

**SYLVAN UNION SCHOOL DISTRICT
REGULAR MEETING OF
THE BOARD OF TRUSTEES
June 2, 2020
VIRTUAL BOARD MEETING (VIDEO/PHONE CONFERENCE)**

MINUTES

Members Present: Mmes. Christine Harvey, Cynthia Lindsey, and Jennifer Miyakawa.
Messrs. David Collins and George Rawe.

Members Absent: None

District Administration Present: Debra Hendricks, Velma Silva Beck, Didi Peterson, Laura Granger, Lizett Aguilar, Marti Reed, Laura Granger, Dawn Mori, Carrie Albert, Lisa Sandoval, and Tierra Crothers.

Audience Present: Erin Balaam Chris Long, Elese Saia, Erica Amezcua, Nikki Codromac, J, Julie, Jan Taylor, Julie, Nicol Alvarado, Sarah Calderon, Sean Smith, Nancy Nelson, Monica Aranda, Michelle Bairos, Tedde' Vaupel, Tina Koenig, Ana, Amy Harper, Frank< Kathy, Maryjorie Clagett, Michele Calton, Melinda Baker, Carol Smith, and Dawn Webster.

Call to Order: The meeting was called to order at 6:10 p.m.

Adjourn to Closed Session: The meeting adjourned to Closed Session for the following:

- a. **PUBLIC EMPLOYEE EMPLOYMENT**
Title: Administrative Assignments
- b. **CONFERENCE WITH LABOR NEGOTIATOR**
Title: Employee Organizations: All Groups (Sylvan Educators Association, California School Employees Association, Chapter 73, and Unrepresented

Reconvene to Open Session: The meeting reconvened to Open Session at 7:01 p.m.

Board President Announcement: Mr. Rawe advised all attendees that in accordance with Board Policy, tonight's Board Video/Phone Meeting was being recorded via Zoom Webinar. He also advised any persons wishing to address the Board on any agenda or non-agendized item must contact Velma Silva via email or call in to the phone number given on the agenda.

MINUTES

Regular Meeting of the Board

June 2, 2020

Page 2

Report Out of Closed Session:

Mr. Rawe reported that direction was given to staff regarding all matters.

Adoption of Agenda:

The motion was made by Mr. Collins, seconded by Mrs. Miyakawa, adopting the Agenda.

AYES: Collins, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: Harvey

ABSTENTIONS: None

Pledge of Allegiance:

Mr. Rawe welcomed everyone to the meeting and lead the Pledge of Allegiance.

Communications:

COMMUNICATIONS

Written Communication:

- a. Mrs. Hendricks shared the following information with the Board:
 - Stanislaus County Office of Education Letter: Second Interim Report for 2019-2020 fiscal year.

Public Participation:

- b. None.

*****Ms. Harvey joined the meeting at 7:16 p.m.*****

INFORMATION AND DISCUSSION

Supt's Update:

a. Superintendent's Update – ACSA Principal of the Year:

Mrs. Hendricks shared that Ms. Vaupel was awarded the ACSA Principal of the Year award. Ms. Vaupel is the principal of Sylvan STEAM Academy and has been an instrumental leader. Mrs. Hendricks shared that Ms. Vaupel is an amazing role model to our leaders. She has personally mentored new principals who have joined our district. Ms. Vaupel also lends a hand to veteran administrators. She thanked Ms. Vaupel for her leadership, vision, charge and support of the STEAM Program. She truly makes a difference in the lives of her students, staff, and the district. Mrs. Hendricks shared a video created by Ms. Vaupel's staff to honor her dedication to us all. Video link: <https://youtu.be/QjoIx6hNz-I>

MINUTES

Regular Meeting of the Board

June 2, 2020

Page 3

Budget Update:

b. Budget Update:

Mrs. Aguilar shared she doesn't have substantial news or an update since the last budget meeting, and unfortunately the level of uncertainty continues. She shared we are starting to hear what will be proposed by the senate. The senate's budget deadline is June 15th and they are making the assumption that LEAs will receive federal funding, which is the opposite of what we have been hearing from Governor Newsom. The senate committee is discussing additional deferrals at this time, but the uncertainty still remains. The district did the School Services dart board to assist us with building our 20-21 budget assumptions. Not much has changed since our last budget study session on May 26, 2020.

End of Year 2019-20 Governance Goals Update:

c. End of Year 2019-20 Governance Goals Update:

Mrs. Hendricks presented the 2019-20 Governance Goals end of year update. Due to the COVID-19 pandemic, a few of the governance goals show no changes since the Spring update given to the board. Mr. Rawe inquired about the status of the Somerset security camera install since the switches have been installed. Mrs. Hendricks shared that staff is now back to their normal schedule and camera installation has begun. She will update the board in a Friday Update.

Safety and Facilities Update: Board Questions:

e. Safety and Facilities Update: Board Questions:

Mrs. Aguilar informed the board of the information discussed at the weekly Ustach Modernization Construction meeting. Boyer Construction has made great overall progress on the project. Phases 4 and 5 are anticipated to be finalized in mid August. The project was originally scheduled for completion at the end of August. The Speed Line materials are the only item that is delayed at this time due to shipping delays during the COVID pandemic. Boyer is focusing on completing the project before teachers return.

Mrs. Aguilar asked the Board if they had any questions. No questions were asked.

Action Items:

ACTION ITEMS

Approval of the Memorandum of

- a.** The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving the Memorandum of Understanding

MINUTES

Regular Meeting of the Board

June 2, 2020

Page 4

ACTION ITEMS Continued

***Understanding
with California
School Employees
Association and Its
Sylvan Chapter 73
and Sylvan Union
School District:***

between California School Employees Association (CSEA), Chapter 73 and Sylvan Union School District for the reduction of one (1) workday for classified employees on Calendar #8 for the 2020-2021 school year.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

***Adopt Resolution
2019/2020 -#28
Temporary
Suspension of
Plan to Prefund
OPEB
Obligations:***

- b. The motion was made by Mrs. Miyakawa, seconded by Mr. Collins, adopting Resolution 2019/2020 - #28 Temporary Suspension of Plan to Prefund OPEB Obligations as a temporary measure for the next two fiscal years (2020-21 and 2021-22).

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

***Approve Quote
from DTC
Computer
Supplies:***

- c. The motion was made by Mrs. Lindsey, seconded by Ms. Harvey, approving the DTC Computer Supplies quote to purchase district servers and switches for a positive revenue of \$39,970.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

***Approve Employee
Benefits Insurance
Broker and
Consulting
Services RFP
Award to
Burnham Benefits
Insurance
Services:***

- d. The motion was made by Mr. Collins, seconded by Mrs. Lindsey, approving Burnham Benefits consulting agreement to manage the district's employee benefits plans beginning August 1, 2020 as amended termination clause.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

June 2, 2020

Page 5

ACTION ITEMS Continued

Adopt Resolution 2019/2020 - #29: Order of Election: e. The motion was made by Mrs. Lindsey, seconded by Ms. Harvey, adopting Resolution 2019/2020 - #29: Order of Election for the November 3, 2020, election. The purpose of the November 3, 2020, election is to elect two (2) members of the governing board for Trustee Area 1 and Trustee Area 4 for a four (4) year term.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Second Reading: Board Policy Updates and Adopt March 2020 Board Policy Updates: f. The motion was made by Mrs. Miyakawa, seconded by Mrs. Lindsey, conducting the second reading of Board Policy Updates and adopting the March 2020 Board Policy Update Packet as presented and excluding BP and AR 5144.1, which was pulled for a separate vote.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, adopting BP and AR 5144.1: Suspension and Expulsion/Due Process as amended.

AYES: Collins, Harvey, Lindsey, Miyakawa

NOES: Rawe

ABSENT: None

ABSTENTIONS: None

Approve Contract with Best: g. The motion was made by Mrs. Lindsey, seconded by Ms. Harvey, approving the two (2) contracts with Behavioral & Educational Strategies & Training (BEST) for services for the 2020-21 school year.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

MINUTES

Regular Meeting of the Board

June 2, 2020

Page 6

ACTION ITEMS Continued

ABSTENTIONS: None

Approve Contracts with Kendall (Therapeutic Pathways): h. The motion was made by Mr. Collins, seconded by Mrs. Miyakawa, approving the two (2) contracts with Kendall (Therapeutic Pathways) for services for the ESY and the 2020-21 school year.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Expenditure of Construction Funds: i. The motion was made by Mrs. Lindsey, seconded by Ms. Harvey, approving the Expenditure of Construction Funds for the Ustach Modernization and Ustach Portables.

AYES: Collins, Harvey, Lindsey, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: Miyakawa

Consent Agenda: **CONSENT AGENDA:** The motion was made by Ms. Harvey, seconded by Mrs. Miyakawa, approving the Consent Agenda after removing:
Consent Item “d” (*Approve Screencastify License*);
Consent Item “e” (*Approval of the Contract with Illuminate Education*);
Consent Item “f” (*Approval of Renewal Contract with EGSI*);
Consent Item “g” (*Approve Renewal of E-Rate Consultant*);
Contract for 2020-21 Fiscal Year: CSM Consulting, Inc.);
Consent Item “h” (*Approve Renewal Agreement for Staff Time & Attendance System: Frontline Education*);
Consent Item “i” (*Approve Renewal Agreement with School Services of California, Inc.*);
Consent Item “j” (*Approve Renewal of School Facilities*);
Consultant Agreement: Williams & Associates, LLC);
Consent Item “o” (*Approve Renewal Contract with Follett Destiny Library Management System*);
Consent Item “p” (*Approve Renewal Contract with Aeries Software*);

MINUTES

Regular Meeting of the Board

June 2, 2020

Page 7

CONSENT AGENDA Continued

Consent Item “q” (*Approve 3 Year License Agreement: Document Tracking Services*);

Consent Item “r” (*Approve School Loop One (1) Year Renewal Site License*);

for separate vote.

a. The Minutes from the May 12, 2020, Regular Board Meeting and the May 26, 2020, Special Board Meeting.

b. The Ratification of the following Personnel Actions:

The employment of:

Certificated management:

Certificated management hired = 2

Certificated:

Certificated hired = 2

Certificated resignation = 2

Certificated retirement = 2

Non-classified:

Non-classified hired = 1

Classified:

Classified resignation = 1

Classified termination = 1

c. The ratification of checks as listed;

d. PULLED FOR SEPARATE VOTE;

e. PULLED FOR SEPARATE VOTE;

f. PULLED FOR SEPARATE VOTE;

g. PULLED FOR SEPARATE VOTE;

MINUTES

Regular Meeting of the Board

June 2, 2020

Page 8

CONSENT AGENDA Continued

- h.** PULLED FOR SEPARATE VOTE;
- i.** PULLED FOR SEPARATE VOTE;
- j.** PULLED FOR SEPARATE VOTE;
- k.** The approval of the revised job description for Child Care Aide;
- l.** The approval of the revised job description for Child Care Instructor;
- m.** The approval of the Memorandum of Understanding with California State University, Stanislaus Master of Social Work program;
- n.** The approval of the quote from Device Cycles for the purchase of obsolete iPad Airs, Mac minis, MacBook Airs, and MacBook Pros;
- o.** PULLED FOR SEPARATE VOTE;
- p.** PULLED FOR SEPARATE VOTE;
- q.** PULLED FOR SEPARATE VOTE;
- r.** PULLED FOR SEPARATE VOTE;
- s.** The approval of the list of Obsolete Items;
- t.** The approval of the renewal Memorandum of Understanding with Brandman University for supervised fieldwork;
- u.** The approval of the renewal Memorandum of Understanding with Brandman University and Sylvan Union School District for supervised internship for 2020-21;
- v.** The approval of the Memorandum of Understanding of University of Southern California for fieldwork placement in social work;

MINUTES

Regular Meeting of the Board

June 2, 2020

Page 9

CONSENT AGENDA Continued

- w. The approval of the continuation of professional services with Bourke Williams & Sorensen, LLC; Dannis Woliver Kelley; Fagen Friedman & Fulfroost LLP; and Lozano Smith for the 2020-21 fiscal year;

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Consent Items Pulled for a Separate Vote:

The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving the following Consent Items that were pulled for a separate vote:

- Consent Item “d” (Approve Screencastify License);
- Consent Item “e” (Approval of the Contract with Illuminate Education);
- Consent Item “f” (Approval of Renewal Contract with EGSI);
- Consent Item “g” (Approve Renewal of E-Rate Consultant); Contract for 2020-21 Fiscal Year: CSM Consulting, Inc.);
- Consent Item “h” (Approve Renewal Agreement for Staff Time);
- & Attendance System: Frontline Education);
- Consent Item “i” (Approve Renewal Agreement with School Services of California, Inc.);
- Consent Item “j” (Approve Renewal of School Facilities Consultant Agreement: Williams & Associates, LLC);
- Consent Item “o” (Approve Renewal Contract with Follett Destiny Library Management System);
- Consent Item “p” (Approve Renewal Contract with Aeries Software);
- Consent Item “q” (Approve 3 Year License Agreement: Document Tracking Services);
- Consent Item “r” (Approve School Loop One (1) Year Renewal Site License);

AYES: Collins, Harvey, Miyakawa, Rawe

NOES: Lindsey

ABSENT: None

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

June 2, 2020

Page 10

Superintendent's Report:

SUPERINTENDENT'S REPORT: Mrs. Hendricks shared the following information with the Board of Trustees:

- No update at this time due to no events taking place in the summer.

Mr. Rawe thanked incoming Superintendent Eric Fredrickson for attending the board meeting.

Items for Future Agenda:

ITEMS FOR FUTURE AGENDAS:

- Next Regular Board Meeting: June 23, 2020 at 7:00 P.M.

Final Adjournment:

The meeting was adjourned by Board President Mr. Rawe 8:16 p.m.

WITNESS:

Mrs. Miyakawa, Vice President of the Board

Date