

**SYLVAN UNION SCHOOL DISTRICT  
CITIZENS' BOND OVERSIGHT COMMITTEE**

**DRAFT MINUTES**

March 30, 2020  
3:15 p.m.  
Conference Call

**Members Present:** Ray Bingham (Senior Citizens' Representative), Kari Flanery (PTA/PTO Representative), Jeremy Matthews (Parent Representative), Brian Stacey (Business Representative)

**Members Absent:** Vacant (At Large Representative), Vacant (Community Resident),  
*Vacant* (Taxpayers' Representative)

**Staff Present:** Lizett Aguilar

**Audio Present:** Monique Manzo – Auditor from Christy White Associates.

**Call to Order:** The meeting was called to order at: 3:22 p.m. by Mr. Matthews.

**Adoption of Agenda:** The motion was made by Brian Stacey and seconded by Ray Bingham.

**AYES:** Bingham, Flanery, Matthews, Stacey

**NOES:** None

**ABSENT:** None

**Minutes**

**Approval:** The motion was made by Ray Bingham and seconded by Brian Stacey to approve the minutes of the April 16, 2019 meeting.

**AYES:** Bingham, Flanery, Matthews, Stacey

**NOES:** None

**ABSENT:** None

**Audit Report 2019**

Mrs. Aguilar reviewed the report. The Measure A General Obligation Bond Fund of SUSD Financial And Performance Bond Audit Report had no findings.

The motion was made by Kari Flanery and seconded by Brian Stacey to approve the Measure A General Obligation Bond Fund of SUSD Financial And Performance Bond Audit Report for the period ending June 30, 2019.

**AYES:** Bingham, Flanery, Matthews, Stacey

**NOES:** None

**ABSENT:** None

**Open Positions**

Mrs. Aguilar stated the open positions had been advertised in the paper, and flyer was sent to all sites. She provided the flyer to the committee members. Members suggested that it could be advertised on Facebook, Aeries, and PTA.

Mrs. Aguilar thanked Ray Bingham for his service to CBOC.

**Project Update:**

The Sylvan Window Project has been completed. All remaining funds have been used up. June 2020 should be the last year for funding. The committee should just need to meet one more time, around this time next year, to complete the requirements of the committee.

**Next Meeting:**

The next meeting TBD.  
(Carol will send an email to all members with potential dates)

**Adjournment:**

The meeting was adjourned by Jeremy Matthews at 3:36 p.m.

**WITNESS:**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date