

**San Mateo-Foster City School District**  
**Minutes-Draft**  
**REGULAR MEETING~BOARD OF TRUSTEES**  
March 26, 2020, 6:30 PM

Teleconference Meeting  
<https://zoom.us/j/646068834> (to participate in the meeting)  
+1 669 900 6833 (to listen to the meeting)

**1. CALL TO ORDER: Will Begin Following Special Board Meeting**

The regular Board meeting was called to order at 8:57 pm.

**2. FLAG SALUTE**

**3. ROLL CALL**

All Board Members were present:

Kenneth Chin  
Noelia Corzo  
Rebecca Hitchcock  
Alison Proctor  
Shara Watkins

**4. APPROVAL OF AGENDA: March 26, 2020 (v)**

**Motion Passed:** Passed with a motion by Shara Watkins and a second by Rebecca Hitchcock.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock  
Yes Alison Proctor  
Yes Shara Watkins

**5. STATEMENTS**

**5.1. Public Statements Related to Non-agenda Topics:**

Public Comments:  
None.

**5.2. Public Statements Related to Agenda Items: Persons will be called on at the appropriate time**

**5.3. Foundation/Committee Reports**

Trustee Chin reported that he and Trustee Corzo attended the Sanctuary Task Force via video conference where they discussed Distance Learning and how to assist the most vulnerable students. They will meet again next week to further discuss this topic and give their recommendation.

**5.4. Announcements**

Trustee Chin shared that San Mateo County has created a fund called San Mateo Strong for those Impacted by COVID-19. He encouraged community members and small businesses that are affected to apply for financial assistance.

**5.5. Superintendent Report**

Dr. Rosas had reserved this agenda item to talk about COVID-19 but the topic has been already addressed at the Special Board meeting.

The Board took a break at 9:07 pm and resumed the meeting at 9:12 pm.

## **6. PROPOSED CONSENT AGENDA (v)**

Item 6.1.2. -Non Public Schools (NPS) was removed from the Consent Agenda to allow public comments.

The Consent Agenda was approved with the exception of Item 6.1.2.-Non Public Schools (NPS)

**Motion Passed:** Passed with a motion by Rebecca Hitchcock and a second by Kenneth Chin.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock  
Yes Alison Proctor  
Yes Shara Watkins

Public Comment:

Randi Paynter spoke about Board Item 6.1.2.- Non Public Schools (NPS). She stated that the Board received an audit report showing that there were too many students in NPS placements. She felt that the Board needed to investigate the charges on this item before approving it.

The Board commented that NPS contracts are for specific services and the information is discussed in Closed Session as the information shared is confidential. They do ask for a breakdown of services. They also noted that they are aware of the high costs and would like to see the costs reduced but they know that the District is working on a plan as a result of the audit. They felt confident that they had enough information to approve the contract.

**Item 6.1.2. -Non Public Schools (NPS) was approved.**

**Motion Passed:** Passed with a motion by Kenneth Chin and a second by Rebecca Hitchcock.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock  
Yes Alison Proctor  
Yes Shara Watkins

### **6.1. EDUCATION/STUDENT SERVICES**

#### **6.1.1. Asia Society Grant for College Park Immersion Program**

#### **6.1.2. Non Public School (NPS)**

### **6.2. BUSINESS/FINANCE**

#### **6.2.1. Abbott Middle School- New Gym and Classrooms- Palace Business Solutions**

#### **6.2.2. Borel Middle School New Gym and Classrooms-Increment 1 - Change Order #3**

#### **6.2.3. School Innovations and Achievement Contract**

#### **6.2.4. Second Interim Report Final**

#### **6.2.5. Contracts & Consultants \$45,000 and Under**

#### **6.2.6. Listing of Payments to Meet District Expenditures**

### **6.3. HUMAN RESOURCES**

#### **6.3.1. Assignments Noted for Individuals Listed**

#### **6.3.2. Resignations, Releases, and/or Retirees**

## **7. BUSINESS/FINANCE**

### **7.1. Bowditch Middle School - HED Architects, Contract for Professional Design Services for the Measure X, Phase II Project (v)**

Patrick Gaffney, Chief business Official (CBO) presented the Contract for professional design services from HED Architects for the Bowditch Middle School Measure X, Phase II Project and asked the Board for approval as presented.

**Motion Passed:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE HED DESIGN'S CONTRACT FOR PROFESSIONAL DESIGN SERVICES FOR THE MEASURE X, PHASE II PROJECT AT BOWDITCH MIDDLE SCHOOL. Passed with a motion by Shara Watkins and a second by Rebecca Hitchcock.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock  
Yes Alison Proctor  
Yes Shara Watkins

### **7.2. Sunnybrae Elementary School - CSDA Design Group's Contract for Professional Design Services for the Measure X, Phase II Project (v)**

CBO Gaffney presented the Contract for professional design services from CSDA Design Group for the Sunnybrae Middle School Measure X, Phase II Project and asked the Board for the approval as presented.

**Motion Passed:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE CSDA DESIGN'S CONTRACT FOR PROFESSIONAL DESIGN SERVICES FOR THE MEASURE X, PHASE II PROJECT AT SUNNYBRAE ELEMENTARY SCHOOL. Passed with a motion by Shara Watkins and a second by Alison Proctor.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock  
Yes Alison Proctor  
Yes Shara Watkins

## **8. HUMAN RESOURCES**

### **8.1. Resolution No. 20/19-20 for Reduction of Classified Services for 2020-2021 (v)**

Sue Wieser, Assistant Superintendent of Human Resources presented Resolution No 20/19-20 listing Classified employees that may be laid off due to lack of work or lack of funds in the 2020-2021 year. She noted that these are mostly positions funded by the Parent Teacher Associations (PTAs) and that they haven't determined their available funding yet. However, the District will be able to place the impacted staff in other positions. Nevertheless, in order to meet the 60-day layoff notices, the recommendation is to reduce the positions at this time.

Trustee Chin appreciated the update. He noted that these are difficult times and unfortunately, the PTAs had to cancel many of their fundraising activities due to the current situation. He was glad to hear that the District is reaching out to the impacted staff members.

**Motion Passed:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE RESOLUTION 20/19-20 TO REDUCE CLASSIFIED SERVICES AND CORRESPONDING 56.83 FTE CLASSIFIED EMPLOYEES IN ACCORDANCE WITH PROCEDURES PROVIDED BY EDUCATION CODES 45298 AND 45308, AS NECESSARY, TO ADDRESS POSSIBLE CHANGES TO PROGRAM SERVICES. Passed with a motion by Kenneth Chin and a second by Shara Watkins.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock

Yes Alison Proctor  
Yes Shara Watkins

**8.2. Public Hearing on California School Employees Association (CSEA) Initial Proposal for the 2020-2021 Reopener Negotiations with San Mateo-Foster City School District.**

Trustee Corzo opened the Public Hearing at 9:31 pm.

As there were no public comments, Trustee Corzo closed the Public Hearing at 9:31 pm.

**8.3. California School Employees Associations (CSEA) Initial Proposal for the 2020-2021 Reopener Negotiations.**

Ms. Wieser presented information about the CSEA initial contract proposals for the year 2020-2021 reopener negotiations with the District which includes pay and allowances as well as health and welfare benefits.

**8.4. Public Hearing on San Mateo-Foster City School District (SMFCSD) Initial Proposal for the 2020-2021 Reopener Negotiations with the California School Employees Association (CSEA).**

Trustee Corzo opened the Public Hearing at 9:33 pm.

As there were no public comments, Trustee Corzo closed the Public Hearing at 9:33 pm.

**8.5. San Mateo-Foster City School District Initial Proposal for the 2020-2021 Reopener Negotiations with California School Employees Association (CSEA) (v)**

Ms. Wieser, presented information regarding the District's initial proposal for the year 2020-20 reopener negotiations with CSEA that include Article 21-Pay and Allowances and Article 23-Health and Welfare Benefits. She requested Board approval as presented.

**Motion Passed:** IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE THE DISTRICT'S INITIAL PROPOSAL FOR THE 2020-2021 REOPENER NEGOTIATIONS WITH THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA). Passed with a motion by Alison Proctor and a second by Rebecca Hitchcock.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock  
Yes Alison Proctor  
Yes Shara Watkins

**9. BOARD MEMBER STATEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

Trustee Corzo spoke to the impact of COVID-19 and how it has affected the community. She offered help as a member of the Board. She noted that the Board will continue to collaborate with the cities and the county during these uncertain times. As a community, she asked stakeholders to reach out to the Board with ideas, comments or support.

Trustee Chin thanked Dr. Rosas, her Cabinet, teachers, staff, and parents for the job done during these unprecedented times. He reminded everyone to stay healthy.

Trustee Hitchcock thanked everyone in the District for their dedicated work. She asked everyone to stay safe and stay healthy.

Trustee Proctor thought that is time to look at the budgetary impact, best and worst scenarios for the District based on the information at hand. She would like to have an update on the Special Education audit in the next presentation. She too wished everyone good health.

**10. FUTURE MEETING DATES**

Dr. Rosas reminded everyone that there is a Special Board meeting scheduled for April 9 to Discuss COVID-19 and Distance Learning Updates. The Regular Board meeting is on April 23.

Trustee Watkins wanted to be mindful that District staff have a break.

## 11. ADJOURNMENT

### 11.1. Adjournment (v)

The regular Board meeting adjourned at 9:48 pm

**Motion Passed:** Passed with a motion by Shara Watkins and a second by Rebecca Hitchcock.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Rebecca Hitchcock  
Yes Alison Proctor  
Yes Shara Watkins

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Board Secretary

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Date