

**TO:** Brent Stephens, Ed.D., Superintendent  
**FROM:** Samantha Tobias-Espinosa, Assistant Superintendent, Human Resources  
**DATE:** May 27, 2020  
**SUBJECT:** APPROVAL OF HUMAN RESOURCES REPORT  
 FOR CLASSIFIED EMPLOYEES  
 The following is submitted for approval.

**CLASSIFIED EMPLOYEES**

<u>Name</u>	<u>Classification (Temporary, Probationary or Permanent)</u>	<u>Position</u>	<u>FTE</u>	<u>Location</u>	<u>Date (From)</u>	<u>Date (To)</u>
<b><u>SEPARATIONS</u></b>						
Kramer, Kathy	Permanent	Instructional Assistant - Visually Impaired Braille Transcriber	0.8	Special Education	5/6/2020	Hire Date: 11/17/2000
Pacheco, Carol	Permanent	Executive Assistant I (Confidential)	1.00	Human Resources	5/31/2020	Hire Date: 11/23/2015
<b><u>NEW ASSIGNMENTS</u></b>						
Kramer, Kathy	Permanent	Braille Transcriber	0.8	Special Education	5/7/2020	
Pacheco, Carol	Permanent-Probationary	Executive Assistant I	1.00	Facilities	6/1/2020	*
<b><u>LIMITED TERM/PROVISIONAL/TEMPORARY</u></b>						
Karam, Elizabeth	Limited Term- P	Director of Fiscal Services	1.00	Business Services	2/20/2020	6/30/2020
King, Courtney	Limited Term - V	Employee Benefits Specialist	1.00	Benefits Department	4/30/2020	6/30/2020
Orosco, Anthony	Limited Term- P	Facilities Security Officer	1.00	Maintenance	3/16/2020	6/30/2020

E = Extra Support  
 P = Provisional  
 V = Vacancy

\*Upon completion of six work months

\*\* Upon completion of twelve work months

\*\*\* Suspended during the closure per the MOU with the Unions