

**RAVENSWOOD CITY SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**SPECIAL BOARD MEETING**

Board Meeting Room  
2120 Euclid Avenue  
East Palo Alto, CA 94303

*Board Members:*

Tamara Sobomehin, President  
Stephanie Fitch, Vice President  
Marielena Gaona-Mendoza, Clerk  
Ana Maria Pulido, Member  
Sharifa Wilson, Member

**Draft**  
**MINUTES**  
**November 18, 2019**

1. **CALL TO ORDER/ROLL CALL.**  
President Sobomehin called the meeting to order at 5:35 p.m. Trustees Sobomehin, Gaona Mendoza, Pulido and Wilson were present. Trustee Fitch was out of town.
2. **APPROVAL OF AGENDA.**  
MSC (Wilson/Sobomehin) to approve the agenda as presented. Motion carried 4-0.
3. **CONSENT AGENDA.** MSC (Gaona Mendoza/Sobomehin) to approve the Consent Agenda.  
Motion carried 4-0.
  - A. Consideration to approve an Agreement for Consulting Services with School Facility Consultants to prepare a School Facility Fee Justification Report
  - B. Consideration to approve MOU with the New Teacher Center
4. **BOARD OF TRUSTEES**
  - A. **STRATEGIC PLANNING**  
Ms. Alyssa Whitehead-Bust, Partner, Attuned Education Partners, and Mr. Eric Lee, Deputy Chief of Strategy, Attuned Education Partners, provided a PowerPoint Presentation and answered questions from the Board regarding the Strategic Planning. Objectives: Board discussions to Review the Mission and Value Statements, Review updates to the Strategic priorities and initiatives and provide additional feedback. They updated the Board on the progress made in and recap changes made to the mission and values from last Session, analyzed and improved the strategic priorities and initiatives and analyzed and improved the district scorecard based on Board feedback. Ms. Whitehead-Bust indicated that a scorecard is a tool that enables an organization to track progress toward its mission and its strategic priorities. It includes (1) 6-8 mission goals and (2) 5-10 measures with targets for each priority. She recommended that the board and Cabinet use the scorecard on a regular basis to measure and track progress toward the strategic plan.

Trustee Pulido indicated that the Strategic Plan must be approved by the whole Board. Ms. Whitehead-Bust asked the Board if all of them will be attending the Board Meeting on January 16, 2020. She also would like to schedule 1 on 1s meetings with the Board on the second week of December regarding the district's strategic planning and next steps before the Plan comes before the Board on January 16<sup>th</sup>.

5. **ADJOURNMENT**

There being no further business to come before the Board, President Sobomehin adjourned the Meeting at 8:03 p.m.

\_\_\_\_\_  
February 27, 2020  
Date of Approval

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Clerk's Signature

/nm