

San Mateo-Foster City School District
Minutes- Draft
CLOSED/REGULAR MEETING~BOARD OF TRUSTEES
January 30, 2020, 5:30 PM
Closed Session Begins at 5:30 pm
Regular Meeting Begins at 6:30 pm
1170 Chess Drive
Foster City, CA 94404

1. CALL TO ORDER: 5:30 P.M.

2. RECESS TO CLOSED SESSION

2.1. Review Non-Public School/Non-Public Agency contract(s) for the 2019-2020 school year.

2.2. GOVT. CODE 54957 - Public Employee Discipline/Dismissal/Release.

2.3. GOVT. CODE 54957 - Public Employee Performance Goals/Evaluation. TITLE: Superintendent.

2.4. Conference with Labor Negotiators (Gov. Code, section 54957.6, subd. (a))

Agency designated representative: Board President.

Unrepresented Employee: Superintendent

3. RECONVENE TO REGULAR MEETING

The Regular Board meeting was called to order at 6:32 pm.

3.1. Report out of Closed Session

Upon motion of Noelia Corzo seconded by Rebecca Hitchcock, by unanimous vote the Board approved charges to immediately suspend and dismiss a permanent certificated employee.

3.2. Flag Salute

The Flag Salute was led by 7th grade students Rodrigo and Roberto Beltranena of North Shoreview Montessori.

3.3. Roll Call

All Board members were present:

Kenneth Chin
Noelia Corzo
Rebecca Hitchcock
Alison Proctor
Shara Watkins

3.4. Approval of Agenda: January 30, 2020 (v)

Superintendent Dr. Joan Rosas asked that Item 7.1.-Resolution No. 16/19-20 - Schools and Communities First Funding Act be removed and brought back at a future date with revised language.

The Agenda was approved as amended.

Motion Passed: Passed with a motion by Shara Watkins and a second by Rebecca Hitchcock.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Rebecca Hitchcock
Yes Alison Proctor
Yes Shara Watkins

3.5. Approval of Minutes (v)

The Minutes for January 23 and January 2020 were approved in one motion.

Motion Passed: Passed with a motion by Kenneth Chin and a second by Rebecca Hitchcock.

Yes Kenneth Chin
Yes Noelia Corzo

Yes Rebecca Hitchcock
Yes Alison Proctor
Yes Shara Watkins

3.5.1. January 23, 2020 - Special - School Visitations

3.5.2. January 19, 2020 - Special - Study Session

3.5.3. January 19, 2020 - Regular Board Meeting

4. RECOGNITION

4.1. San Mateo-Foster City Education Foundation Read-a-Thon

Colleen Sullivan, San Mateo-Foster City Education Foundation President, and Elizabeth Yeager were recognized for their current event Read-a-thon. They reported that all 17 elementary schools and over 8,000 students are participating in the Read-a-thon this year and are happy to serve such diverse community of students. The funds raised support all the students in the District. The Foundation chose a poem from the book Mr. Lemur's Train of Thoughts for each Trustee to read aloud.

5. STATEMENTS

5.1. Public Statements Related to Non-agenda Topics:

Sophie Nelson, Education Program Associate of Theater Works Silicon Valley, shared some current events happening in her organization, spoke about their partnership with Highlands Elementary School and noted that they look for ways to support the community. They currently offer two plays, Oscar and the Bully Battle Part 2 and Oscar the Countless Costume Changes, which help support in the Social Emotional Learning program. She encouraged everyone to look at the webpage www.theaterworks.org for more information.

Julie MacArthur, SMETA President, thanked the Board for their consideration of the Schools and Communities Initiative. She shared details of the proposition that could potentially raise \$12 billion, of which 40% is earmarked for education. She encouraged everyone to support the Initiative. She thanked Trustee Corzo for sharing the CTA Resolution and her support of the Initiative and made petitions available.

5.2. Public Statements Related to Agenda Items: Persons will be called on at the appropriate time

5.3. Foundation/Committee Reports

Trustee Chin reported that he attended the Home Room Committee on January 29 where they continued their conversation about educator housing and collaboration with the City of San Mateo and the San Mateo Rotary Club.

Trustee Watkins reported that she and Trustee Corzo met with the two San Mateo City Council Liaisons, Councilmembers Rodriguez and Lee, where they discussed various topics including updates on facilities projects, census efforts and collaboration, current developments and enrollment, impacts on Phase II projects, and Developers fees. At the meeting, the Trustees also shared updates about the Education Foundation's upcoming events. She also reported that she and Trustee Chin would be meeting with Senator Jerry Hill to talk about pending legislation and the impact on Developer Fees.

Trustee Corzo shared that there will be a 2020 Census Questionnaire Center kick off in San Mateo at St. James AME Zion Church on February 1 from 11:00 am - 1:00 pm. She also shared that the Equity Task Force and Consultant Nicole Anderson met and reviewed "The Water of Systems Change" article and used in-depth tools to discuss it. She reported that she attended a DELAC meeting on January 28. The families that also attended the meeting were pleased with the District's plan and happy to learn that the District is committed to helping students and their families with reclassification. They were also thankful to know that the District is a sanctuary district and a safe place for their children. Trustee Corzo hopes that the work of the Sanctuary Task Force continues to grow.

5.4. Announcements

Trustee Chin shared that he is the co-chair of the Leadership program and that there is a Brown Bag Lunch on February 11 from 12:30 - 1:30 pm. to learn about the Leadership program and he invited everyone to

come. He also announced that there is a Safe Routes to School Grant writing workshop on February 5 and he wanted the District staff to be aware of the opportunity.

Trustee Proctor shared that she attended her first Partnership for Educators Task Force meeting where they discussed two different Task Force models from other districts in the Bay Area and she looks forward to attending more of their meetings. She shared that as a member of the Rotary Club, she participated in the distribution of dictionaries at the three elementary schools in Foster City. She enjoyed seeing the excitement of the students receiving the dictionaries and looking up words.

6. PROPOSED CONSENT AGENDA (v)

Board Comments:

Trustee Chin commented on Item 6.2.3. - Abbott Middle School-Roof Replacement/Repair Project- Notice of Completion-Andy's Roofing Inc. He asked that the District look into solar system options whenever they replace roofs at the sites as part of the effort of addressing climate change.

Motion Passed: Passed with a motion by Rebecca Hitchcock and a second by Alison Proctor.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Rebecca Hitchcock
Yes Alison Proctor
Yes Shara Watkins

6.1. EDUCATION/STUDENT SERVICES

6.1.1. NPS Contracts

6.1.2. Williams Quarterly Report

6.1.3. Approval of School Accountability Report Cards (SARCs)

6.2. BUSINESS/FINANCE

6.2.1. Abbott New Gymnasium/Classrooms Project-Change Order No.3- Rodan Builders Inc.

6.2.2. Abbott New Gymnasium and Classrooms Project-Cody Anderson Wasney Architects, Inc.- Amendment No.3

6.2.3. Abbott Middle School-Roof Replacement/Repair Project- Notice of Completion- Andy's Roofing Inc.

6.2.4. Bowditch Middle School - Purchase of four portable classrooms from Mobile Modular

6.2.5. Contracts & Consultants \$45,000 and Under

6.2.6. Listing of Payments to Meet District Expenditures

6.2.7. Gifts Presented to the Schools

6.3. HUMAN RESOURCES

6.3.1. Assignments Noted for Individuals Listed

6.3.2. Resignations, Releases, and/or Retirees

7. SUPERINTENDENT SERVICES/BOARD

7.1. Resolution No. 16/19-20 - Schools and Communities First Funding Act (v)

8. EDUCATION/STUDENT SERVICES

8.1. Enrollment Projections - Thomas R. Williams, Demographer

Mr. Thomas R. Williams, Consultant, provided information related to enrollment projections and reviewed the following data:

- Actual and projected residents students for current and planned attendance area
- Resident student trends existing dwellings
- Resident student trends between existing dwellings, new housing, and incoming inter-district attendance
- Comparison of local births corresponding kindergarten student populations
- Annual births by zip codes from 1996 to 2018
- Annual births in the San Mateo County 2006- 2018
- Average Student Generation rates and recently built housing units in the District
- Projected additional dwelling units

Mr. Williams noted that even with the projected decline in enrollment the District still has an increase of about 800 students since 2007. He also noted that over all the District is in a better position than other districts and that the opening of a new school is great news. He added that the price of housing may drive a decline in enrollment of approximately 400 to 550 in four to five years.

Board Comments:

Trustee Chin appreciated the data and asked him to define affordable, modest, and upscale housing and asked him to give an example. He commented on the expected enrollment growth in George Hall and Sunnybrae three years from now and wondered if the District needs to look into City development plans and adjust the boundaries for these two schools to lessen impact. He also wondered if there is increase in birth rates in the East Bay.

Mr. Williams responded that affordable generally doesn't include covered parking at all, intermediate have gated and carports and some amenities, and upper scale housing would have garages and amenities. He added that there is only one development of single family homes and most of them are townhouses and that he hasn't seen increase in birth rates in the East Bay.

Trustee Corzo asked if there is data regarding multiple families living in small apartment units. Mr. Williams did not have data on this.

8.2. Parkside Montessori Plan

Assistant Superintendent of Educational Services, David Chambliss, thanked Principal Nima Tahai for his contribution in developing the Parkside Montessori plan and he reviewed the highlights of the plan including two main strategies.

Public Comments:

Amy Connors, a parent of two children and Parkside Montessori PTA President, spoke about the four-year plan and the strategic planning. She was excited to hear of the information presented by Mr. Chambliss. On behalf of the parents, she expressed support for the Parkside Montessori teachers and Principal Tahai and encouraged the District to keep the momentum going. She had questions about the plan and looks forward to continue collaborating with District and the community for a successful Montessori program.

Monique Nakagawa, thought that is important for the Board to realize that the District is offering an alternative education and this requires research and to be intentional, be thoughtful and be informed in order to succeed with the program. Her expertise is in evaluating programs and noted that one of the key elements for a program's success is evaluating best practices. She added that the Montessori K-5 program needs trained teachers and a lead. She liked the presentation as it addressed her points but thought it lacked of outreach educating people about what Montessori is. She concluded that if the District builds the middle years expansion program at Parkside, it will need resources, and that it will be an investment to develop a thoughtful and informed program.

Rebecca McGahey thanked Mr. Chambliss for sharing the Montessori Plan and appreciated the support that the District and the Board has provided this far. She noted that given the history of Montessori program at Parkside this is only the beginning of the journey and recognized that there is work to be done and questions to be addressed but wants to keep the momentum. She was surprised to learn that the TOSA/Consultant will be shared with North Shoreview Montessori and asked for clarification on the amount of hours that the TOSA will be dedicated to Parkside.

Randi Paynter addressed comments made by the Board at the Study Session earlier in the day regarding the amount of time the Board spends on in schools that are not necessarily in most need, allowing less dedicated time to Title I schools. She voiced her concern with the misinterpretation of Title I schools vs underperforming schools and believes these two don't necessarily share the same definition. She urged the Board to listen to the Parkside Montessori community as Parkside is underperforming and needs the District's support.

Board Comments:

Trustee Proctor shared her thoughts and asked about the time commitment for the TOSA/Consultant, asked how the District will support the teachers while they are in training and stated she hopes that the

Board, the District, and the community will work together to make the Parkside Montessori program a success. She also thought that is important to set up a budget.

Mr. Chambliss responded that the TOSA is a full time position. He emphasized that the budget piece will be embedded in the SPSA and LCAP as part of the budgeting process. He also mentioned that the District has identified summer and evening classes as well as online work as support for teachers while they are in training.

Trustee Hitchcock appreciated the Parkside Montessori's community coming together to voice their opinions. She thought that getting through this first step of the process shows the Board's commitment as the Board is passionate about the success of all students in the District. She also favored the idea of having frequent updates on the progress of the four-year plan.

Trustee Chin was happy to see the bonding and engagement in the Parkside community. He appreciated the four-year plan and asked to have quarterly updates to keep the Board informed of the progress of the plan.

Trustee Corzo stated that equity is important to her and that the Board is committed to ensure equity throughout the schools. She would like to see a plan for all the schools. She asked the Parkside community that they trust the plan and stated that frequent updates be obtained thorough Principal Tahai and his leadership team, in support with the District administration. She through that is time for the Board to switch focus on the other schools that are in great need of support as well. She asked Mr. Chambliss how the budget be included in the LCAP.

Mr. Chambliss, stated that the plan will be included in the SPSA and in the new LCAP.

Trustee Watkins reflected on the process of how they arrived to the Parkside Montessori middle years plan. She thought that the plan is intentional and that the Board and the District is committed to continue supporting it. She concurred with Trustee Corzo that other schools also need significant support understanding that Parkside is one of them. She stressed that the Board is committed to supporting all students in the District and felt that now is time to hand over the plan to the staff, leadership groups, and District leadership. She thanked the Parkside community for their advocacy and commitment and noted that she is looking forward to the development of the plan.

9. BUSINESS/FINANCE

9.1. Citizen's Bond Oversight Committee (CBOC) Measure L and X Report

Patrick Gaffney, Chief Business Official, provided information on the Measure L and X Citizen's Bond Oversight Committee (CBOC) and its audited financials prepared by Chavan & Associates, LLP. He noted that the committee is comprised of minimum seven members which must include members of the following organizations: business, bonified tax payer, senior citizens, a District parent/guardian, a school's site council and members of the community at large. The members CBOC are listed below:

- Julie Scanlon - Chair, representing the Community at Large
- Fred Baer - Vice Chair, representing Senior Citizen's Group
- Ryan Nobrega - Parent of a child enrolled in the District
- Wayne Pitcher - representing Senior Citizen's Group
- Randy Raphael - Community at Large
- Eric Holm - representing a Tax Payer Organization
- Charlie Royce - representing a Business Organization
- Albert DiMatteo - Community Member at Large
- Ananth Kadambi - Parent of a child enrolled in District and active member of PTA

He also noted that the committee meets throughout the year and reviews information that is provided to the auditors. The auditors reported that District is in compliance.

Board Comments:

Trustee Chin thanked CBO Gaffney and the committee for their report.

9.2. 2018-19 Audited Financial Statements (v)

Mr. Sheldon Chavan from Chavan & Associates, LLP presented the completed audit for the fiscal year

ending June 30, 2019. He reviewed the process of the audit and reported that there are no findings or recommendations made from the 2018-2019 audit. He talked about the annual required contributions and pointed out that the District has a 6% as minimum reserve balance but noted that the minimum required is 3%. He commended the District for its Emergency School Plan as this is an area where other districts failed to implement timely. He congratulated Dr. Rosas, CBO Gaffney, and the staff for their great work in passing the audit with no findings.

Board Comments:

Trustee Chin asked questions around Section 115 Trust (Trust B or Side Trust) and pension liabilities. Mr. Chavan explained about the trust noting that that long-term planning mechanism is now a practice to help offset liabilities. He added that these are pensions that can be set with different organizations.

Trustee Proctor, as former auditor, recognized and thanked Mr. Chavan for the report.

Motion Passed: IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES ACCEPT THE AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDING JUNE 30, 2019. Passed with a motion by Alison Proctor and a second by Shara Watkins.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Rebecca Hitchcock
Yes Alison Proctor
Yes Shara Watkins

9.3. Governor's 2020 Budget Presentation

CBO Gaffney presented information about the Governor's Proposed Budget for the year 2020-2021 in relation to the K-12 Education. He gave an overview on the Gross Domestic Product (GDP) growth projections and on the current California economy. He reported that there is a decrease in the percentage growth this year, which is different from what was reported on the Local Control Funding Formula (LCFF) last year.

He reviewed the following:

- Elements of the the LCFF
- Special Education base rates
- Funding based on preschoolers with disabilities
- Funding to address teacher shortage
- Support for community schools engagement
- Grants for computer science support and mandated Block Grant.

He shared that the Mandated Block Grant program shows no changes on the budget. He also gave an overview of what was not included in the Budget such as increase in the LCFF Targets, payments to reduce CalSTRS and CalPERS costs, and one-time discretionary grants. He noted that the Cost-of-Living Adjustment (COLA) will be at 2.29% in the year 2020-2021 and that he is looking forward to providing more information on the LCFF at the roadshows.

Board Comments:

Trustee Chin clarified that a decrease in enrollment does not affect the budget because the District is community funded. Mr. Gaffney noted that there are conversations about the redistribution of property taxes for commercial/business through the state due to Prop 13 and that there will be additional discussions on its implications.

Trustee Corzo shared that she is concerned that the Governor's Budget Proposal doesn't include funds to reduce CalPERS and CalSTRS and asked how this would affect the District. Mr. Gaffney noted that the state shares this obligation with school districts and that the District will expect to see increases.

Trustee Proctor asked if the District will benefit from the increase in Special Education funds reported in the Governor's Budget proposal and Mr. Gaffney noted that that is the expectation.

10. HUMAN RESOURCES

10.1. Job Description-Coordinator-Child Development (v)

Sue Wieser, Assistant Superintendent of Human Resources, presented a job description for a Coordinator

for the Child Development Program and noted that this position is needed to support the current Principal to ensure compliance with Federal, State, local regulations, and mandates as well as providing sufficient oversight to staff and students. She asked the Board for the approval of this new position for the Child Development program.

Dr. Rosas pointed out that the District is looking at ways of integrating and improving programs and that this position will provide the needed support to the Principal. The District has been talking about providing pre-school classes on a sliding scale with more integration and inclusion, which demands more time.

Board Comments:

The Board asked clarifying questions such as the new position fitting the needs and if this person will report to the Principal of Child Development Program. Trustee Corzo appreciated that the job description calls for bilingual preferred applicants.

Dr. Rosas noted that the proposed job description aligns with the needs of the program. She confirmed that the cost for the position is funded from the fee-based and subsidized funds.

Motion Passed: IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE THE JOB DESCRIPTION FOR THE POSITION OF COORDINATOR-CHILD DEVELOPMENT. Passed with a motion by Shara Watkins and a second by Rebecca Hitchcock.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Rebecca Hitchcock
Yes Alison Proctor
Yes Shara Watkins

11. BOARD MEMBER STATEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

None.

12. SUPERINTENDENT REPORT AND FUTURE MEETING DATES

Dr. Rosas reported the San Mateo Rotary Club is giving out over 600 dictionaries to fifth graders to nine schools in the District. She announced the future meeting dates:

February 3, 2020	7:00 pm	PTA - Executive Council Meeting
February 4, 2020	8:05 am	School Visitations
February 13, 2020	4:30 pm	Special Board Meeting
February 13, 2020	6:30 pm	Regular Board Meeting
February 18, 2020	7:00 pm	Equity Task Force
February 20, 2020	8:00 am	School Visitations
February 24, 2020	7:00 pm	SMFCSD Education Foundation
February 27, 2020	4:30 pm	Special Board Meeting
February 27, 2020	6:30 pm	Regular Board Meeting

13. ADJOURNMENT

13.1. Adjournment (v)

The Board reconvened to Closed Session at 8:59 pm.

Closed Session Adjourned at 9:25 pm.

Motion Passed: Passed with a motion by Noelia Corzo and a second by Shara Watkins.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Rebecca Hitchcock
Yes Alison Proctor
Yes Shara Watkins

Board Secretary

Date