



Ravenswood City School District

ADMINISTRATIVE OFFICE

2120 Euclid Avenue, East Palo Alto, California 94303
(650) 329-2800 Fax (650) 325-3015

Board Members:

Tamara Sobomehin, President
Stephanie Fitch, Vice President
Marielena Gaona- Mendoza, Clerk
Ana Maria Pulido, Member
Sharifa Wilson, Member

Ms. Gina Sudaria

Interim Superintendent

Date: January 16, 2020

To: Honorable Board of Trustees

From: Ms. Gina Sudaria, Interim Superintendent

Re: Consideration to approve the First Amendment to Contract with Lewis & Tibbitts, Inc. for the Willow Oaks Elementary School Kindergarten Playground Modification

QUICK SUMMARY/ABSTRACT:

The District previously issued a request for bids for the Willow Oaks Elementary School kindergarten playground modification project ("Project"). After rejecting all bids and holding a second round of bidding, only one (1) bid proposal was received from Lewis & Tibbitts.

The June 27, 2019 staff report presented to the Board advised that the total estimated cost of the project was \$1,174,300. Based on that staff report, on June 27, 2019 the Board of Trustees approved a contract with Lewis & Tibbitts to perform the Project.

As a result of an administrative oversight, the contract that was actually signed with Lewis & Tibbitts, stated that it was for the amount of \$978,583, when in fact, the correct sum was \$1,174,300. District staff became aware of this discrepancy, and ask that the contract be updated to reflect the correct amount.

RATIONALE:

The proposed First Amendment would clarify that the contract sum is the \$1,174,300 that was presented to the Board at the time the agreement was approved.

FINANCIAL IMPACT:

There is no additional financial impact.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the First Amendment to the contract with Lewis & Tibbitts, Inc. for the Willow Oaks Elementary School Kindergarten Playground Modification