



Program Self-Evaluation Fiscal Year 2019–20

1. **Contractor Legal Name** (Full Spelling of Legal Name required. Acronyms or site names not accepted):
2. **Four-Digit Vendor Number:**
3. **Program Director Name** (as listed in the Child Development Management Information System [CDMIS]):
4. **Program Director Phone Number:**

5. **Program Director Email:**

6. **Statement of Completion:**

I certify that an annual plan has been developed and implemented for the Program Self-Evaluation (PSE) that includes the use of the Program Review Instrument (PRI), age appropriate Environment Rating Scales, Desired Results Parent Survey, Alternative Payment and/or Resource and Referral Parent Survey, and the Desired Results Development Profile for all applicable contract types, per *California Code of Regulations*, Title 5 (5 CCR), Section 18279. I also certify that all documents required as part of the PSE have been completed and are available for review and/or for submittal upon request.

The Program Review Instrument (<https://www.cde.ca.gov/sp/cd/ci/#monitoring>)
includes Items 1 through 20 as applicable to your contract type(s):

7. **Signature of Program Director**, as listed in the CDMIS (Wet signature):

8. **Date of Signature:**

9. **Name and Title of contact person completing the PSE:**

10. **Contact Person Telephone number:**

11. **Contact Person Email Address:**

12. Scan and email the signed PSE, all four (4) pages, including additional sheets, together to FY1920PSE@cde.ca.gov using the fiscal year and the contractor's legal name in the subject line.
NOTE: All supporting documents required as part of the PSE are to be kept on site and **shall not be included** with the submission of the PSE.

**Summary of Program Self-Evaluation
Fiscal Year 2019–20**

13. In accordance with Title 5 *California Code of Regulations* (5 CCR), Section 18279(b)(3), provide an assessment, in narrative format, summarizing the:

A) Staff and

B) Board member participation, in the PSE process.

Answers are not limited to space provided. Attach additional (Word document) sheets as necessary.

14. In accordance with 5 CCR, Section 18279(b)(5), provide a summary of the program areas that:

A) Did not meet standards,

B) A list of tasks needed to improve those areas and addressed in a timely and effective manner.

Summary is to include all contract types for your agency. Answers are not limited to space provided. Attach additional (Word document) sheets as necessary.

15. In accordance with 5 CCR, Section 18279(b)(6), provide a summary of program areas that:

A) Met standards,

B) Explains the procedures for ongoing monitoring to ensure that those areas continue to meet standards and addressed in a timely and effective manner.

Summary is to include all contract types for your agency. Answers are not limited to space provided. Attach additional (Word document) sheets as necessary.