

HEAD START/EARLY HEAD START--REQUEST FOR MODIFICATION

Delegate/Partner: Elk Grove Unified School District

Funding Source: Head Start Basic

Agreement Number: 20C2251S0

Date: June 17, 2020

- I. I/We are requesting the following exhibit(s), attached to the agreement contract referenced above, be modified:

(please check all that apply)

Program Approach	_____	Budget	<u>X</u>
Calendar	_____	Identification of Head Start Centers	_____
Summary of Federal Funds	_____	Component Plan (Head Start)	_____
Other: <u>No-cost Extension</u>	<u>X</u>		

- II. The requested changes are:

X Budget changes – Please attach a draft of the modified budget which shows the fiscal impact of the proposed changes and a discussion of the impact (if any) of the changes on the operation of the program.

Requested Changes: The program is requesting to move \$125,346 from PROGRAM: Personnel, and \$54,654 from PROGRAM: Fringe Benefits to PROGRAM: Equipment. In Equipment, the program will use the funds for playground ground and /or shade cover to comply with Playground Safety Regulations for PreK sites, where needed, at: Florence Markofer Elementary, Prairie Elementary, Sierra Enterprise Elementary, Samuel Kennedy Elementary, and Irene B. West Elementary at \$36,000 per site. The program is requesting to move \$42,000 from PROGRAM: Fringe Benefits to PROGRAM: Supplies. In Supplies, the program will use the funds to purchase Child Plus Mobile App software and technology tools like iPads, Mini iPads and signature pads for distance learning, classroom, and office use.

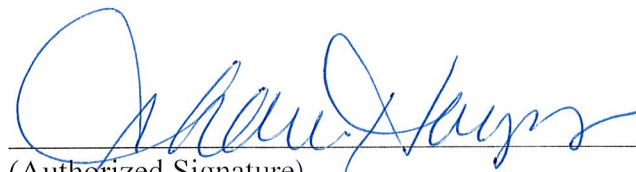
Additionally, the program is requesting for No-Cost/low-Cost Extension of additional 12 months for the projects that could not be completed before the end of the program year due to the current closures and pandemic.

III. The requested changes are justified based on the following:

The program has had two (2) paraeducator vacancies it was unable to fill and has had these vacancies filled by substitute paraeducators. Substitutes were not utilized for the vacancies and for teachers and paraeducators, under normal circumstances, during part of March to the normal end of school year month of June, due to closures and pandemic. Upon reviewing and reallocating personnel costs to reflect actual personnel expenses, the program has unspent funds in POGAM: Personnel and Fringe Benefits. The program is proposing to move these funds to PROGRAM: Equipment for playground ground and /or shade cover for some PreK sites and PROGRAM: Supplies in order to purchase a Child Plus Online Mobile App software and technology tools for distance learning, classroom, and office use.

IV. I am authorizing that this request be submitted to SETA on behalf of the program referenced above and do so pursuant to the Resolution Authorizing Execution of Service Provider Subgrant/Delegate Agency Agreement/Service Contract from the Sacramento Employment and Training Agency included in this agreement contract.

DATE: 6-19-2020


(Authorized Signature)

Shannon Hayes

CFO Finance and School Support

REQUEST FOR MODIFICATION (Continued)

APPROVED BY POLICY COMMITTEE (if required):

DATE OF MEETING: _____

DATE: _____

(Signature of Chairperson, Policy Committee)

(Junior Goris)

APPROVED BY GRANTEE:

DATE: _____

(Denise Lee, Head Start Deputy Director)

For Internal Use Only

Tracking:

Date Received: _____

Date Approved: _____

(Kaleb Call, Program Manager)

Date Approved: _____

(Victor Han, Fiscal Manager)

Comments:

Elk Grove Unified School District

Request for Budget Modification and No-Cost/Low-Cost Extension

\$222,000 for projects listed below:

- 5 Playgrounds Ground and/or Shade Cover/Labor
\$36,000 Each x 5 Playgrounds
\$180,000
- ChildPlus Online Mobile App and Technology Tools
iPads (64 GB)
Mini iPads
Signature Pads
Child Plus Mobile App Software
\$42,000

The program is requesting for a Budget Modification to move \$125,346 from Program: Personnel and \$54,654 from Program: Fringe Benefits or a total of \$180,000 to Program: Equipment for playground Ground and/or Shade Cover to comply with Playground Safety Regulations. Additionally, the program is requesting to move \$42,000 from Program: Fringe Benefits to Program: Supplies for ChildPlus Online Mobile App and Technology Tools for distance learning, classroom, and office use.

The program is requesting for No-Cost/Low-Cost Extension of additional 12 months for the projects that could not be completed before the end of the program year due to the current closures and pandemic.