

**NOTICE TO THE GOVERNING BOARD  
OF RECOMMENDATION TO REDUCE AND ELIMINATE SERVICES  
FOR THE 2020-2021 SCHOOL YEAR,  
PURSUANT TO EDUCATION CODE SECTIONS 44949 AND 44955**

**TO: GOVERNING BOARD**

The undersigned, Wendy K. Sinnette, Superintendent of the La Cañada Unified School District, hereby gives written notice to the Governing Board, pursuant to Education Code section 44949(a) and 44955 and recommends that the Governing Board reduce and eliminate the programs and services set forth in Exhibit "A" to the Resolution, No. 10-19-20, attached hereto and incorporated hereby by reference.

It is necessary to decrease the number of employees of the District for the 2020-2021 school year, consistent with the recommended reduction and elimination of the described particular kinds of service. It is recommended that the Governing Board send a notice to affected employees pursuant to Education Code sections 44949 and 44955 that their services will be eliminated effective at the end of the 2019-2020 school year.

Respectfully submitted,



Wendy K. Sinnette  
Superintendent  
La Cañada Unified School District

Dated: 3/6/2020

**BEFORE THE GOVERNING BOARD OF THE  
LA CAÑADA UNIFIED SCHOOL DISTRICT,  
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

**RESOLUTION NO. 10-19-20**

**REDUCTION OF PARTICULAR KINDS OF SERVICE  
FOR THE 2020-2021 SCHOOL YEAR**

**WHEREAS**, the District Superintendent has recommended to this Board that those programs and services performed by certificated employees and identified in Exhibit “A” attached hereto and incorporated herein by reference, be reduced or discontinued, effective at the end of the 2019-2020 school year.

**WHEREAS**, the Governing Board of the District has the duty to determine whether a more senior teacher is competent to displace a more junior teacher, consistent with labor agreements currently in force, and the Governing Board desires to adopt competency standards to guide this decision.

**WHEREAS**, the Governing Board also desires to determine the order of termination as to employees who first rendered service on the same date;

**WHEREAS**, the Governing Board has considered all positively assured attrition which has occurred to date, that is, all deaths, resignations, retirements, and other permanent vacancies reducing these services, and, but for the attrition already assured, would have found it necessary to reduce additional particular kinds of service.

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

1. The above recitals are true and correct.
2. The Governing Board adopts the following competency standards:
  - a. An employee must have proper certification, academic training and one year full-time experience within the last three (3) years at the grade level or program to which the District would be able to assign him/her within the scope of his/her credentials. For purposes of this standard, self-contained classrooms and departmentalized programs are treated as separate competencies.
  - b. In specialized classes, an employee must have proper certification, academic training and one year of full-time experience within the last three (3) years at the grade level in the specialized area to which the District would be able to assign him/her.

3. The order of termination between employees who first rendered paid service on the same date shall be determined from criteria that are based solely on the needs of the La Cañada Unified School District and the needs of its students.

4. The programs and services described in Exhibit "A" attached to this Resolution are reduced and eliminated, starting with the 2020-2021 school year in accordance with the recommendations of the Superintendent.

5. The Superintendent is directed to determine which employees' services will not be required for the 2020-2021 school year as a result of this reduction and discontinuance in programs and services and to take all steps necessary under the law not to employ those certificated employees of the District, because of the reduction and discontinuance of these programs and services.

The foregoing resolution was adopted by the Governing Board of the La Cañada Unified School District on March 10, 2020, by the following vote:

**AYES:** \_\_\_\_\_

**NOES:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

\_\_\_\_\_  
Joe Radabaugh, President  
Governing Board of the  
La Cañada Unified School District

I, Dan Jeffries, Clerk of the Governing Board of the La Cañada Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Governing Board at its regular meeting held on March 10, 2020.

\_\_\_\_\_  
Dan Jeffries, Clerk  
Governing Board of the  
La Cañada Unified School District

**IDENTIFICATION OF PARTICULAR KINDS OF  
SERVICES TO BE REDUCED OR DISCONTINUED**

**SERVICE**

**FTE**

ADAPTED PHYSICAL EDUCATION TEACHER at LCHS

0.0286

**TOTAL:**

**0.0286**