



“OUR CHILDREN – OUR FUTURE”

Ravenswood City School District

ADMINISTRATIVE OFFICE

2120 Euclid Avenue, East Palo Alto, California 94303

(650) 329-2800 Fax (650) 325-3015

Board Members:

Ana Maria Pulido, President
Sharifa Wilson, Vice President
Stephanie Fitch, Clerk
Marielena Gaona- Mendoza, Member
Tamara Sobomehin, Member

Ms. Gina Sudaria

Interim Superintendent

Date: May 14, 2020

To: Honorable Board of Trustees

From: Ms. Gina Sudaria, Interim Superintendent

Re: Consideration to Approve Project Notice of Completion for Lewis & Tibbits, Inc. for the Willow Oaks Elementary School Playground Modification

QUICK SUMMARY/ABSTRACT:

Lewis & Tibbits, Inc. began construction in July of 2019. The project is now completed.

RATIONALE:

This completes the improvements to the Willow Oaks Elementary School campus, which one of the goals was to insure that our students have a safe environment. This project achieved this by providing a new Kindergarten Playground, parking lot and driveway.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

It is recommended that the Board of Trustees approve the Notice of Completion for Lewis & Tibbits, Inc.



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Interim Superintendent

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is the owner of the interest or estate stated below in the property hereinafter described.

2. The full name of the owner is: **RAVENSWOOD CITY SCHOOL DISTRICT.**

3. The full address of the owner is: **2120 Euclid Avenue, East Palo Alto, CA 94303.**

4. A work of improvement on the property hereinafter described was completed on Aug 15, 2019
The work done was:

Willow Oaks Elementary School Kindergarten Playground Equipment & Site Work

5. The name of the original contractor on such work of improvement was:

Lewis & Tibbits, Inc.

6. The property on which said work of improvement was completed is in the City of Menlo Park, County of San Mateo, State of California and is described as follows:

Willow Oaks Elementary School

7. The street address of said property is:

620 Willow Road, Menlo Park, CA 94025

Signature of Owner names in paragraph 2 Or His Agent:

Gina Sudaria, Interim Superintendent

VERIFICATION OF OWNERS

STATE OF CALIFORNIA

County of San Mateo

I, the undersigned, say: I am the **Facilities Administrator In-Charge**, the declarant of the foregoing notice of completion. I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct

Executed on _____, 2020, at East Palo Alto, CA

Signature of Officer