

**Appendix A**

**Berkeley Unified School District**

**Pre-K through 8, Independent Study & B-Tech School Site Councils, and  
Berkeley High BSEP Site Committee & School Site Council 2019-20**

as of December 16, 2019

<b>School</b>	<b>Parents</b>	<b>Staff</b>
Pre-K Program	Celia Gil	Maria Carriedo (Principal)
	Zipporah Cheng	Josh Reed (King CDC Principal)
	Jennifer Sharma	Deborah Thies
	Jerry Liang	Bonita Walker
	Benjamin Jarvis	Niki Castro
	Tamara Perkins (P&O Rep)	
Arts Magnet	Nicole Chabot (Chair, P&O Rep)	Rene Molina (Principal)
	Joanna Petrone	Nicolas Stephens
	Brit Toven-Lindsey	Julia Liepman
	Collin Eyre	Michele Ferrell (Classified)
	Millani Pelley	Vacant
	Heather Gilbert	
Cragmont	Liz Fox	Michelle Sinclair (Principal)
	Ana Vasudeo	Cathie Irwin
	Todd Fulton	Kellie McElhaney
	Lindsey Wiedmann	Karime Blanco (Classified)
	Alisha Graves (P&O Rep)	Sheyla Flores
	Christine Lorang	
Emerson	Forrest Bell	Jana Holmes (Principal)
	Iracema Camargo	Kyla Portugal
	Betsy Hayes	Katie White
	Nina Okire	Anna Stuppi
	Paris Anderson	Elisa Gomez
	Jonathan Weissglass (P&O Rep)	Taylor Totten
	Pamela Hyde (P&O Alternate)	Lily Howell (Classified)
	Sarah Herbelin (Alternate)	
	Mia Villanueva (Alternate)	
Jefferson	Peter Ross	Mary Cazden
	Sandy Park	Rick Kleine
	Marnie Ganotis	Jacqueline Murillo
	Charmaine Reid Hawkins	Barbara Wenger
	Chris Wallace (P&O Rep)	Lily Howell (Classified)
John Muir	Liz Green	Marco Taylor
	Aya deLeon	Yorda Weldeghiorgis
	Shannon Stockdale	Gwen Rogers
	Harini Sarathy	Jocelyn Foreman (Classified)
	Gwendolyn Donaker	Vacant
	Dean Shin (Alternate)	
	Vanessa Garza (P&O Rep)	

Malcolm X	Tolani Britton	Alexander Hunt
	Joiya Mitchell	Candyce Cannon
	Ron Shigeta	Zia Manekin-Hardy
	Amy Stauffer	Vacant (Classified)
	Shoshanna O'Keefe	Attilah Reese
	Lynn Wu	Kai Shen
	Sara Hougan (Alternate)	
	Jane Logan (P&O Rep)	
Oxford	Jennifer Kapczynski	Beth Rhine (Principal)
	Ian Ream	Kelly Miura
	Allyson Bogie	Carla Inniss
	Benjamin Saenz	Mike Della Penna
	Amy Parlin Feldman	Kelley Schwartz
	Michael Rubenstein	Aaron Grayson (Classified)
	Jill Blue Lin (Alternate)	
	Carla Bryant (P&O Rep)	
Stephan Cohen (P&O Alternate)		
Rosa Parks	Kacy Hatcher Robinson	Vanessa Flynn (Principal)
	Weldon Bradstreet (P&O Rep)	Michelle Reece
	Michelle Wolfson	Matilde Merello
	Noam Perry	Catherine Bellanti
	Rebecca Reno	Marguerite Talley
	Chetana Bisarya	Federico Aquino (Classified)
	Jason Hirshton	
	Jen Toal	
Candace Martinez		
Sylvia Mendez	Denise Dafflon (Co-Chair)	Veronica Valerio (Principal)
	James Shultz (Co-Chair)	Estella Sisneros (Classified)
	Kate Jordan (P&O Rep)	Michelle Gerster
	Kasey Blackburn-Jiron	Kerry McKee
	Claritza Rios	Emily Blossom
	Dierdre Ally (Alternate)	
	Ricky Bradford (Alternate)	
Thousand Oaks	Roy Elis	Jacqueline Parker (Principal)
	Hannah Creasy	Jeni Wendel
	Denise Schiller	Robin Bogoshian
	Mayra Guerrero Gonzalez	Patty Casetta
	Ricardo Tapia	Gabriela Fuentes
Washington	Nate Dalton	Katia Hazen
	Jessica Arnold	Hilary Mitchell
	Heather Flett (P&O Rep)	Kris Kelly
	Eric Greenwald	Luba Hancock
	Tracy Smith	Ted Watson

<b>King Middle School SSC</b>		
<b>Parents</b>	<b>Students</b>	<b>Staff</b>
Lisette Flores		Janet Levenson (Principal)
Debbie Bamberger		Christina Freschl
Peter Ross		Joann Marshall
Heather Gilbert		Mallorie Baron
Anya Hurwitz		Sara Dieli
David Kojan		Mariam Al-Shawaf
Prashant Jawalikar		
Mia Parsons		
Marla Winston		
Chetan Kamdar		
Sarah Jackson (Alternate)		
Stuart Strickland (Alternate)		
Terry Pastika (P&O Rep)		
<b>Longfellow Middle School SSC</b>		
<b>Parents</b>	<b>Students</b>	<b>Staff</b>
Jose Rodriguez (P&O Rep)		Stacey Wyatt (Principal)
Paul Rangel		Jenn Johnson
Pablo Paredes		Chris Oakes
Hans Abramson		Jesse Alm (Classified)
James Shultz		Adam Bairzin
Montrella Wilson (Alternate)		Daria Leavitt
Martin de Mucha Flores (P&O Rep)		Latasha Mitchell (Alternate)
Leanna Lewis (Alternate)		
<b>Willard Middle School SSC</b>		
<b>Parents</b>	<b>Students</b>	<b>Staff</b>
Amanda Eppley	Elisha Glenn	Debbie Dean (Principal)
Forrest Bell	Kaiel Taylor-Wang	Ben Jackson
August Fern		Kemal Stewart (Classified)
Scott Stauffer		Allison Krasnow
Eric Sloan		Aledander Billotte
Niels Teunis		Robert Thomas
Rita Gaber (P&O Rep)		
Jenny Morgan (P&O Rep)		
Adam Marsh (Alternate)		
<b>Berkeley Technology Academy SSC</b>		
<b>Parents</b>	<b>Students</b>	<b>Staff</b>
Evon Williams (P&O Rep)	Takahi TJ McIntyre	Heidi Weber (Principal)
		Ramal Lamar
<b>Berkeley Independent Study SSC</b>		
<b>Parents</b>	<b>Students</b>	<b>Staff</b>
Tamara Mays	Jasiah Mays	Heidi Ramirez-Weber (Principal)
Felicia Bellows (P&O Rep)	Darrell Mays Jr	Rebecca Gross

**Berkeley High BSEP Committee**

<b>Parents</b>	<b>Students</b>	<b>Staff</b>
Vylma Ortiz	Sydney Taylor	Erin Schweng (Principal)
Chelsea Toller	Eliot Mark	Rhonda Jefferson
Esfandiar Imani (P&O Rep)	Joey Fern	Maribel Quiroz
Matthew Livermore	Anuka Mohanpuhr	Karen Wells
Autust Fern	Rachel Alper	Aaron Glimme (P&O Rep)
Josh Irwin (P&O Rep only)		Shauna Rabinowitz (P&O Rep)

**Berkeley High School Site Council**

<b>Parents</b>	<b>Students</b>	<b>Staff</b>
Alexandre Makler	Anna Orebic	Erin Schweng (Principal)
Derek Suring	Lianna van Hout	Rebecca Villagran
Victor Diaz	Ben Miele	Lucia Cortez
Saul Grabia (Alternate)	Eszter Molnar	Vacant (Classified)
Dialy Paulino (Alternate)		

2019-20 preK-5 Committee Member Report*			2019-20 Overall Committee Member Report*				
Race/Ethnicity	Response Percent	Response Count	Race/Ethnicity	Response Percent	Response Count		
American Indian or Alaskan Native	0.0%	0	American Indian or Alaskan Native	0.0%	0		
Asian	4.3%	6	Asian	3.2%	7		
Black or African-American	7.2%	10	Black or African-American	7.7%	17		
Hispanic/Latino	5.1%	7	Hispanic/Latino	4.5%	10		
Native Hawaiian or other Pacific	0.0%	0	Native Hawaiian or other Pacific	0.0%	0		
White	37.0%	51	White	36.4%	80		
More than one race/ethnicity	5.8%	8	More than one race/ethnicity	3.6%	8		
Other or not reported	40.6%	56	Other or not reported	44.5%	98		
	TOTAL	100.0%	138		TOTAL	100.0%	220
2019-20 Middle School Committee Member Report*			2019-20 BUSD Student Demographic Data**				
Race/Ethnicity	Response Percent	Response Count	Race/Ethnicity	Percent	Count		
American Indian or Alaskan Native	0.0%	0	American Indian or Alaskan Native	0.14%	14		
Asian	2.2%	1	Asian	7.25%	711		
Black or African-American	6.5%	3	Black or African-American	12.93%	1267		
Hispanic/Latino	4.3%	2	Hispanic/Latino	22.26%	2182		
Native Hawaiian or other Pacific	0.0%	0	Native Hawaiian or other Pacific	0.98%	96		
White	45.7%	21	White	41.19%	4037		
More than one race/ethnicity	0.0%	0	More than one race/ethnicity	15.13%	1483		
Other or not reported	41.3%	19	Other or not reported	0.11%	11		
	TOTAL	100.0%	46		100.0%	9801	
2019-20 High School Committee Member Report*			<p>*Committee member data is Self Reported in the current or previous years  **Student data is derived from CALPADS</p>				
Race/Ethnicity	Response Percent	Response Count					
American Indian or Alaskan Native	0.0%	0					
Asian	0.0%	0					
Black or African-American	11.1%	4					
Hispanic/Latino	2.8%	1					
Native Hawaiian or other Pacific	0.0%	0					
White	22.2%	8					
More than one race/ethnicity	0.0%	0					
Other or not reported	63.9%	23					
	TOTAL	100.0%	36				
2019-20 Overall Committee Parent/Student Member Report*			2019-20 Overall Committee Staff Member Report*				
Race/Ethnicity	Response Percent	Response Count	Race/Ethnicity	Response Percent	Response Count		
American Indian or Alaskan Native	0.0%	0	American Indian or Alaskan Native	0.0%	0		
Asian	4.8%	6	Asian	1.0%	1		
Black or African-American	4.8%	6	Black or African-American	11.5%	11		
Hispanic/Latino	3.2%	4	Hispanic/Latino	6.3%	6		
Native Hawaiian or other Pacific	0.0%	0	Native Hawaiian or other Pacific	0.0%	0		
White	35.5%	44	White	37.5%	36		
More than one race/ethnicity	2.4%	3	More than one race/ethnicity	5.2%	5		
Other or not reported	49.2%	61	Other or not reported	38.5%	37		
	TOTAL	100.0%	124		TOTAL	100.0%	96

2019-20 PreK-5 Committee Parent/Student Member Report*			2019-20 PreK-5 Committee Staff Member Report*				
Race/Ethnicity	Response Percent	Response Count	Race/Ethnicity	Response Percent	Response Count		
American Indian or Alaskan Native	0.0%	0	American Indian or Alaskan Native	0.0%	0		
Asian	6.6%	5	Asian	1.6%	1		
Black or African-American	5.3%	4	Black or African-American	9.7%	6		
Hispanic/Latino	1.3%	1	Hispanic/Latino	9.7%	6		
Native Hawaiian or other Pacific	0.0%	0	Native Hawaiian or other Pacific	0.0%	0		
White	36.8%	28	White	37.1%	23		
More than one race/ethnicity	3.9%	3	More than one race/ethnicity	8.1%	5		
Other or not reported	46.1%	35	Other or not reported	33.9%	21		
	TOTAL	100.0%	76		TOTAL	100.0%	62
2019-20 Middle School Committee Parent/Student Member Report*			2019-20 Middle School Committee Staff Member Report*				
Race/Ethnicity	Response Percent	Response Count	Race/Ethnicity	Response Percent	Response Count		
American Indian or Alaskan Native	0.0%	0	American Indian or Alaskan Native	0.0%	0		
Asian	3.7%	1	Asian	0.0%	0		
Black or African-American	0.0%	0	Black or African-American	15.8%	3		
Hispanic/Latino	7.4%	2	Hispanic/Latino	0.0%	0		
Native Hawaiian or other Pacific	0.0%	0	Native Hawaiian or other Pacific	0.0%	0		
White	48.1%	13	White	42.1%	8		
More than one race/ethnicity	0.0%	0	More than one race/ethnicity	0.0%	0		
Other or not reported	40.7%	11	Other or not reported	42.1%	8		
	TOTAL	100.0%	27		TOTAL	100.0%	19
2019-20 High School Committee Parent/Student Member Report*			2019-20 High School Committee Staff Member Report*				
Race/Ethnicity	Response Percent	Response Count	Race/Ethnicity	Response Percent	Response Count		
American Indian or Alaskan Native	0.0%	0	American Indian or Alaskan Native	0.0%	0		
Asian	0.0%	0	Asian	0.0%	0		
Black or African-American	9.5%	2	Black or African-American	13.3%	2		
Hispanic/Latino	4.8%	1	Hispanic/Latino	0.0%	0		
Native Hawaiian or other Pacific	0.0%	0	Native Hawaiian or other Pacific	0.0%	0		
White	14.3%	3	White	33.3%	5		
More than one race/ethnicity	0.0%	0	More than one race/ethnicity	0.0%	0		
Other or not reported	71.4%	15	Other or not reported	53.3%	8		
	TOTAL	100.0%	21		TOTAL	100.0%	15

## School Site Plan Development and the SSC Calendar

Monthly Planner	Notes
<p style="text-align: center;"><b>AUGUST</b></p> <p><b>Elections and Preparation for Year</b></p> <ul style="list-style-type: none"> <li>• Include an outreach flyer in your summer mailing.</li> <li>• Discuss outreach and election plan with parent liaison/family engagement, PTA President, affinity groups, and outgoing SSC members. Assign responsibilities.</li> </ul>	<p><i>-Principal, all available help</i></p>
<p style="text-align: center;"><b>SEPTEMBER</b></p> <p><b>Elections and Preparation for Year</b></p> <ul style="list-style-type: none"> <li>• Outreach for SSC, P&amp;O, PAC, DELAC: person-to-person, in newsletters, by phone, at Back-to-School and PTA meetings, to e-tree, etc. In partnership with parent liaison/family engagement, PTA President, affinity groups, and outgoing SSC members.</li> <li>• Meet with SSC from previous year if changes need to be made to Site Plan before October (requires 2 separate meetings, 1 discussion and 1 voting).</li> <li>• Create and distribute paper and online SSC nomination forms.</li> <li>• Prepare ballots and disseminate before the last week in September.</li> <li>• Conduct elections and count votes by September 30. <b>DEADLINE</b> The BSEP department is available to assist with elections.</li> <li>• Publicize election results and notify new SSC members of October Orientation and Meeting date(s).</li> <li>• Principals complete Election Report.</li> </ul>	<p><i>-Principal, SSC members from previous year, all available help</i></p>
<p style="text-align: center;"><b>OCTOBER</b></p> <p><b>District Orientation/First SSC Meeting</b></p> <ul style="list-style-type: none"> <li>• District provides training to Committees regarding roles and best practices.</li> <li>• At least one representative from each school attends each workshop.</li> <li>• PAC meeting is held at event.</li> <li>• <u>First SSC Meeting with new members is held at event, and includes:</u> <ul style="list-style-type: none"> <li>Establish roles: Chair(s), Note-taker, P&amp;O reps, Broadcaster; establish/introduce PAC rep, D/ELAC and PTA Liaisons, etc.</li> <li>Review current Site Plan and Budget with group.</li> <li>Review and discuss Parent Engagement plan (activities, policies, home-school compact).</li> <li>Use Site Historical Packet to complete a mini-evaluation of an expense in the current year's budget.</li> <li>Discuss carryover monies and priorities, Principal presents any changes or updates from June-August.</li> <li>Discuss how to inform and include parent community and all interest groups in SSC meetings.</li> <li>Begin discussion of FTE funding if relevant to your group.</li> </ul> </li> <li>• SSC members complete Orientation and Demographic Data Survey.</li> </ul>	<p><i>-Principal</i>  <i>-Newly elected SSC members</i>  <i>-Representatives from every group at site (PTA, ELAC, etc.) to bring info to SSC for incorporation into Site Plan</i></p> <p><i>-Establish SSC members who will act as liaisons to ELAC, PTA; responsible for sharing SSC business with those groups</i></p> <p><i>- See Handout on FTE</i></p>
<p style="text-align: center;"><b>NOVEMBER</b></p>	

<p><b>Plan Review, Data-Gathering, Subcommittees</b></p> <ul style="list-style-type: none"> <li>• Continue to review and answer questions about Site Plan document.</li> <li>• Request additional support and schedule site visits from BSEP staff.</li> <li>• Review the state of budget after Principal’s fall meeting: <ul style="list-style-type: none"> <li>◦ If changing any carryover priorities, vote and document approved changes with Site Plan Addendum forms.</li> </ul> </li> <li>• Continue discussion of FTE funding, any potential change for 2020-21 requires Principal to work with HR <u>before changes can be considered</u>.</li> <li>• Review last year’s District Survey, current year’s District Survey plans, and discuss your own community feedback plan.</li> <li>• Create subcommittees (such as: Community Input Plan, Safety Plan evaluation, Public Information to share out into community).</li> <li>• Liaisons - Reports from ELAC, P&amp;O, PAC and PTA; Public Info summary.</li> </ul>	<p><i>-Send delegates from each committee, and invite all interested community members</i></p> <p><i>-If considering FTE funding changes for 2020-21, invite community members and/or speakers to present on purposes and impact of position.</i></p>
<p style="text-align: center;"><b>DECEMBER</b></p> <p><b>Preliminary data review, FTE discussion, Community Input plan</b></p> <ul style="list-style-type: none"> <li>• Continue review of Site Plan and any addenda for the current year.</li> <li>• Review student performance data from previous year.</li> <li>• If any changes to site-funded <u>Certificated</u> FTE are desired by SSC, <b>and</b> is possible per HR/Union stipulations, hold final vote on that item to allow Principal/district HR to begin necessary process. <b>DEADLINE</b>. May require second December meeting.</li> <li>• Finalize the committee’s plan to gather Community Input.</li> <li>• Subcommittees - Reports and break-out sessions.</li> <li>• Liaisons - Reports from ELAC, P&amp;O, PAC and PTA; Public Info summary.</li> </ul>	<p><i>-If SSC needs more time to consider Certificated FTE, discussion will roll over to possible implementation of changes in 2021-22 school year.</i></p>
<p style="text-align: center;"><b>JANUARY</b></p> <p><b>Data Analysis, Community Input</b></p> <ul style="list-style-type: none"> <li>• Identify areas of School Plan for evaluation and/or potential change.</li> <li>• Implement Community Input plan before February meeting, delegate roles and specify cooperative points with any other site groups (PTA, ELAC, affinity groups, etc.).</li> <li>• If any discussion of changing Classified FTE, include presentation on purposes of position and invite feedback from impacted community members.</li> <li>• Subcommittees - Reports and break-out sessions.</li> <li>• Liaisons - Reports from ELAC, P&amp;O, PAC and PTA; Public Info summary.</li> </ul>	
<p style="text-align: center;"><b>FEBRUARY</b></p> <p><b>Community Input results, reconcile with student data, identify budget questions</b></p> <ul style="list-style-type: none"> <li>• Review Community Input results, review and district-provided data.</li> <li>• Continue/resolve any discussions around funding Classified FTE. Principal collects any further questions for HR or Accounting to bring back to SSC.</li> <li>• Develop priorities for new School Plan based upon discussions, survey results, data, and other input. Revisit January’s areas identified for adjustment/change.</li> <li>• Review budget implications of priorities, including outside revenue sources</li> </ul>	<p><i>-Discussion will inform questions Principal brings to budget analysts for BSEP, Title I, PTA, etc.</i></p>

<p>such as PTA commitments, grants, direct fundraising, etc.</p> <ul style="list-style-type: none"> <li>• Review current Safety Plan.</li> <li>• Subcommittees – Reports and break-out sessions.</li> <li>• Liaisons - Reports from ELAC, P&amp;O, PAC and PTA; Public Info summary.</li> </ul>	
<p style="text-align: center;"><b>MARCH</b></p> <p><b>Draft New Site Plan Draft, Adopt Safety Plan</b></p> <ul style="list-style-type: none"> <li>• Finish any discussions/decisions around <u>Classified</u> FTE funding changes. <b>DEADLINE.</b> Principal communicates any changes for 2020-21 at their Spring Budget Meeting.</li> <li>• Review budget allocations (all available: BSEP, Title 1, etc.) for next year and finalize School Plan priorities discussed at prior meeting.</li> <li>• Hear report from Principal and/or PAC rep on LCAP funding/programs, and discuss implications for site plans.</li> <li>• Hear report from Principal and/or P&amp;O rep on BSEP and implications for site plans.</li> <li>• PTA Liaison to present draft of PTA budget.</li> <li>• Further review and discussion of possible School Plan revisions. <ul style="list-style-type: none"> <li>○ Principal informs SSC of what changes s/he will make to School Plan, and of any changes that the SSC should have direct input on.</li> </ul> </li> <li>• Safety Plan - Adopt Safety Plan.</li> <li>• Subcommittees - Continue breakouts and reports as necessary.</li> <li>• Liaisons - Reports from ELAC, P&amp;O, PAC and PTA; Public Info summary.</li> </ul>	
<p style="text-align: center;"><b>APRIL</b></p> <p><b>Finalize New Site Plan</b></p> <ul style="list-style-type: none"> <li>• Hear updates from Principal’s Budget Meeting, including any dollar amount updates.</li> <li>• Continue discussions regarding School Plan in the context of all other funding sources, Principal provides overview any non-spending related changes planned.</li> <li>• Reach consensus on dollar amounts for all expenditures listed in plan, with funding sources designated.</li> <li>• Subcommittees - Continue reports and break-outs as necessary.</li> <li>• Liaisons - Reports from ELAC, P&amp;O, PAC and PTA; Public Info summary.</li> </ul>	<p><i>-These are the last steps before the final vote to approve the Site Plan and full budget for 2020-21 school year.</i></p>
<p style="text-align: center;"><b>APRIL/MAY</b></p> <p><b>Finalize Site Plan, Carryover Priorities</b></p> <ul style="list-style-type: none"> <li>• Clearly record priorities for carryover. Create priority list of items that could be funded should additional carryover or other funding sources become available. Include in School Plan and Budget Summary.</li> <li>• Adopt Final Plan and budget. Hold final vote, Principal and Chair sign, and plan is delivered to District Office. <b>DEADLINE.</b></li> <li>• Liaisons - Reports from ELAC, P&amp;O, PAC and PTA.</li> <li>• Evaluate success of SSC communication/education provided to broader school community. Note any best practices and areas of improvement to be considered at the start of next school year.</li> </ul>	

<ul style="list-style-type: none"> <li>• Ensure all SSC documentation (agendas, meeting summaries, sign-in sheets, site plan addenda) including any information or handouts distributed at meetings, are saved in shared SSC folders.</li> </ul>	
<p style="text-align: center;"><b>MAY/JUNE</b></p> <p><b>Old and New Business</b></p> <ul style="list-style-type: none"> <li>• Make plan for summer communications</li> <li>• Elections - Plan outreach for fall elections and take sign-ups for tasks.</li> <li>• Liaisons – Final reports from ELAC, P&amp;O, PAC and/or PTA; final Public Info summary.</li> </ul>	