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Modesto City Schools
426 Locust Street
Modesto California
95351
209.574.1500
www.mcs4kids.com

Head Start Program

Policy Committee (DPPC)

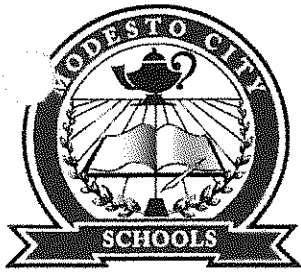
Location: Child Development Office

1017 Reno Avenue ~ Building C

Time: 12:00 pm (snack) 12:30 pm (meeting)

Please Note: The April Meeting is cancelled. A meeting date and current agenda will be established upon return.

1. **Welcome & Start of Meeting**
Roll Call
2. **Approval of Minutes**
3. **New Business**
4. **Unfinished Business**
5. **Subcommittees**
6. **Program Update**
Budget Status Report
Monthly Attendance Report
In-Kind Report
Credit Card Expense Report
Program Summary Report
USDA Report
Monitoring Trends
Health, Safety & Supervision
Office of Head Start Communication
7. **Community Information Report**
8. **Other Business/Questions**
9. **Adjournment**



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Early Childhood Education Delegate Parent Policy Committee (DPPC) Head Start Program Minutes of Meeting March 6, 2020

Welcome and Start of Meeting

- Deisy Tamayo called the meeting to order at 12:40 p.m.
- Five centers are represented. A quorum is not present.

Approval of Agenda & Minutes

- The March Agenda and February Minutes will be approved at the April DPPC Meeting.

New Business

County Representative/Alternate Election (ACTION ITEM)

- The proposal to select a new County Representative has been postponed until April during the DPPC Meeting.

Head Start Monitoring Review

- Kimbra Draper shared that Head Start Audit Review was completed from February 24-28, 2020.
- Review teams included SCOE and MCS Staff.
- We received Level II findings in the following component areas.
 - Family/Community Service
 - Education
 - Program Management
 - Human Resources
 - Fiscal
 - ERSEA

- A Plan of Correction Action will be established to improve the areas of concern.

Dual Language Academy

- Gustavo Duran Vice Principal at Bret Harte shared information on the Dual Language Academy. This program is only available at Bret Harte & Hanshaw.
- The Dual Language Academy Program is available for students from Kindergarten through 8th grade.
- The classes for the Dual Language Academy will be 50% in English and 50% in Spanish.
- Transportation will be provided only for those students that belong to Fairview and are interested in attending Bret Harte for the Dual Language Program.
- To learn more about the Kindergarten Dual Language Academy, please attend the Parent Informational Meeting on March 10, 2020 from 9:00-10:00 a.m. or March 12, 2020 from 5:30-6:30 p.m. at the Bret Harte Cafeteria.

Unfinished Business

- None at the moment.

Subcommittee

- The following jobs have been posted in Edjoin.
 - Head Start Teaching Position for Bret Harte and Shackelford
 - Early Head Start Family Service Specialist
 - Head Start Instructional Paraprofessional at Shackelford

Every Student Matters, Every Moment Counts

mcs4kids

Modesto City Schools
426 Locust Street
Modesto, CA 95351
209.574.1500
www.mcs4kids.com

- Interviews will be held at the end of March. DPPC Members are interested in participating during the Interview Panel.

Budget Status Report:

This report displays a graph showing where all our money is spent. The first two items are salaries and is where most of our budget goes. The remainder of the budget goes towards what we use to run our program. We have a total of 3 million dollars to spend.

Regional Head Start Budget Report:

- For January, 43.64% of the budget was spent.

Blended Head Start Budget Report:

- For January, 41.74% of the budget was spent.

T&TA Budget Report:

This report shows how much was spent on workshops and trainings for the program.

Regional Head Start T&TA Report:

- For January, 8.89% of the budget was spent.

Attendance Report:

This report reflects attendance per site. We are mandated to maintain 85% attendance.

Regional Head Start Monthly Attendance Report:

- Attendance for January 84.13%. Bret Harte, Burbank, Everett, Martone, Pearson, Tuolumne and Wright Strat fell below the 85%.

In-Kind Report:

This report reflects the value of the parent volunteer hours earned to help reach our in-kind match.

Regional Head Start In-Kind Report:

- In January, a total of \$69,611 was generated.

Credit Card Expense Report:

This report shows how much was spent each month with a District provided credit card.

Regional Head Start Credit Card Expenses:

- In January, a total of \$677.42 was spent.

Program Summary Report:

This report displays the current enrollment status.

Regional Head Start Program Summary Report:

- For January, there were 500 children enrolled with a cumulative enrollment of 580. There are 57 (9.8%) of children enrolled who are over income and 60 (10.3%) of children enrolled with disabilities.

USDA (United States Department of Agriculture):

This report displays the amount of USDA meals served to our children. The meals are funded through the Child Care Food Program.

- In January, a total of 7,188 meals were served.

Site Supervision:

- Donna Bush discussed the importance of having a full signature & the exact arrival & departure time on the sign-in sheets.
- Parents were notified that the signatures on the sign-in sheets need to match the Authorized Signature Form.
- Parents were reminded to close the gates during school hours for student's safety.

Office of Head Start Communication:

- None at the moment.

Community Information Report:

- Ileana Arauza from Children's Crisis Center reminded parents about the upcoming event: "Free Rides Go Green Week" This event will be held from March 15-21, 2020. Max Fixed Routes, Max to Bart Commuter Express & Max to Ace Commuter Express.
- "Car Seat Checkup Event" this event will be held on Saturday, March 14, 2020 from 9:00 a.m.-12:00 p.m. at the Parent Resource Center located at 202-A S. Santa Cruz Avenue Modesto.
- El Concilio Community Center has registrations for the "Technology For success Free Computer Classes" is an 8-week Computer and Job Readiness Program. Three times per week from 9:00 a.m. -12:00 p.m. For more information please call (209) 523-2860.
- "Be A Census Taker" for more information please call 1-855-JOB-2020.
- "Free Community Health Fair" this event will be held on March 11 & 12, 2020 from 8:00 a.m.-4:00 p.m. at located at the Modesto Center Plaza at 1000 L St, Modesto.
- El Concilio is offering Free Dental Services for children between the ages of 2-17. For more information, please contact Yesenia Romero at (209) 523-2860.
- "Walk A Mile" this event will be held on Saturday, April 4, 2020 from 8:00 a.m. to 12:00 p.m. Located in the Corner of 10th and I at the Gallo Center Lawn.

Other Business/Question:

- Donna Bush reminded parents to attend to the Math Parent Workshop on March 12, 2020 at the Church of the Brethren from 9:00-10:00 a.m. or 12:45-2:15 p.m. Child Care & Refreshments will be available. Parking spaces available outside of the church.

Adjournment

Meeting adjourned at 1:35 p.m.

Next meeting will be April 3, 2020.

Notes:

Welcome & Start of Meeting – Deisy

Thank you for coming.

Roll Call – Donna

Approval of Agenda and Minutes – Deisy

There is an addition to the agenda. Under new business – please add Dual Language Program. I need a motion to accept the agenda. 2nd motion. All in favor. Anyone opposed? Motion passed.

Please take a second to review the minutes. Any questions or comments? I need a motion to accept the minutes. 2nd motion. All in favor. Anyone opposed? Motion passed.

New Business

Dual Language – Gustavo Duran – Vice Principal from Bret Harte

County Representative/Alternate Election – Donna & Deisy

Need a motion to accept the new county representative/alternate. 2nd the motion. All in favor. Anyone opposed? Motion passed.

Head Start Audit Review – Heidi or Kimbra

Unfinished Business – None at this time

Subcommittee Reports – Donna

Program Up-date

Budget Status Report – Donna

Monthly Attendance Report – Deisy

In-kind Report – Deisy

Credit Card Expense Report – Deisy

Program Summary Report – Sandra

USDA Report – Sandra

Health, Safety & Supervision – Heidi & Kimbra

Office of Head Start Communication -

Community Information Report – Ileana from the Children's Crisis Center

Other Business/Questions – Deisy – just a reminder of the parent workshop. There are flyers available.

Adjournment – Deisy – our next meeting is April 3 2020



Learn a Second Language!

2020/2021

Kindergarten: Dual Language Academy (DLA)

Parent Informational Meetings

What is a Dual Language Academy (DLA)?

Students from two language groups (Spanish speakers and English speakers) attend class together, learning from one another and supporting each other's second language acquisition.

To learn more about the Kindergarten Dual Language Academy (DLA), please attend a parent informational meeting:

March 10, 2020

9:00am-10:00am

or

March 12, 2020

5:30pm-6:30pm

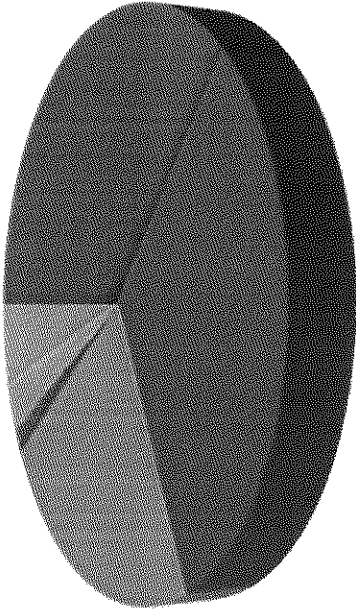
Bret Harte Elementary Cafeteria

909 Glenn Ave

RHS 19-20 PY 0 DPPC Head Start Budget Rept / 19-20 PY 0 Reporte de DPPC del Presupuesto de Head Start

Budget / Presupuesto

■ Certificated Salary / Salario Certificado ■ Classified Salary / Salario Clasificado ■ Fringe Benefits / Beneficios Adicionales ■ Out of area Travel ■ Supplies/Equipment / Materiales / Equipo ■ Other Operating Expenses / Otros Gastos de Operacion ■ Indirect / Indirecto



	Budget / Presupuesto	January	YTD Charges	% Spent / % Gastado
Certificated Salary / Salario Certificado	1,237,194	208,012.98	529,200.77	42.77%
Classified Salary / Salario Clasificado	1,047,234	182,082.40	437,283.04	41.76%
Fringe Benefits / Beneficios Adicionales	770,494	155,405.92	354,886.80	46.06%
Out of area Travel				0.00%
Supplies/Equipment / Materiales / Equipo	59,338	2,374.25	25,423.09	42.84%
Other Operating Expenses / Otros Gastos de Operacion	92,570	23,044.57	52,689.82	56.92%
Indirect / Indirecto	182,469	32,485.35	79,630.61	43.64%
Expenses / Gastos	3,389,299	603,405.47	1,479,114.13	43.64%

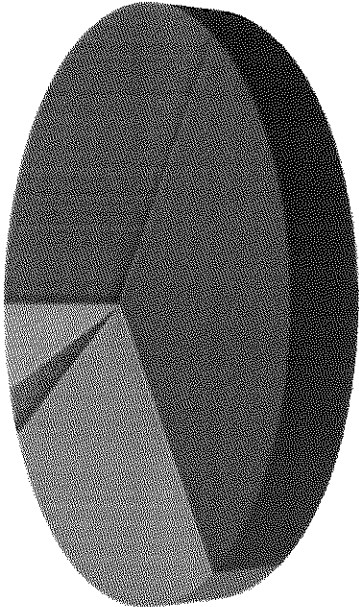
Comments:

Questions:

BLENDED 19-20 PY 0 DPPC Head Start Budget Rept / 19-20 PY 0 Reporte de DPPC del Presupuesto de Head Start

Budget / Presupuesto

a Certified Salary / Salario Certificado b Classified Salary / Salario Clasificado c Fringe Benefits / Beneficios Adicionales d Supplies/Equipment / Materiales / Equipo e Other Operating Expenses / Otros Gastos de Operacion f Indirect / Indirecto



	Budget / Presupuesto	January	YTD Charges	% Spent / % Gastado
Certificated Salary / Salario Certificado	119,043	20,232.07	53,589.19	45.02%
Classified Salary / Salario Clasificado	99,457	17,623.69	42,470.82	42.70%
Fringe Benefits / Beneficios Adicionales	90,084	14,727.22	33,886.12	37.62%
Supplies/Equipment / Materiales / Equipo	3,930	139.78	2,073.92	52.77%
Other Operating Expenses / Otros Gastos de Operacion	6,808	131.38	1,254.94	18.43%
Indirect / Indirecto	18,169	3,007.40	7,583.35	41.74%
	337,491	55,861.54	140,858.34	41.74%
	Expenses / Gastos			

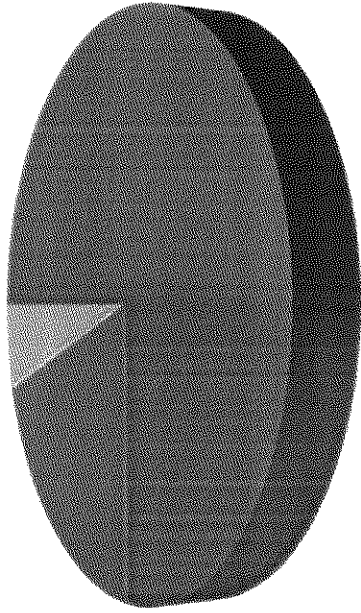
Comments:

Questions:

19-20 PY 0 DPPC Head Start Budget Rept / 19-20 PY 0 Reporte de DPPC del Presupuesto de Head Start
T&TA

Budget / Presupuesto

■ Supplies/Equipment / Materiales / Equipo ■ Other Operating Expenses / Otros Gastos de Operación ■ Indirect / Indirecto



	Budget / Presupuesto	January	YTD Charges	% Spent / % Gastado
Salary / Salario	-	-	-	0.00%
Fringe Benefits / Beneficios Adicionales	-	-	-	0.00%
Supplies/Equipment / Materiales / Equipo	9,327	-	-	0.00%
Other Operating Expenses / Otros Gastos de Operación	2,500	48.14	1,051.95	42.08%
Indirect / Indirecto	673	2.74	59.86	8.89%
Expenses / Gastos	12,500	50.88	1,111.81	8.89%

Comments:

Questions:

	January, 2020 Attendance
Bret Harte	82.61%
Burbank	84.81%
El Vista	85.91%
Everett	74.29%
Fairview	85.58%
FCCH 1	88.54%
Franklin	96.48%
Kirschen	89.43%
Martone	82.62%
Muir	87.12%
Pearson	65.48%
Robertson Road	85.05%
Shackelford	87.94%
Tuolumne	78.18%
Wright Start FLC	80.61%
Daily Attendance Totals	84.13%

Modesto City Schools/District Modesto
 Head Start Parent Volunteer/Padres Voluntarios de Head Start
 In-Kind Tracking Goal & Tracking Chart PY 0/Rastreo de Metas de In-Kind y Grafico de Rastreo PY 0

Site/Centro	Days of Operation/Dias de Operacion	# Hrs / Day # Horas/ Dia	# Parents / Hrs # Padres/ Hora	Donated Salary Rate/ Tasa de Salario	Total Goal/ Meta Total	Amount Generated Per Month/ Cantidad Generada Por Mes												July/julio	August/ agosto
						Total Generated/ Total Generado	September/ septiembre	October/ octubre	November/ noviembre	December/ diciembre	January/ enero	February/ febrero	March/ marzo	April/ abril	May/ mayo	June/ junio			
Bret Harte	172	7	1	\$24.27	\$29,221	\$4,327.34	\$1,726.80	\$1,004.78	\$151.69	\$776.64	\$687.43								
Burbank	172	7	1	\$24.27	\$29,221	\$20,669.00	\$4,110.00	\$4,951.08	\$3,865.00	\$1,043.61	\$6,589.31								
Ei Vista	172	7	1	\$24.27	\$29,221	\$15,702.26	\$2,520.00	\$5,470.46	\$3,846.80	\$794.84	\$3,070.16								
Everett	236	10.5	1	\$24.27	\$60,141	\$339.78	\$0.00	\$321.58	\$0.00	\$0.00	\$18.20								
Fairview	172	7	1	\$24.27	\$29,221	\$26,086.61	\$6,147.60	\$6,242.24	\$3,135.68	\$3,980.28	\$6,580.81								
Franklin	172	7	1	\$24.27	\$29,221	\$73,181.96	\$13,858.80	\$17,203.79	\$7,939.93	\$6,584.45	\$27,594.99								
Kirschchen	172	3.5	1	\$24.27	\$14,611	\$28,533.83	\$2,410.80	\$9,847.56	\$7,166.94	\$3,726.66	\$5,381.87								
Martone	236	10.5	1	\$24.27	\$60,141	\$642.08	\$96.00	\$0.00	\$121.35	\$315.51	\$109.22								
Muir	172	7	1	\$24.27	\$29,221	\$10,569.59	\$0.00	\$0.00	\$9,938.57	\$0.00	\$631.02								
Pearson	172	7	1	\$24.27	\$29,221	\$3,797.98	\$24.00	\$1,067.88	\$1,080.01	\$843.38	\$782.71								
Rob Rd	172	7	1	\$24.27	\$29,221	\$14,205.29	\$966.00	\$6,613.68	\$1,953.74	\$1,644.29	\$3,027.68								
Shackelford	172	7	1	\$24.27	\$29,221	\$34,687.89	\$8,416.60	\$8,336.75	\$7,723.93	\$2,700.04	\$7,511.57								
Tuolumne FD	236	10.5	1	\$24.27	\$60,141	\$14,074.88	\$2,850.00	\$3,100.49	\$2,973.08	\$2,766.78	\$2,384.53								
O. Wright	172	7	1	\$24.27	\$29,221	\$9,342.04	\$2,112.00	\$1,263.25	\$2,047.17	\$1,529.02	\$2,390.60								
DPPC Meetings				\$100.64		\$14,967.92	\$0.00	\$5,331.04	\$3,485.68	\$3,280.64	\$2,870.66								
Total					\$487,245	\$271,018	\$45,238	\$70,764	\$55,430	\$29,986	\$69,611	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Modesto City Schools/Districto Escolar de Modesto
19-20 Head Start
Credit Card Expense Report/Reporte de Gastos de Tarjeta de Credito

	YTD Cumulative Total / Total Acumulado Annual	Month / Mes											
		September/ septiembre	October/ octubre	November/ noviembre	December/ diciembre	January/ enero	February/ febrero	March/ marzo	April/ abril	May/ mayo	June/ junio	July/ julio	August/ agosto
Amount Expended/ Cantidad Expendida	\$ 11,942.60	\$ 3,745.14	\$ 2,220.52	\$ 5,298.52	\$ -	\$ 677.42							
Description/ Descripción		Classroom Supplies, Instructional Materials, Travel/Training / Materiales para el Salon, Materiales Instrucciona- les, viajar	Classroom Supplies, Instructional Materials, Travel/Training / Materiales para el Salon, Materiales Instrucciona- les, viajar	Classroom Supplies, Instructional Materials, Travel/Training / Materiales para el Salon, Materiales Instrucciona- les, viajar	Classroom Supplies, Instructional Materials, Travel/Training / Materiales para el Salon, Materiales Instrucciona- les, viajar	Classroom Supplies, Instructional Materials, Travel/Training / Materiales para el Salon, Materiales Instrucciona- les, viajar							

Modesto City Schools/ Distrito Escolar de Modesto
19-20 Head Start
Program Summary Report/ Reporte de Resumen del Programa

Area	Month/Mes											
	Julio/Julio	Agosto/Agosto	Septiembre/Septiembre	Octubre/Octubre	Noviembre/Noviembre	Diciembre/Diciembre	January/January	February/February	March/March	April/Abril	May/Mayo	June/Junio
Funded Enrollment/ Inscripción Financiada	500	500	500	500	500	500	500	500	500	500	500	500
Current Enrollment/ Inscripción Actual (Report 232s)	60	490	500	500	500	500	500					
Cumulative Enrollment/ Inscripción Cumulativa (PIR A-15)	60	489	522	539	557	567	580					
# Over-Income/ # Sobre Ingreso (PIR A-16 e&f)	8	52	52	53	55	56	57					
% Over-Income/ % Sobre Ingreso	13.3%	10.6%	10.0%	9.8%	9.9%	9.9%	9.8%					
# Disabilities/ # Discapacidades (PIR C-25)	12	26	48	51	52	57	60					
% Disabilities/ % Discapacidades	20.0%	5.3%	9.2%	9.5%	9.3%	10.1%	10.3%					

*revised based on report 232S.

Modesto City Schools/Escuelas del Distrito de Modesto
19-20 Head Start
Child Care Food Program, USDA Summary Report / Programa de Comida de Cuidado de Niños, Resumen del Reporte USDA

Meal Type/ Tipo de Comida	YTD Total / Total del Año hasta la fecha	Month & Number of Meals/Snacks Served / Mes y Cantidad de Comidas/Botanas Servidas											
		September/ septiembre	October/ octubre	November/ noviembre	December/ diciembre	January/ enero	February/ febrero	March/ marzo	April/ abril	May/ mayo	June/ junio	July/ julio	August/ agosto
Breakfast/ Desayuno	21,009	4,960	5,176	4,058	3,545	3,270							
Lunch/Lonche	20,633	4,880	5,080	3,922	3,458	3,293							
Snack/Botana	3,074	684	721	555	489	625							
Total	44,716	10,524	10,977	8,535	7,492	7,188	0	0	0	0	0	0	0