

RAVENSWOOD CITY SCHOOL DISTRICT

BOARD OF TRUSTEES

SPECIAL BOARD MEETING

This Meeting was held via Zoom Webinar.

Board Members:

Ana Maria Pulido, President

Sharifa Wilson, Vice President

Stephanie Fitch, Clerk

Marielena Gaona-Mendoza, Member

Tamara Sobomehin, Member

Draft MINUTES July 7, 2020

1. **CALL TO ORDER/ROLL CALL.**

President Pulido called the meeting to order at 5:32 p.m. All Board Members were present.

2. **APPROVAL OF AGENDA.**

MSC (Gaona Mendoza/Sobomehin) to approve the agenda as presented. Roll Call Vote: Trustees Pulido, Wilson, Fitch. Gaona Mendoza and Sobomehin, Yes. Motion carried unanimously.

3. **CONSENT AGENDA**

MSC (Sobomehin/Wilson) to approve the Consent Agenda. Roll Call Vote: Trustees Pulido, Wilson, Fitch. Gaona Mendoza and Sobomehin, Yes. Motion carried unanimously.

A. Consideration to approve Personnel Recommendations.

1. Consideration to Approve the Probationary Certificated Employment of Megan McKinney, Special Education Teacher, effective August 18, 2020.

2. Consideration to Approve the Probationary Certificated University Intern Employment of Meghan Leong, Teacher, effective August 18, 2020.

3. Consideration to Approve the Probationary Certificated Employment of John Lynch, Math/Science Coach (Teacher on Special Assignment), effective August 18, 2020.

4. **SUPERINTENDENT'S OFFICE**

A. Fourth Quarterly Report on Williams Uniform Complaints, Education Code §35186. Superintendent Gina Sudaria informed the Board that no complaints were filed with any school in the District regarding textbooks, instructional materials, teacher vacancy or misassignment and facility conditions during the fourth quarter FY 2019-2020 ending on June 30, 2020.

B. Brief Update of the Re-opening School Task Force. Superintendent Sudaria provided a PowerPoint presentation and answered questions on the Re-Opening School Plan. The PowerPoint included: Priorities: (1) Community Focus. Parent Focus Groups and Town Hall meetings at each school. Purpose of the Meetings: Share information about re-opening of schools safely during COVID-19. Hear what is most important to parents about health, safety and learning. There were two meetings in Spanish on Monday, and one meeting in English on Wednesday, and Town Hall meetings are bilingual (English and Spanish). (2) Agenda for parents meetings: San Mateo County four Pillars for opening schools; District Task Force Purpose and Priorities; Small Group Discussions: (a) Current instruction model and support for at-home learning. (b) Student social-emotional wellness. Health/Safety: Physical distancing and Face masks. Next Steps and Close. (3) Small group discussions (6-7 people): 10-15 minutes; Note-taker to capture comments and opinions. (4) Student Learning and Development and Health and Safety: They share information regarding State Guidelines AB 77 and SB 98. **Direct instruction (no matter if they are at home-learning or on-campus):** (a) Schools are required to offer daily live instruction across all content areas, including designated & integrated English Language Development

(ELD); (b) 180 instructional days of the school year are still required, but instructional minutes requirements are waived.

Attendance & Parent/Guardian Communication: (a) Schools must take attendance every day including during at-home learning; (b) A plan must exist to re-engage students who miss 60% of instruction in a given week; (c) Schools must have regular communication with parent/guardian about student progress.

They shared with parents and staff that we have been exploring multiple options: (a) AM/PM Sessions: half of students on campus in the morning and half in the afternoon; (b) Alternating weeks: students attend school on campus for one full week and then do at-home learning for one full week; (c) Alternating days each week: 2 days on campus and 3 days at-home learning; (d) TK-Kinder: 4 days per week on campus full time.

Superintendent Sudaria informed the Board that they send another parent survey and got about 255 responses indicating that they are in favor of the 2 days on-campus/3 days at-home learning model. She noted that the same parents had the opportunity to respond to each model. She pointed out that they are leaning toward the 2 days at school-learning, 3 days at-home learning. They agreed to keep Mondays at home-learning because these are the days that typically have 6 holidays that fall on that day. (5) Questions for small groups: (a) What are your thoughts about the model we are leaning toward? Questions or concerns? (b) We all experienced at-home learning for the first time this Spring. What kind of support do you need for at-home learning in the Fall? (c) Thinking about a full day of at-home learning, how many hours of direct instruction (live or recorded) do you think is best for your student and family per day? The presentation also included sample answers. (6) Student Social Emotional Wellness. Social-emotional support students will receive: (a) Multiple counselors for each school site (different from last year); (b) Incorporate social emotional learning in the classroom for students regularly; (c) Series of parent workshops to support parents and to help parents support their children; (d) Music classes will address social emotional learning; (e) Teacher trainings and workshops around Social Emotional Learning. Questions and sample answers for small groups: (a) How did your student(s) respond emotionally to at-home learning? (b) Do you have concerns about their social/emotional wellness or health? (c) Are there specific things you need support with? Are there things you are doing at home to help your student's emotional and mental health? (7) Health & Safety. Superintendent Sudaria stated that health and safety of our community is a priority: (a) The district will provide masks for students; (b) Students can wear their own masks and do not have to change to a mask provided by school; (c) Share the difference between clear face shields versus face masks; (d) Students will wear masks throughout the day but duration depends on grade-level and cohort. (8) On-campus learning or at-home learning: Superintendent Sudaria reported that 58.6% of respondents would choose socially-distanced on-campus learning over at-home learning, but responses differed significantly by language. 63.9% of Spanish-speaking survey respondents would choose on-campus. **Whole Group Discussion:** (a) What questions/concerns do you have related to physical distancing? (b) What questions/concerns do you have about face-coverings? How can you help prepare your student over the summer for wearing a face-covering? Other questions or concerns regarding Transportation and Child Care.

(8) What happens if someone get sick with COVID-19? Superintendent Sudaria pointed out that we maintain privacy for anyone's medical and health information. (a) Provide the district/school leader with a formal exposure notice; (b) Work with the infected individual to confirm they are under medical care and have a plan to self-isolate according to County Health's protocol; (c) Confirm that other members of the household who are also part of the school community remain at home in self-quarantine per County Health guidelines; (d) Take immediate measures to sanitize and disinfect the school property impacted by the case; (e) Determine whether cleaning measures can be implemented without temporarily closing the school campus or if temporary closure is necessary; (f) Consult with County Health officials if needed; (g) Communicate with the school community that a confirmed Case has been identified and outline the actions being taken to ensure a safe return to school; (h) Maintain privacy of health and medical information for all individuals at all times per the ADA and FERPA laws; (i) Once steps of the protocol are completed, resume school operations.

(9) Next Steps & Important dates: (a) The Task Force will use your input to develop a plan; (b) Process will be transparent: All information will be posted on the district website <http://www.ravenswoodschools.org/>; (c) Town Halls for each school this week; (d) July 16th - RCSD School Board will vote on the plan; (e) The plan will be submitted to the San Mateo County Office of Education by July 24th for approval; (f) August 26th - School Opens.

The Board thanked Superintendent Sudaria for the update.

The Board adjourned into Closed Session at 6:02 p.m. Open Session reconvened at 7:17 p.m.

5/6. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.1

President Pulido greeted the audience and reported that the Board received a report, discussion was held and direction was given on Item 5.A

5.A CLOSED SECTION CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54956.8

PROPERTY: Brentwood School. 2086 Clarke St., East Palo Alto, CA 94303.

AGENCY NEGOTIATOR: Gina Sudaria, Superintendent.

NEGOTIATING PARTIES: Ravenswood City School District and The Primary School.

UNDER NEGOTIATIONS: Brentwood School Lease -Terms and Conditions.

7. ADJOURNMENT

There being no further business to come before the Board, President Pulido adjourned the Meeting at 7:18 p.m.

July 16, 2020
Date of Approval

Clerk's Signature

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