

**SYLVAN UNION SCHOOL DISTRICT  
REGULAR MEETING OF  
THE BOARD OF TRUSTEES  
May 26, 2020  
VIRTUAL BOARD MEETING (VIDEO/PHONE CONFERENCE)**

# MINUTES

- Members Present:*** Mmes. Christine Harvey, Cynthia Lindsey, and Jennifer Miyakawa.  
Messrs. David Collins and George Rawe.
- Members Absent:*** None
- District Administration Present:*** Debra Hendricks, Velma Silva Beck, Didi Peterson, Laura Granger, Lizett Aguilar, Marti Reed, Laura Granger, Dawn Mori, Carrie Albert, Lisa Sandoval, and Tierra Crothers.
- Audience Present:*** Erin Balaam, Alisa Eldridge, Amber Wethern, Brian Coates, Beth Rokatis, Carol Smith, Dawn Webster, Deanne Andrade-Freitas, Elese Saia, Eric Fredrickson, Erica Amezcua, Gretchen Griffin, Jami Vermeulen, Jean Wiersema, Joanna O'Brien, John Fountain, Karen Herrick, Kari Hendon, Kathy Friedmann, LK, Mary Smyth, Marjorie Clagett, Angela Quinteros, Melinda Yegiyants, Michele Calton, Nicol Alvarado, Scott Ferreira, Suzette Sousa, Nikoa Codromac, Morgan, Tedde' Vaupel, T Silva, Tracy Peart, Tina Hollander, Sally Eddington, Michael Stagnaro, Kathy, Bonny Jewell, Chris K, Gary Granger, Harper, Michelle Bairos, Ron Grim, Ashley.  
*(Videoconference)*
- Call to Order:*** The meeting was called to order at 5:00 p.m.
- Adjourn to Closed Session:*** The meeting adjourned to Closed Session for the following:
- a. CONFERENCE WITH LABOR NEGOTIATOR**  
**Title: Employee Organizations: All Groups**
- Reconvene to Open Session:*** The meeting reconvened to Open Session at 6:05 p.m.
- Board President Announcement:*** Policy, tonight's Board Video/Phone Meeting was being recorded via Zoom Webinar. He also advised any persons wishing to address the Board on any agenda or non-agendized item must contact Velma Silva Beck via email or call in to the phone number given on the agenda.

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**Report Out of Closed Session:** Mr. Rawe reported that direction was given to staff regarding all matters.

**Adoption of Agenda:** The motion was made by Mr. Collins, seconded by Mrs. Lindsey, adopting the Agenda.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

**Pledge of Allegiance:** Mr. Rawe welcomed everyone to the meeting and lead the Pledge of Allegiance.

### STUDY SESSION

**2020/2021 Budget Study Update:**

**a. 2020/2021 Budget Study Update:**

Mrs. Hendricks shared that staff has been looking for solution to build the district's budget for 2020-2021 fiscal year. Lizett Aguilar gave a brief review of the Governor's May Revise and shared how COVID-19 has placed us in a much more different global recession. There are many budget unknowns as of right now due to the July 15, 2020, tax extension. The six big school districts in California have submitted their concerns to Governor Newsom's office. There are many uncertainties present when LEA's reviewed the Governor's May Revise.

The district's LCFF Funding changes equates to a negative COLA of 7.92% which is \$7.4 million. Mrs. Aguilar presented a worksheet created by staff to assist the district with potential revenue reduction. The worksheet displayed areas of reducing expenses to offset the negative \$7.4 million in revenue. Reductions include two (2) work calendar days that would require negotiations with Sylvan Educators Association (SEA) and California School Employees Association, Chapter 73 (CSEA). One (1) day work calendar reduction Memorandum of Understanding (MOU) with California School Employees Association, Chapter 73 will be brought to the board at the June 2, 2020, board meeting. SEA has already agreed via an MOU to eliminate the two (2) days that were going to be added to the 2020-2021 school year calendar. On a positive note, we will see a 2%

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### BUDGET STUDY Continued

reduction to both PERS and STRS that would save the district \$1.8 million.

Reductions recommended by staff include:

- Reduction in Routine Repairs & Maintenance contribution <\$123,000> for 20/21 and 21/22
- OPEB Fund <\$337,000> for 20/21 and 21/22
- Suspend Textbook Set Aside <\$450,000> for 20/21
- Suspend Transfer for Bus Replacement <\$200,000> for 20/21 and 21/22
- Suspend Transfer for Deferred Maintenance <\$100,000> for 20/21 and 21/22
- Suspend Field Trips and 6<sup>th</sup> Grade Camp <\$159,000> for 20/21
- Suspend Travel and Conferences <\$70,000> for 20/21 and 21/22
- Suspend District Contribution for new Induction enrollees <\$33,000> for 20/21 and 21/22
- Suspend Safety Funds <\$100,000> for 20/21 and 21/22

Total reduction of <\$5,227,509>

After these reductions, an additional \$2.2 million of reductions are needed to reach the \$7.4 million of revenue reductions.

Mrs. Aguilar also presented information only for 2020/21 projected reserves beyond 3% of \$5.5 million and discussed the importance of maintaining these reserves to cover future cash needs due to cash deferrals from the state (IOU's).

The state is suggesting a three month deferral for 20/21. Staff will present a cash flow deferral plan for 20-21 as part of the budget adoption at the June 23, 2020, board meeting. Mrs. Aguilar will provide a cash flow analysis and plan to the board. The board shared their concerns with funds not being guaranteed in the future and that our local county might not have enough to manage cash flow. She stated we need to work on our potential negative fund balance in the future if this level of funding holds for three years,

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### BUDGET STUDY Continued

but moving forward, things can drastically change. COLA is a huge factor as we move forward in budget planning.

#### Next Steps:

By June 15, 2020, the state has to pass a balanced budget and legislature has to meet their deadline. The state's tax deadline is on July 15<sup>th</sup>. The state will not know their final numbers until the deadline. We can expect state budget revisions sometime in August or possibly September.

Mrs. Hendricks shared the district's next step to meet with both unions to see what next steps can be with the flexibility of the current days we have. Staff will continue to update the board as soon as information becomes available. Mrs. Hendricks reminded the board staff will be presenting the budget for adoption at the June 23, 2020, board meeting.

Mr. Rawe thanked everyone for attending the videoconference board meeting. He reminded us to check on our neighbors and elderly relatives during this heat wave.

The meeting was adjourned by Board President Mr. Rawe at 7:19 p.m.

### WITNESS:

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Mrs. Miyakawa, Vice President of the Board

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Date