



**Humphreys
University**
EST. 1896

**Multiple Subject Teaching Credential Program
Memorandum of Understanding for Student Teaching**

This agreement is made between Humphreys University and

Sylvan Union School District
605 Sylvan Ave
Modesto, CA 95350

for the purpose of providing cooperative arrangements for student-teaching placements for teacher candidates enrolled in the multiple subject teaching credential program of the Center for Innovative Teaching (CIT), Humphreys University.

1. The Site/District agrees:

- A. To provide resources and related educational services to teacher candidates as needed in the performance of their teaching responsibilities. These resources and services should be in the same proportion as other site teachers.
- B. Assign a District-Employed Supervisors (the teacher of record for the placement classroom) who will work with the teacher candidate within the classroom and school site context to apply instructional strategies and pedagogies, conduct assessments of the candidate's performance, mentor the candidate through site meetings and professional development sessions, and cooperate with the CIT Director to determine completion of student-teaching requirements

2. The University agrees:

- A. To provide tuition remission or a \$200.00 stipend to the Cooperating District-Employed Supervisors in accordance with the policy outlined in the University's Credential Handbook. All credits/stipends will be mailed to the Cooperating District-Employed Supervisor at their school address within 30 days of the end of the Student-teaching assignment.

- B. To certify that all teacher candidates have
 - a. current negative TB test results
 - b. current CPR certification
 - c. current certificate of clearance
 - d. passed all CSETs
- C. To provide ongoing communication regarding the student teaching placement and additional assessment of the candidate's performance.
- D. To provide the participating District-Employed Supervisors with the University's Credential Handbook.
- E. To be responsible for the final evaluation of the candidate's completion of student teaching.

3. Both parties agree:

- A. The principal, or designee, of the Site/District and the CIT Director, or designee, will be responsible for determining the student teaching placement, selecting the District-Employed Supervisor, and designing the teacher candidate's program of experience.
- B. Cooperating District-Employed Supervisors will:
 - a. Be fully credentialed by the Commission on Teacher Credentialing for the subjects being taught.
 - b. Be recognized as an effective and successful teacher.
 - c. Have a minimum of three years teaching experience in the grade level(s) appropriate to the teacher candidate.
 - d. Have taught at least one year in the present assignment or near completion of the first year in the present assignment. A site/district administrator may make recommendations on the selection of a Cooperating District-Employed Supervisor in cases where an exception is warranted. The final decision on exceptions will be made collaboratively by the CIT Director and Site Administrator.
 - e. Be tenured at the site/district. A site/district administrator may make recommendations on the selection of a Cooperating District-Employed Supervisor in cases where an exception is warranted. The final decision on exceptions will be made collaboratively by the CIT Director and Site Administrator.
- C. Teacher candidates will be placed in situations to gain experiences teaching students of diverse ages, abilities, cultures, and ethnicities.
- D. Teacher candidates will be included in all site/district meetings, professional development, and other appropriate events.

- E. Both parties will carry out procedures as described in the University Credential Handbook.
- F. The terms of agreement will begin on the date of signing and continue until either party gives written notice of its intent to terminate the agreement. The termination of the agreement will be effective upon the date specified in the written notice, providing that all student teachers at that Site/District as of the date of the notice will be permitted to complete their student-teaching assignment.
- G. All prospective student teachers from the University must comply with the provisions of the California Education Code 45125. All required background clearances must be received by School District prior to the commencement of any student-teaching experiences at the District. The University agrees to provide a letter substantiating that clearance has been issued by the United States Department of Justice.
- H. The District may, for good cause, refuse to accept any teacher candidate from the University, and upon request of the District, the University shall terminate the assignment of any teacher candidate from the University.

SIGNATURES

The following signatures indicate that the employing organization agrees to the terms of the MOU and will participate in the partnership.

Name of approving official _____

Position/Title _____

Signature of approving official _____ Date _____

Signature of Organization Board _____ Date _____
(If appropriate)

The following signatures indicate that Humphreys University agrees to the terms of the MOU and will participate in the partnership.

Dr. Robert Humphreys _____ Date _____

President, Humphreys University

Michele Williams-George _____ Date _____

Director, Center for Innovative Teaching

SCHOOL CONTACT INFORMATION

Name of School Site _____

Mailing Address _____

Contact Person _____

Phone _____ Email _____