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May 29, 2020

Ms. Wendy Sinnette, Superintendent
La Canada Unified School District
4490 Cornishon Avenue
La Canada Flintridge, CA 91011

Dear Ms. Sinnette:

On May 26, 2020, our office received notification of an upcoming vacancy on the La Canada Unified School District (USD) governing board resulting from the deferred resignation of Ms. Ellen Multari, to be effective May 31, 2020. Under Education Code (EC) §5090 and Government Code §1770, May 31, 2020, the deferred date of resignation, is the effective date of the vacancy.

Provisional Appointment

In accordance with EC §5091(a), the La Canada USD governing board has **60 days** from the date of the vacancy by which to make a provisional appointment to fill the remainder of Ms. Multari's term, which expires in December 2020.

If the governing board chooses to make an appointment, the deadline is **July 30, 2020**. If an appointment is made, please ensure that the provisions of EC §5092 are adhered to regarding posting and publication requirements. A provisional appointment confers all powers and duties of a governing board member upon the appointee **immediately** following his/her appointment.

Enclosed are an Oath of Office, Board Roster, and a Certification of Signatures form for a new governing board member. Please return the completed forms to:

Los Angeles County Office of Education
Business Advisory Services
Attention: Anna Heredia
9300 Imperial Highway
Downey, CA 90242-2890

Special Election

If the governing board chooses not to make an appointment to fill the remainder of this term, there will not be an opportunity to hold a special election due to the timing of the vacancy. There are no eligible state election dates available on

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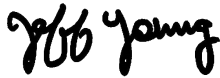
which to hold a special election before the remainder of the term expires. Further, even an all mail-in ballot election, should the district approve such a methodology, cannot be held due to insufficient lead time. Thus, if no appointment is made, the seat will remain vacant until it is filled at the regular election in November.

For your information, I have included a link below to a LACOE bulletin on best practices for filling a vacancy.

<https://www.lacoe.edu/Portals/0/zBulletins/5081.pdf>

If you have any questions, please call Dr. Allison Deegan at (562) 922-6336.

Sincerely,

A handwritten signature in black ink that reads "Jeff Young". The signature is stylized with a cursive font.

Jeff Young, Interim Director
Business Advisory Services

AD/EH/ah

cc: Patricia Smith, Los Angeles County Office of Education (LACOE)
Octavio Castelo, LACOE
Allison Deegan, Ed.D., LACOE
Eric Hass, LACOE