

MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC #

EARLY CHILDHOOD EDUCATION TEACHER (HEAD START, FULL DAY)

OVERALL RESPONSIBILITY

Under general supervision, ensure that all students are provided with a compliant integrated, and coordinated child development program based on student needs and specific programmatic requirements.

SPECIFIC RESPONSIBILITIES

1. Develop and maintain a classroom learning environment that incorporates Federal, and District, and program goals and objectives. E
2. Teach within the prescribed course of study. E
3. Establish and maintain a classroom management system that is efficient and effective. E
4. Identify each child's instructional needs through an on-going use of formal and informal assessment processes. E
5. Develop and implement an instructional plan for each child that addresses the child's specific needs and interests. E
6. Evaluate each child's performance on a systematic basis, and report the child's progress to his parent/guardian. E
7. Develop and initiate parent education activities. E
8. Adhere to program enrollment procedures. E
9. Prepare and maintain classroom records in accordance with Federal and State law, and local District policies. E
10. Plan and coordinate daily instructional activities as evidenced by written lesson plans and staff work schedule. E
11. Plan and coordinate the work of instructional paraprofessionals, parent volunteers and other designated volunteers in accordance with Federal and State laws. E
12. Participate in staff development activities in accordance with Federal and State laws. E
13. Provide and maintain required adult supervision of students in indoor and outdoor learning environments. E
14. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.
15. Perform other related duties as assigned.

WORK YEAR

As determined by program.

SALARY

Head Start Salary Schedule

EARLY CHILDHOOD EDUCATION TEACHER (HEAD START, FULL DAY) (continued)

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of effective teaching strategies in a child development program.
- Knowledge of quality indicators for child development programs.
- Knowledge of and ability to apply District policies and State and Federal laws.
- Ability to understand and implement complex oral and written instructions.
- Ability to compose clear, complete and concise reports independently using correct grammar and spelling.

Education/Credentials

Minimum Requirements:

- Active Child Development Teacher permit, or higher level permit issued by the Commission on Teacher Credentialing.
- Bachelor's Degree in Early Childhood Education, or related field.
- Hold and maintain EMSA approved Pediatric CPR and First Aid Certification.

REPORTS TO:

Senior Director, Early Childhood Education or designee

~~Unit Approved: 6/24/05~~

Board Approved: 8/22/05

Cabinet Approved: 10/8/19

Unit Approved: 10/17/19

Board Approved: