

RAVENSWOOD CITY SCHOOL DISTRICT

BOARD OF TRUSTEES

REGULAR BOARD MEETING

Board Meeting Room
2120 Euclid Avenue
East Palo Alto, CA 94303

Board Members:

Ana Maria Pulido, President
Sharifa Wilson, Vice President
Stephanie Fitch, Clerk
Marielena Gaona-Mendoza, Member
Tamara Sobomehin, Member

Draft Minutes June 25, 2020

1. **CALL TO ORDER/ROLL CALL.**

President Pulido called the meeting to order at 6:34 p.m. All Board Members were attending the Meeting via Zoom teleconferencing.

2. **APPROVAL OF AGENDA.**

MSC (Wilson/Fitch) to approve the agenda with the following changes: (1) Request from Ms. Lara Burenin, Director of Curriculum and Instruction, to move the order of Items from 9.A, 9.B and 9.C to 9.C, 9.B and 9.A. (2) The following 4 items were tabled: 7.CC Consideration to Award Contract to AMS.net for RFP #RCSD-P5IT, Phase 5 Schools and District Office IT Infrastructure Upgrade Project; 7.DD Consideration to Award Contract to AMS.net for RFP #RCSD-P5CBL, Phase 5 Schools and District Office Structured Cabling Upgrades Project; 7.EE Consideration to Award Contract to AMS.net for RFP #RCSD-P5AV, Phase 5 School and District Office Audio/Visual Upgrades Project and 7.FF. Consideration to Award Contract to AMS.net for RFP #RCSD-P5ELEC, Phase 5 Schools and District Office IT Electrical Upgrades Project. (3) Request from Ms. Jennifer Gravem, Director of Special Education, to pull Item 7.E from the Consent Agenda and place it in the regular order of business in order to read Resolution 2019-2020 -18 Approving The San Mateo County Special Education Local Plan Area (SELPA) Local Plan 2020-2023. Roll Call Vote: Trustees Pulido, Wilson, Fitch, Gaona Mendoza and Sobomehin, Yes. Motion carried unanimously (5-0).

The Board adjourned into Closed Session at 6:37 p.m. Open Session reconvened at 7:33 p.m.

3/4. **REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.1**

President Pulido greeted the audience and reported the changes to the Agenda.

3. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957:

A. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/RESIGNATION**

No Report on Item 3.A.1

1. Public Employee Discipline/Dismissal/Release/Resignation

B. **CLOSED SESSION CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54956.8**

President Pulido stated that the Board received a report, a discussion was held, and direction was given on Item 3.B.1

1. Terms and Conditions.

5. APPROVAL OF MINUTES

- A. MSC (Sobomehin/Wilson) to approve the Minutes for the June 11, 2020 Regular Board Meeting. Roll Call Vote: Trustees Pulido, Wilson, Fitch, Gaona Mendoza and Sobomehin, Yes. Motion carried unanimously.
- B. MSC (Wilson/Sobomehin) to approve the Minutes for the June 18, 2020 Special Board Meeting. Roll Call Vote: Trustees Pulido, Wilson, Fitch, Gaona Mendoza and Sobomehin, Yes. Motion carried unanimously.

6. FROM THE FLOOR.

The following individuals addressed the Board From the Floor:

- A. Ms. Jesusita Rivera, Teacher, provided background information for the Renaming of Schools Committee on the history of the Costaño School's name related to the Costanoan Ohlone natives. She noted that in 1950 archeologists founded human remains of the Costanoan Ohlone tribe where Costaño is. She asked the Board to keep the school name as Costaño or another name related to the Ohlones.
- B. Mr. Terry Kritsepis, Senior Account Manager and K20 Education Technology Advisor for Technology Group, notified the Board their objection to items 7.CC, 7.DD, 7.EE and 7.FF in the Consent Agenda. He was not sure if those items were tabled tonight. He informed the Board that they submitted a response to all 4 RFPs on May 26, and they were informed by Mr. Solomon Hill on June 8, that another vendor had been selected. They sent a letter to Superintendent Gina Sudaria on June 12, about their protest. They found 4 areas where these bids are not in compliance. President Pulido stated that they tabled the items he mentioned from the Consent Agenda and they will be looking closely at them.
- C. Ms. Antonia Macias, Mother of a student at Los Robles, indicated that she was representing the parents of Innovate, a group of parents involved in their schools, in the District and in the County. She is also member of the Re-opening Schools Task Force along with another Innovate parent, Trustee Sharifa Wilson and Trustee Tamara Sobomehin. Ms. Macias raised a concern regarding the following (1) Students' safety regarding Coronavirus when they come back to school; (2) If the classes are for only ½ day, parents who are working will not have childcare for their children in the afternoon; (3) If the students receive Distance Learning, they will not get the appropriate learning ; especially, the English Learners and Special Ed students. Ms. Macias indicated that they want to work with the Board on these difficult decisions. Ms. Macias asked the Board how the parents can work with the Board to support their children and community.

Before approval of the Agenda, Items 7.CC, 7.DD, 7.EE and 7.FF were tabled and Item 7.E was pulled from the Consent Agenda and placed in the regular order of business in order to read Resolution 2019-2020 -18 – SELPA Plan.

- 7.E Ms. Jennifer Gravem, Director of Special Education, informed the Board that Anjanette Pellitier, SELPA Representative, was attending the Meeting in case that the Board has questions on the Resolution. MSC (Sobomehin/Wilson) to approve Item 7.E Resolution 2019-2020 -18 Approving The San Mateo County Special Education Local Plan Area (SELPA) LOCAL PLAN 2020-2023. Trustee Fitch read the first part of the Resolution. Roll Call Vote: Trustees Pulido, Wilson, Fitch, Gaona Mendoza and Sobomehin, Yes. Motion carried unanimously.

7. CONSENT AGENDA

MSC (Wilson/ Sobomehin) to approve the Consent Agenda as amended. Roll Call Vote: Trustees Pulido, Wilson, Fitch, Gaona Mendoza and Sobomehin, Yes. Motion carried unanimously.

- A. Consideration to Approve Personnel Recommendations.
 - 1. Consideration to Approve the Probationary Management Employment of John Colleton, Audio Visual Coordinator, effective July 1, 2020.
 - 2. Consideration to Approve the Probationary Certificated University Intern Employment of Daphne Yang, Teacher, effective August 18, 2020.
 - 3. Consideration to Approve the Probationary Certificated University Intern Employment of Carla Chavez, Teacher, effective August 18, 2020.
 - 4. Consideration to Approve the Probationary Certificated University Intern Employment of Alexis Velazquez Olivera, Teacher, effective August 18, 2020.
 - 5. Consideration to Approve the Probationary Certificated University Intern Employment of Lauran Irion, Special Education Teacher, effective August 18, 2020.
 - 6. Consideration to Approve the Probationary Certificated University Intern Employment of Ashleigh Henderson, Teacher, effective August 18, 2020.
 - 7. Consideration to Approve the Permanent Certificated Reemployment of Rachel Spector, ELA/SS Coach (Teacher on Special Assignment), effective August 18, 2020.

8. Consideration to Approve the Probationary Certificated University Intern Employment of Nicholas Fogel, Teacher, effective August 18, 2020.
9. Consideration to Approve the Probationary Certificated Employment of Linda Boyd, Teacher, effective August 18, 2020.
- B. Consideration to approve Payments to Vendors: April 1 to 30, 2020, and May 1, to May 31, 2020.
- C. Consideration to Approve Updated Job Description for Literacy/ELD Coordinator.
- D. Consideration to renew an Individual Service Agreement (ISA) for one student with Wings Learning Center.
- F. Consideration to approve an Individual Service Agreement (ISA) for two students with Arbor Bay.
- G. Consideration to renew an Individual Service Agreement (ISA) for two students with Esther B Clark.
- H. Consideration to approve MOU with Second Harvest Food Bank
- I. Consideration to approve MOU with Second Harvest of Silicon Valley
- J. Consideration to approve MOU with Counseling and Support Services for Youth
- K. Consideration to approve MOU with Samaritan House
- L. Consideration to approve MOU with Child Mind Institute (CMI)
- M. Consideration to approve the Letter of Intent with Playworks
- N. Consideration to approve MOU with Children's Health Council
- O. Consideration to approve the MOU with the Boys and Girls Club of the Peninsula
- P. Consideration to approve the MOU with Rape Trauma Services
- Q. Consideration to approve MOU with FoodCorps
- R. Consideration to approve contract with Illuminate
- S. Consideration to approve an MOU with All Students Matter
- T. Consideration to Approve Geotechnical Services with Cleary Consultants, Inc. for CGS Soils Survey at All Five Sites
- U. Consideration to Approve Notice of Completion for Agbayani Construction, Inc. for the Brentwood Kindergarten Playground Renovation
- V. Consideration to Approve Notice of Completion for Lewis & Tibbitts, Inc. for the Los Robles-McNair Perimeter Fencing Project
- W. Consideration to Approve Revocable License Agreement with the San Francisco Public Utilities Commission (SFPUC) with regard to the Costaño Kinder Play Area Renovation Project
- X. Consideration to Approve Change Order #1 with Lewis & Tibbitts, Inc. for the Costaño Kinder Play Area Renovation Project
- Y. Consideration to Approve Futility Resolution 2019/2020 -21 for Amendment #1 to Lewis & Tibbitts, Inc. for Change Order #2 for the Costaño Kinder Play Area Renovation Project
- Z. Consideration to Approve SVA Design Services for Additional Lockers at Cesar Chavez-Ravenswood Middle School
- AA. Consideration to Approve SVA Design Services for Los Robles-McNair ES Fencing Relocation
- BB. Consideration to Approve SVA Design Services for Amendment #1 For Cesar Chavez-Ravenswood Middle School Phase 2 Design
- GG. Consideration to approve an MOU between the Ravenswood City School District and Instruction Partners
- HH. Consideration to approve contract with IXL Learning for use of their online personalized learning program
- II. Consideration to Approve Addendum to Master Contract with New Leaders, Inc.
- JJ. Consideration to Approve the Consultant Contract Between the Ravenswood City School District and Jim Lianides

8. SUPERINTENDENT'S OFFICE

- A. Superintendent's Report.
 1. Interim Superintendent Gina Sudaria along with Cabinet Members, Cindy Chin, Lara Burenin, and Jennifer Gravem provided a PowerPoint Presentation and answered questions regarding the Re-Open School Task Force Update. The PowerPoint presentation included: **(1) Task Force Purpose and Process:** Gather and analyze information in order to recommend a model (models) for RCSD to reopen safely and effectively in Fall 2020. The Task Force recommendations will form the basis of the reopening plan that the Superintendent will propose to the Board for approval and then submit to the SMCOE by July 24, 2020, and monitor progress of the new model and recommend adjustments during the year as needed. **(2) Updates on our Priorities:** (a) Community Focus; (b) Health and Safety; (c) Student Learning and Development. (3) Discussion and Next Steps. (3) **Key activities:** (a) Gather information; (b) Develop and analyze potential scenarios for Fall 2020; (c) Engage stakeholders to: Share synthesis of what the Task Force is learning and Gather feedback on criteria and potential scenarios before making a final recommendation; (d) Recommend a draft reopening plan for Superintendent Sudaria to present to the RCSD Board on July 16, 2020, and to the SMCOE by July 24, 2020.

(e) Monitor success of the plan after school opening, and recommend adjustment as needed throughout the year based on results and new information.

(4) Stakeholders Group: 9 District Leadership members; 7 School-based staff; 2 Board Members; 3 Parents; 5 Community partners. **(5) Staff Sub-Committees:** Curriculum and Instruction (Elementary and Middle School); Wellness and Mental Health; Operations (Facilities, Nutrition, transportation and community services); Staff Engagement/CBA; Parent and Community Engagement. Ms. Sudaria informed the Board that they will have the information about the Sub-Committees on the District's Website for public view by tomorrow morning. **(6) Staff is working hard to gather input and consider options within their tight timeline:** (a) Major Deadlines: Board approved Re-Opening Plan due to SMCOE by July 24. School opens on August 26. (b) 5 Task Force Meetings since May 20. (Weekly meetings through July 15). (c) Sub-Committees are meeting weekly or twice a week through mid-July. (d) Parents were surveyed in mid-June, second survey is coming next week. (e) Parent meetings scheduled the week of June 29, and July 6 to give feedback. **(7) The Task Force will work to balance tradeoffs between the following priorities:** (a) Health and Safety (They will follow the county's Four Pillars). Ms. Cindy Chin, Student Services Director provided a report and answered questions on Health and Safety. Superintendent Sudaria informed the Board that Ms. Chin has been involved with the County Plan and the dissemination of the information to the districts. Ms. Chin stated that the safe return to school is based on the following County's four pillars: Health and Hygiene, Face covering, Physical distancing and Limiting gatherings. She noted that parents and staff still have many questions about face masks expectation. (b) Student Learning and Development (focused on instruction, enrichment, and social-emotional wellbeing. Superintendent Sudaria informed the Board that the Parent survey showed a preference for on-campus school, but a big difference by language and in light of equity and to make sure that they hear all the voices of the community, they sent a separate survey with same questions. One survey was in Spanish and one survey was in English. The survey shows that 70% of respondents would choose socially-distance on-campus learning over at-home learning, but responses differed significantly by language. 87% of Spanish survey respondents would choose on-campus, but nearly half felt hesitant/concerned or extremely uncomfortable about sending children back to campus. Nearly half of English-speaking respondents would choose at home learning. Nearly half felt hesitant or extremely uncomfortable about on-campus. Of these, 14% would not send their child back to school on-campus. 60% of families were supportive or very supportive of prioritizing TK-2 students for more on-campus learning. (Minimal difference by language). Superintendent Sudaria stated that based on family feedback and County guidelines, they have identified the following assumptions: We should prioritize creating on-campus learning opportunities for families. We should also offer families the option of at-home learning if they are unable or unwilling to have children return on campus. We should consider prioritizing TK-2 students for more on-campus learning. We can accommodate half a class (12-15 students) in a typical classroom with social distancing.

Ms. Lara Burenin, C&I Director, provided information and answered questions on Researching Three Elementary School Models: (1) TK-2 attend 100% of the time on campus with class size that matches the capacity of the classrooms with social distancing (for the families that opt in); 3-5 attend two days on-campus, 3 days per week at-home learning. (2) TK-2 attend half days, 4 days per week with AM/PM schedule, 1 day per week at-home learning; 3-5 attend two days on-campus, 3 days per week at-home learning. (3) TK-5 attend two days on-campus, 3 days per week at-home learning. Ms. Burenin indicated that they have been discussing the pros and cons of these different models and also looking at feasibility; for example, looking at our primary grade students attending 100% of the time on-campus, we would need to reduce class size. To do that, we have to add teachers in those grades. We are also looking at enrollment, what the physical space capacity will be, and what kind of staffing possibilities there are. They will bring this information back to the Task Force and they are also looking forward to receive more input from the Parent Focus Group as well.

Ms. Jennifer Gravem, Special Education Director, provided information and answered questions on Researching two Middle School models: (1) AM/PM – ½ the students come on-campus in the morning and ½ the students come in the afternoon. A Day/B Day students do on-campus learning 2 days per week and at-home learning for 3 days per week. Ms. Gravem indicated that the Committee is creating instruction schedules to look at how many minutes students can be in school and how they can optimize those minutes and what subjects they can optimize during that time. She noted that the Team has a strong desire to hear what parents think about these options. The Team is creating another survey to go out to parents to say: These are the options

that we are thinking about, what is your comfort level with each of them? This will let us inform ourselves as we make these decisions because we do not want to make any decision without a lot of community input. (c) Interim Superintendent reported and answered questions on the third priority: Community Focus. Focus on and respond to parents, school/community partners. Process of developing the plan should engage and value the perspectives of the community: Parents, staff and community partners represented on Task Force and Subcommittees; Two Subcommittees for Parent/Community Engagement and Staff Engagement; Parent surveys to gather broader input; Parent groups/Focus groups/Town Hall meetings at each school site to have more in-depth conversations; Staff feedback gathered by RTA and CSEA as well as through conversations. Process should be transparent: Google site will share presentations, meeting notes, timelines and the final plan. Superintendent Sudaria asked Trustee Sobomehin to direct parents who request information to the Superintendent's office. Maria Pineda will direct them to the appropriate Subcommittee.

Discussion and Next steps: Trustee Fitch asked if the RCSD is in communication with Sequoia or other districts regarding what their plans are. Interim Superintendent Sudaria indicated that they are working with a group of superintendents who meets at least twice a week with the County Superintendent Nancy Magee, who has led them in this process and given them current information. Superintendents are sharing their progress and plans. Some of them are moving at our pace and others are moving faster and ahead of us.

President Pulido is very concerned because there are no teachers in our stakeholders group. She does not understand how we are going to determine how we are going to teach our students without teachers as part of the preliminary conversation. She is concerned that a significant important voice, to figure out how we are going to move forward, is not at the table. Interim Superintendent Sudaria indicated that there are several teachers in our Elementary and Middle School Instruction Subcommittee and also in our Task Force. Ms. Lara Burenin reported that they have Nicole Shelley and Ronda White representing RTA in the Task Force and in the Instruction Subcommittee they have teachers from the Elementary and Middle Schools, Instructional Coaches and Special Education. Ms. Lara Burenin noted that as they develop the hybrid model, they also have further breakout sessions with additional teachers. Ms. Jennifer Gravem pointed out that at the last few meetings they had approximately 20-22 teachers representing different grade levels and Special Education. She has also invited to all the Special Education teachers to be part of the Task Force to create a plan for all the students with special and unique needs. Interim Superintendent Sudaria stated that they also have a teacher on the Wellness Committee.

President Pulido noted this is not something that any district was prepared for. It was unexpected, so Distance Learning/Hybrid Learning is not something that any teacher was necessarily prepared for. She is worried because the Board is going to approve a plan on July 16, but the school opens in August, and she feels that because no one is prepared for a situation like this, especially in public education, there needs to be extensive PD around whatever model they are selecting. She is worried about the timeline of approving the plan and then implementing the plan given that there is a small window and she would like our teachers to go and start the year fully comfortable, at least significantly more comfortable than they were in the past semester when we were just thrown into it.

Ms. Sudaria indicated that the Certificated and Classified returning staff will come back on August 20, and the new teachers on August 18. The Management Team will be back on August 3. They already have professional development days scheduled so they can address what we need to pull off by August 26. She hopes to be able to have a contingency plan in place to say here is a hybrid model if we can bring some of our students back and if we cannot, we will fall back into our at-home learning model and we already learned about how we want to make improvements to that model and then we hopefully can progress to where we can have all the students on-campus. Ms. Sudaria reiterated that they have already set aside two whole professional developments so we can prepare our staff for August 26, (first day of school).

President Pulido noted that there is a Senate Bill that the Governor might be signing this weekend that says that we might be mandated to have everyone on school the first day. She would like our plan to be flexible to meet the different scenarios that we can be dealing with as far as health orders are concerned from the County or State. Assembly Bill 77 states that in-person instruction should be offered to the greatest extent possible, only allowing distance learning under two circumstances. President Pulido indicated that many school districts think that this might be that we do not have a choice but to bring everybody on-campus.

Trustee Gaona Mendoza raised a concern regarding child care if the district opts for the AM/PM instruction.

Ms. Sudaria indicated that they are working with some community partners who are currently working with us, like the Boys and Girls Club, and to see if facilities and other staff can support with the supervision of the students. However, we do not have enough space to be able to honor the 6-feet Social Distance.

Trustee Gaona Mendoza stated that she received an e-mail from a parent who would like that the District gives them the choice to stay home if they feel that their safety is at-risk.

Ms. Sudaria pointed out that they are making sure that we provide at home-learning option for families who are unwilling or unable to send their children to school. She noted that child care is also an issue not only for parents of students at Ravenswood, but also for staff who work in Ravenswood but have their children at the districts where they live that maybe also have hybrid models with alternated days or AM/PM option.

Mr. Meda Okelo addressed the Board on the parent survey regarding at-home learning or on-campus learning, and the three middle school models.

Superintendent Sudaria indicated that she could not hear him clearly to be able to understand completely. She stated that there were about 200 families who completed the parent survey on June 10, and of that data, about 95 Spanish speaking families responded. 70% of them would prefer on-campus learning. Of the 94 English-speaking families who responded, 50% of them would prefer at-home learning. She said that if you put all the data together, the majority of the families would want on-campus learning. Regarding the third middle school model option that Ms. Gravem mentioned, was alternating weeks -5 days on-campus learning and 5 days at-home learning. Ms. Sudaria informed the Board that another survey will be sent to families next week.

President Pulido indicated that Mr. Okelo already had the opportunity to speak for two minutes, and encouraged him to send questions or suggestions to the Superintendent's office so they can consider any input he may have as they move forward with this Task Force.

The Board thanked Interim Superintendent Sudaria for the report.

2. Interim Superintendent Gina Sudaria provided a PowerPoint Presentation and answered questions regarding the School Merger Update. The PowerPoint included: (1) School Merger in January: Brentwood-Costaño and Willow Oaks-Belle Haven. Due to being in shelter-in-place, they started the process early: May 13-May 16, 2020, Teachers were packing, labels were provided. They encouraged teachers to purge updated and obsolete materials and give them away to teachers and families. She noted that REF supported them on this process. Ms. Sudaria informed the Board that with the funding and support of the Ravenswood Education Foundation they had a School Moves Coordinator. (2) Moving timeline. Internal moves to receive Brentwood and Willow: Belle Haven completed on May 20. Costaño completed on June 11. Los Robles completed on June 11. Big move to 415 Ivy Drive and 2695 Fordham Street: Willow Oaks completed on June 10. Brentwood scheduled to be completed on July 2. (3) RCSD 4 schools in FY 2020-2021. César Chávez-Ravenswood Middle School: Grades 6-8. Projected enrollment in the fall: 629. Los Robles-Ronald McNair Spanish Dual Immersion: Grades K-5. Projected enrollment in the fall: 209 students. Belle Haven/Willow Oaks (New school name TBD): Grades TK-5. Projected enrollment in the fall: 482 students. Brentwood/Costaño (New school name TBD): Grades TK-5. Projected enrollment in the fall: 497 students. (4) Developing New School Culture. Lever 1: Shared Mission and Values. Lever 2: Relationships. Lever 3: Family and Community Engagement. (5) Interim Superintendent Sudaria informed the Board that she is going to ask specifically to the principals at the sites who are merging two schools together to collaborate in creating a clear and compelling mission and a set of values for their schools. She noted that this is something that they can also have the other two school sites do as well. Behavior expectations; Adult and Student Efficacy; Social Emotional Learning Skills and Supports. (6) Actions: Shared Mission and Values. They held three Instruction Administrators Leadership Team Meetings. In every meeting, they reviewed the Mission, they identified topics that aligned to our strategic priorities and also make sure that they are kin on what the core values are. The Core Values for the District are: Student Center, Innovation, Integrity, Respect, Excellence and Empowerment. Create structures to implement frequent teaching and reinforcing of behaviors. They have to practice the behaviors they want to see in the classroom. Students and staff see challenges as part of the learning process and seek help when they need it. We must ensure that teachers have training and support in teaching social-emotional skills. (7) Relationships: Supportive Adults/Student Relationships. They want to make sure they build strong relationships with students. Cultural Competency and Diversity: Leverage the strengths of a

diverse community to create an equity-focus school community. Create structural opportunities for students to provide input and leadership within the school. (8) Specific Actions they want to see at the schools: Organize the student community into cohorts with supporting ritual and routines that build positive cohort identity and fosters strong relationships among and between students and adults. Adults take responsibility for knowing each student's cultural background, asset and growth areas. Staff made learning about other cultural groups an ongoing part of the school curriculum. Create structures and development opportunities for children to show leadership voice. (9) Family and Community Engagement: Support student aspirations and success by engaging families and the community. At least one person, in addition to the principal is designated as a lead in family and community engagement work. Ms. Sudaria informed the Board that the two principals who are merging two schools together already met with their 2020/2021 staff. The task is now to schedule meetings with their Leadership Teams and communicate and schedule meetings with their families to be able to execute the Family and Community Engagement actions. Dates will be determined when the Team comes back in August.

Trustee Wilson asked Ms. Sudaria what is the plan to communicate directly with parents to let them know what classrooms have been assigned to their students even if they do not come back to campus. Ms. Sudaria indicated that the practice is to mail home all the information, including a parent handbook and their room teacher, by mid-August. Trustee Fitch wanted to make sure that the culture building planning is taking into consideration that not all the students may be on campus.

The Board thanked Ms. Sudaria for the report.

9. CURRICULUM AND INSTRUCTION

C. Ms. Lara Burenin, Curriculum and Instruction Director, provided a PowerPoint presentation and answered questions on the COVID-19 Operations Written Report. She informed the Board that the California Governor's Executive Order N-56-20 requires that all LEAs complete a written report to explain the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency, the major impacts of such closures on students and families, and a description of how the LEA is meeting the needs of its unduplicated students. She noted that the COVID-19 Operations Written Report must be approved by the Board. The purpose of the report is to inform the local community of the changes that a school district has made to its program offerings, processes that have been put into place in response to the COVID-19 emergency, and the major impacts on students and families. The California Department of Education (CDE) provided five prompts for districts to answer: (1) Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families (Part 1 of 2). (2) Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students. (3) Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities. (4) Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices. (5) Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Ms. Burenin informed the Board that they are submitting this report to the CDE in lieu of the LCAP Plan that we would have been submitting to the Board now for the 2020-2023 3-year plan cycle. That cycle was put on pause because of COVID.

The Board thanked staff its great communication and tremendous work to connect all the students online.

MSC (Wilson/Fitch) to approve the COVID-19 Operations Written Report. Roll Call Vote: Trustees Pulido, Wilson, Fitch, Gaona Mendoza and Sobomehin, Yes. Motion carried unanimously.

B. Consideration to approve the renewal of the Summit Platform and Curriculum Adoption for Cesar Chavez-Ravenswood Middle School. Ms. Lara Burenin, Curriculum and Instruction Director, informed the Board that the César Chávez-Ravenswood Middle School has been using both the Summit Platform and the Summit curricula for Mathematics, English Language Arts, Science and Social Studies for the 2018-19 and 2019-20 school years. They would like to extend the adoption for the 2020-2021 school year in order to continue implementation of the Summit Learning approach, including values of teaching self-directed learning, providing a school-wide mentoring program, and engaging students through projects and relevant texts. They also found it valuable to have an online curriculum when we went on Student Dismissal due to the COVID-19 emergency, so they would

like to continue with a familiar online curriculum so we can continue to serve our students this way under the evolving parameters of the pandemic.

MSC (Wilson/ Sobomehin) to approve the renewal of the Summit Platform and Curriculum Adoption for César Chávez-Ravenswood Middle School FY 2020-2021. Roll Call Vote: Trustees Pulido, Wilson, Gaona Mendoza and Sobomehin, Yes. Trustee Fitch. Abstain. Motion carried 4-1.

A. Request for Affirmation of Board Adopted Curricula for 2020-2021, Williams Instructional Materials List.

Ms. Lara Burenin, Curriculum and Instruction Director, informed the Board that the Williams Case is a landmark Superior Court case that provides all students equal access to instructional materials, safe schools, and quality teachers. In compliance with the Williams case, Ravenswood City School District provides every pupil access to all Board adopted curricula. She presented a report to the Board and answered questions on the Curricula for 2020-2021, Williams Instructional Materials List.

MSC (Sobomehin/Wilson) to approve the Williams Instructional Materials List for 2020-2021. Roll Call Vote: Trustees Pulido, Wilson, Fitch, Gaona Mendoza and Sobomehin, Yes. Motion carried unanimously.

10. BUSINESS DEPARTMENT

A. PUBLIC HEARING regarding the adoption of Resolution # 2019-2020 -17 to raise developer fees on Level 1 residential, commercial and industrial property to the most recent adopted amount authorized by Government Code 65995. The justification study that will be presented to the Board of Trustees is available at <https://bit.ly/Justification Report>.

MSC (Wilson/ Sobomehin) to open the Public Hearing. Roll Call Vote: Trustees Pulido, Wilson, Fitch, Gaona Mendoza and Sobomehin, Yes. Motion carried unanimously.

No one addressed the Board on this item.

Adjournment. MSC (Wilson/ Sobomehin) to close the Public Hearing. Roll Call Vote: Trustees Pulido, Wilson, Fitch, Gaona Mendoza and Sobomehin, Yes. Motion carried unanimously.

B. Consideration to approve Resolution 2019/2020 -17 to Raise Level 1 Developer Fee. Mr. Jim Lianides, Interim CBO, informed the Board that it has been over ten years since the Ravenswood City School District has updated its developer fees that are assessed on new development of residential and commercial property within its boundaries. As such, the district's fees have been frozen at an old level and the district is not collecting what it is due under Government Code Section 66001. The irony in this is that this does not mean developers within the community are paying a lower rate. The Sequoia Union High School District has kept up with the changes and has conducted justification studies that allow it to collect the maximum Level 1 rate. This means that Sequoia is able to keep a portion of the developer fees collected that otherwise would go to Ravenswood. Per the Government Code Level 1 developer fees should be divided between an elementary and high school district servicing the same community on a 60%-40% basis. This is because an elementary district serves nine grade levels and a high school district serves four. The Sequoia Union High School District has already approved its own resolution to current allowable levels of Adoption of the Resolution before the Board to adopt the school facility fee justification study and now imposes \$4.08 per ft. on residential, and \$0.66 per ft. on commercial/industrial.

Because Sequoia has kept up with justification studies over the years and Ravenswood has not, Sequoia is keeping over 50% of the fees within the boundaries of the Ravenswood City School District. The approval of the Resolution by the Ravenswood City School District will not increase fees on developers as they are already paying the maximum allowed by law. The effect of the Resolution will only restore the 60%-40% division of the fees as intended in the Government Code. Since most recent development within the boundaries of the Ravenswood School District has been commercial, the loss of fees over the past years by the District has not been major. However, there are new residential housing projects in the pipeline and the approval of the Resolution will ensure the District will collect its proper share (60%) of future fees. Mr. Lianides stated that the Justification Study uses a methodology to justify increased fees based on capital improvement needs of the District based on the facilities master plan as opposed to a methodology based on new enrollment exceeding capacity. As requested by the Government Code regulation, the District posted the notice for the public hearing twice in a local newspaper and disseminated the notice of the public hearing to all regular recipients of Board materials. Upon approval, a copy of the Resolution will be sent to City/County Planning/Building Departments, Sequoia Union High School District, and the Office of Statewide of Health Planning and Development. The new fee will go into effect 60 days after the Resolution is passed.

The Board directed staff to contact Sequoia to inquire about obtaining the difference between the RCSD proper share (60%) of Developer Fees and the amount over 50% collected by Sequoia in prior years, instead of collecting 40% of the fees.

MSC (Wilson/Fitch) to approve Resolution 2019/2020 -17 to Raise Level 1 Developer Fee. Roll Call Vote: Trustees Pulido, Wilson, Fitch, Gaona Mendoza and Sobomehin, Yes. Motion carried unanimously.

- C. Consideration to approve the 2020-2021 Proposed Ravenswood City School District Budget. Mr. Jim Lianides informed the Board that there are no changes to the Budget since his detailed report to the Board on June 11, 2020, with solid reserves.

Mr. Mehdi Rizvi, Controller, informed the Board that the proposed budget and multiyear projection was reviewed by the Board in its previous meeting on June 11, which also included a Public Hearing. Since the State budget has yet to be passed, the revenue assumptions built into the proposed budget reflect the Governor's May Revised LCFF revenue projections. The final state budget, once signed, may contain some revisions to these LCFF projections. If that is the case, they will be reflected in the first interim budget the Board will consider in December. Mr. Rizvi provided a PowerPoint presentation and answered questions on the Governor's May Revised 2020-21 State Budget. The PowerPoint included: (1) Budget Development Process; (2) State Budget and School District Budgets: 90% of California School Districts / LEAs including RCSD receive majority of their funding from the State through the LCFF funding formula; The Governor presented his proposed State budget for 2020-21 in January and a revision in May; This year there is a major difference between the January and May budget presentations and include major cuts due to COVID-19; Districts with LCFF targets higher than property taxes are hit hard. (3) COVID-19 has shut down US economies: (a) National unemployment -Great Recession, October 2009: 10.0%; COVID-19 Recession, April 2020: 14.70% and growing. (b) US GDP: Great Recession: GDP drops by 8.4% during the 4th Quarter 2008; Great depression: GDP drops by approximately 26%; COVID-19: GDP projected to drop by 43.0% in 2nd Quarter of 2020. (c) Major fluctuations are recorded in the Stock Markets. (d) Currently no models on how the world will recover. (e) Actual economic effects might not be known for years. (e) CA unemployment: Great Recession peaked at 12%; COVID-19 Recession, May 2020: 19%. (f) The "big three Taxes" for California down from January estimates: Personal Income taxes: Down by 25%; Sales and use taxes: Down by 27%; Corporate taxes: Down by 23.0%. (g) Estimated loss of \$41 billion in estate between January and May proposals. (h) Increase in expenditures projected for (COVID-19 + higher number of residents needing state support). (i) Bottom line for the State faces a shortfall of \$54 billion. (4) A shortfall of \$54 billion. The Governor Proposes: (a) Draw down the Budget Stabilization Account (BSA): \$16.2 billion; (b) Reduces spending, shifts costs and use Federal Funds (an unknown); (c) Cut education and resort to deferrals; (d) Draw down all \$524 million available Education Rainy Day Fund (Public School System Stabilization Account). The Governor's budget assumes a more conservative L-shaped recovery compared to a U-shaped recovery. The date to file taxes has been shifted to July 15 from April 15.

(5) Proposition 98 and K-12 Cut Proposals: (a) Prop 98 projected to be cut by \$17.7 billion (201-20 and 2020-21) K-12 cuts \$15.1 billion; (b) 2019-20 \$3.1 billion, 2020-21 12.0 billion; (c) LCFF effective COLA adjusted by \$6.5 billion or 7.9% in 2020-21 (COLA 2.31%, cut by 10%), flat funding in out years; (d) Cuts/elimination of COLA for multiple categorical programs. Some programs (ASES included) to be cut by 10%; (e) Deferrals suggested for State Aid apportionments: \$1.9 billion to be deferred from June 2020 to July 2020 and \$5.3 billion to be deferred from Apr 2021 – Jun 2021 into fiscal 2021-22. (6) Mitigations suggested for education budget: (a) Redirects \$2.3 billion from State pay down of STRS and PERS liability to reduce the employer contributions in 2020-21 and 2021-22; (b) Suspends CALSTRS authority to increase the State's contribution rate for the years 2020-21 to 2023-24 (No previous precedence); (c) Pass on some state allocated Federal CARES Act funds (hotly debated); (d) Draw down \$524 million from the Education Rainy Day fund; (e) Some cuts to be "Triggered-off" if Feds provides additional funding; (f) Adjustments suggested in out years for up to \$13 billion in in General Fund. (7) Concerns / Uncertainties: The May revised provided us basis information to prepare our budget but: (a) State's revenues situation remain unclear as tax filing date is changed; (b) What will happen to spending restrictions, school year requirements, ADA; (c) Will there be further support from Feds; (e) COVID-19 is not yet done. Fiscal crisis follows health crisis. Legislature has passed a budget which is quite different from May revise: (a) Discussions are on-going in Sacramento; (b) Many assumptions might change prompting a revised budget for RCSD.

(8) Next Steps: (a) Ravenswood is required to have an adopted budget by Jun 30, 2020. Public hearing already held; (b) Details of district's budget are available in support documents; (c) At the moment there is no LCAP in

place for the budget to support; (d) Based on developments with State's budget the district might be required to adjust its budget. (9) Legislature passed a budget which is different from Governor's May revise. For education the biggest difference is the proposed cut of 7.9%; (a) Governor assumes that additional Federal support is not available and will adjust budget if it becomes available; (b) Legislature wants an assumption that additional Federal support is available and make adjustment if it does not come. In this case there will be additional deferrals; The legislature wants to put in budget that there will be no lay-offs. (c) If this is agreed, for RCSD, it will mean higher revenues (No cut in LCFF) but staggered cash-flow, and higher expenses (No layoffs).

The Board thanked Mr. Rizvi for the report.

MSC (Gaona Mendoza/Wilson) to approve the 2020-2021 Proposed Ravenswood City School District Budget. Roll Call Vote: Trustees Pulido, Wilson, Fitch, Gaona Mendoza and Sobomehin, Yes. Motion carried unanimously.

- D. MSC (Gaona Mendoza/Wilson) to approve Resolution 2019/2020 -19 For Temporary Interfund Transfer (Loan) at Year End. Roll Call Vote: Trustees Pulido, Wilson, Fitch, Gaona Mendoza and Sobomehin, Yes. Motion carried unanimously.
- E. MSC (Wilson/Fitch) to approve Resolution 2019/2020 -20 For Budgetary Increases And Transfers At Year End. Roll Call Vote: Trustees Pulido, Wilson, Fitch, Gaona Mendoza and Sobomehin, Yes. Motion carried unanimously.

11. **STUDENT SERVICES**

- A. Ms. Cindy Chin, Director of Student Services provided a PowerPoint Presentation and answered questions on the Strategic Priority 4: Partner with families and the community to support the whole child. The PowerPoint included: (1) Strategic Priorities, Initiatives, and Milestones. (2) 4.1 Increase and improve collaboration with families to implement effective models for supporting students' education: (a) Year 1. 2019-2020 Research and Design: Pilot touch points organized by teachers, schools, and central office leaders; Determine best practices for family engagement; Design improved engagement plan for 20-21 and 21-22 convening lead parents in process. (b) Year 2. 2020-2021 Implementation at scale, phase 1: Finalize and communicate plan district and community-wide to all parents; Gather feedback from parents and other constituents and determine improvements to weekly connection points for the following school year. (c) Year 3. 2021-2022 Implement at scale: Gather feedback from parents and other constituents and determine improvements to weekly connection points for the following school year. (d) Year 4. 2022-2023 Continuously improve and sustain: Gather feedback from parents and other constituents and determine improvements to weekly connection points for the following school year. (e) Year 5 2023-2024 Continuously improve and sustain: Gather feedback from parents and other constituents and determine improvements to weekly connection points for the following school year. (3) End of 2019-2020 (a) Teachers connected with families weekly; Virtual Parent Meetings: DAC/DELAC, PIQUE; Surveys through Google Forms: Distance Learning, Thoughts on School in the Fall. (4) Next Steps. (a) Parent Square: Teachers communicate weekly with parents; Site Administration communicate at least twice a month; District-wide monthly communication; (b) Panorama Surveys; (c) RMS Parent Outreach Coordinator Pilot; (d) Parent University; (e) 49ers Academy; (f) Children's Health Council Workshops; (g) Child Mind Institute Workshops; (h) Parent Meetings at School Sites; (i) Office Hours with Director of Student Services.

4.2 Increase equitable access to high-quality community services for schools and students, including, but not limited to academic support, early childhood opportunities, enrichment, extracurricular, health and social services. Year 2 2020-2021 -Research and Design: (a) Develop methodology to evaluate programs and services and use the data; (b) Complete lists of all partners and services with descriptions; (c) Develop program evaluation plan to determine effectiveness and alignment to district plan. Year 3 2021-2022 -Implement at scale, phase 1. (a) Implement evaluation process for a subset of partners; (b) Finalize decision about subset of partners based on program evaluations; (c) Determine improvements to evaluation process. Year 4 2022-2023 Implement at Scale: (a) Implement evaluation process for a subset of partners; (b) Finalize decision about subset of partners based on program evaluations; (c) Determine improvements to evaluation process. Year 5 2023-2024 Continuously improve and sustain: (a) Continue evaluation process for existing partners including revisions determined in prior year; (b) Determine improvements to evaluation process. Next Steps: (a) Create rubric to evaluate partners and services; (b) Share rubric with stakeholders; (c) Evaluate partners and services; (d) Communicate with partners.

The Board thanked Ms. Chin for her report.

At 10:30 p.m., President Pulido made the motion, seconded by Trustee Wilson to extend the meeting for 45 minutes. Roll Call Vote: Trustees Pulido, Wilson, Fitch, Gaona Mendoza and Sobomehin, Yes. Motion carried unanimously

12. HUMAN RESOURCES

- A. Ms. Toni Stone informed the Board that Effective July 1, 2020, the District desires to contract services from the BGCP to operate the after-school program at the District, however, the District acknowledges that it will not outsource any CSEA bargaining unit work unless; (1) it has negotiated with CSEA and, (2) the sub-contracting arrangement would not result in the layoff or involuntary displacement of any CSEA unit member. This agreement is a product of those negotiations and is intended to comply with the provisions of Section 45103.1 of the California Education Code and will not result in the involuntary displacement or layoff of any CSEA unit member.
MSC (Wilson/Fitch) to approve a Memorandum of Understanding between the Ravenswood City School District ("District") and the California School Employees Association and its Chapter 303 ("CSEA") regarding New Job Classifications of Operations Coordinator, Outreach Coordinator, Student Culture Coordinator, and Small Group Instructor. Roll Call Vote: Trustees Pulido, Wilson, Fitch, Gaona Mendoza and Sobomehin, Yes. Motion carried unanimously.
- B. Ms. Toni Stone informed the Board that Ravenswood may have pupils which require medical injections (e.g. insulin) and/or emergency medications (e.g. epinephrine injections or seizure medication such as Diastat or medication used to treat an emergency drug overdose). The District has an interest in using unit members (and specifically unit members in the Paraeducator II job classification) to administer injections and emergency medications when no expressly authorized person (school nurse, school physician, RN or LVN employed by the district, or contracted RN, LVN, or public health nurse in the county health department) is available. CSEA represents the unit members of the District who may volunteer to be trained in the administration of injections for diabetes management and/or emergency medications used for allergic reactions, seizures or overdose management. This Memorandum of Understanding outlines the responsibilities of the District and unit members. MSC (Gaona Mendoza/Fitch) to approve a Memorandum of Understanding between the Ravenswood City School District ("District") and the California School Employees Association and its Chapter 303 ("CSEA") regarding insulin injections. Roll Call Vote: Trustees Pulido, Wilson, Fitch, Gaona Mendoza and Sobomehin, Yes. Motion carried unanimously.
- C. Ms. Toni Stone indicated that the Commission on Teacher Credentialing requires Local Education Agencies to submit a completed Declaration of Need for Fully Qualified Educators (form CL-500) before any permits can be issued. The Board must adopt the Declaration of Need for Fully Qualified Educators at a regularly scheduled public meeting certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria.
MSC (Gaona Mendoza/Fitch) to Adopt the Declaration of Need for Fully Qualified Educators. Roll Call Vote: Trustees Pulido, Wilson, Fitch, Gaona Mendoza and Sobomehin, Yes. Motion carried unanimously.

13. BOARD OF TRUSTEES

- A. Consideration to approve Resolution No. 2019/2020 -15, Board Members Excused Absences. **All Board Members were present.**
- B. MSC (Gaona Mendoza/Sobomehin) to approve the Schedule of the 2020-2021 Board Meetings. Roll Call Vote: Trustees Pulido, Wilson, Fitch, Gaona Mendoza and Sobomehin, Yes. Motion carried unanimously
- C. MSC (Gaona Mendoza/Sobomehin) to approve BP/AR 4158/4258/4358 Employee Security. Roll Call Vote: Trustees Pulido, Wilson, Fitch, Gaona Mendoza and Sobomehin, Yes. Motion carried unanimously.
- D. Board Reports/Communications.
Trustee Wilson reported that they just send an invitation to a meeting to coordinate the Naming of School Committee that will be held next week.
President Pulido thanked all staff for completing the 2019-2020 school year. She noted that it was a challenging end but they all rose to the occasion and gather together to serve our students and families. She thanked again all of the District's staff and indicated that they look forward to whatever plans are put in place to launch next year. President Pulido stated that after this meeting, the Interim Superintendent will be Superintendent. She welcomed Ms. Sudaria as the new Superintendent of the Ravenswood City School District.

D. President Pulido reported that this is the last Regular Board Meeting of the 2019-2020 school year. The next Regular Board Meeting will be held on August 13, 2020.

13. **ADJOURNMENT**

There being no further business to come before the Board, President Pulido adjourned the Meeting at 10:42 p.m.

July 16, 2020
Date of Approval

Clerk's Signature

/nm