

MEMORANDUM OF UNDERSTANDING
Between
San Rafael City Schools District and the Bahia Vista Elementary
and
BAY AREA COMMUNITY RESOURCES

INTENT

It is the purpose of this MOU to specify the agreement between Bay Area Community Resources (BACR) and the Bahia Vista Elementary for the purpose of providing school day early childhood education services to BV students during the 2020-21 school year by hiring a CSPP Associate Teacher.

BUDGET *and* PAYMENT FOR SERVICES

San Rafael City School funds through Bahia Vista Elementary School will be allocated to employ a PK-3 Early School Success CSPP Associate Teacher who will work 8 hours per day (added 1/2 hour unpaid lunch break, 5 days a week for 38 weeks through a contract with Bay Area Community Resources (BACR). The PK-3 Early School Success CSPP Associate Teacher will work from August 17, 2020 through June 10, 2021. She will be part of the BV Family Center and report directly to Sarah Gaidano, Director of the Family Center Program as well as Bahia Vista's CSPP Site Supervisor.

The PK-3 Early School Success CSPP Associate Teacher position enhances the Bahia Vista CSPP preschool program by providing early childhood education services to low-income children below the age of compulsory school attendance. Duties include direct instruction to students, working with parents to discuss the developmental needs of students, collaborating with kindergarten teachers and other early childhood teachers to support children's transition from the early childhood classroom to elementary school, and participating in all P3-ECE professional development.

The CSPP Associate Teacher will be a non-exempt hourly employee of BACR and be paid \$19.50 per hour.

The total cost of this staff position including fringe and 12% administration will be **\$45,276**.

Any additional materials and supplies to support this program will be taken from the BV Family Center budget

PROVISIONS:

- BACR will be the sole employer of the individuals selected for program participation in the Family Center Program at Bahia Vista for San Rafael City Schools. BACR will be solely responsible for paying staff salaries, salary related costs and benefits, if any. BACR will maintain worker's compensation insurance for each of its employees as required by law.

- In event of a school closure due to Covid-19 or any other crisis events, BACR teachers and advocates will continue to work in partnership with school administrators and continue to serve students and families on their caseload and other Bahia Vista students/families in need up to their allotted time. Work will be done virtually through Zoom and through phone contact with proper Tele-health consents as well as face to face. There will be no interruption in the contract in this event.
- BACR shall provide written assurance upon request to the SRCS that each of its employees has been fingerprinted and cleared such clearance, has been provided child abuse reporting training and has been tested for Tuberculosis.
- BACR shall defend, indemnify and hold harmless the SRCS, its agents, officers and employees, from any liability, claim damages, costs and/or judgments caused by or arising out of the acts and/or omissions of BACR, its agents, officers and employees, in connection with this program or performance under this agreement. The SRCS shall defend, indemnify, and hold harmless BACR, its agents, officers and employees from any liability, claim, acts and/or omissions of the District, its agents, officers and employees, in connection with this project or performance under this agreement.

The total amount due BACR from this MOU for the services at Bahia Vista School will be \$45,276.00

Payable is due BACR in two payments due September 13, 2020 and February 1, 2021.

Please send a signed copy of this MOU with a purchase order to Peggy Alfrey at BACR at your earliest convenience. BACR will then send an invoice for payment.

BACR 171 Carlos Drive, San Rafael, CA. 94903

Bahia Vista/SRCS

Martin Weinstein, CEO, BACR

Date

Date