

MODESTO CITY SCHOOLS

PROPOSED

Job Description

JC# 612

**JUNIOR RESERVE OFFICERS' TRAINING CORPS (JROTC) INSTRUCTOR**

OVERALL RESPONSIBILITY

Under general direction, the Junior Reserve Officers' Training Corps Instructor will incorporate Foundation, Pathway, and content standards into a curriculum of applied learning that is fully integrated into the school's curriculum and is central to the learning process.

SPECIFIC RESPONSIBILITIES:

1. Structure a physical classroom environment conducive to learning. *E*
2. Establish, maintain, and instruct students in best practices for safety related to operation of tools, equipment, and operating procedures, consistent with industry expectations. *E*
3. Establish efficient classroom management procedures. *E*
4. Establish and maintain expected standards of student behavior with administrative support. *E*
5. Establish a system of student evaluation within the guidelines prescribed in State law or adopted by the District. *E*
6. Continually evaluate and record various aspects of students' progress and report to parents as needed and required. *E*
7. Incorporate and instruct students in academic, technical, and career development skills to enhance career readiness, including college readiness, if applicable. *E*
8. Teach within the course of study for subject area or at grade level as prescribed in State law or adopted by the District. *E*
9. Plan and implement standards-based lessons. *E*
10. Provide planned learning experiences using a variety of instructional methods and strategies in order to motivate students. *E*
11. Maintain an awareness of changing industry standards and assist with revising curriculum to stay current with industry expectations. *E*
12. Identify students' needs and cooperate with other professional staff members in assessing and assisting students. *E*
13. Provide varied instruction as appropriate in order to attempt to adapt the curriculum to the needs of students. *E*
14. Perform basic attendance accounting tasks as required. *E*
15. Observe professional working hours as designated by the Collective Bargaining Agreement. *E*
16. Attend school and District meetings as designated by the Collective Bargaining Agreement. *E*
17. Participate in program advisory activities, including serving as advisor to students participating in JROTC competitions. *E*
18. Supervise students in out-of-classroom activities as required by the Collective Bargaining Agreement. *E*
19. Perform adjunct duties as designated by the Collective Bargaining Agreement. *E*

## **JUNIOR RESERVE OFFICERS' TRAINING CORPS INSTRUCTOR (continued)**

### SPECIFIC RESPONSIBILITIES (continued)

20. Share the responsibility of communicating the educational program to the community through such activities as open house and back-to-school nights and participate in program promotion through feeder school outreach, community events/projects. *E*
21. Seek to improve competency by periodically participating in professional growth activities. *E*
22. Provide emergency lesson plans for substitutes. *E*
23. Plan and coordinate the work of aides and other paraprofessionals and student teachers (when applicable). *E*
24. Coordinate and supervise students in out of class JROTC activities throughout the year. *E*
25. Participate in advisory committee meetings and in state and national leadership events. *E*
26. Manage specialized JROTC budgets consistent with District accounting procedures. *E*
27. Complete and submit related accountability reports including, but not limited to, program participation, JROTC activities, expenditure reports, program outcomes and student data, as needed. *E*

### SALARY

Certificated Salary Schedule (Guaranteed U. S. Army Minimum Instructor Pay)

### WORK YEAR

Basic Teacher Work Year

### QUALIFICATIONS

#### Knowledge/Ability

##### Minimum Requirements:

- Knowledge of principles, theories, practices, methods and techniques used in curriculum development and classroom instruction, including those specific to Career Technical Education.
- Knowledge of classroom procedures which promote appropriate student conduct and motivation for student learning.
- Knowledge of applicable sections of the State Education Code and other applicable laws.
- Ability to adapt plans to meet different needs of students.
- Ability to create an instructional program and a class environment favorable to learning and personal growth.
- Ability to establish effective rapport with students.
- Ability to motivate students to develop skills, attitudes, and knowledge needed to provide a good foundation for education, in accordance with each student's ability.
- Ability to monitor students in classrooms.
- Ability to display the use of good judgment in making decisions.
- Ability to maintain professional relationships with students, parents, colleagues and supervising staff members.
- Ability to effectively communicate and maintain cooperative relationships with those contacted in the course of work.
- Knowledge of and ability to apply safe operational practices to maintain a safe and orderly classroom environment.

#### Experience

##### Minimum Requirement:

- Successful certification by the United States Army.

**JUNIOR RESERVE OFFICERS' TRAINING CORPS INSTRUCTOR (continued)**

QUALIFICATIONS (continued)

Education/Credential

Minimum Requirement:

Appropriate credential issued related to specific assignment/grade level.

REPORTS TO

Senior Director, Educational Options or designee

Cabinet Approved: 2/11/20

Unit Approved: 2/12/20

Board Approved: