

**LYNWOOD UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
Education Center 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262  
**March 12, 2020**

**MINUTES**

TELECONFERENCE WITH GARY HARDIE, JR., BOARD PRESIDENT  
LOCATION: THE KIMPTON HOTEL - OAK BOARDROOM  
500 J STREET  
SACRAMENTO, CA 95814

**1. CALL TO ORDER**

The regular meeting of the Board of Education, held on March 12, 2020, was called to order at 5:37 p.m. by the Vice-President, Mrs. Lopez, to conduct closed session. The Superintendent took the roll.

**2. ROLL CALL** by Gudiel R. Crosthwaite, Ph.D. – Superintendent & Secretary to the Board

Present: Mr. Gary Hardie, Jr., President *(Via Teleconference from The Kimpton Hotel, Sacramento, CA)*  
Mrs. Maria G. Lopez, Vice-President  
Ms. Briseida Gonzalez, MSW, Clerk  
Mr. Alfonso Morales, Esq., Member *(Arrived during Closed Session)*  
Ms. Alma-Delia Renteria, M.Ed., Member

Legal Counsel, Mr. Terence Gallagher of Olivarez Madruga Lemieux O'Neill, LLP, was also present.

**REQUEST TO ADD EMERGENCY AGENDA ITEM**

Legal Counsel, Terence Gallagher, under the consideration by the board, requested to add an emergency agenda item under Government Code section 54954.2. The Board is able to consider an emergency agenda item upon determination of the majority vote, when an emergency situation exists as defined in section 54956.5, which provides that an activity that severely impairs public health, safety, or both, as determined by a majority of the members of the board will allow for an emergency item to be considered.

Ms. Gonzalez requested clarification if the item was going to be added to the agenda as a discussion item.

Terence Gallagher, clarified that the item would have to be added to the agenda as a discussion first and that the motion would be to add the item.

Motion to add emergency agenda item by Ms. Renteria, Seconded by Ms. Gonzalez .

Individual votes by roll call:

Mr. Hardie - Yes  
Mrs. Lopez - Yes  
Ms. Gonzalez - Yes  
Mr. Morales - Absent  
Ms. Renteria - Yes

Item passed 4-0 votes

**3. APPROVAL OF AGENDA OF THE REGULAR MEETING OF THE BOARD OF EDUCATION ON MARCH 12, 2020**

Motion by Ms. Gonzalez; Seconded by Ms. Renteria.

Individual votes by roll call:

Mr. Hardie - Yes

Mrs. Lopez - Yes

Ms. Gonzalez - Yes

Mr. Morales - Absent

Ms. Renteria - Yes

Item passed with 4-0 votes.

**4. PUBLIC COMMENT/COMMUNICATIONS- None**

Mrs. Lopez asked Mr. Hardie to confirm if there was any public communication at his location.  
Mr. Hardie confirmed, none.

**5. GOVERNING BOARD - Recess to Closed Session at 5:47 pm**

**6. RECONVENE INTO OPEN SESSION/CALL TO ORDER**

The Board reconvened into open session at 6:10 p.m. The Superintendent took the roll.

**7. ROLL CALL** by Gudiel R. Crosthwaite, Ph.D. – Superintendent & Secretary to the Board

Present: Mr. Gary Hardie, Jr., President (*Via Teleconference from The Kimpton Hotel, Sacramento, CA*)

Mrs. Maria G. Lopez, Vice-President

Ms. Briseida Gonzalez, MSW, Clerk

Mr. Alfonso Morales, Esq., Member

Ms. Alma-Delia Renteria, M.Ed., Member

Legal Counsel, Mr. Terence Gallagher of Olivarez Madrugá Lemieux O'Neill, LLP, was also present.

**8. FLAG SALUTE by Mark Twain Elementary School**

Camila Felix, proud 6th grade student at Mark Twain Elementary School, presented teacher Ms. Brown and 6th grade student Belinda Acosta who joined Camila in leading the flag salute.

**9. REPORTS**

Superintendent Crosthwaite informed the audience that students were given an option to attend the meeting in person or to provide a video update of their report. Students provided video recordings.

**9.A. Student Reports - Reports were videotaped and provided for the meeting.**

9.A.1. Firebaugh High School - Report given by Leslie Benitez

9.A.2. Lynwood Community Adult School- *No Report*

9.A.3. Pathway High School - *No Report*

9.A.4. Vista High School - Report given by Jiselle Felix

9.A.5. Lynwood High School - Report given by Stephanie Carvajal

**9.B. Superintendent's Report (*Presentation posted on the website.*)**

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**9.B.1. Presentation:**

***9.B.1.1. 2018-2019 Financial and Compliance Audit Report***

Superintendent Crosthwaite announced that the financial compliance auditors were not able to attend the meeting but did provide some valuable feedback. There were no major findings or deficiencies found in the budget. Superintendent Crosthwaite provided the informational page on where to locate the summary of the findings and recommendations. One of the recommendations included making sure that we have consistent payroll reporting and how we account for ASB receipts. We have already set up training for ASB at our five secondary schools.

***9.B.1.2. 2019-2020 Second Interim Financial Report (Presentation available on the website.)***

Mr. Fromm greeted everyone and provided an update of the Second Interim Financial Report.

Highlights from his presentation included the following:

- Statutory Requirements
- Budget Preparation Timeline
  - Actual Expenditures through January 31, 2020
  - Preliminary Information Regarding the Governor's 2020-21 State Budget
  - Updated Enrollment and Average Daily Attendance Projections
  - Current Year Fund Statements
  - 2-Year Cash-flow Projections
  - 3-Year Financial Projections for the General Fund

Superintendent Crosthwaite thanked the community for their support and understanding. He stated that he understands there is a lot of anxiety out there at the moment regarding the coronavirus since it has been declared a pandemic. He acknowledged staff for coming in on a regular basis and being there for the kids in the community. He wants employees to know that the District is working closely with the State Department of Public Health, Los Angeles County Department of Public Health, as well as our local education office to guide the District in determining whether or not schools should close.

Superintendent Crosthwaite highlighted how proud he is to say that our district has been approved by the State - in case there are school closures - to provide breakfast and lunch to the community. Together we will be able to get through all of these challenges. He thanked the Board of Education for their leadership and thanked them for calling the emergency Board meeting the past week to ensure that as a District we are ready and have plans and protocols in place to respond.

Superintendent Crosthwaite requested to remove Action Item No. 13.C.2.

He also requested to add the following Action Item:

13.D. Request Approval to Authorize the Lynwood Unified School District Superintendent to Exercise Executive Authority regarding the COVID-19 Pandemic

Ms. Gonzalez inquired if this item is the same item requested at the beginning of the meeting.

Superintendent Crosthwaite confirmed, yes.

Mrs. Lopez clarified that Action Item 13.C.2 will be pulled but will keep item 13.C.3.

Mr. Morales inquired about the reason 13.C.2 was being pulled. Mr. Fromm provided clarification and stated it was a duplicated item.

**9.C. Board Members' Reports**

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**Ms. Renteria** greeted everyone and shared that if it wasn't for the communication she has been receiving from Lynwood District, she probably would not have been as prepared as she is. It comforts her knowing that the District has a task force and a team that constantly works to provide updates. Ms. Renteria also provided advice on what to do and what not to do during the current virus situation. She thanked staff for their hard work and diligence.

**Mr. Morales** thanked staff for being on top of the issue with trying to disseminate the proper information and reminded everyone to wash their hands with soap, which is the best thing to possibly do to protect themselves and others.

**Ms. Gonzalez** stated that she reiterates what her colleagues said that the District is being proactive instead of reactive and that it is doing everything possible to make sure the proper information is out. The District is prepared for whichever scenario comes along.

She also highlighted that she had an opportunity to visit the adult school and tour the campus with Ms. Wilson. She shared that it was really nice to see the campus and everything that they are doing and how many of the Lynwood families really access the services. Ms. Gonzalez also shared some student concerns regarding the parking location and access at the adult school.

**Mr. Hardie** greeted everyone and commended staff for their response, for being proactive, responding to and speaking with members of the Board and getting ahead of the curve. He thanked the Task Force for working and being prepared for any circumstances that may arise. He also commended staff for their efforts and reminded members of the public that they should reach out to the District if they have any questions. Mr. Hardie advised the community to utilize the hotlines and make sure they take appropriate action to stay clean.

**Mrs. Lopez** greeted everyone and thanked staff for assisting in sanitizing the District school sites. She provided some suggestions on how to maintain safety and cleanliness during the current situation. She acknowledged Women's History Month and congratulated all women for their hard work and everything that they do.

**10. GOVERNING BOARD - Resolutions/Proclamations/Appointments**

10.A. Request Approval of Resolution No. 19-20/31 to Change Existing Language in the Law Which Describes "At-Risk" Youth to "At-Promise", per Assembly Bill 413

Motion by Ms. Gonzalez; Seconded by Ms. Renteria.

Individual votes by roll call:

Mr. Hardie - Yes

Mrs. Lopez - Yes

Ms. Gonzalez - Yes

Mr. Morales - Yes

Ms. Renteria - Yes

Item passed with 5-0 votes.

10.B. Request Approval of Resolution No. 19-20/34, Posthumously Recognizing Robert Williams for His Community Service

Motion by Ms. Renteria; Seconded by Ms. Gonzalez.

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Individual votes by roll call:

Mr. Hardie - Yes  
Mrs. Lopez - Yes  
Ms. Gonzalez - Yes  
Mr. Morales - Yes  
Ms. Renteria - Yes

Item passed with 5-0 votes.

**11. PUBLIC COMMENT/COMMUNICATIONS**

**Vanise Valentine**, facilitator for Roosevelt and Will Rogers preschool, stated that she was called into a meeting with Dr. Lucas and Dr. Bloomfield and during that meeting she was told that her position was being eliminated.

**Hector Ponce**, a parent, wants the Board to know he is very appreciative of Ms. Valentine. They have never had any bad experiences with her. She has been really helpful to them and he really wants the Board to consider her as an employee.

**Abigail Hernandez**, a parent at Will Rogers preschool, spoke on behalf of Ms. Valentine. She shared she had an incident that occurred at Will Rogers preschool with her son and right away when she notified the site of the incident, Ms. Valentine was very thorough. She states that Ms. Valentine communicated with her and provided her with updates. She also expressed that she would like Ms. Valentine to continue in her position.

**12. PUBLIC HEARING – None.**

Mrs. Lopez asked Mr. Hardie to confirm if there was any public communication at his location.

Mr. Hardie confirmed, none.

**13. ACTION ITEMS**

13.A. Minutes - Request Approval of Minutes for the Regular Meeting of the Board of Education on February 13, 2020 and the Special Meeting/Study Session on March 6, 2020

Motion by Ms. Renteria; Seconded by Ms. Gonzalez.

Individual votes by roll call:

Mr. Hardie - Yes  
Mrs. Lopez - Yes  
Ms. Gonzalez - Yes  
Mr. Morales - Yes  
Ms. Renteria - Yes

Item passed with 5-0 votes.

13.B. HUMAN RESOURCES - CERTIFICATED

13.B.1. Request Approval of Resolution No. 19-20/25-Reduction or Discontinuance of Particular Kinds of Certificated Services

Motion by Ms. Renteria; Seconded by Mr. Morales.

Individual votes by roll call:

Mr. Hardie - Yes  
Mrs. Lopez - Yes

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Ms. Gonzalez - Yes  
Mr. Morales - Yes  
Ms. Renteria - Yes

Item passed with 5-0 votes.

13.B.2. Request Approval of Resolution No. 19-20/33-Non-Reelection of Probationary  
Certificated Employees

Motion by Ms. Renteria; Seconded by Ms. Gonzalez.

Individual votes by roll call:

Mr. Hardie - Yes  
Mrs. Lopez - Yes  
Ms. Gonzalez - Yes  
Mr. Morales - Yes  
Ms. Renteria - Yes

Item passed with 5-0 votes.

Ms. Gonzalez motioned to approve Action Item No. 13.B.3 through 13.C.3; Seconded by Ms. Renteria.

Individual votes by roll call:

Mr. Hardie - Yes  
Mrs. Lopez - Yes  
Ms. Gonzalez - Yes  
Mr. Morales - Yes  
Ms. Renteria - Yes

Items passed with 5-0 votes.

13.B.3. Request Approval of Resolution No. 19-20/32-Consent to Assignment

13.C. FACILITIES - (Measure K and Measure N Projects)

13.C.1. Request Approval to Enter Into an Additional Service Agreement with Del Terra to  
Prepare Demolition Plans and Specifications for the Existing Auditorium

13.C.3. Request Approval to Enter Into a Service Agreement with Team Inspection to Provide  
DSA Inspection On-call Services District-wide on a Needed Basis Related to Uncertified  
DSA Projects at Various School Sites

**13. ADMINISTRATION**

13.D.1 **AMENDED** -Request Approval to Authorize the Lynwood USD Superintendent to  
Exercise Executive Authority Regarding COVID- 19 Pandemic

Legal Counsel Terence Gallagher stated Action Item No. 13.D.1 is the emergency item that was added by action of the Board at the beginning of the meeting identified on the agenda as 13.D.1 titled "Request Approval to Authorize the Lynwood USD Superintendent to Exercise Executive Authority Regarding COVID- 19 Pandemic."

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The text of the agenda item reads as follows:

The Lynwood USD Board of Education hereby provides authorization to the Superintendent to immediately implement practices and protocols as needed to follow and carry out actions recommended and guidelines issued by the California Department of Public Health, Los Angeles County Department of Public Health and the Los Angeles Department of Education in regard to COVID-19.

Motion by Ms. Renteria; Seconded by Ms. Gonzalez.

Ms. Gonzalez requested confirmation that this item provides the Superintendent the authority to make any decisions he feels are best to keep the District at ease due to the Coronavirus.

Superintendent Crosthwaite, confirmed as recommended by the guidelines established by the Los Angeles County Department of Public Health as well as the California Department of Public Health and Los Angeles County Office of Education.

Mrs. Lopez clarified that this item is necessary in case the Board is unable to hold an emergency meeting. Superintendent has authority to close schools if needed and if recommended.

Individual votes by roll call:

Mr. Hardie - Yes

Mrs. Lopez - Yes

Ms. Gonzalez - Yes

Mr. Morales - Yes

Ms. Renteria - Yes

Item passed with 5-0 votes.

Mrs. Lopez, recognized and thanked Mr. Jose Luis Solache, former Lynwood Mayor for being present.

**14. CONSENT AGENDA**

All items on the Consent Agenda, which are not debatable and which require a unanimous vote for passage, will be approved with one motion. Any member of the Board, the Superintendent, or the public, may request an item to be removed from this section and placed in the regular order of business following the approval of the Consent Agenda.

Ms. Gonzalez inquired if staff should be attending the upcoming professional developments that are listed for approval due to the current situation.

Superintendent Crosthwaite recommended for items to be Board approved due to fees or late cancellations that must be paid and confirmed that staff will not be following up or attending the events.

Ms. Renteria moved to approve the Consent Agenda; Seconded by Ms. Gonzalez.

Individual votes by roll call:

Mr. Hardie - Yes

Mrs. Lopez - Yes

Ms. Gonzalez - Yes

Mr. Morales - Yes

Ms. Renteria - Yes

Items passed with 5-0 votes.

**14.A. EDUCATIONAL SERVICES**

- 14.A.1. Request Approval for Middle School Students to Participate in the Henry E. Huntington Middle School Mock Trial Tournament in San Marino, CA on April 27-28, 2020
- 14.A.2. Request Approval to Enter Into a Service Agreement with Thinking Maps, Inc., to Provide Training in Narrative and Expository Writing for Will Rogers Elementary School Staff for the 2019-2020 School Year
- 14.A.3. Request Approval to Enter Into an Agreement with Solutions 4 Families, Inc., to Provide Workshops for Mark Twain Elementary School Parents for the 2019-2020 School Year
- 14.A.4. Request Approval to Attend the California Council for Adult Education 2020 Conference in Sacramento, CA on April 22-25, 2020
- 14.A.5. Request Approval to Attend the Education Department General Administrative Regulations Workshop Provided by Michael Brustein, Esq., in Sacramento, CA on March 4, 2020
- 14.A.6. Requests Approval to Amend Agenda Item Previously Approved on August 22, 2019, Agreement with Non-Public Schools to Provide Services for Students with Specific Academic and Behavioral Needs from July 1, 2019 to June 30, 2020
- 14.A.7. Request Approval to Enter Into an Agreement with the California Math Festival to Provide a Family Math Night Festival at Wilson Elementary School on April 20, 2020
- 14.A.8. Requests Approval to Enter Into an Agreement with Bea Braun, Educational Audiologist, to Conduct an Independent Educational Evaluation for Central Auditory Processing Disorder from February 12, 2020 to June 30, 2020 as Part of a Settlement Agreement
- 14.A.9. Request Approval to Enter Into an Agreement with Bellflower Unified School District to Provide Inter-Intra Fiscal Services for Individuals with Exceptional Needs for the 2019-2020 School Year
- 14.A.10. Request Approval to Enter Into an Agreement with Cerritos Community College Foundation to Provide a Site-Bridging College Liaison for Lynwood and Firebaugh High Schools
- 14.A.11. Request Approval to Enter Into an Agreement with Reyna Grande to Provide Presentations for High School Students on March 17, 2020
- 14.A.12. Request Approval to Attend the Every Child California Operations and Management Summit, "Planting the Seeds of Success" in Anaheim, CA on March 19-20, 2020
- 14.A.13. Request Approval to Amend Agenda Item Previously Approved on January 23, 2020, to Attend the 2020 Arts, Media and Entertainment Leadership Institute in San Diego, CA on March 15-17, 2020
- 14.A.14. Request Approval to Amend Agenda Item Previously Approved on November 14, 2019, to Enter Into an Agreement with the Cambrian Group to Facilitate the Strategic Planning



Process from November 2019 to June 2020

- 14.A.15. Request Approval to Enter Into an Agreement with Parent Education Bridge for Student Achievement Foundation to Offer a Parent Education Workshop to the Migrant Education Parents and Families on March 21, 2020
- 14.A.16. Request Approval to Attend the California Speech Language Hearing Association Annual Convention in Anaheim, CA on March 19-22, 2020
- 14.A.17. Request Approval to Host a Series of Classes in Conjunction with the Parent and Family Engagement Coordinators at Lynwood Unified School District

**14.B. HUMAN RESOURCES – CERTIFICATED**

- 14.B.1. Request Approval of Certificated Personnel Report: Personnel Assignments, Employment, Leaves and Separations
- 14.B.2. Request Approval to Notice Selected Certificated Administrators of Possible Release and Reassignment
- 14.B.3. Request Approval to Enter Into an Agreement between the Lynwood Unified School District and Los Angeles County Office of Education for the Clear Administrative Services Credential Program
- 14.B.4. Request Approval of a Student Teaching and Practicum Agreement between the Lynwood Unified School District and National University
- 14.B.5. Request Approval of a Student Teaching Agreement between the Lynwood Unified School District and Western Governors University

**14.C. HUMAN RESOURCES – CLASSIFIED**

- 14.C.1. Request Approval of Classified Personnel Report: Employment, Assignments, Leaves, and Separations
- 14.C.2. Request Approval of the Classified Personnel Perfect Attendance Incentive Stipend Schedule for Classified Employees Per CSEA Contract for the First Semester of 2019-2020

**14.D. BUSINESS SERVICES**

- 14.D.1. Request Board of Education to Review and Ratify Purchase Orders, Per Education Code 17605 and 42636 as Indicated on Schedule 19-20:5
- 14.D.2. Request Approval of Warrant and ACH Schedule
- 14.D.3. Request Acceptance of Donations
- 14.D.4. Request Acceptance of the 2018-2019 Financial and Compliance Audit Report
- 14.D.5. Request Approval of the 2019-2020 Second Interim Report
- 14.D.6. Request Acceptance of the District's School Security Policies and Procedures Manual

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- 14.D.7. Request Approval to Renew an Online License from Aerohive Networks for the period of March 31, 2020 to June 30, 2021
- 14.D.8. Request Approval to Purchase an Online License from Incident IQ for the Period of March 1, 2020 to June 30, 2021
- 14.D.9. Request Approval for Daniel Garcia, District Attendance Auditor to Attend the Spring 2020 Aeries Users' Conference, Sponsored by Eagle Software Regional, in Ontario, CA on March 2-3, 2020.
- 14.D.10. Request Approval to Enter Into an Agreement With ADM Architects, Inc. for Architectural and Engineering Services to Design and Modernize CTE Medical Lab Facility at Lynwood High School Between September 2019 And June 2020. (Addendum To October 10, 2019 Board Item)
- 14.D.11. Request Approval to Enter Into an Agreement with ADM Architects, Inc. for Architectural and Engineering Services to Design a CTE Medical Lab Facility at Firebaugh High School Between January 2020 And June 2020.
- 14.D.12. Request Approval to Attend the Leadership and Accountability Leading with Influence Workshop Hosted by HIDTA in Commerce, CA on May 11-12, 2020
- 14.D.13. Request Approval to Purchase an Online License from HYCU PROTÉGÉ Disaster Recovery for the Period of March 1, 2020 to June 30, 2021
- 14.D.14. Request Acceptance of the Mini Pitch Program Grant Agreement from the United States Soccer Federation Foundation, Inc. as of January 9th 2020
- 14.D.15. Request Approval for Contract Award Based on BID 011420-KW for District Wi- Fi Network Upgrade

**15. INFORMATIONAL ITEMS**

- 15.A. **Informational Only:** Proposed Board Meeting Dates for the 2020-2021 School Year  
**- The Board received information only. No final action taken.**

**ITEMS PULLED:**

- 13.C.2. Request Approval to Enter Into an Additional Service Agreement with Del Terra to Prepare a Needs Assessment and Master Plan at Lynwood Middle School for a New Multipurpose/Cafeteria Building

**16. REPORT OUT OF CLOSED SESSION**

- 5.A. Conference with Legal Counsel - Pending Litigation – Pursuant to GC § 54956.9(d)(1)
  - 5.A.1. OAH Case No. 2019110830  
**- The Board voted to approve settlement, including payment of \$6,000.00 in attorney fees.**

Individual votes by roll call:

Mr. Hardie - Yes

Mrs. Lopez - Yes

Ms. Gonzalez - Yes

Mr. Morales - Yes

Ms. Renteria - Yes

Item passed with 5-0 votes.

5.A.2. OAH Case No. 2019110824

***- The Board voted to approve settlement, including payment of \$5,025.00 in attorney fees.***

Individual votes by roll call:

Mr. Hardie - Yes

Mrs. Lopez - Yes

Ms. Gonzalez - Yes

Mr. Morales - Yes

Ms. Renteria - Yes

Item passed with 5-0 votes.

5.B. Public Employment/Public Employee Performance Evaluation/Public Employee Discipline Dismissal/Release/Appointment (Pursuant to GC § 54957)

5.B.1. Classified Employee: EID# DQ4218963

***- The Board voted to terminate employment.***

Individual votes by roll call:

Mr. Hardie - Yes

Mrs. Lopez - Yes

Ms. Gonzalez - Yes

Mr. Morales - Yes

Ms. Renteria - Yes

Item passed with 5-0 votes.

5.B.2. Certificated Administrator Discipline/Dismissal/Release (3 employees)

***- The Board received information only. No final action taken.***

5.C. Conference with Labor Negotiator Agency Designated Representatives Employee Organizations - CSEA, LTA, and SEIU

***- The Board did not consider this item.***

**17. ADJOURNMENT**

Mr. Hardie requested to adjourn the meeting in memory of Mr. Gerald Smith.

Motion by Mr. Morales; Seconded by Ms. Renteria. Meeting adjourned at 7:12 p.m

Respectfully submitted,

Gudiel R. Crosthwaite, Ph.D.  
Superintendent & Secretary to the Board