

RAVENSWOOD CITY SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL BOARD MEETING

Board Meeting Room
2120 Euclid Avenue
East Palo Alto, CA 94303

Board Members:

Ana Maria Pulido, President
Sharifa Wilson, Vice President
Stephanie Fitch, Clerk
Marielena Gaona-Mendoza, Member
Tamara Sobomehin, Member

MINUTES
January 23, 2020

1. **CALL TO ORDER/ROLL CALL.**

President Pulido called the meeting to order at 5:35 p.m. All Board Members were present.

2. **APPROVAL OF AGENDA.**

MSC (Wilson/Sobomehin) to approve the agenda as presented. Motion carried unanimously (5-0).

3. **SUPERINTENDENT SEARCH PROCESS – Discussion**

Mr. Rich Thome and Ms. Peggy Lynch from Leadership Associates and the Board of Trustees engaged in a discussion and provided feedback on the following: (a) Overview of search process; (b) Board/search firm protocols during the search; (c) Timeline for the search. **January 23:** the Board meets with consultants and determines characteristics, skills and qualities desired in a new superintendent; Board publicly announces timeline and procedures for superintendent selection. **Weeks of February 3 and February 10:** Consultants meet with staff and community designated by the Board to receive input; Online survey is posted to the district website.

February 3 and 10: Advertising and active recruitment; Ad appears in EdCal, (Two consecutive publications).

January-February: Consultants identify potential candidates; Development and posting of recruitment materials and Position Description. **February 24:** Deadline for applications. **February 24 – March 9:** Consultants complete comprehensive reference and background checks on applicants. **March 18 at 5:00 pm:** Board meets with consultants, reviews all applications and selects finalists to be interviewed. **March 28 8:30 a.m. – 5:00 p.m.:** Board interviews finalists. **Week of March 30 – April 3:** Board completes the validation process and makes a final determination on selected candidate. **April 16:** Board approves superintendent contract at a regularly scheduled board meeting. **July 1:** New superintendent begins.

(d) Board input regarding desired qualities and characteristics of new superintendent; (e) Board recommendation regarding community and staff groups to participate in input sessions with Leadership Associates consults; (f) Discussion of online survey. Leadership Associates will provide updates to the Board Subcommittee: Trustees Pulido and Fitch, and they will disseminate the information back to the entire Board. President Pulido asked Mr. Thome and Ms. Lynch to send the survey to her and Trustee Fitch to provide input before it gets published.

Ms. Nora Melendez, part of the Innovate Public Schools Parent Group, addressed the Board in support of Ms. Gina Sudaria

Ms. Ronda White, Parent of two RCSD students, asked the Board that when they have Special or Emergency Board Meetings, do not schedule them at the same time of a parent meeting.

The Board adjourned into Closed Session at 6:58 p.m. Open Session reconvened at 7:29 p.m.

4/5 **REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.1:**

President Pulido reported that a discussion was held on Item 4.A.

A. PUBLIC EMPLOYEE APPOINTMENT/DISCUSSION ONLY

1. Position: Superintendent

6. **ADJOURNMENT**

There being no further business to come before the Board, President Pulido adjourned the Meeting at 7:29 p.m.

February 27, 2020

Date of Approval

Clerk's Signature

/nm