

**SYLVAN UNION SCHOOL DISTRICT
REGULAR MEETING OF
THE BOARD OF TRUSTEES
May 12, 2020
VIRTUAL BOARD MEETING (VIDEO/PHONE CONFERENCE)**

MINUTES

- Members Present:*** Mmes. Christine Harvey, Cynthia Lindsey, and Jennifer Miyakawa.
Messrs. David Collins and George Rawe.
- Members Absent:*** None
- District Administration Present:*** Debra Hendricks, Velma Silva Beck, Didi Peterson, Laura Granger, Lizett Aguilar, Marti Reed, Laura Granger, Dawn Mori, Carrie Albert, Lemuel Vergara, Lisa Sandoval, and Tierra Crothers.
- Audience Present:*** Erin Balaam, Tedde' Vaupel, Scott Ferreira, Jami Vermeulen, Monica Aranda, Jennie Castillo, Ted Faulkner, A Hamilton, Amber Wethern, Brian Coates, Carol Smith, Bob and Cheryl, Erica Amezcua, Gabriel Vargas, Gretchen Griffin, Irene Olmos, Jamie Hamilton, Joanna O'Brien, Juan Munguia, Kathy Friedmann, K Wach, L Countryman, Mary Kelley, Melinda Baker, Marjorie Claggett, John Fountain, Else Saia, Tracy Peart, Melissa, Melissa Xavier, Michael Stagnaro, Nikki Codromac, Nicol Alvarado, N Nelson, Michele Calton, Rebecca Munguia, Paulette, Linn Ihrig, Tina Hollander, Steven Steurar, S JEppson, Sean Smith, Dawn Webster and about six other people.
- Call to Order:*** The meeting was called to order at 6:00 p.m.
- Adjourn to Closed Session:*** The meeting adjourned to Closed Session for the following:
- a. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Number of Cases: One (1)
Case Number: 2925695
 - b. **CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION**
Number of Cases: One (1)
 - c. **PUBLIC EMPLOYEE EMPLOYMENT**

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CLOSED SESSION Continued

Title: Administrative Assignments

d. CONFERENCE WITH LABOR NEGOTIATOR

Title: Employee Organizations: All Groups

Reconvene to Open Session:

The meeting reconvened to Open Session at 7:03 p.m.

Board President Announcement:

Mr. Rawe advised all attendees that in accordance with Board Policy, tonight's Board Video/Phone Meeting was being recorded via Zoom Webinar. He also advised any persons wishing to address the Board on any agenda or non-agendized item must contact Velma Silva via email or call in to the phone number given on the agenda.

Report Out of Closed Session:

Mr. Rawe reported that direction was given to staff regarding all matters.

Adoption of Agenda:

The motion was made by Mr. Collins, seconded by Mrs. Miyakawa, adopting the Agenda.

AYES: Collins, Harvey, Miyakawa, Rawe

NOES: None

ABSENT: Lindsey

ABSTENTIONS: None

Pledge of Allegiance:

Mr. Rawe welcomed everyone to the meeting and lead the Pledge of Allegiance.

*****Mrs. Lindsey joined the meeting at 7:06 p.m.*****

Communications:

COMMUNICATIONS

Written Communication:

- a. Mrs. Hendricks shared the following information with the Board:
 - None

Public Participation:

Tamisha Hill, parent of Savage Middle School student, shared her thoughts about holding an 8th grade promotion for Savage Middle School students. She would like the

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PUBLIC PARTICIPATION Continued

board to consider having a parade with students in their cards at the school site and have a formal promotion celebration next year once the COVID-19 shelter in place restrictions are lifted.

Cindy Facey, parent of Savage Middle School student, shared that she would like to see a promotion or parade for graduating 8th grade students. She shared that many students have worked hard to get to this point in their life and should be recognized for their accomplishment. She suggested having a school parade in vehicles and continue with a promotion ceremony once school reopens from the COVID pandemic.

Lisa Buzik, community member, shared on behalf of all the students her interest in having a “clap out” car parade or something for students leaving middle school and entering high school.

INFORMATION AND DISCUSSION

Supt’s Update:

a. Superintendent’s Update – Return to School Task Force:

Mrs. Hendricks shared staff has identified personnel for the Return to School Task Force group. The group has met once to discuss plans and procedures for re-opening for the 20-21 school year. We haven’t received much clarity or direction from the county and state level. Governor Newsom said district will have more information in July. During the county superintendents’ meeting, Doctor V shared there still is much uncertainty now to be able to move forward. Future meetings for this task force are pending until more guidance and direction from the county and state level is provided.

2019-2020 Retiree Recognition:

b. 2019-2020 Retiree Recognition:

Mrs. Hendricks and Mrs. Peterson announced the 2019-20 list of Sylvan Union School district retirees. Staff and the board congratulated the following staff members on their retirement and

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INFORMATION AND DISCUSSION Continued

next chapter in their lives:

- Rebecca Annis – 28 years of service – IPLA, Sherwood Elementary School
- Carolyn Aseltine – 41 years of service – Custodian, Mary Ann Sanders Elementary School/Freedom Elementary School
- Midge Baker – 27 years of services – Social Studies Teacher, Somerset Middle School
- Katie Bennett – 16 years of services – Principal, C.F. Brown Elementary
- Jennie Castillo – 15 years of service – Office Manager, Somerset Middle School
- Linda Countryman – 15 years of service – Social Studies Teacher, Ustach Middle School
- Deb Dooley – 16 years of service – English Teacher, Ustach Middle School
- Renee Farrar – 23 years of service – 4th Grade Teacher, Freedom Elementary School
- Tam Faulkner – 30 years of service – TK Teacher, Sherwood Elementary School
- Allison Hamilton – 19 years of service – 4th Grade Teacher, Freedom Elementary School
- Jamie Hamilton – 27 years of service – 6th Grade Teacher, Dan Savage Middle School
- Linn Ihrig – 16 years of service – IPLA, Sherwood Elementary School
- Stephanie Jeppson – 19 years of service – 5th Grade Teacher, Crossroads Elementary School
- Pam Mayne – 16 years of service – Math Teacher, Dan Savage Middle School
- Jim Miller – 22 years of service – Head Custodian, C.F. Brown Elementary School
- Fran Nelson – 24 years of service – Kitchen Manager, Nutrition Services
- Steve Steward – 30 years of service – Custodian, Freedom Elementary School
- Nancy Worsham – 20 years of service – Behavior Specialist Aide, Orchard Elementary School

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INFORMATION AND DISCUSSION ITEMS Continued

- Debra Hendricks – 20 years of service - Superintendent

Sylvan STEAM and Somerset Middle School STEAM Update:

b. Sylvan STEAM and Somerset Middle School STEAM Update:

Staff shared a STEAM video presentation created by Scott Ferreira, Somerset Middle School principal and Tedde' Vaupel, Sylvan STEAM Academy principal to display the progress of the STEAM instructional model at Sylvan STEAM Academy and Somerset Middle School. Both principals had amazing data to share from STEAM students prior to school closures in trimester III. 2017-2018 was the first school year the STEAM model instructional strategies began at Sylvan Elementary. The Somerset Middle School 6th grade STEAM cohort began during 2018-19 and 7th grade in 2019-20. The achievement gap is closing and STEAM students are out performing or making significant gains. Mrs. Hendricks shared that STEAM will be district-wide with the new Science textbook adoption. The video can be viewed using this link: https://youtu.be/nguYVkbBI_w

Budget Update:

c. Budget Update:

Mrs. Aguilar provided an update on the district's budget adoption. With the COVID-19 pandemic, there are a lot of unknown items at this point. Governor Newsom's May Revise is to be released later this week and staff is hearing that we are not expecting a detailed update due to the fact the state doesn't have information due to COVID-19. The tax extension until July has a significant impact on the state budget. We hope to expect greater details and direction from the state sometime in August or September. In the meantime, we need to move forward with our 2020-21 budget and plan for additional scenarios with COLA reductions which is our biggest source of funding. The state anticipates budget impacts for 2020-21 and even more for 2021-22.

First Reading: Board Policies:

d. First Reading: Board Policies:

Staff members and the Board of Trustees conducted the first reading of the March 2020 board policy packet. Mrs. Hendricks asked the board to direct any policy questions to staff by May 26th

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INFORMATION AND DISCUSSION ITEMS Continued

before the June 2, 2020 board meeting when the staff will conduct the second reading and board policy adoption.

Safety and Facilities Update: Board Questions:

e. Safety and Facilities Update: Board Questions:

Mrs. Aguilar provided an update on the Ustach Modernization Project. Crews are moving into the last phase of the project. Although the contractors shared they were a week behind on phase 4, many phase 5 projects were completed in phase 4. The project is still on schedule to be completed before campuses open.

Action Items:

ACTION ITEMS

Approval of the Memorandum of Understanding with Sylvan Educators Association Regarding COVID-19:

- a. The motion was made by Mr. Collins, seconded by Ms. Harvey, approving the memorandum of understanding with Sylvan Educators Association regarding COVID-19 that addresses the unprecedented challenges and required expectations for the district and staff faced with school closures and the health and safety of staff.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Approval of the Memorandum of Understanding with California School Employees Association and Its Chapter 73 Regarding COVID-19:

- b. The motion was made by Mrs. Miyakawa, seconded by Mrs. Lindsey, approving the memorandum of understanding with California School Employees Association and Its Chapter 73 regarding COVID-19 that addresses the unprecedented challenges and required expectations for the district and staff faced with school closures and the health and safety of staff.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Approval of the Amended MOU with

The motion was made by Mrs. Miyakawa, seconded by Mrs. Lindsey, approving the amended memorandum of

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ACTION ITEMS Continued

Sylvan Educators Association Regarding Additional Workdays for 2020-2021:

- c. understanding with Sylvan Educators Association which removed the two (2) additional workdays planned for the 2020-2021 school year.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Approval of Revised School Year Calendar for 2020-2021:

- d. The motion was made by Mrs. Miyakawa, seconded by Mrs. Lindsey, approving the revised 2020-2021 school year calendar reflecting August 5, 2020, and October 12, 2020, as non-work days for teachers.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Approve Student Device Insurance:

- e. The motion was made by Ms. Harvey, seconded by Mr. Collins, approving the student device insurance coverage for one (1) month through School Device Coverage.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Approve Safer Excess Liability Insurance:

- f. The motion was made by Ms. Harvey, seconded by Mr. Collins, approving the excess liability insurance coverage with SAFER for the 2020-2021 school year.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Approve Science Textbook Adoption – Amplify Science K-8:

- g. The motion was made by Ms. Harvey, seconded by Mr. Collins, approving Science Textbook adoption of Amplify Science K-8.

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ACTION ITEMS Continued

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

*Adopt Resolution
2019-20 - #27:
Grading During
Emergency School
Closures:*

- h.** The motion was made by Ms. Harvey, seconded by Mrs. Miyakawa, adopting Resolution 2019-20 - #27: Grading During Emergency School Closures which addresses “No Mark” for trimester III in the 2019-2020 school year.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

*Adopt Board Policy
4112.5/4213.5/4313.5:
Working Remotely:*

- i.** The motion was made by Ms. Harvey, seconded by Mrs. Miyakawa, adopting Board Policy 4112.5/4213.5/4313.5 Working Remotely.

AYES: Collins, Harvey, Miyakawa, Rawe

NOES: Lindsey

ABSENT: None

ABSTENTIONS: None

*Adopt Board Policy
6157: Distance
Learning:*

- j.** The motion was made by Mr. Collins, seconded by Ms. Harvey, adopting Board Policy 6157: Distance Learning.

AYES: Collins, Harvey, Miyakawa, Rawe

NOES: Lindsey

ABSENT: None

ABSTENTIONS: None

*Approval of
Declaration of Need
for Fully-Qualified
Educators:*

- k.** The motion was made by Ms. Harvey, seconded by Mrs. Miyakawa, approving the Declaration of Need for Fully-Qualified Educators for the 2020-2021 school year.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

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ACTION ITEMS Continued

*Approve Expenditure
of Construction
Funds:*

1. The motion was made by Ms. Harvey, seconded by Mrs. Lindsey, approving the expenditure of construction funds for the Ustach Modernization Project.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Consent Agenda:

CONSENT AGENDA: The motion was made by Mr. Collins, seconded by Mrs. Lindsey, approving the Consent Agenda and pulling items 11d. Approval of proposed job description for Program Specialist, Educational Services and Technology; 11e. Approve contract with USA Shade and Fabric Structures for Orchard Elementary Schools Shade Structure Purchase:

- a. The Minutes from the April 21, 2020 Special Board Meeting Budget Study Session and the April 21, 2020 Regular Board Meeting;
- b. The Ratification of the following Personnel Actions:

The employment of:

Certificated Management:

Certificated management resignation = 1

Certificated management reassignment = 2

Certificated:

Certificated hired = 2

Certificated resignation = 1

Certificated End of Temporary Contract:

Certificated end of temporary contract = 1

Classified:

Classified termination = 2

Extended School Year:

Extended school year = 18

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CONSENT AGENDA Continued

- c. The ratification of checks as listed;
- d. PULLED FOR A SEPARATE VOTE;
- e. PULLED FOR A SEPARATE VOTE;
- f. The approval of the following donations as listed:
 - The donation of \$1,000.00 from Glenn K Uejio to Mary Ann Sanders Elementary School for instructional materials for students in the music program.
 - The donation of \$1,200.00 from Sherwood Parent Teacher Club to Sherwood Elementary School for the purchase of supplemental curriculum for 4th and 5th grade.

TOTAL VALUE: \$2,200.00

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

*Consent Items Pulled
for a Separate Vote:*

CONSENT ITEMS PULLED FOR A SEPARATE VOTE

- d. The motion was made by Ms. Harvey, seconded by Mrs. Lindsey, approving the proposed job description for Program Specialist, to work within Educational Services and Technology.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

The motion was made by Mr. Collins, seconded by Ms. Harvey, approving the contract with USA Shade and Fabric Structures for the Orchard Elementary School Shade

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CONSENT AGENDA Continued

- e. Structure purchase funded by Orchard Elementary PTA's donation

AYES: Collins, Harvey, Lindsey, Rawe

NOES: Miyakawa

ABSENT: None

ABSTENTIONS: None

Superintendent's Report:

SUPERINTENDENT'S REPORT: Mrs. Hendricks shared the following information with the Board of Trustees:

- Next week students will drop off devices and pick up classroom and locker items. Teachers came this week to pack up student belongings. Kudos to Laura Granger and her team for developing the pack up and pick up plan. Kudos to administrators for implementing the plan. Middle School administrators and staff have done an amazing job at creating a virtual promotion. Each 8th grader will receive something special during pick up that can be displayed at home.
- Upcoming Agenda items for the next Regular Board Meeting:
 - LCAP Hearing
 - Budget Hearing
 - Interfund Transfers

Items for Future Agenda:

ITEMS FOR FUTURE AGENDAS:

- Budget Study Session: May 26, 2020 at TBD
- Next Regular Board Meeting: June 2, 2020 at 7:00 P.M.

Mr. Collins announced that he as served on the Sylvan Union School District board for 12 ½ years. After much thought and consideration, Mr. Collins shared he will not seek reelection when his term expires in December 2020. His intention for announcing his decision now is to give any interested people a healthy amount of time to ask if service to the Sylvan district is right for them and consider running for office.

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“My intention in announcing this now is to give any interested people a healthy amount of time to ask if service to the Sylvan district is right for them, and consider running for office. This opportunity is obviously open to all, but it’s my hope that this will be a chance to bring an active, Sylvan parent presence to this board, because that perspective is very valuable.

The work of a trustee is to make good decisions. The best decisions are made by people with servant’s hearts, who are well informed and prepared to listen with the compassionate heart of a learner in all circumstances.

Until December, when the sun sets on my time here, you can expect me to carry on as I always have. I will offer what I can to help our staff, students and families navigate the education side of the current crisis. I’m looking forward to celebrating our fantastic superintendent and welcoming our next fantastic superintendent.”

Final Adjournment: The meeting was adjourned by Board President Mr. Rawe at 9:50 p.m.

WITNESS:

Mrs. Miyakawa, Vice President of the Board

Date