

**LA CAÑADA UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD**

February 11, 2020

The Regular Meeting of the Governing Board of La Cañada Unified School District was called to order at 5:00 p.m. by President Joe Radabaugh on February 11, 2020, in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were Governing Board Members Joe Radabaugh, Ellen Multari, Dan Jeffries, Kaitzer Puglia and Brent Kuszyk.

CLOSED SESSION

The Governing Board adjourned to Closed Session at 5:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were the five Governing Board Members, Superintendent Wendy Sinnette, Associate Superintendent Anais Wenn, Associate Superintendent Mark Evans, and Chief Technology Officer Jamie Lewsadder. Closed Session adjourned at 7:00 p.m.

MEMBERS PRESENT: Mr. Joe Radabaugh, President
Mrs. Ellen Multari, Vice President
Mr. Dan Jeffries, Clerk
Mrs. Kaitzer Puglia Member
Mr. Brent Kuszyk, Member

OPPORTUNITY TO ADDRESS THE BOARD ON CLOSED SESSION ITEMS

None.

REPORT OUT OF CLOSED SESSION

Mr. Radabaugh stated there is nothing to report out of Closed Session.

REGULAR MEETING

The Regular Meeting of the Governing Board was reconvened at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were the five Governing Board Members, Ms. Sinnette, Mrs. Wenn, Mr. Evans, Ms. Lewsadder and Executive Assistant to the Superintendent Kim Bergner. There were approximately 20 people in the audience. Mr. Radabaugh asked Troop 519 Webelos Den 8 to lead the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

It was moved and seconded (Multari/Kuszyk) to approve the minutes of January 24, 2020. Community member David Haxton expressed concern regarding inaccuracies in the minutes of January 24, 2020. It was his understanding at that meeting that the Palm Crest fencing item would be at the February 11 meeting. The Board clarified that Palm Crest fencing item will be agendaized at a future meeting. The motion to approve the minutes of January 24, 2020 was adopted unanimously.

REPORTS

1. Superintendent's Report

Ms. Sinnette reported that the January 2020 Employee Recognitions have been announced. The Governing Board will recognize at a public meeting the employees on a quarterly basis. Ms. Sinnette read the Employee Recognition announcement that was sent to staff. The

following employees were recognized: Classified employees Claudia Alequin, Effie Edwards, and Jill Oliver; Certificated employees Laurie Hopkins, Leslie Baldwin, and Sarah Beattie.

Ms. Sinnette reminded the community about Election Day on March 3, 2020. She reported that polling places are being replaced by voting centers throughout Los Angeles County. The LCUSD Governing Board Room is a designated voting center and will be open February 29 - March 3, 2020. Measure LC, a parcel tax renewal, will be on the ballot.

2. President's Report

Mr. Radabaugh reported that his intention as Governing Board President is to focus on the goals within the Local Control Accountability Plan (LCAP) for his President Reports. He reported on Goal #1, "Recruit, Retain and Train the Highest Quality Teaching, Support and Administrative Staffs." He reported on the site visits he attended in January and February stating that he visited over 40 classrooms. Mr. Radabaugh provided examples of his observations during his visits. Mr. Radabaugh stated that LCUSD has great teachers on the front lines.

3. Associate Superintendent of Business & Administrative Services' Report

Mr. Evans deferred his report.

4. Student Representative

JJ Dick reported on recent and upcoming school site events.

5. LCUSD Leadership Team Highlights – Palm Crest Elementary Principal Cory Pak and Assistant Principal Amy Marcoullier.

Palm Crest Principal Cory Pak was present with Assistant Principal Amy Marcoullier. Mr. Pak announced that Palm Crest Elementary has received the Distinguished Schools Award. He provided information regarding how Palm Crest Elementary is meeting the needs of students reporting that so far this year there have been 58 IEP meetings, 28 SST meetings, and ten 504 meetings. Ms. Marcoullier provided background on 504 and SST meetings. Mr. Pak reported on intervention sessions that are available and provided the number of intervention minutes provided to students per grade. Mr. Pak introduced Palm Crest Elementary Psychologist Christy Suh who was in attendance to share the presentation that she gave to the Palm Crest Elementary staff on Dyslexia. Ms. Suh provided an overview regarding best practices related to identifying and supporting students with Dyslexia.

REVIEW OF AGENDA

None.

OPPORTUNITY TO ADDRESS BOARD

The following audience members addressed the Board:

CSEA Representatives Dina Loftus and Corina Ritter, commended security staff at LCHS
Doug Spitznagel, Palm Crest Elementary neighbor, thanked the Governing Board for calendaring a neighborhood meeting regarding the Palm Crest Modernization project;
David Haxton, Community Member, regarding LCHS fencing

PUBLIC HEARING

LCTA Negotiations Proposal to LCUSD, R100-19-20

The hearing was opened at 8:08 p.m. There being no public comment the hearing was closed at 8:08 p.m.

LCUSD Negotiations Proposal to LCTA, R101-19-20

The hearing was opened at 8:09 p.m. There being no public comment the hearing was closed at 8:09.

PROPOSED ACTION ITEMS

1. First Reading

- a. ***LCTA Negotiations Proposal to LCUSD, R100-19-20.** After holding the Public Hearing, the LCTA Negotiations Proposal to LCUSD was presented to the Governing Board for review. It was moved and seconded (Jeffries/Multari) to accept the negotiations proposal from LCTA to LCUSD. The motion to accept the negotiations proposal from LCTA to LCUSD was approved unanimously.
- b. ***LCUSD Negotiations Proposal to LCTA, R101-19-20.** After holding the Public Hearing, the LCUSD Negotiations Proposal to LCTA was presented to the Governing Board for review. It was moved and seconded (Jeffries/Multari) to accept the negotiations proposal from LCUSD to LCTA. The motion to accept the negotiations proposal from LCUSD to LCTA was approved unanimously.
- c. ***Resolution 7-19-20 – A Resolution of the Board of Education of the La Cañada Unified School District, Los Angeles County, California, Authorizing the Issuance of La Cañada Unified School District (Los Angeles County, California) Election of 2017 General Obligation Bonds, Series B, and Actions Related Thereto.** An election was held on November 7, 2017, for the issuance and sale of general obligation bonds of the District for various purposes in the maximum amount of \$149,00,000 (“Measure LCF”). The District previously issued the first series of bonds under Measure LCF in the principal amount equal to \$30,000,000. The district now desires to issue its second series of bonds under Measure LCF in an amount not-to-exceed \$30,000,000. The bond funds are being authorized for sale for the purpose of providing funds to finance projects approved by Measure LCF and to pay the costs of issuing the Bonds. Resolution 7-19-20 authorizes the issuance of the Bonds, specifies the basic terms, parameters, and forms of the Bonds and approves the form of Purchase Contract and form of Preliminary Official Statement. Chief Executive Officer of Fieldman, Rolapp & Associates, Inc. Adam Bauer was present to discuss both Resolution 7-19-20 and Resolution 8-19-20. Mr. Bauer provided a municipal market update including a summary of current market conditions. He provided an historical assessed valuation showing a ten-year average increase of 4.39%. Mr. Bauer discussed La Canada Unified’s General Obligation Bonds Outstanding showing the principal outstanding as of February 10, 2020 of \$46,835,868. He discussed the 2020 General Obligation Refunding Bonds. The 2020 General Obligation Refunding Bonds will advance refund with table rates the callable portion of the 2011 Refunding Bonds. By combining the refinancing with the Measure LCF issuance, the district will save approximately \$125,000 in costs of issuance expenses. The district will issue its second series of Measure LCF Bonds in March 2020 for \$30 million. The current Measure LCF issuance schedule assumes future issuances every three years to reach the total \$149 million authorization. Mr. Bauer reported on the rating call with Moody’s that occurred today. The bonds should be priced on or around March 11, 2020 and should close around March 25, 2020. Ms. Sinnette thanked Mr. Bauer for his partnership.

It was moved and seconded (Multari/Jeffries) to adopt Resolution 7-19-20 – A Resolution of the Board of Education of the La Cañada Unified School District, Los Angeles County, California, Authorizing the Issuance of La Cañada Unified School District (Los Angeles County, California) Election of 2017 General Obligation Bonds, Series B, and Actions Related Thereto. The motion to adopt Resolution 7-19-20 – A

Resolution of the Board of Education of the La Cañada Unified School District, Los Angeles County, California, Authorizing the Issuance of La Cañada Unified School District (Los Angeles County, California) Election of 2017 General Obligation Bonds, Series B, and Actions Related Thereto was approved unanimously.

- d. ***Resolution 8-19-20 Resolution Authorizing the Issuance of the La Cañada Unified School District (Los Angeles County, California) 2020 General Obligation Refunding Bonds.** The district desires to refinance a portion of the outstanding prior General Obligation Bonds through the issuance of general obligation refunding bonds in an aggregate principal amount not-to-exceed \$8,000,000. This Resolution authorizes the issuance of the Refunding Bonds, in one or more series of federally taxable or federally tax-exempt bonds. The Resolution specifies the basic terms, parameters and forms of the refunding Bonds, and approves the form of Purchase Contract, Continuing Disclosure Certificate, Escrow Agreement and Preliminary Official Statement. It was moved and seconded (Multari/Jeffries) to adopt Resolution 8-19-20 Resolution Authorizing the Issuance of the La Cañada Unified School District (Los Angeles County, California) 2020 General Obligation Refunding Bonds. The motion to adopt Resolution 8-19-20 Resolution Authorizing the Issuance of the La Cañada Unified School District (Los Angeles County, California) 2020 General Obligation Refunding Bonds was approved unanimously.
- e. ***School Site Safety Plans, R103-19-20.** Pursuant to Education Code (EC) 3220 every school in California is required to develop a comprehensive School Safety Plan to address safety concerns identified through a systematic planning process. Mr. Evans reported that Director of Programs and Services Karen Hurley and Chief Technology Officer Jamie Lewsadder worked with the sites to coordinate and modify the plans. Ms. Hurley reported that reviewing policies and procedures is a comprehensive process every year. Ms. Multari asked about how fencing procedures have changed the plan. Ms. Lewsadder reported that the single point of entry plans are currently being reviewed and created. It was moved and seconded (Jeffries/Multari) to receive this report as information. The motion to receive the School Site Safety Plans as presented was approved unanimously.
- f. **Approval of Second Interim Financial Report 2019-20 – First Reading, R102-19-20.** This is a First Read item. Mr. Evans presented the Second Interim Financial Report as of January 31, 2020. Mr. Evans reported that the District's budget has received a Positive Certification verifying that the district is able to meet its financial obligations for the current year, and two subsequent years. Mr. Evans showed projected state general fund revenues 2018-19 through 2023-24 showing growth and recession possibilities. Mr. Evans reported that LCFF revenues anticipated for 2019-2020 reflect a slight increase of about \$100,000. Future LCFF funds decreased due to a reduction of the COLA from 3% to 2.29% in 2020-21. A slight decrease in the COLA for 2021-22 will also impact revenues that year. Other State revenues show an increase from First Interim. Local Revenues are reduced by \$2,500,000 for fiscal year 2021-22 due to the current expiration date of the existing Parcel Tax. By the time of the Second Read on March 10, 2020, the budget should reflect the outcome of the current Parcel Tax election. Salaries and Benefits are being updated to reflect recent staffing changes as well as positions added to cover leaves. This staffing review will entail determining current costs of extra staffing in 2019-20 and identifying which costs will roll into the multi-year. Mr. Evans provided an overview of current salaries pre and post PEPR. Books, Supplies, and Materials have remained relatively constant for the fiscal year. There are currently funds budgeted for materials, and these expenditures may be completed this year or roll into the next fiscal year. Services have increased since the adoption of the budget. Some increases are one-time for this fiscal year and others may be carried forward into the multi-year outlook. Analysis of these costs will continue between now and the second read in March. The Second Interim Financial Report will come back to the Governing Board for approval on March 10, 2020.

- g. ***Variable Term Waiver for Hard to Fill Subject Areas, R99-19-20.** Ms. Sinnette reported that the district currently employs a special education teacher at Paradise Canyon Elementary School, Heather Applegate, who is enrolled in a special education credentialing program but has not yet completed the requirements to be eligible for an internship credential with her university. Ms. Applegate was hired to fill the part-time RSP teacher assignment at PCY who works with students grades K-6. The District would like to request a one-year variable term waiver on Mrs. Applegate's behalf to cover her assignment. She had a credential in North Carolina and she is well received by parents and students. It was moved and seconded (Multari/Jeffries) to approve the Variable Term Waiver for Hard to Fill Subject Areas. The motion to approve the Variable Term Waiver for Hard to Fill Subject Areas was approved unanimously.
 - h. ***CSBA Delegate Assembly, R108-19-20.** Annually, the Governing Board is requested to elect a member from the Subregion 23-A to the CSBA Delegate Assembly. This year, there are two vacancies and two candidates. The Governing Board discussed the two candidates. It was moved and seconded (Multari/Kuszyk) to direct the Superintendent to mark the ballot for Gregory Krikorian. The motion to direct the Superintendent to mark the ballot for Gregory Krikorian was approved unanimously.
2. **Consent Agenda**
- It was moved and seconded (Puglia/Multari) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.
- a. **Personnel Report, P14-19-20.** The Governing Board approved the Personnel Report as follows: *Certificated*: Resignations: Megan Traquair, Kathryn Wullschlager. *Classified*: New Hires: Mark Jewell, Erica Perez. Resignation: Jared Linsel-Janoian.
 - b. **Extra Duty Report, P15-19-20.** The Governing Board approved the Extra Duty Report as presented.
 - c. **Change Order No 001 to Bid No. 18/19-01, La Cañada High School Bldg 600/Cafeteria Improvement, R110-19-20.** The Governing Board approved Change Order No 001 to Bid No. 18/19-01, La Cañada High School Blvd. 600/Cafeteria Improvement.
 - d. **Change Order No 002 to Bid No. 18/19-08, La Cañada High School Band Room & Drainage Improvement, R111-19-20.** The Governing Board approved Change Order No 001 to Bid No 18/19-08, La Cañada High School Band Room & Drainage Improvement.
 - e. **Spec Acts: PCR Freedoms Foundation, R107-19-20.** The Governing Board approved the Palm Crest Elementary Special Activity request to attend Freedoms Foundation in Valley Forge, Pennsylvania Monday, May 11 – Friday, May 15, 2020.
 - f. **Spec Acts: LCHS Junior State of America Winter Congress, R109-19-20.** The Governing Board approved the La Cañada High School Special Activity request to attend the Junior State of America Winter Congress in Los Angeles, California Saturday, February 15 – Sunday, February 16, 2020.
 - g. **Gifts to District, R104-19-20.** The Governing Board approved the Gifts to District as presented.
 - h. **Purchase Order List 11-19-20.** The Governing Board approved Purchase Order List 11-19-20.

COMMUNICATIONS

Mr. Kuszyk reported on the success of the recent College Night.

Mr. Kuszyk reported that he attended the Distinguished Schools Awards Ceremony in Anaheim to celebrate Palm Crest Elementary's Distinguished Schools Award.

Mr. Kuszyk reported that approximately 50 realtors attended the recent Realtors Roundtable.

Mr. Jeffries reported that the District has a meeting with the County on March 9, 2020 regarding the Devils Gate Sediment Removal Project. There have been some concerns with the traffic light being installed at Oak Grove and Berkshire. The high school staff will be monitoring the traffic concerns during and after the installation of the traffic light. Ms. Sinnette reported that the communication regarding concerns with the installation was responded to quickly and responsively. Ms. Sinnette reported that hauling is expected to begin again in Late March/Early April.

Ms. Multari reported on her 7/8 site visit with Principal Jarrett Gold.

RECONVENE TO CLOSED SESSION

The Governing Board reconvened to Closed Session at 9:20.

REPORT OUT OF CLOSED SESSION

Mr. Radabaugh stated that there was nothing to report out of Closed Session.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 10:35 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, March 10, 2020 at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada, California.

Wendy K. Sinnette, Superintendent
Secretary to the Governing Board

MINUTES APPROVED

Dan Jeffries, Clerk

Date