

Paso Robles Joint Unified School District  
Regular Meeting  
March 24, 2020

MINUTES

A regular meeting of the Board of Trustees of the Paso Robles Joint Unified School District was held March 24, 2020, at 5:00 p.m., in the Paso Robles Joint Unified School District Board Room, 800 Niblick Road, Paso Robles, CA.

**A. Opening Ceremony  
Attendance**

Trustees: Stephanie Ulibarri, Christopher Arend, Chris Bausch, Lance Gannon, Tim Gearhart, Joel Peterson, Joan Summers.  
Absent: None  
Staff: Dr. Curt Dubost, Jen Gaviola, Brad Pawlowski.  
Recording Secretary: Theresa Braden

1. Board President Ulibarri called the meeting to order at 5:04 p.m.

**B. Adopt Agenda**

1. Adopt Agenda (5:04)

MOTION: Bausch/Gearhart  
A motion was made to approve the agenda for the meeting of March 24, 2020.  
Motion carried 7-0.

**C. Closed Session**

Public Comment for Closed Session items was opened and closed with no one coming forward. A closed session was called at 5:04 p.m. The Board convened in closed session from 5:06 p.m. to 5:35 p.m. to discuss and consider Certificated Personnel Report, Classified Personnel Report, Student Discipline or Other Confidential Student Matters, Public Employee Discipline/Dismissal/Release/Litigation/Complaints, and Conference with Labor Negotiators.

**D. Reconvene in Open Session**

1. The Board reconvened in open session at 5:43 p.m. and reported out on the following items:

(C.2.A) Certificated Personnel Report – Gov. Code, § 54957

MOTION: Summers/Gearhart  
A motion was made to approve.  
Motion carried 7-0.

(C.2.B) Classified Personnel Report – Gov. Code, § 54957

MOTION: Gearhart/Summers  
A motion was made to approve.  
Motion carried 7-0.

(C.2.C) Student Discipline or Other Confidential Student Matters - Education Code § 35146, 48900 et seq., 48912(b) and 49060 et seq., and 20 U.S.C. § 1232g

1. Case No. 19-20.73H Suspended Expulsion

MOTION: Bausch/Gearhart  
A motion was made to approve.  
Motion carried 7-0.

2. Case No. 19-20.74H Suspended Expulsion

MOTION: Gearhart/Bausch  
A motion was made to approve.  
Motion carried 7-0.

3. Case No. 19-20.77H Suspended Expulsion

MOTION: Arend/Gearhart  
A motion was made to approve.  
Motion carried 7-0.

(C.2.D) Public Employee Discipline/Dismissal/Release/Litigation/Complaints – Gov. Code, § 54957

Information received, no action taken

(C.2.E) Conference with Labor Negotiators – Gov. Code, § 54957.6

Information received, no action taken

**E. Salute to the Flag**

**F. Presentations/Reports**

1. Public Hearing – Petition to Establish Almond Acres Charter Academy Charter School (5:46)  
Board Clerk Arend and President Ulibarri opened the Public Hearing. Director Bob Bourgault and representatives from Almond Acres Charter Academy presented their petition to the Board.

Comments from the Public for this Hearing (6:02)

Public comments were emailed in advance to the District and read aloud by Deputy Superintendent Jen Gaviola for the following people:

Susan Bourgault  
The Giese Family  
Janet Thompquist  
Sean and Liz Tashma  
Abby Stoltzfus  
Natasha Kosharek

Comments that were emailed to the Board but not read aloud:

Luke and Shannon Bourgault  
Tami Dickerson

**G. Comments from the Public (6:12)**

President Ulibarri announced that Item J.3 has a printed change available to all Board members and the public.

Public Comment for items not on the Agenda was opened and closed with no one coming forward.

CSEA Representative Jeannine Manninger (6:13)

Ms. Manninger announced that she had sent the Board members a separate email that day. CSEA and PRJUSD are working on a separate MOU regarding COVID-19 and will be putting out a statement to Classified staff. As Chapter President, Ms. Manninger feels that Classified staff are essential workers and need to be helping the District wherever they can.

PRPE Representative Stephanie Walker, teacher at Pat Butler Elementary (6:16)

Ms. Walker provided a snapshot of what teachers are dealing with right now. They are learning how to provide distance learning and are helping their peers. Teachers feel that expectations were very clearly set, they have been reaching out to their students electronically, and making sure that their families are available online.

**H. Consent Agenda Items (6:22)**

All Consent Agenda items will be acted upon by one motion unless there are requests to remove them.

Trustee Bausch requested that Item H4 be pulled for further discussion.

The following Consent Agenda items were acted upon by one motion:

1. Approve Board of Trustees' Meeting Minutes from the February 25, 2020 Regular Board of Trustees Meeting
2. Approve Purchase Order Listing
3. Approve Payment Listing

MOTION: Peterson/Bausch

A motion was made to approve consent items 1,2, and 3.  
Motion carried 7-0.

4. Approve Overnight / Over 150 Miles Field Trips

MOTION: Bausch/Gannon

A motion was made to approve consent item 4 amended to read pending health advisories.  
Motion carried 7-0.

**I. Information Items**

1. Information Related to Additional Reductions for the 2020/21 Fiscal Year (Pawlowski) (6:24)  
Mr. Pawlowski reiterated that during the presentation of the second interim financial report on March 10, 2020, the multiyear projections show that the District will be deficit spending in the 2020/21 fiscal year. Additionally, there are expenditures not yet reported in the multiyear projections for increased insurances.

Staff has identified recommended reductions that include 1) additional closure of open positions and limited reductions in staff; 2) additional reductions of staff related to a restructuring of future known positions that will become vacant and 3) additional potential reductions related to the closure of The Arts Academy of Bauer Speck located at the 26<sup>th</sup> Street Temporary Campus if approved. Mr. Pawlowski described the statutory timelines that must be met to release employees if necessary.

**J. Action Items**

1. Approval and Acceptance of Donations (Pawlowski) (6:28)

MOTION: Bausch/Summers

A motion was made to approve and accept donations.  
Motion carried 7-0.

2. Public Disclosure of Financial Impact of Collective Bargaining Agreement with CSEA Chapter 254 and Approval and Acceptance of Supporting Documents from California School Employees Association (CSEA) Ratification on March 5, 2020 (Pawlowski) (6:29)

MOTION: Bausch/Summers

A motion was made to approve the public disclosure of financial impact of Collective Bargaining Agreement with CSEA Chapter 254 and approval and acceptance of supporting documents from California School Employees Association (CSEA) Ratification on March 5, 2020  
Motion carried 7-0.

3. Ratification of the Tentative Agreement Between PRJUSD and California School Employee Association for the 2019-20 School Year (Gaviola) (6:36)

An Agenda Item Change was distributed to the Board members and public that showed the following changes:

CONTRACT SHOULD REFLECT THE POSITION: Payroll Specialist

ARTICLE IX VACATION: M. Vacation/Personal Necessity/Floating Holiday Leave Donations. The second "consecutive" has not been struck out. Jen Gaviola ad CSEA President Jeannine Manninger initialed the change in the Tentative Agreement, prior to ratification.

ARTICLE XXI DURATION: A. The language: "During the fiscal years of 2020-21 and 2021-22 the parties may open and negotiate Article IV Compensation and Article V Fringe Benefits as well as two additional articles" is not included in the Tentative Agreement posted on the Board Agenda.

MOTION: Gannon/Summers

A motion was made to approve Ratification of the Tentative Agreement Between PRJUSD and California School Employee Association for the 2019-20 School Year as amended above.  
Motion carried 7-0

4. Approval of Resolution No. 20-12: Classified Layoffs (Gaviola) (6:45)

MOTION: Gearhart/Bausch

A motion was made to approve Resolution No. 20-12: Classified Layoffs

Roll Call Vote:

Ayes: Gearhart, Bausch, Ulibarri, Arend, Gannon, Peterson

Noes: Summers

Absent: None

Motion carried 6-1.

5. Approval and Adoption of Resolution No. 20-13: Declaring Emergency Conditions Exist at Schools and Offices in the District and Granting the Authorization Needed to Take Any and All Necessary Actions to Prepare and Respond Effectively to the Novel Coronavirus (COVID-19) (Pawlowski) (7:08)

MOTION: Bausch/Peterson

A motion was made to approve and adopt Resolution No. 20-13: Declaring Emergency Conditions Exist at Schools and Offices in the District and Granting the Authorization Needed to Take Any and All Necessary Actions to Prepare and Respond Effectively to the Novel Coronavirus (COVID-19) with the following amendments:

In the third paragraph from the end of the resolution, on the third line, the word "temporarily" is added to ..authorizes the execution of contracts...

A new paragraph to the end of that recital that reads: "At the discretion of the Board, the Board may rescind this temporary authorization at: a) any time; b) in the event there is a change in Superintendent and c) immediately upon the Governor's lifting of the emergency status.

Roll Call Vote:

Ayes: Summers, Gearhart, Bausch, Ulibarri, Arend, Gannon, Peterson

Noes: None

Absent: None

Motion carried 7-0.

6. Approval of the Purchase of Additional Chromebooks to Meet the Needs of Distance Learning Requirements (Pawlowski) (7:17)

MOTION: Bausch/Arend

A motion was made to approve the purchase of additional Chromebooks to meet the needs of distance learning requirements amended to read that surplus stock be used to refresh existing stock.  
Motion carried 5-2. Noes: Ulibarri, Peterson

**K. Superintendent/Staff Comments (7:33)**

Dr. Dubost expressed condolences to Carol Kenyon's family for the loss of her father. Ms. Kenyon and her staff, including Dana Budd and Stacy Summers and others, deserve much appreciation for their hard work creating packets and outlining distance learning for our students. The entire staff has been amazing. The Food Service program has had astounding success and could very easily parlay into a large increase to the free and reduced meal program in the future. Kudos to Nate Maas and his staff for their recent accreditation. Dr. Dubost met with City Manager Tom Frutchey and had a follow-up meeting with the local chapter of the NAACP to discuss racial concerns at PRHS and make some future plan to address these issues.

Jen Gaviola reported that her HR team has been working tirelessly to call 200 of our 800 employees personally as well as to create positive, weekly inspirational messages that have been sent electronically to our students. Ms. Gaviola asked the Board to share any concerns they may have or information they receive.

Brad Pawlowski gave kudos to the staff for their hard work and flexibility in the changing work environment. He also met with Tom Frutchet and feels our working relationship with the City has improved dramatically.

**L. Board Member Reports/Correspondence (7:40)**

Joan Summers expressed her thanks to Carol Kenyon and Dana Budd and the entire academic team for working 12-hour days, seven days a week to create packets and distance learning for all of our students. Thanks also to the IT Department, Ronalee Anderson, the Special Education Department, Custodial, Food Service and Volunteers for everything they have done. Ms. Summers expressed concern about the email she received that there will not be food distribution for the kids on the west side of town. She met with a person familiar with our insurance carrier who told her that our district is paying the highest price for Workers Compensation insurance for a K-2 school district. Ms. Summers would like the Board and Administration to look seriously into hiring a Workers Comp Specialist, for \$70K per year which she estimates could save the District \$400K per year, which can be used in lieu of closing a school.

Tim Gearhart reports that as a member of the District Safety Committee, he agrees that a specialist for Workers Comp is needed. Mr. Gearhart congratulated the Food Service Department for their production and distribution of meals. Mr. Gearhart would like to have the IT Department look into creating a Chess Club blog for the two student clubs.

Chris Bausch offered thanks to all staff during these trying times. We need to revisit budget cuts and update current student needs. In the near future, we may look at different alternatives for the school year, including summer school or year-round school.

Stephanie Ulibarri also gave her thanks to Food Services and congratulated Jen Gaviola and her staff for the info graphics that have been shared with parents, students and staff.

Chris Arend thanked all staff as well, commenting that performance has been very professional.

Lance Gannon gave thanks to all of our district employees for working so hard.

Joel Peterson asked Administration to please look at any and all possible solutions to avoid closing the TAABS Temporary Campus.

**M. Information/Agenda Item Requests**

President Ulibarri asked that the District look into Parent Square.

**N. Adjournment**

The meeting adjourned at 7:52 p.m.

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Stephanie Ulibarri, Board President

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Chris Arend, Board Clerk