

# MODESTO CITY SCHOOLS

## Administrative Regulation

AR 6200

### INSTRUCTION

#### Adult Education

##### Enrollment

**With the exception of programs specified in Education Code 52570, adult education classes shall be located in a facility which clearly identifies the class as being open to the general public. (Education Code 52517, 52570)**

Adults shall have first priority for enrollment in any adult education class, provided they enroll during the regular enrollment period. (Education Code 52523)

##### Identification for Adult Education Students

~~For purposes of school safety and security, the Regional Occupational Program (ROP) will design a visible means of identification for all "adult" students enrolled in ROP courses located on school premises. This identification will be required for all "adult" education students while on school grounds.~~

**For the purposes of the Adult Education Block Grant pursuant to Education Code 84900-84920, adults include persons 18 years of age or older.**

~~An "adult" includes a person age 18 or older. For other adult education~~

**programs, adults include persons age 18 or older and or other persons not concurrently enrolled in a regular high school program. However, high school students may be concurrently enrolled in adult education under the conditions specified in the section "Concurrent Enrollment of High School Students" below. (Education Code 52610, 84901)**

##### Concurrent Enrollment of High School Students

High school students shall be permitted to enroll in an adult education program, course or class for sound educational purposes, **including**, ~~Such classes shall not~~

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→ ~~supplant the regular high school curriculum. Educational purposes include,~~ but **are** not limited to, the following: **(Education Code (E.C. 52523))**;

1. The adult education program, course or class is not offered in the regular high school curriculum.
2. The student needs the adult education program, course or class in order to make up deficient credits for graduation from high school.

*(cf. 6146.1 - High School Graduation Requirements)*

3. **The adult education program, course, or class allows the student to gain vocational and technical skills beyond that provided by the regular high school's career technical education program.**

*(cf. 6178 – Career Technical Education) (N/A)*

- 4. **~~3.~~ The adult education program, course, or class supplements and enriches the high school student's educational experience.**

→ 4. ~~A failed course may be repeated through adult education. However, high school students are expected to enroll in regular high school classes before seeking admission to any similar classes offered in the adult education program.~~

→ Before enrolling in an adult education class, the high school student **shall must**

→ complete a counseling session **that includes with** his/her parent/guardian and a certificated representative of the high school. The certificated high school representative shall **arrange this meeting** and ensure that the student's school record includes written documentation of the **counseling session and both of the following statements: (Education Code 52500.1, 52523) meeting, including**

→ ~~the following statements (E.C. 52500.1):~~

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1. That the student is enrolling voluntarily in the adult education **course or** class.
2. That this enrollment will enhance the student's progress toward meeting educational requirements for high school graduation.

→ **The above ~~statement~~ statements** shall be signed by the student, **the** parent/guardian and the certificated high school representative.

*(cf. 6164.2 - Guidance/Counseling Services)*

**Classes offered in the district's adult education program shall supplement and not supplant the regular high school curriculum. No course required by the district for high school graduation or necessary for students to maintain satisfactory academic progress shall be offered exclusively through the adult education program. (Education Code 52523)**

**Programs and Courses**

**Adult education classes or courses shall offer instruction in one or more of the following: (Education Code 41976, 84913)**

- 1. **Programs in elementary and secondary basic skills, including programs leading to a high school diploma or high school equivalency certificate**

*(cf. 6146.2 - Certificate of Proficiency/High School Equivalency) (N/A)*

- 2. **~~Programs for immigrants eligible for educational services in citizenship, English as a second language, and workforce preparation~~ Programs for immigrants eligible for educational services in English as a second language and work force preparation**

3. **Programs for adults, including, but not limited to, older adults, that are primarily related to entry or reentry into the workforce**

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4. Programs for adults, including, but not limited to, older adults, that are primarily designed to develop knowledge and skills to assist elementary and secondary students to succeed academically in school
5. Programs for adults with disabilities
6. Short-term career technical education programs with high employment potential
7. Programs offering pre-apprenticeship training activities in coordination with one or more approved apprenticeship programs

→ ~~8. Programs in parenting, including parent cooperative preschools, and classes in child growth and development, parent-child relationships, and parenting~~

→ ~~89. English as a second language~~

→ ~~10. Programs for older adults~~

→ ~~11. Home economics~~

→ ~~12. Health and safety education~~

The Superintendent or designee shall annually submit to the California Department of Education for approval the titles of classes that have been approved by the Governing Board to be offered in any of the program areas listed above.

Adults also may be enrolled in community service classes offered by the district. (Education Code 51811)

*(cf. 6146.4 - Service Learning/Community Service Classes) (N/A)*

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All adult education programs, courses, and classes and their enrollment period shall be published in the district's catalog of adult education classes provided to the public. (Education Code 52523)

Independent Study

- The Superintendent ~~or~~ /designee may make independent study available
- as **an instructional a voluntary instruction** strategy for students enrolled in adult education as appropriate to meet their individual needs.

*(cf. 6158 - Independent Study)*

Participation in independent study shall be voluntary. (Education Code 51747)

Any course taken through independent study shall be a course listed in Education Code 51225.3 or otherwise required by the Board for high school graduation. (Education Code 46300.4)

An adult who has been continuously enrolled in K-12 education since his/her 18th birthday may remain engaged in K-12 independent study until his/her 21st birthday. (Education Code 46300.1)

Fees

No fee shall be charged for the following adult education programs or classes: (Education Code 52612, 52613)

1. A class for which high school credit is granted, if the class is taken by an individual who does not hold a high school diploma.
- 2. A class ~~in an elementary subject or a class in English as a second language, or citizenship, unless the student is a nonimmigrant alien with an F-1 visa status. Any nonimmigrant enrolled in these classes shall be charged a fee to cover the full cost of the instruction, not to exceed actual costs. The fee shall be adopted by the Board at a regular meeting at least 90 days before the beginning of the class for which the fee is charged.~~

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→ ~~Except for those fees required by law, the payment of fees may be waived in cases of hardship at the recommendation of the Superintendent or designee.~~

The Board may fix a charge, not to exceed cost, for books furnished to adult education students. In some cases books may be obtained from the district at cost or may be obtained on loan with the payment of a refundable deposit. In addition, materials purchased from the incidental expense account may be sold to adult school students for use in their classes. (Education Code 52615, 60410)

*(cf. 3260 - Fees and Charges)*

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