

Absent Judy Tagg

### **5.b. Discuss/Approve Appointment of Board Clerk**

Minutes: Motion by Alexa Horne to appoint Mike McFadden as Board Clerk. Second by Mike McFadden.

**Motion Passed:** Passed with a motion by Alexa Horne and a second by Mike McFadden.

Yes Karina Alvarez

Yes Chip Corfman

Yes Alexa Horne

Yes Mike McFadden

Absent Judy Tagg

### **5.c. Discuss/Approve Resolution 19/20 - #6 - Appointment of Secretary of the Board**

Minutes: Motion by Chip Corfman to appoint Laura Dubbe as Secretary of the Board. Second by Alexa Horne.

**Motion Passed:** Passed with a motion by Chip Corfman and a second by Alexa Horne.

Yes Karina Alvarez

Yes Chip Corfman

Yes Alexa Horne

Yes Mike McFadden

Absent Judy Tagg

### **5.d. Discuss/Approve Statement of Facts Roster of Public Agencies Filing**

**Motion Passed:** Passed with a motion by Chip Corfman and a second by Mike McFadden.

Yes Karina Alvarez

Yes Chip Corfman

Yes Alexa Horne

Yes Mike McFadden

Absent Judy Tagg

### **5.e. Discuss/Approve Filing of Verified Signatures for School Board Trustees**

**Motion Passed:** Passed with a motion by Alexa Horne and a second by Mike McFadden.

Yes Karina Alvarez  
Yes Chip Corfman  
Yes Alexa Horne  
Yes Mike McFadden  
Absent Judy Tagg

**5.f. Discuss/Approve to Develop a Schedule of Regular Meetings for the Year**

Minutes: It was agreed upon by the board to continue with Regular Board Meetings on the second Tuesday of each month, moving the April 2020 meeting up one week to April 7, 2020 due to Spring Break, two meetings in June, and dark in July.

**Quick Summary:**

If the board so chooses to continue with Regular Board Meetings being held on the second Tuesday of each month and dark in July, the dates would be as follows:

- January 14, 2020
- February 11, 2020
- March 10, 2020 April 7, 2020 (moved up one week due to Spring Break)
- May 12, 2020
- June 16, 2020
- June 23, 2020
- Dark in July
- August 11, 2020
- September 8, 2020
- October 13, 2020
- November 10, 2020
- December (Organizational and Regular) 8, 2020

**Motion Passed:** Passed with a motion by Mike McFadden and a second by Chip Corfman.

Yes Karina Alvarez  
Yes Chip Corfman  
Yes Alexa Horne  
Yes Mike McFadden  
Absent Judy Tagg

**5.g. Discuss/Approve Committees of the Board**

Minutes: The board agreed to the following committee members:

**Motion Passed:** Passed with a motion by Chip Corfman and a second by Mike McFadden.

Yes Karina Alvarez  
Yes Chip Corfman  
Yes Alexa Horne  
Yes Mike McFadden  
Absent Judy Tagg

**5.g.1. Staff Communication Liaison Committee / Negotiations:**

Minutes: McFadden and Tagg

**5.g.2. Local School Board Representative:**

Minutes: Alvarez and Horne

**5.g.3. Long Range Planning Committee:**

Minutes: Alvarez and McFadden

**5.g.4. Budget Committee:**

Minutes: Alvarez, Corfman, and Tagg (*No more than 2 board members will meet at one time to avoid creating a quorum.*)

**5.g.5. Safety Committee:**

Minutes: Horne and McFadden

**5.g.6. Mitigation/Construction Committee:**

Minutes: Corfman, Horne, and Tagg (*No more than 2 board members will meet at one time to avoid creating a quorum.*)

**5.g.7. Other:**

**6. ADJOURNMENT**

Minutes: Newly-Elected President, Alexa Horne adjourned the meeting at 4:55p.m.

**Motion Passed:** Passed with a motion by Karina Alvarez and a second by Chip Corfman.

Yes Karina Alvarez

Yes Chip Corfman

Yes Alexa Horne

Yes Mike McFadden

Absent Judy Tagg

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Signature #1

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Signature #2

Date Board Approved: **January 14, 2020**