

**SYLVAN UNION SCHOOL DISTRICT  
REGULAR MEETING OF  
THE BOARD OF TRUSTEES  
March 10, 2020**

# MINUTES

***Members Present:*** Mmes. Christine Harvey, Cynthia Lindsey, and Jennifer Miyakawa.  
Messrs. David Collins and George Rawe.

***Members Absent:*** None

***District Administration Present:*** Debra Hendricks, Velma Silva Beck, Didi Peterson, Laura Granger, Lizett Aguilar, Marti Reed, Laura Granger, Dawn Mori, Carrie Albert, Lisa Sandoval, and Tierra Crothers.

***Audience Present:*** Kathy Friedmann, Joanna O'Brien, Deanne Andrade-Freitas, Michael Stagnaro, Ayla Hernandez Chavez, Mike Maaske, Angela Quinteros, Nicol Alvarado, John Fountain, Mary Smyth, Chuck Holton, Jean Wiersema, Marjorie Clagett, Dawn Webster, Sara Bradley, Amy Pennock, John Fountain, Andrea, Yaretzi, Monica Torres, Amber Hernandez, Teresa Chavez, Margaret Lehr, Kelly Bergman, Grant Salha, Allison Backlund, Amy Carla, Tina O'Conner, Trisha Rascon and about ten other people.

***Call to Order:*** The meeting was called to order at 6:15 p.m.

***Adjourn to Closed Session:*** The meeting adjourned to Closed Session for the following:

- a. **ADMINISTRATIVE HEARING IN THE MATTER OF STUDENT 2019/2020 – AH# 06**
- b. **CONFERENCE WITH LABOR NEGOTIATOR  
Title: Employee Organizations: All Groups (Sylvan Educators Association, California School Employees Association, Chapter 73, and Unrepresented**

***Reconvene to Open Session:*** The meeting reconvened to Open Session at 7:00 p.m.

***Board President Announcement:*** Mr. Rawe advised all attendees that in accordance with Board Policy, tonight's Board Meeting was being recorded. He also advised any persons wishing to address the Board on any agenda or non-agendized item must fill out a speaker card.

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### ***Report Out of Closed Session:***

Mr. Rawe reported that direction was given to staff regarding all matters.

### ***Adoption of Agenda:***

The motion was made by Mrs. Miyakawa, seconded by Mr. Collins, adopting the Agenda.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

### ***Pledge of Allegiance:***

Mr. Rawe welcomed everyone to the meeting. Dr. Joanna O'Brien, principal at Woodrow Elementary School introduced Ayla Hernandez Chavez a 5<sup>th</sup> grader, who has been selected to lead the Pledge of Allegiance.

Ayla led the audience in the Pledge of Allegiance.

Dr. O'Brien shared that Ayla was selected to be recognized tonight because she is a perfect example and representative of the Woodrow community. She is a remarkable and caring leader. Ayla is intelligent, kind, hardworking and a responsible girl. She loves to learn and is motivated to achieve. Ayla is always willing to help others. She dedicates her time as a safety patrol member and is always willing to lend a helping hand once her work is complete. She has developed into a beautiful harp player in the Woodrow band program and was recently elected as student council vice president by her peers. Ayla participates in school activities and dressed up for Woodrow's Book Character Day and planned ahead by bringing a change of clothes to participate in PE. She will be playing the role of Associate Justice of the US Supreme Court, Ruth Bader Ginsburg, in Woodrow's upcoming Living Historical Museum.

Mr. Rawe presented Ayla with a certificate for her accomplishment.

### ***Recognition Presentation:***

The school selected to be recognized at tonight's Board Meeting was Woodrow Elementary School. Dr. O'Brien shared a video created by Woodrow's Alan Gwynn and Michael Hargis that showcased the great things happening at Woodrow Elementary School. At Woodrow, students are scientists, engineers, and mathematicians. The video displayed students who were engaged and excited about learning. Woodrow teachers are collaborative learners. Their

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### RECONGNITION PRESENTATION Continued

enthusiasm was displayed when working with students and families. Woodrow is also a family and neighborhood community supported by family and friends that are committed to student learning and achievement.

#### *Student Discipline*

##### *Action Items:*

### STUDENT DISCIPLINE ACTION ITEMS

- a. The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving the recommendations of the Administrative Hearing Panel in the matter of Student 2019/2020 – AH # 06 as amended.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

#### *Communications:*

### COMMUNICATIONS

#### *Written*

##### *Communication:*

- a. Mrs. Hendricks shared the following information with the Board:
  - None

#### *Public*

##### *Participation:*

- b. None

### INFORMATION AND DISCUSSION

#### *Supt's Update:*

##### **a. Superintendent's Update – 2019 Coronavirus (COVID-19):**

Mrs. Hendricks updated the Board on information shared with staff and parents yesterday through email and Aeries communication. On Friday, March 6<sup>th</sup>, superintendents in Stanislaus County met and had a lengthy discussion on COVID-19. Mrs. Hendricks stated that it is important for school districts in Stanislaus County to stay united and on the same page. As of March 10, 2020, Stanislaus County is on scenario one of their three tier plan based on the daily information provided by California Department of Public Health. In the letter shared with parents and staff, the district will not continue field trips

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### SUPERINTENDENT'S UPDATE *Continued*

to areas of “community spread” infected regions and upcoming field trips will be on a case by case basis as information provided by California Department of Public Health is updated daily. She also stated that the district will be moving through this process as a county. She commended staff for their support by reminding students to wash their hands, cover their coughs, and staying home when running a fever and feeling ill. We will continue to update the board and community as more information on COVID-19 becomes available.

#### *Developer Fees Update:*

#### **b. Developer Fees Update:**

Mrs. Aguilar shared that no new information is available since the last discussion at the February 25, 2020, board meeting. Duane from Modesto City Schools is researching the basis of the developer fees calculation for the Riverbank area, which has been a challenge since the agreement dates before his time. Mrs. Aguilar will provide an update as information is received. The board requested Mrs. Aguilar and MCS review the SIFA agreement and analyze how revenue is calculated. The SIFA agreement could possibly have information and language regarding the specifics in this matter.

#### *First Reading: Board Policy Updates:*

#### **c. First Reading: Board Policy Updates:**

Staff and the Board of Trustees conducted the first reading of the CSBA December 2019 policy update binders.

#### *Safety and Facilities Update: Board Questions:*

#### **d. Safety and Facilities Update: Board Questions:**

Mrs. Aguilar shared an update on the new telephone installation. Staff reported success at the first site install at Savage Middle School. Sylvan STEAM Academy, Food Services Department, and Transportation's phone install will begin tomorrow. Somerset Middle School is schedule for install on Thursday, March 11.

#### *Action Items:*

#### **ACTION ITEMS**

#### *Adopt Resolution 2019/2020 - #22: Arts Education*

- a.** The motion was made by Mrs. Miayakwa, seconded by Ms. Harvey, adopting Resolution 2019/2020 -#22 Arts Education Month recognizing March 2020 as Arts Education

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### ACTION ITEMS Continued

**Month:**

Month.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

***Approve 2019-20  
Second Interim  
Report and Budget  
Revisions:***

- b.** The motion was made by Mr. Collins, seconded by Ms. Harvey, approving the District's 2019-20 Second Interim Report and Budget Revisions for fiscal year 2019-2020.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

***Approve Revised  
Job Description  
for Director of  
Human  
Resources:***

- c.** The motion was made by Ms. Harvey, seconded by Mr. Collins, approving the revised job description for the Director of Human Resources.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

***Approval of  
Updated Classified  
Management  
Salary Schedule:***

- d.** The motion was made by Mr. Collins, seconded by Ms. Harvey, approving the revised updated Classified Management Salary Schedule by adding the Director of Human Resources.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

***Approve  
Occupational  
Therapist Job  
Description:***

- e.** The motion was made by Mr. Collins, seconded by Ms. Harvey, approving the Occupational Therapist Job Description as presented.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

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### ACTION ITEMS Continued

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Approve  
Occupational  
Therapist Salary  
Schedule:*

- f. The motion was made by Ms. Harvey, seconded by Mrs. Miyakawa, approving the Salary Schedule for the Occupational Therapist salary schedule.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Approve the Speed  
Line Equipment  
Purchase from  
East Bay  
Restaurant Supply  
for Ustach Middle  
School:*

- g. The motion was made by Mr. Collins, seconded by Ms. Harvey, approving the purchase of speed line equipment from East Bay Restaurant Supply in the amount of \$92,208.28 for Ustach Middle School with the cafeteria fund.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Adopt Revisions to  
Board Bylaw  
9250:  
Remuneration,  
Reimbursement,  
and Other  
Benefits:*

- h. The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, adopting the revised language to Board Bylaw 9250 Remuneration, Reimbursement, and Other Benefits. The revisions to the language aligns with the current payroll practice. No monetary increase to the annual salary was made.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Expenditure of  
Construction  
Funds:*

- i. The motion was made by Mr. Collins, seconded by Ms. Harvey, approving the Expenditure of Construction Funds for the Ustach Portables and Ustach Modernization projects.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

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### ACTION ITEMS Continued

**ABSENT:** None

**ABSTENTIONS:** None

**Consent Agenda:** **CONSENT AGENDA:** The motion was made by Mr. Collins, seconded by Ms. Harvey, approving the Consent Agenda after removing Consent Item “13d” (*Approve Contract with Jeremy Anderson Group, LLC*) for a separate vote.

a. The Minutes from the February 25, 2020 Regular Board Meeting, February 25, 2020 Special Board Meeting – Budget Study Session, and the March 3, 2020 Special Board Meeting;

b. The Ratification of the following Personnel Actions:

The employment of:

**Certificated:**

Certificated retirement = 2

Certificated approval for unpaid leave = 1

**Certificated Substitute:**

Certificated substitute termination = 1

Certificated substitute inactivation = 1

**Classified:**

Classified hired = 2

Classified change in retirement date = 1

c. The ratification of checks as listed;

d. PULLED FOR A SEPARATE VOTE;

e. Adoption of the revisions to the 2020 Board Meeting Schedule;

f. Approval of the contract with Sara Rice Schiff, Ph. D for an Individualized Educational Evaluation;

### CONSENT AGENDA Continued

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- g.** The approval of an Individual Educational Evaluation contract with Bobino Counseling and Assessments;
- h.** The approval of the quote from Device Cycles;
- i.** The approval of the Hayes Software – TIPWeb-IT Asset Management System;
- j.** The approval of the Securly Mobile Management (MDM) and Chrome Tools (Classroom);
- k.** The approval of the Obsolete items list as presented;
- l.** The approval of the portrait agreements with Banks & Co. Photography for Ustach and Savage Middle Schools for the 2020-21 school year;

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

***Consent Item  
Pulled for a  
Separate Vote: 13  
d. Approve  
Contract with  
Jeremy Anderson  
Group, LLC:***

The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, tabling Consent Agenda item “13d” (*Approve Contract with Jeremy Anderson Group, LLC*) until a future board meeting.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

***Superintendent’s  
Report:***

**SUPERINTENDENT’S REPORT:** Mrs. Hendricks shared the following information with the Board of Trustees:

- Our final Governance Site Visitation for the 2019-20 school year will be next Thursday, March 19<sup>th</sup> at Sherwood Elementary School at 7:45 AM.
- Ms. Tedde’ Vaupel and Mr. Scott Ferreira will be providing a STEAM update for Sylvan STEAM Academy and Somerset Middle School at the April 14<sup>th</sup> board meeting.



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## SUPERINTENDENT'S REPORT Continued

- Upcoming Agenda items for the next Regular Board Meeting:
  - Second Reading and Adoption: Board Policy Updates
  - Spring 2019-20 Governance Goals Update

*Items for Future Agenda:*

### ITEMS FOR FUTURE AGENDAS:

- Special Board Meeting: March 13, 2020 at 8:00 A.M. (Closed Session Only)
- Governance Site Visitation: March 19, 2020 at Sherwood Elementary School at 7:45 A.M.
- Next Regular Board Meeting: March 31, 2020 at 7:00 P.M.

*Final Adjournment:*

The meeting was adjourned by Board President Mr. Rawe at 8:15 p.m.

WITNESS:

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Mrs. Miyakawa, Vice President of the Board

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Date