

## Non-binding Letter of Intent for the 2020-2021 School Year

Both Playworks and the school acknowledge the uncertainty that COVID-19 has placed on budgets and resource allocation for all parties. In signing this letter, both parties are signaling an intent to partner for the 2020-21 school year based on the assumption that schools will reopen and resume in-school education, and that, based on current knowledge, funding will be in place to contract services. Though this is not a binding agreement, signatures below confirm a school's intent to contract with Playworks for the 2020-21 school year and Playworks' intent to partner with the school.

School Name: <div style="border: 1px solid red; padding: 2px;">Belle Haven, Costano, Los Robles</div>	Principal Name:	Phone:	E-mail:
Additional Contact: <div style="border: 1px solid red; padding: 2px;">Cindy Chin</div>	Title: <div style="border: 1px solid red; padding: 2px;">Director of Student Services</div>	Phone:	E-mail: <div style="border: 1px solid red; padding: 2px;">cchin@ravenswoodschools.org</div>

**Services:**

Service match is an important factor in determining the best path for a Playworks partnership! Playworks anticipates that the services below will be available for the 20-21 school year. However, given the uncertainty of this time, it is unclear how many schools will be served with each model. Ranking your choices will help Playworks serve your school best.

By now, a Playworker has most likely discussed these options with you. Your signature indicates a willingness to partner with Playworks but also to adapt and collaborate around changes, school closures or other unforeseen circumstances. The full contract will provide further detail. If you have questions, please don't hesitate to contact your regional office.

**Please rank 1 – 3 with 1 being your first choice:**

\_\_\_ Coach - \$\_\_\_\_\_    \_\_\_ Team Up - \$\_\_\_\_\_    \_\_\_ Professional Development – starting at \$2,000

**Payment and Invoicing:**

For the 20-21 school year, Playworks is asking Coach and TeamUp partners to pay a portion of school fees 'up front' to support the cost of hiring and training of school based personnel. Defined payment schedules will be outlined in the full contract. Playworks' expectation is to receive 25% of school fees within 30 days of the start of services.

**Projected funding source(s) for 2020-21:**

  
  

**Any considerations Playworks should be aware of related to procurement, invoicing processes or district policies?**

  
  

**Playworks**

Signed:  \_\_\_\_\_  
 Title: 

Regional Director

 \_\_\_\_\_  
 Date: 

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**School Partner**

Signed: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Contact: