

**SYLVAN UNION SCHOOL DISTRICT
REGULAR MEETING OF
THE BOARD OF TRUSTEES
January 14, 2020**

MINUTES

Members Present: Mmes. Christine Harvey, Cynthia Lindsey, and Jennifer Miyakawa.
Messrs. David Collins and George Rawe.

Members Absent: None

District Administration Present: Debra Hendricks, Velma Silva Beck, Didi Peterson, Laura Granger, Lizett Aguilar, Marti Reed, Laura Granger, Dawn Mori, Carrie Albert, Lemuel Vergara, Lisa Sandoval, and Tierra Crothers.

Audience Present: Brian Lee, Deanne Andrade-Freitas, Tedde' Vaupel, Amber Wethern, Nikoa Codromac, Michele Calton, Bobby Watson, Roberta Watson, Scott Ferreira, Kala Buck, Tina Hollander, Sean Smith, John Fountain, Debbie Moniz, Nicol Alvarado, Jennifer Anderson, Jean Wiersema, Rene Zuniga, Mary Smyth, Carrie Anderson, Cristina Waid, Kari Hendon, Brenda Flores, Jami Vermeulen, Val Nottbohm, Jennie Smith, Ron Grim, Tracy Peart, Melisaa Ayon, Sarah Calderon, Suzette Sousa, Julie Noel, Deirdre Blocher, Debbie Moniz, Leah Reeve, ShiAnn Anderson, Tannis Cupit, Heather Grigsby, Missy Xavier, Brigitte Kopeki, Tina O'Conner, Michele Moreno, Erica Amezcua, Lisa Bracken, Joy Green and about thirty other people.

Call to Order: The meeting was called to order at 5:45 p.m.

Adjourn to Closed Session: The meeting adjourned to Closed Session for the following:

- a. **CONFERENCE WITH LEGAL COUNSEL –
POTENTIAL LITIGATION
Number of Cases: One (1)**
- b. **PUBLIC EMPLOYEE EMPLOYMENT
Title: Administrative Assignments**
- c. **PUBLIC EMPLOYEE
DISCIPLINE/DISMISSAL/RELEASE**
- d. **CONFERENCE WITH LABOR NEGOTIATOR
Title: Employee Organizations: All Groups (Sylvan
Educators Association, California School Employees**

MINUTES

Regular Meeting of the Board

January 14, 2020

Page 2

CLOSED SESSION Continued

Association, Chapter 73, and Unrepresented

e. PUBLIC EMPLOYEE EMPLOYMENT
Title: Assistant Superintendents' Contracts

***Reconvene to
Open Session:***

The meeting reconvened to Open Session at 7:09 p.m.

***Board President
Announcement:***

Mr. Rawe advised all attendees that in accordance with Board Policy, tonight's Board Meeting was being recorded. He also advised any persons wishing to address the Board on any agenda or non-agendized item must fill out a speaker card.

***Report Out of
Closed Session:***

Mr. Rawe reported that direction was given to staff regarding all matters.

The motion was made by Mr. Collins, seconded by Ms. Harvey, "In closed session, the Board took action to approve a settlement agreement regarding a confidential student matter in a special education dispute, resolving all issues in dispute, by the following vote:

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

***Adoption of
Agenda:***

The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, adopting the Agenda.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

***Pledge of
Allegiance:***

Mr. Rawe welcomed everyone to the meeting. Mr. Scott Ferreira, principal at Somerset Middle School introduced Devin Reeve a 8th grader, who has been selected to lead the Pledge of Allegiance.

Devin led the audience in the Pledge of Allegiance.

MINUTES

Regular Meeting of the Board

January 14, 2020

Page 3

Mr. Ferreira, shared that Devin was selected to be honored tonight because he is a model Tiger. He started his journey at Somerset Middle School in the sixth grade with Mrs. Layne and Mr. Flanders. Right away staff knew Devin embodied their core values of being responsible, respectful, and safe. He is a hard worker, team player, and a well-rounded student. Devin's cumulative GPA of 4.0 has him at the top of his class. His extra curricular activities include cross country, basketball, and playing his guitar. He is an amazing WEB leader on campus and is a student everyone can rely on. Devin's sense of humor will keep you laughing. Mr. Ferreira shared he can't wait to see what the future holds for Devin. Mr. Rawe presented Devin with a certificate for his accomplishment.

Recognition Presentation:

The school selected to be recognized at tonight's Board Meeting was Somerset Middle School. Mr. Ferreira shared lots of good things happening at Somerset Middle School. He also shared the journey of Somerset's Positive Behavioral Intervention and Supports (PBIS) program. Staff made a commitment to fully implement the program this school year. Thus far staff and students have been successful. Students are enjoying the program incentives and everyone can sense a great culture on campus. Mr. Ferreira thanked community partners such as Modesto Covenant Church, Modesto Subaru, and MGM Design for supporting Somerset by supplying incentives for students. Mr. Ferreira ended his presentation by sharing that Somerset Middle School has achieved the bronze medal status by the California PBIS coalition for their commitment and implementation of the PBIS program. Congratulations Somerset staff for your dedication.

Communications: COMMUNICATIONS

Written Communication:

- a. Mrs. Hendricks shared the following information with the Board:
 - None at this time.

Public Participation:

- b. None.

MINUTES

Regular Meeting of the Board

January 14, 2020

Page 4

INFORMATION AND DISCUSSION

Supt's Update:

a. Superintendent's Update – Employees Making A Difference Recognition 2019-20:

Mrs. Hendricks honored the following employees for their service and dedication to the students and staff in our district.

- Aimee Melendez, BSA, C. F. Brown Elementary
- Brad Williams, Custodian, Crossroads Elementary
- Rene Zuniga, Staff Secretary, Freedom Elementary
- Carrie Anderson, Staff Secretary, Mary Ann Sanders Elementary
- Deb Kotarek, Library Media Assistant, Orchard Elementary
- Nick McMillen, Head Custodian, Sherwood Elementary
- Melissa Ayon, Noon Duty, Standiford Elementary
- Tannis Cupit, Paraprofessional, Stockard Coffee Elementary
- Beth Ford, Noon Duty/Bus Duty Supervisor, Sylvan STEAM Academy
- Adriana Marquez, Head Custodian, Woodrow Elementary
- Michele Moreno, Health Clerk, Savage Middle School
- Brian Lee, Head Custodian, Ustach Middle School
- Brigitte Kopecki, Guidance Tech, Somerset Middle School
- Shell Yee, Technology Secretary, District Office
- Angela De La Cruz, Nutrition Services Specialist, Food Service
- Josh Fortin, Maintenance 2, Maintenance and Operations
- Roberta "Susie" Watson, Child Care Instructor, Child Care

Fall 2019 California School Dashboard:

b. Fall 2019 California School Dashboard:

Mrs. Reed shared the rubrics and scoring for the district's 2019 Fall California School Dashboard. She reviewed the changes from the prior school year and the changes to come for the 2020-21 school year. Participation rates among the student groups increased. Mrs. Reed shared that beginning with the 2019 Dashboard all students with disabilities who receive special education services at another LEA will have their assessment results sent back to the district where they reside, regardless of where the student receives their Special Education services. This is a requirement of federal IDEA

MINUTES

Regular Meeting of the Board

January 14, 2020

Page 5

INFORMATION AND DISCUSSION Continued

which requires states to monitor LEAS where the student resides. As a result, the district will be held accountable for these students, and they will be included in that district's participation rate and Distance from Standard (DFS). Mrs. Reed shared that we are seeing consistent and continual growth because of our focus on instructional practices and good first instruction through our Professional Learning Communities (PLC) that focuses on our students are the key components. The Dashboard assists staff when writing the new LCAP this year.

Superintendent Search: Interview Process:

c. Superintendent Search: Interview Process:

Mr. Rawe shared that Mrs. Hendricks is retiring at the end of June 2020 and the hiring process for the next Superintendent will be brought to board meetings. The position has been posted by Leadership Associates and the application closing date is in February. He informed the board that Mrs. Sally Frazier will be emailing the board several interview questions to review. Each member will need to rank them and send a response to Mrs. Frazier by the end of next week. Leadership Associates will aggregate and select the questions with the highest scoring for interviewing in March.

Facilities and Safety Update: Board Questions:

e. Facilities and Safety Update: Board Questions:

Mrs. Aguilar provided an update on the Ustach Middle School Modernization project. Construction on phase 2 is near the final stages and they should be moving on to phase 3 by the end of next week. There are a total of 5 phases of the project. Mrs. Aguilar asked for board input on replacing the carpet in the library which is estimated at \$40,000-50,000. After discussion, the board advised staff to hold off any carpet replacement in the library due to the contingency fund balance for the project.

Mr. Smith shared an update on the camera installation project at Somerset Middle School. New network switches will be installed in the upcoming weeks. The board recommended waiting until the DataPath replaces switches before moving forward with camera installation.

MINUTES

Regular Meeting of the Board

January 14, 2020

Page 6

Action Items:

ACTION ITEMS

Approve Audit report for the Year Ending June 30, 2019:

- a. The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving the audit report for the year ending June 30, 2019 as presented by Christy White Associates.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Approve 2019-2020 School Plan for Student Achievement:

- b. The motion was made by Mrs. Miyakawa seconded by Mr. Collins, approving the 2019-2020 School Plan for Student Achievement for all thirteen SUSD schools.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Approve Tentative Agreement Between SUSD and California School Employees Association, Chapter 73 for 2019-2020:

- c. The motion was made by Mr. Collins, seconded by Ms. Harvey, approving the tentative agreement between Sylvan Union School District and California School Employees Association, Chapter 73 (CSEA) for the 2019-2020 school year as amended.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Approve Grade 7 Sexual Health Education and HIV Prevention Textbook Adoption:

- d. The motion was made by Ms. Harvey, seconded by Mr. Collins, approving the adoption of Positive Prevention Plus instructional materials for grade 7 sexual health education and HIV prevention.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

January 14, 2020

Page 7

ACTION ITEMS Continued

***Adopt Resolution
2019/2020 - #19:
National School
Counseling Week:***

- e. The motion was made by Mrs. Miyakawa, seconded by Mr. Collins, adopting by roll call Resolution 2019/2020 - #19 recognizing February 3-7, 2020, as “National School Counseling Week”.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

***Approve Change
Order No. 4 with
Boyer
Construction for
Ustach Middle
School
Modernization
Project:***

- f. The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving Change Order No. 4 with Boyer Construction in the amount of \$41,978.78 from the project contingency funds for mold remediation/dry rot repair in phase one and a credit for door hinges.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

***Expenditure of
Construction
Funds:***

- g. The motion was made by Mr. Collins, seconded by Ms. Harvey, approving the Expenditure of Construction Funds for the Ustach Portables and Ustach Modernization Project.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Consent Agenda:

CONSENT AGENDA: The motion was made by Mr. Collins, seconded by Mrs. Miyakawa, approving the Consent Agenda after pulling Consent Item “12h” (*The Approval of the Revisions to the Resource Specialist job description.*)

- a. The Minutes from the December 10, 2019, Regular Board Meeting and the December 19, 2019, Special Board Meeting;
- b. The Ratification of the following Personnel Actions:

MINUTES

Regular Meeting of the Board

January 14, 2020

Page 8

CONSENT AGENDA Continued

The employment of:

Certificated:

Certificated resignation = 1

Classified Management:

Classified management resignation = 1

Classified:

Classified hired = 1

Classified resignation = 3

Classified change in assignment = 1

- c. The ratification of checks as listed;
- d. Approve contract for the Actuarial Valuation Study;
- e. The approval of the Classified Salary Schedule for 2019-2020;
- f. The approval of the Certificated Management, Classified Management, Confidential and Confidential Management Salary Schedules for 2019-2020;
- g. The approval of the Mental Health Clinician and Licensed Social Worker Salary Schedules for 2019-2020;
- h. ITEM WAS PULLED for a future board meeting;
- i. The approval of the 2018-2019 School Accountability Report Cards;
- j. The ratification of the memorandum of understanding with Stanislaus County Office of Education for Title I Equitable Services;
- k. The approval to renew the agreement and memorandum of understanding: Student Teacher Placements and Teaching Internship Credential Program with California State University, Stanislaus;

MINUTES

Regular Meeting of the Board

January 14, 2020

Page 9

CONSENT AGENDA Continued

- l.** The approval to renew the internship contract agreement with Brandman University for the Internship Credentialing Program;
- m.** The approval to renew the Clinical Internship agreement with California State University, Stanislaus for the Nursing Program;
- n.** The approval of an additional day of professional development for Co-teaching provided by Susan Fitzell;
- o.** The approval of the revisions to the Gift of Speech contract;
- p.** The approval of the Williams Act Quarterly Report;
- q.** The approval to renew the Modesto Chamber of Commerce membership;
- r.** The approval of the listed donations:
 - The donation of \$897.00 from Crossroads Parent Teacher Club to Crossroads Elementary for second grade class field trips and instructional materials.
 - The donation of \$390.00 from Candace Briskey to Crossroads Elementary School for instructional materials for students.
 - The donation of \$10.00 from YourCause Corporate Employee Giving Program to Freedom Elementary School for instructional materials, curriculum or interventions for students.
 - The donation of \$5,000.00 from Sanders Parent Teacher Association to Mary Ann Sanders Elementary School for the purchase of twenty-four (24) chromebooks.
 - The donation of \$300.00 from Stanislaus Partners in Education to Mary Ann Sanders Elementary School for Mrs. Sarah Deaton's class as part of the Incentive Grant to purchase Mad Libs and books for students.

MINUTES

Regular Meeting of the Board

January 14, 2020

Page 10

CONSENT AGENDA Continued

- The donation of 97.08 from Sherwood Parent Teacher Club to Sherwood Elementary for the purchase of banners for school Fall Fair and Multi Cultural Night.
- The donation of \$300.00 from Stanislaus Partners in Education to Sherwood Elementary School for Mrs. Trisha DeLos Santos' class as part of the Incentive Grant.
- The donation of \$300.00 from Stanislaus Partners in Education to Sherwood Elementary School for Mrs. Angelina Berger's class as part of the Incentive Grant.
- The donation of \$320.00 from Sherwood Parent Teacher Club to Sherwood Elementary School to purchase online science program for fifth grade Zingy learning.
- The donation of \$118.61 from Sherwood Parent Teacher Club to Sherwood Elementary School for the purchase of Learning A-Z for their ELD teacher.
- The donation of \$42.98 from Sherwood Parent Teacher Club to Sherwood Elementary School for the purchase of trophies for monthly PBIS classroom awards.
- The donation of \$127.50 from Gap Inc. Your Cause, LLC to Stockard Coffee Elementary School for student recognition and supplies.
- The donation of \$300.00 from Stanislaus Partners in Education to Stockard Coffee Elementary School for items to be purchased in the star-bucks store for their student incentive program.
- The donation of a wide variety of baking and holiday items and games from Shelter Cove Donations to Sylvan STEAM Academy for student recognition and supplies.
- The donation of \$300.00 from Stanislaus Partners in Education to Sylvan STEAM Academy for Mrs. Andrea Fuentes class as part of the Incentive Grant.
- The donation of the SJOE FabLab field trip grant valued at

MINUTES

Regular Meeting of the Board

January 14, 2020

Page 11

CONSENT AGENDA Continued

\$500.00 from The North Central Valley STEM Center to Sylvan STEAM Academy for fifth graders to attend the FabLab field trip.

- The donation of \$300.00 from Stanislaus Partners in Education to Woodrow Elementary School for instructional materials, curriculum or interventions for students.
- The donation of miscellaneous products such as hats, bracelets, rings, earrings, pouches, wooden snakes valued at \$752.00 from Onna Dennis to Somerset Middle School for interventions for students.
- The donation of \$300.00 from Rickey Holcombe, Pacific Gas and Electric to Somerset Middle School for instructional materials, curriculum or interventions for students.

TOTAL VALUE: \$10,355.17

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Superintendent's Report:

SUPERINTENDENT'S REPORT: Mrs. Hendricks shared the following information with the Board of Trustees:

- The Employees Making A Difference Stanislaus County event will take place on Wednesday, January 22, 2020, at the Martin Petersen Event Center.
- **SAVE THE DATE:** The annual Sylvan Educational Foundation Gourmet Breakfast and Kids Fun Run will be held on Saturday, February 22nd in the Multi Purpose Room of Somerset Middle School from 8:00 AM to 11:00 AM.
- Upcoming Agenda items for the next Regular Board Meeting:
 - Assistant Superintendents' Contracts

MINUTES

Regular Meeting of the Board

January 14, 2020

Page 12

- BP/AR InterDistrict and Intra District Transfers
- BP/AR Extra Curricular Activities
- Resolution: Recognition of School Nurses

*Items for Future
Agenda:*

ITEMS FOR FUTURE AGENDAS:

- Adoption of State Bond Resolution (After discussion the Board is not in favor of adopting resolution at this time)
- Discussion to review dates of future Board Retreats
- Next Regular Board Meeting: February 4, 2020 at 7:00 P.M.
- Governance Team Site Visit: February 7, 2020 at Ustach Middle School at 8:00 A.M.
- Budget Study Session: February 25, 2020 at TBD
- Regular Board Meeting: February 25, 2020 at 7:00 P.M.

*Final
Adjournment:*

The meeting was adjourned by Board President Mr. Rawe at 8:53 p.m.

WITNESS:

Mrs. Miyakawa, Vice President of the Board

Date