

Paso Robles Joint Unified School District  
Regular Meeting  
April 28, 2020

**MINUTES**

A regular meeting of the Board of Trustees of the Paso Robles Joint Unified School District was held April 28, 2020, at 5:30 p.m., via a Zoom Online Meeting.

The meeting video is accessible at: <https://www.youtube.com/watch?v=kmz0Y-FFThM>

**A. Opening Ceremony**

**Attendance**

Trustees: Stephanie Ulibarri, Chris Bausch, Lance Gannon, Tim Gearhart, Joel Peterson.  
Absent: Chris Arend, Joan Summers (both Trustees joined the meeting later)  
Staff: Dr. Curt Dubost, Jen Gaviola, Carol Kenyon, Brad Pawlowski.  
Absent: None  
Recording Secretary: Theresa Braden

1. Board President Ulibarri called the meeting to order in closed session at 5:36 p.m.

**B. Closed Session**

The Board met in a separate Zoom online meeting for closed session from 5:36 p.m. to 6:22 p.m. to discuss and consider Certificated Personnel Report, Classified Personnel Report, Public Employee Release/Litigation (two cases), and Conference with Legal Counsel – Existing Litigation.

1. Public Comment for Closed Session was advertised as available via email to [info@pasoschools.org](mailto:info@pasoschools.org). No public comments for closed session were received.
2. Adopt Agenda (5:36)

MOTION: Peterson/Gearhart  
A motion was made in closed session to approve the agenda for the meeting of April 28, 2020.  
Motion carried 5-0. (Absent: Arend, Summers)

**C. Convene in Open Session via Zoom online meeting**

1. The Board convened in open session at 6:27 p.m. and reported out on the following items:

(B.1.C.) Certificated Personnel Report – Gov. Code, § 54957

MOTION: Gearhart/Gannon  
A motion was made to approve.  
Motion carried 5-0. (Absent: Arend, Summers)

(B.1.D.) Classified Personnel Report – Gov. Code, § 54957

Trustee Summers joined the meeting.

MOTION: Gannon/Summers  
A motion was made to approve.  
Motion carried 6-0. (Absent: Arend)

(B.1.E.) Public Employee Release/Litigation - Gov. Code, § 54957: Two Cases

Information received, no action taken.

Information received, no action taken.

**D. Salute to the Flag (6:28)**

**E. Presentation**

1. District and Community Update (Gaviola) (6:29)

Ms. Gaviola gave a PowerPoint Presentation of activities the district and community have engaged in from the beginning of shelter-at-home and distance learning.

**F. Comments from the Public (6:44)**

Babette DeCou – reported on a preliminary funding letter received for the Inclusive Early Education and Expansion Grant. The district will receive nearly \$1M under this grant.

Trustee Arend joined the meeting at 6:45 p.m.

PRPE Representative James Lynett – thanked the Executive Cabinet for the preparation of information for this meeting. The district needs to prepare for the budget, needing to save every dollar possible and find ways through the coming financial crisis.

CSEA Representative Jeannine Manninger thanked the Nurses, IT staff, Clerks, Secretaries and Librarians working diligently behind the scenes. Congratulations to the Classified Employees of the Year. The biggest concern with the Classified staff is not knowing if they are coming back to school this school year or not, but they are here to work together.

**G. Consent Agenda Items (6:57)**

All Consent Agenda items will be acted upon by one motion unless there are requests to remove them.

The following Consent Agenda items were acted upon by one motion:

1. Approve Board of Trustees' Meeting Minutes from the March 24 2020 Regular Board of Trustees Meeting,
2. Approve Purchase Order Listing
3. Approve Payment Listing

MOTION: Summers/Gearhart

A motion was made to approve consent items 1-3.

Motion carried 7-0.

**H. Discussion/Action Item**

1. Extension of School Closure Through May 16, 2020 and Discussion of Extension of School Closure Through End of 2019-2020 School Year (June 4, 2020) (Dubost) (6:59)

MOTION: Bausch/Arend

A motion was made to approve the closure of schools through May 16, 2020, and discuss extension of the school closure through the end of 2019-20 school year, June 4<sup>th</sup>, by the recommendation of state officials.

Motion carried 7-0.

**I. Information Items**

1. Update Board Bylaw and Exhibit 9270 – Conflict of Interest, per Recommendation of the Fair Political Practices Commission (FPPC): First Reading (Pawlowski) (7:08)

Board of Trustees reviewed the information Mr. Pawlowski provided with the agenda. Trustee Bausch requested a review of the Board Bylaw and Exhibit by the Bylaw Committee prior to Second Reading at the next meeting.

2. Business and Budget Update (Pawlowski) (7:13)  
Mr. Pawlowski provided a PowerPoint presentation that reviewed the State of California Budget, federal funding policy, initial notice of the future sale of Series B of Measure M bonds, workers compensation expenses and reporting of increases in insurance policies. Two additional slides in the presentation were shown that were acquired after the agenda was posted.

**J. Action Items**

1. Approval of New Job Descriptions: Credentialed School Nurse, Health Assistant, Registered Nurse, Behavioral Assistant, and Behavior TOSA (Gaviola) (7:39)

MOTION: Summers/Gannon

A motion was made to approve new job descriptions for Credentialed School Nurse, Health Assistant, Registered Nurse, Behavioral Assistant, and Behavior TOSA.

Motion carried 7-0.

2. Approval of Joint Sunshine Statement with PRJUSD and Paso Robles Public Educators Negotiations 2020-21 (Gaviola) (7:43)

Comments from the Public: Jim Lynett commented on this item

MOTION: Summers/Gearhart

A motion was made to approve the Joint Sunshine Statement with PRJUSD and Paso Robles Public Educators Negotiations 2020-21.

Motion carried 7-0.

3. Approval of Reduction Recommendations for the 2020-21 School Year (Gaviola/Pawlowski) (7:48)

Comments from the Public (8:11): read by Recording Secretary Braden  
Rylee McLenithan – commented on this item via email

MOTION: Bausch/Arend

A motion was made to approve the Reduction Recommendations for the 2020-21 School Year

Motion carried 7-0.

4. Approval to Enter into an Agreement with San Luis Obispo County Air Pollution Control District for an Electric Bus Charging Station Grant for PRJUSD Busses. (Pawlowski) (8:15)

MOTION: Gearhart/Bausch

A motion was made to approve to enter into an agreement with San Luis Obispo County Air Pollution Control District for an Electric Bus Charging Station Grant for PRJUSD Busses.

Motion carried 7-0.

5. Approval and Awarding of Contract for PRJUSD Electrical Vehicle Charging Station to Wysong Construction, Inc. (Pawlowski) (8:17)

MOTION: Summers/Gannon

A motion was made to approve and award contract for PRJUSD Electrical Vehicle Charging Station to Wysong Construction, Inc.

Motion carried 7-0.

6. Approval and Adoption of Resolution No. 20-15 – Authorizing the Borrowing of Funds for Fiscal Year 2020-2021 and the Issuance and Sale of One or More Series of 2020-2021 Tax and Revenue Anticipation Notes (TRAN). (Pawlowski) (8:18)

MOTION: Gannon/Summers

A motion was made to approve Resolution No. 20-15: Authorizing the Borrowing of Funds for Fiscal Year 2020-2021 and the Issuance and Sale of One or More Series of 2020-2021 Tax and Revenue Anticipation Notes (TRAN).

Roll Call Vote:

Ayes: Peterson, Summers, Gearhart, Gannon, Ulibarri

Noes: Bausch, Arend

Absent: None

Motion carried 5-2.

7. Approval and Adoption of Resolution No. 20-16 – Temporary Interfund Transfers of Special or Restricted Fund Moneys. (Pawlowski) (8:44)

The Board fully discussed the item.

MOTION: Bausch/Arend

A motion was made to table Item J.7 until the next meeting.

Motion carried 7-0.

8. Consideration and Action Regarding the Petition to Establish the Almond Acres Charter Academy Charter School Under the Authorization and Oversight of the Paso Robles Joint Unified School District. (Dubost) (9:00)

President Ulibarri recused herself due to potential significant financial benefit if the school were to open in Paso Robles due to her children's attendance.

Trustee Bausch recused himself due to financial interest. Mr. Bausch's residence property abuts the proposed school property.

Trustee Gearhart recused himself due financial interest. Mr. Gearhart's residence property falls within 500' of the proposed school property, which legal counsel for the district stated falls under the category of financial interest.

The three recused Trustees ended their video presence and were not visible to the audience.

Superintendent Dubost clarified that he did not author the report but presented it. The report was the findings of the district review committee. The Board fully discussed the item.

Comments from the Public (9:25):

Samer Mohamed – commented on this item via email read by Recording Secretary Braden

Dr. James Brescia – commented on this item

MOTION: Summers/Gannon

A motion was made to accept the recommendations in the staff report to adopt findings of fact in support of denial of the petition and deny the petition for the establishment of the Almond Acres Charter Academy charter school.

Roll Call Vote:

Ayes: Peterson, Summers, Gannon

Noes: Arend

Absent: None

Abstain: Gearhart, Bausch, Ulibarri

Motion failed 3-1-3.

MOTION: Arend

A motion was made to grant the petition.

Motion failed due to lack of second.

9. School Consolidation, Formation of 7-11 Committee on Surplus District Property, Member Recruitment and Committee Application. (Pawlowski) (10:07)

The Board fully discussed the item.

Comments from the Public (10:31): read by Recording Secretary Braden

Tiffany Cecil – commented on this item via email

Carol Morrison – commented on this item via email

Halley – commented on this item via email

Susie and Dave Schleppenbach – commented on this item via email

MOTION: Bausch/Gannon

A motion was made to approve staff recommendations in Item J.9 regarding school consolidation, formation of a 7-11 Committee on potentially surplus district property, member recruitment, and committee application.

Motion carried 7-0.

**K. Superintendent/Staff Comments (10:41)**

Dr. Dubost thanked the Board and staff for their work during a difficult process with distance communication. He asked the Board to consider a study session and goal setting meeting on June 4<sup>th</sup>, 2020, where the protocol for opening school can be outlined. Dr. Dubost thanked and offered well wishes to Carol Kenyon, welcomed Babette DeCou back to assist in filling Carol's position and commended Jen Gaviola for all of her hard work for the district.

Jen Gaviola, Carol Kenyon and Brad Pawlowski had no additional comments.

**L. Board Member Reports/Correspondence (8:16)**

Joel Peterson thanked the community for emails and comments they have sent regarding these tough decisions.

Joan Summers thanked Carol Kenyon for all of the years of help and acknowledging staff and Board members. She thinks the Food Services Department changes and current work is inspiring.

Lance Gannon thanked every district employee for their work.

Tim Gearhart also thanked all employees, especially Carol Kenyon, Jen Gaviola, Food Services and Luke Draper, IT Director for making the virtual meetings possible.

Chris Bausch also thanked Carol Kenyon for being a great example to all including Board Trustees, and congratulated all of the recently announced Employees of the Year.

Chris Arend also thanked Carol Kenyon and everyone in the school district.

Stephanie Ulibarri thanked everyone for giving 110%, including doing jobs they never have had to do before.

**M. Information/Agenda Item Requests**

Tim Gearhart requested a review of the current Safety Committee and what can be done to be more effective.

Dr. Dubost confirmed with consensus that the Board was willing to meet for a Special Board Meeting on June 4, 2020.

**N. Adjournment**

The meeting adjourned at 10:56 p.m.

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Stephanie Ulibarri, Board President

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Chris Arend, Board Clerk