

**San Mateo-Foster City School District**  
**Minutes-Draft**  
**SPECIAL MEETING~BOARD OF TRUSTEES**  
February 27, 2020, 4:30 PM  
1170 Chess Drive  
Foster City, CA 94404

**1. CALL TO ORDER: 4:30 PM.**

The Special Board meeting was called to order at 4:30 pm.

**2. FLAG SALUTE**

**3. ROLL CALL**

Present:

Kenneth Chin  
Noelia Corzo  
Rebecca Hitchcock  
Alison Proctor

Absent:

Shara Watkins

Trustee Hitchcock joined the Board meeting shortly after the meeting had begun.  
Trustee Watkins was ill and could not attend the meeting.

**4. APPROVAL OF AGENDA: February 27, 2020 (v)**

**Motion Passed:** Passed with a motion by Alison Proctor and a second by Kenneth Chin.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock  
Yes Alison Proctor  
Absent Shara Watkins

**5. STATEMENTS**

**5.1. Public Statements related to agenda item(s). Please limit statements to three minutes.**  
None.

**6. SUPERINTENDENT SERVICES/BOARD**

**6.1. Task Predicts Performance**

David Chambliss, Assistant Superintendent of Educational Services, and Dale Rogers, Coordinator for English Learner Support Services reviewed information about quality instruction for English Learners. They noted that this was the third of a four-part series on Instructional Practices.

Ms. Rogers then engaged the Board members in an ELL Signature Strategies session. In the process, they reviewed conditions for ELs to access Learning Tasks and the challenge of creating the necessary conditions, for example, teacher learning time, teacher collaboration time and principal learning time.

**7. ADJOURNMENT**

**7.1. Adjournment (v)**

The Special Board meeting adjourned at 5:33 pm.

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Board Secretary

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Date