



# LCUSD

District Update

4/28/2020 Board Meeting

# Superintendent's Office



- Working closely with the Principals and Education Services and Technology Departments to monitor and support Required/Graded learning practices
- Planning with LCHS Principal and Governing Board President Senior Class of 2020 Recognitions and Alternative Celebrations/Working with Elementary and 7-8 Principals regarding 6th and 8th grade promotions
- Coordinating with LCFEF, ALF, and other Summer Programs options for offerings 2020
- Communicating frequently informational updates with LCUSD Community and LCUSD Teachers and Staff
- Communicating and planning regularly with Federal, State and Local elected officials, agencies, and departments

# Superintendent's Office



- Sharing information frequently with Superintendents of neighboring districts regarding policy development and best practices responses
- Communicating daily with LCUSD Leadership Team
- Working with Associate Superintendent of Business and Administrative Services regarding budget cuts and multi-year projections given fiscal crisis
- Communicating frequently with LCTA and CSEA to ensure positive communication and information sharing
- Working with LCFEF, PTA, Boosters on year-end planning as well as projections for next year

# Educational Services Office



- Monitoring student progress on graded mandatory assignments and providing support when needed
- Meeting with site administration and district level administrators to discuss their progress on yearly goals
- Preparing a survey on teacher professional development needs to be administered in early May
- Working with 7-12 administration in the planning of master schedule for the next school year
- Working with PD providers to schedule teacher trainings for next year
- Working with Human Resources to hire most qualified teachers for our students
- Family Learning Series: Webinar entitled: Navigating Remote Learning: A webinar for LCUSD families with Denise Pope. (April 29 from 6:30 pm - 7:30 pm)

# Special Education Office



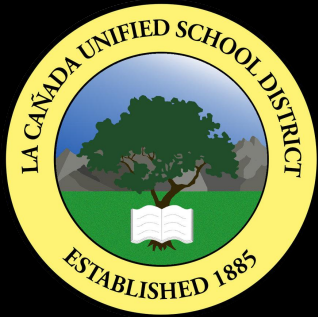
- Emergency Service Plans (a.k.a. Distance Learning Plans) were sent to all parents of students with IEPs on 04/02/20.
- Based on guidance from the Office of Civil Rights (OCR), assessments requiring face-to-face contact are being delayed until schools reopen.
- Annual IEP meetings will continue to be offered but may need to be paused and continued once school reopens if the necessary data to develop new goals and to make decisions regarding placement/services is not able to be obtained due to the closures.
- Matriculation IEP meetings (preschool-kindergarten, 6th-7th, 8-9th) will still occur as necessary.

# Elementary Schools



- Distance learning continues with an increase of work completion during the mandatory distance learning period. Teachers are informing principals if students are not completing work.
- Feedback from teachers to students is the most important part of grading. In lieu of a traditional third-trimester report card, students are working toward a Certificate of Completion.
- Instructional choices are varied.
- More focus on Social Emotional Learning via check-ins with classes or small groups.
- Weekly meetings with staff continues.
- Daily office hours and student check-ins
- Principals, PTA, and 6th grade teachers are working on plans for 6th grade celebration activities.

# LCHS 7/8



- Distance learning continues with mandatory assignments at a very high rate of student engagement and participation
- Teachers report an increase in the rate of work completion compared to its rate prior to mandatory instruction
- Most teachers are providing asynchronous instruction (screencastify, voice over slides, vocaroo, etc.)
- Many teachers are providing live office hours
- Teachers are reporting names of students who are completing less than 70% of the work, and the administration/designees are making follow up phone conversations to check in with students and their families
- Meetings continue to occur including Team Leaders, Staff Meetings, Case Management, Small Schools, etc.

# LCHS 9-12



- Focus on 3 key areas
- Continued distance learning with mandatory assignments
  - Teachers identifying and communicating with students who are chronically absent
  - Administration and designees calling home to perform wellness checks and creating support plans where necessary.
  - Upholding hold harmless grading practices
- Seeking to continue campus community through daily bulletin, social media, and promotion of student engagement
  - Daily Announcements, Spartan Update, Social Media
- Class of 2020 End of the Year Activities
  - Yard Signs and Cap and Gown Distribution
  - Senior Salute Parade
  - Summer Stadium Graduation and Alternate Prom



# Personnel Office



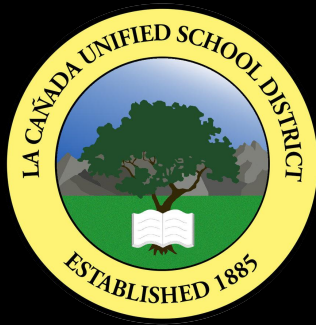
## 2020-21 Hiring Season is off to a great start

- Virtual interviews:
  - 10 completed
  - 4 more to be scheduled
- Hiring:
  - 4 new certificated staff members approved 4/21/20
  - 4 new certificated staff members to be approved 4/28/20

## Online training has begun for classified staff

- Custodians: Hazard Communication and Bloodborne Pathogen trainings
- Special Education Aides: Safety and Injury Prevention
- Clerical: Office Ergonomics
- Other Support Staff: Workplace Injury Prevention
- Campus Security: Safety Basics for Security Staff
- Coaches: Heat Illness Prevention

# Business Services



## Business Services

Staff continue to work - remotely when possible or with minimal members in the office as needed.

## Ongoing Functions:

Payroll

Receivables and Payables

Bond Work

Benefits Management

Funding/Resource Opportunities

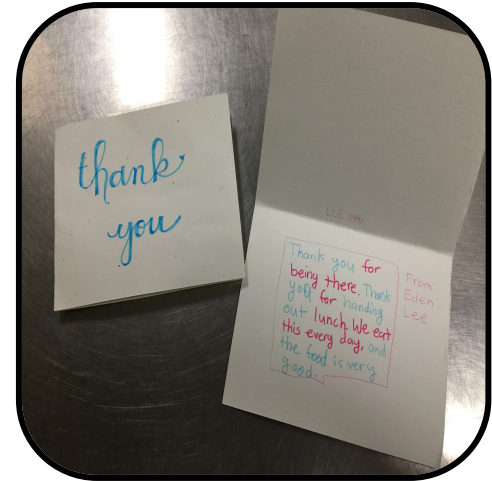
Budget

# Food Services



Grab and Go lunches continue to be served at LCHS each school day from 11 AM until Noon.

Families are asked to wear masks and observe social distancing when coming for meals.



# Food Services



## Program Updates

- Approved for Seamless Summer Option
  - State is allowing school districts to offer meals during facilities closures as part of the Summer Food service program. This is usually reserved for districts with a Free and Reduced Population above 50%
  - District is able to claim all meals served to students under 18.
- Approved for Breakfast Service
  - District can also provide a breakfast meal to students.
  - Breakfast is provided at the same time as lunch service. It is in a separate bag for consumption later.



# Food Services - Grab and Go



## Program Participation

- Participation has grown further since returning from Spring Break.
- Recently lunches have exceeded 150 per day.
- The addition of the breakfast bags doubles the lunch count.
- Consistently sending home over 300 meals per day to our students.



# Facilities and Maintenance



## Custodial and Maintenance Schedules

- All custodial and maintenance crews worked the week of March 16
- After Governor's order the maintenance crew went to once a week, and the landscape crew came in twice a week. Custodians remained at home.
- Starting Spring Break, all custodians, maintenance and landscape staff were here daily.
- After completing the cleaning regimen, all staff is now on a rotating schedule coming in about every third day

# Facilities and Maintenance



## Work Completed and Ongoing

1. Finished sanitizing classrooms
2. Replaced all HVAC filters
3. Doing routine maintenance tasks
  - a. Annual fire extinguisher checks
  - b. Five Year Fire System Certification
  - c. Routine maintenance on LCHS chillers
  - d. Regular equipment servicing
  - e. Repairs to carpets, walls, etc.

# Facilities and Maintenance



## Repairs and Projects

1. Emergency Repairs
  - a. Utility Lines
    - i. Gas lines
    - ii. Water lines
    - iii. Steam lines
  - b. Cornishon Fence Repairs
  - c. Flood Damage at LCE
  - d. Replaced Transformer at LCHS B Bldg.
2. Projects Underway
  - a. PCY Landscaping
  - b. PCY Fire Line
  - c. PCR Utility Modernization
  - d. LCHS Fire Alarm



# Technology Team



## Projects and Priorities Originally Scheduled for Spring 2020

(In normal times, we would be supporting state testing)

- Security camera upgrade project in planning phase
- Researching a new back-up and disaster recovery system
- Digitizing all student records (Shout out to Kris Mueller for leading this project)
- Data clean up projects (ensuring communication systems are functioning)
- Aeries Communication aka Signal Kit was purchased by Parent Square. That transition will come this summer.

# Technology Team



**Tech Support for Teachers, Staff, Students, and Parents**

## **Help.lcusd.net**

**Services offered include:**

- General troubleshooting
- Chromebook loans
- Support with apps and extensions
- Over 100 help guide articles

# Technology Team



## Reflections on the Distance Learning

- We are in a full immersion experience, much like a study abroad. All of LCUSD suddenly took a trip to Techlandia and had to learn the language, customs, and nuances.
- We need a way to establish a common language

Teachers: Just log into Zablezoot, scroll down to the Zork! app and have the kids work through the assignments sent through Kracklezam or check the links posted in Drumblekick.  
Parents:



# Technology Team



## Reflections on the Distance Learning

- How might we start the school year and ensure students, teachers, and parents have needed tech competencies?
- How might we better utilize the tools we rely on during distance learning when planning for next year?
- What collaboration strategies can we adopt to find efficiencies in instructional delivery?
- How might we address the biggest pain points felt during distance learning?
- What opportunities should we capitalize on when planning for next year?



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