





## EQUIPMENT TO BE DECLARED SURPLUS OR OBSOLETE

Site/Department: Luigi Aprea Date: 02/03/20

Quantity	Description Of Equipment To Be Declared Surplus Or Obsolete (Include Model Number)	Asset Tag Number	Date Of Purchase	Estimated Value
10	teacher desks			
182	student desk			
177	chairs			
20	filing cabinets			
8	bookshelves			
25	tables			
11	dry erase boards			

Declared As Surplus By		Authorized Disposition	
Site/Location Of Equipment:	classrooms 29, 28, 27, 26, 24, 23, 19, 11	Authorized Disposition:	
Recommended Disposition:		Director, Business Services Signature:	Date:
Supervisor's Signature:	 Date: 2/5/20	Date Approved By Board Of Education:	
Program Mgr's Signature: (If Categorically Funded)	 Date:	4 Copies: Business Services Director, Purchasing, School Principal, Coordinator IT	

## Room 11

Teacher desk

1



## Room 19

Teacher desk

1

Student desk

1

Filing cabinet

1

Table

1

Shelving unit

1



## Room 23

Student desks

4

Teacher desk

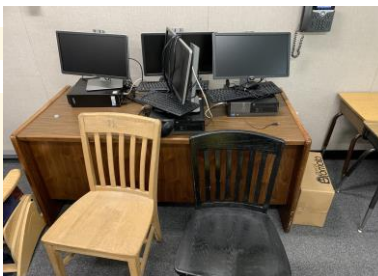
1

Chairs

2

Desktops/monitors

4



## Room 24





Student Chairs


26



Tables




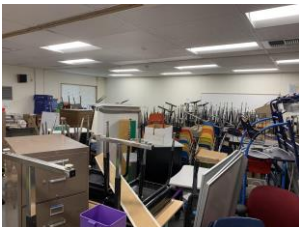
3




Room 26	Amount	Pictures
Student desks	5	   
Teacher desk	1	
Filing Cabinet	1	
TV & mount	1	
Organizing unit	1	

Room 27	Amount	Pictures
Teacher Desk	1	

Room 28	Amount	Pictures
Student desks	54	 
Desk Chairs	18	
Teacher desks	4	
Tables	15	
Bookshelves	1	
Filing cabinets	2	
Teacher Cabinet	1	
Dry erase board	4	
Dry erase easel	1	
Outdated projector	1	
Outdated elmo	2	
desktop computer	24	
monitors	13	
VCR/DVD players	4	

Room 29	Amount	Pictures	
Student desks	118		
Desk chairs	141		
Filing cabinets	14		
projector AV stands	16		
Tables	9		
Dry erase boards	7		
Book shelves	3		
overhead projector	1		
Portable smart board	1		

Courtyard @ Teacher's lounge	Amount	Pictures
Bookshelves	3	
Teacher desk	1	
Table	1	
Projector screen	1	
Chairs	16	