

## BOARD MEETING

### ALPINE COUNTY UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES

8:00 AM, December 13, 2019

Administrative Services Annex, 43 Hawkside Drive, Markleeville, CA 96120

#### **Attendance Taken at 7:59 AM:**

##### Present:

Mr. John Baker  
Ms. Amber Bill  
Ms. Andria Cawelti  
Ms. Nani Ellis  
Ms. Amy Mecak

##### Other Staff Present:

Mr. Matthew Strahl  
Ms. Lia Story  
Ms. Eleanor Moore  
Ms. Erin Dobyns

#### **1. CALL TO ORDER**

##### Quick Summary:

Board attendance will be recorded

##### Minutes:

President Mecak called the Alpine County Unified District Board of Trustees Annual Organizational Meeting to order at 8:04 am.

#### **2. PLEDGE OF ALLEGIANCE**

##### Minutes:

President Mecak led the Pledge of Allegiance.

#### **3. ELECTION OF BOARD OFFICERS**

##### Quick Summary:

At the annual organizational meeting, the Board shall elect a president and a clerk and/or vice president from its members.

##### Minutes:

President Mecak gave a background on the structure and duties of the Annual Organizational Meeting as per BB 9100. Ms. Mecak also handed out a memo detailing BB 9121 (Board President Duties), BB 9123 (Clerk Duties) and District Committees.

##### **A. Elect Board President**

**Motion Passed:** Motion to appoint Amy Mecak as Board President Passed with a motion by Mr. John Baker and a second by Ms. Nani Ellis.

Yes Mr. John Baker  
Yes Ms. Amber Bill  
Yes Ms. Andria Cawelti  
Yes Ms. Nani Ellis  
Yes Ms. Amy Mecak

#### **B. Elect a Clerk and / or Vice President**

**Motion Passed:** Motion to nominate Nani Ellis as Clerk to the Board Passed with a motion by Ms. Amy Mecak and a second by Ms. Andria Cawelti.

Yes Mr. John Baker  
Yes Ms. Amber Bill  
Yes Ms. Andria Cawelti  
Yes Ms. Nani Ellis  
Yes Ms. Amy Mecak

#### **4. APPOINT SUPERINTENDENT AS SECRETARY TO THE BOARD**

**Motion Passed:** Motion to appoint Superintendent as Secretary to the Board Passed with a motion by Ms. Nani Ellis and a second by Mr. John Baker.

Yes Mr. John Baker  
Yes Ms. Amber Bill  
Yes Ms. Andria Cawelti  
Yes Ms. Nani Ellis  
Yes Ms. Amy Mecak

#### **5. APPROVE 2020 AUTHORIZED SIGNERS FOR THE DISTRICT**

**Motion Passed:** Motion to approve the 2020 authorized signers for the District Passed with a motion by Ms. Amber Bill and a second by Ms. Andria Cawelti.

Yes Mr. John Baker  
Yes Ms. Amber Bill  
Yes Ms. Andria Cawelti  
Yes Ms. Nani Ellis  
Yes Ms. Amy Mecak

#### **6. APPROVE SCHEDULE OF BOARD MEETINGS AND GOVERNANCE CALENDAR FOR 2020**

**Motion Passed:** Motion to approve the governance calendar with the following changes:

February 11, 2020 Location WIEC

March 10, 2020 move to March 9, 2020

Passed with a motion by Ms. Nani Ellis and a second by Ms. Amber Bill.

Yes Mr. John Baker  
Yes Ms. Amber Bill  
Yes Ms. Andria Cawelti  
Yes Ms. Nani Ellis  
Yes Ms. Amy Mecak

#### **7. DESIGNATE BOARD REPRESENTATIVES TO SERVE ON COMMITTEES OR COMMISSIONS OF THE DISTRICT, OTHER PUBLIC AGENCIES, OR ORGANIZATIONS WHICH THE DISTRICT PARTNERS OR COLLABORATES**

**Motion Passed:** Motion to approve the following Board Representatives to the Distric Committees:

Budget Committee:

Trustee Mecak, Trustee Bill

Facilities Committee:

Trustee Ellis, Trustee Cawelti

Safety Committee:

Trustee Baker, Trustee Ellis Passed with a motion by Ms. Nani Ellis and a second by Mr. John Baker.

Yes Mr. John Baker

Yes Ms. Amber Bill

Yes Ms. Andria Cawelti

Yes Ms. Nani Ellis

Yes Ms. Amy Mecak

Quick Summary:

The Board of Education places two board members on each District committee.

**A. Budget Advisory Committee**

**B. Facilities Advisory Committee**

**C. District / School Safety Committee**

**8. REVIEW AND/OR CONSIDER RESOURCES THAT DEFINE AND CLARIFY THE BOARD'S GOVERNANCE AND LEADERSHIP ROLES AND RESPONSIBILITIES INCLUDING, BUT NOT LIMITED TO GOVERNANCE STANDARDS, MEETING PROTOCOLS, BOARD RULES AND BYLAWS, AND OTHER BOARD DEVELOPMENT MATERIALS**

Minutes:

Trustee Mecak read the CSBA overarching definition for Governance and requested that it be listed on the agendas and Governance Handbook.

"School boards ensure success for all students by making decisions that fulfill legal mandates and align district systems and resources to ensure long-term fiscal stability of the district. In order to govern responsibly, boards must act collectively and openly, be guided by community interests and informed by recommendations of the superintendent and professional staff."

**A. Ad hoc Committees**

Minutes:

These can be developed and planned as needed.

**B. Board Visibility**

Minutes:

It is important to support the Superintendent and join him at public

events to show the community that we support him.

## 9. ADJOURNMENT

**Motion Passed:** Motion to adjourn at 8:32 am Passed with a motion by Ms. Nani Ellis and a second by Ms. Andria Cawelti.

Yes Mr. John Baker

Yes Ms. Amber Bill

Yes Ms. Andria Cawelti

Yes Ms. Nani Ellis

Yes Ms. Amy Mecak

Respectfully submitted:

Approved by:

---

Matthew Strahl  
District Superintendent

---

Nani Ellis  
Clerk of the Board