

# **SAN RAFAEL CITY SCHOOLS AGENDA ONLINE MINUTES**

## **Regular Meeting - SRCS Board of Education**

June 22, 2020 4:30 PM

JOIN ZOOM WEBINAR: <https://zoom.us/j/91559824481>

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## **Attendance Taken at 4:30 PM:**

### Present:

Linda M. Jackson

Rachel Kertz

Greg Knell

Maika Llorens Gulati

Natu Tuatagaloa

## **I. OPEN SESSION/ROLL CALL**

### Minutes:

President Llorens Gulati convened the meeting at 4:30 PM.

I.1. Due to Executive Order N-29-20, and with the shelter-in-place order to stop the spread of COVID-19, we can no longer offer an in-person meeting location for the community to attend public meetings. San Rafael City Schools is using Zoom Webinar for the June 22, 2020 Board Meeting. JOIN ZOOM WEBINAR:

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Members of the public will be able to participate in the meeting when public comment is opened and will be able to view and/or hear Board meeting proceedings with the exception of Closed Session.

Members of the public will NOT be video displayed during the meeting.

Members of the public will remain muted during the meeting unless they indicate they wish to provide public comment when the Board President opens comment, by using the "hand raise" feature (\*9) for callers, or by the "hand raise" feature in the Webinar.

Participants who are intentionally disruptive during the meeting will be removed by the meeting host.

I.2. HOW TO PROVIDE PUBLIC COMMENT: (PLEASE NOTE: Your comment is subject to the same three-minute time limit as in-person spoken comments, with more time allowed if interpreting is required. Comments including profanity, obscenity, or discriminatory language, will be muted or not be read into the record in order to avoid disruption of the public meeting.)

FOR CLOSED SESSION ITEMS: Please submit your comments via email to [tallyn@srcs.org](mailto:tallyn@srcs.org) by 3:00 PM on the day of the meeting or by leaving a message at 415-492-3233 by 3:00 PM on the day of the meeting, to be shared with the Board.

To PROVIDE PUBLIC COMMENT:

VIA EMAIL: Send email to [tallyn@srcs.org](mailto:tallyn@srcs.org) by 3:00 PM on the day of the meeting. Add PUBLIC COMMENT to the subject line and indicate which item you wish to address. Your comments will be read verbatim at the appropriate times during the meeting by the Board President or staff.

VIA TELEPHONE PARTICIPATION or ZOOM WEBINAR: When the Board President opens public comment, attendees may alert staff that they wish to make comment. By telephone- select \*9 to "raise your hand." By Webinar- use the "raise hand" feature. You will be unmuted only when it is time for your comment.

I.3. Debido a la Orden Ejecutiva N-29-20, y con la orden de refugio en el lugar para detener la propagaci n de COVID-19, ya no podemos ofrecer un lugar de reuni n en persona para que la comunidad asista a reuniones p blicas. Las escuelas de la ciudad de San Rafael est n usando la videoconferencia de Zoom para la reuni n de la Junta Directiva del 22 de junio de 2020. EL ENLACE DE ZOOM Y LA CONTRASE A PARA UNIRSE A ESTA REUNI N: <https://zoom.us/j/91559824481> o telefono:Dial +1 669 900 9128 Webinar ID: 915 5982 4481

Los miembros del p blico podr n participar en la reuni n cuando se abran las observaciones del p blico y podr n ver y/o escuchar las actas de las reuniones de la Junta con la excepci n de la sesi n cerrada.

Los miembros del p blico NO ser n exhibidos en video durante la reuni n.

Los miembros del p blico permanecer n en estado de silencio durante la reuni n a menos que indiquen que desean hacer un comentario p blico cuando el Presidente de la Junta abre un comentario, utilizando la funci n de " levantar la mano" (\* 9) para las personas que llaman, o mediante la funci n " levantar la mano" en el seminario web.

Los participantes que interrumpan intencionadamente la reuni n ser n retirados por el moderador de la misma.

I.4. C MO HACER COMENTARIOS P BLICOS: (POR FAVOR TOME NOTA: Su comentario est sujeto al mismo l mite de tiempo de tres minutos que los comentarios hablados en persona, con m s tiempo permitido si se requiere interpretaci n. Los comentarios que incluyan blasfemia, obscenidad o lenguaje discriminatorio, ser n silenciados o no ser n le dos en el registro para evitar la interrupci n de la reuni n p blica).

PARA LOS TEMAS DE LA SESI N CERRADA: Por favor, env e sus comentarios por correo electr nico a [tallyn@srcs.org](mailto:tallyn@srcs.org) antes de las 3:00 PM del d a de la reuni n o dejando un mensaje al 415-492-3233 antes de las 3:00 PM del d a de la reuni n, para ser compartido con la Junta.

Para Proporcionar Comentarios P blicos:

POR CORREO ELECTR NICO: Puede enviar sus comentarios por correo electr nico a [tallyn@srcs.org](mailto:tallyn@srcs.org) antes de las 3:00 PM del d a de la reuni n. Agregue 'Comentario P blico' a la l nea de asunto y indique qu tema desea tratar. Sus comentarios ser n le dos literalmente en los momentos apropiados durante la reuni n por el Presidente de la Junta o el personal.

PARTICIPACI N POR TEL FONO o ZOOM WEBINAR: Cuando el Presidente de la Junta abre el comentario p blico, los asistentes pueden alertar al personal de que desean hacer un comentario. Por tel fono, seleccione \*9 para "levantar la mano". Por Webinar- use la funci n "levante la mano". S lo se le va a dejar de silenciar cuando sea el momento de hacer el comentario.

## **II. PUBLIC COMMENT on Closed Session**

Minutes:

The public was given the opportunity to submit public comment to Closed Session items in advance. There was no public comment received.

## **III. CLOSED SESSION**

**III.1. GOV. CODE 54957: PUBLIC EMPLOYEE APPOINTMENT (ESD): Principal**

**III.2. GOV. CODE 54957.6: (ESD/HSD) Conference with Labor Negotiator:**

**Name of Agency Negotiator: Jim Hogeboom, Amy Baer**

**Employee Organization/Title: SRFT, SRTA, CSEA**

**III.3. GOV. CODE 54957, subd. (b)(1): (ESD/HSD) Public Employee Performance Evaluation:**

**Title: Superintendent**

## **IV. RETURN TO OPEN SESSION**

Minutes:

President Llorens Gulati reconvened the meeting to Open Session at 6:04 PM.

## **V. ANNOUNCEMENT OF REPORTABLE CLOSED SESSION ACTION (if necessary)**

Minutes:

President Llorens Gulati announced that the Board appointed Apolinar "Paul" Quesada as the new Venetia Valley K-8 Principal, effective July 1, 2020.

Mr. Quesada introduced himself and was welcomed by the Board and staff.

## **VI. APPROVAL OF AGENDA**

Minutes:

M/s/c (Tuatagaloa, Kertz) the Board approved the agenda 5-0, by the following vote:

Linda M. Jackson - YES

Rachel Kertz - YES

Greg Knell - YES

Maika Llorens Gulati - YES

Natu Tuatagaloa - YES

## **VII. ANNOUNCEMENTS: Board Trustees, Superintendent, Labor Unions: CSEA, SRTA, SRFT**

Minutes:

BOARD TRUSTEES:

Natu Tuatagaloa:

- Attending MCOE/HHS webinars on the reentry process

- Attended SRHS virtual graduation and then attended the Madrone/SRHS combo graduation in person; expressed congratulations to the Class of 2020 and appreciation to all who were involved in making the graduations happen

Rachel Kertz:

- Attending MCOE sessions with HHS Officer Matt Willis and reopening session with county union leaders

- Attended the TLHS graduation and parade in person

- Attended a Marin Organizing Committee meeting

- Attended a San Rafael City Council meeting

- Attended District Joint Budget Advisory Committee meeting and the MCOE budget update Zoom meeting

Greg Knell:

- Attended drive-in graduations at the Civic Center; the parade received a great response from neighbors; has received requests to do a parade every year

- Attended a San Rafael City Council meeting

- Has been meeting with CTO Sarah Ashton and Rebecca Woodbury from the City of San Rafael regarding expanded wifi in the Canal

- The Pandemic EBT cards program has been extended with another release
- A local radio personality is helping with fundraising efforts for a new antenna to rebuild KSRH at SRHS
- Working with RX Safe on a full page ad to support Dr. Willis in response to a full page ad that discredits him
- Attending MCOE reopening Zoom meetings; pleased with guidelines for reopening

Linda M. Jackson:

- Virtually attended the last Short School promotion; a meaningful moment
- Attended the drive-through promotion at Coleman, and the TL and SR/MHS graduations
- Attending meetings with volunteer organizations active in disaster; working with Drs. Matt Willis and Lisa Santora from HHS
- Attended an online meeting with the SV community to welcome new Principal Kim Evans; thanks to former SV Principal Julie Harris for holding this welcome
- Attending meetings at MCOE on reopening
- Attended the last meeting for the development of the SR General Plan 2040 committee; it is drafted and is going into public hearings this summer and fall; it was an honor to serve on the committee

Maika Llorens Gulati:

- Was excited to attend SRHS graduation for her son; recognition of everyone who worked on the ceremonies and the donors. Her family in Spain was able to watch the graduation
- Attending budget updates and reopening of schools meetings
- Participating on the Taskforce to reopen summer camps and daycare with the county
- Participating on the Census Committee
- Attended meeting regarding the superintendent's review
- Attending San Rafael City Council PDA meetings

SUPERINTENDENT HOGEBOM:

- Recognized Dr. Mayra Perez who is leaving the district to become a superintendent in Sonoma County; she will be co-presenting the EL Master Plan on this agenda. He thanked her for her focus on equity and taking care of all students, being a great support for principals and a great deputy superintendent; her impact will be felt in the district for a very long time

- Congratulations to Terra Linda HS Teacher David Tao has been selected to be on the National Humanity Center Teacher Advisory Council this year; he was also chosen as the TLHS faculty speaker at the graduations

- The District has received a letter questioning the SRO program; he will be meeting with the SR Chief of Police this week to discuss their roles on campus. SRCS does not pay for SROs; the city provides one and a grant funds the other SRO.

#### UNION LEADERSHIP

Katina Pantazes, CSEA: responded to a comment made at the June 8 Board meeting regarding the flexibility of CSEA and job descriptions; MOUs and working with the district to establish safety guidelines for staff and reentry; classified layoffs did not include any classified management or classified DO staff

Molly O'Donoghue, SRTA: diminished trust with the district after reentry taskforce guidelines were developed and now there are new guidelines from MCOE and HHS that go against what the taskforce recommends

Morgan Agnew, SRFT: incredulous HHS guidelines for reentry; teenagers do not follow social distancing; San Rafael is a hot spot for COVID; need to develop plan to keep all safe

#### **VII.1. WILLIAMS QUARTERLY REPORT - April - June 2020**

Minutes:

Superintendent Jim Hogeboom reported there were no Williams complaints filed this quarter.

#### **VIII. NON-AGENDIZED ITEMS- PUBLIC COMMENT (Public comment on items that appear on the agenda will be taken at the time the item is addressed by the Board.)**

Minutes:

The following individuals addressed the Board regarding non-agendized items:

- Brianna Padilla: regarding systemic racism and recommendation to adopt resolutions to do the work necessary to have conversations regarding race, global citizenry, oppression of people of color and inequities

#### **IX. PRESENTATIONS: (ESD/HSD)**

##### **IX.1. PRESENTATION/ACTION: BOARD BUSINESS: (ESD/HSD) Approval of Resolution 1920-64 In Support of California Schools and Local Communities Funding Act**

**Motion Passed:** Approval of Resolution 1920-64 Passed with a motion by Linda M. Jackson and a second by Rachel Kertz.

Yes Linda M. Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Maika Llorens Gulati

Yes Natu Tuatagaloa

Minutes:

Trustee Jackson introduced Linda Deer from the League of Women Voters for Marin who reviewed the inequity of Proposition 13 and provided background regarding the ballot measure 'California Schools and Local Communities Funding Act' which would require periodic assessment of commercial properties to provide new revenue to districts; residential property owners and small businesses would not be impacted by this measure.

Trustees discussed the inequity of the current system which reassesses residential properties, but not commercial properties.

**IX.2. PRESENTATION/ACTION: FINANCE: (ESD/HSD) Approval of GASB 75 Actuarial Valuation of Retiree Health Benefits as of June 30, 2020, for the Elementary and High School Districts**

**Motion Passed:** Approval of the actuarial report for GASB 75 Actuarial Valuation of Retiree Health Benefits as of June 30, 2020. Passed with a motion by Linda M. Jackson and a second by Greg Knell.

Yes Linda M. Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Maika Llorens Gulati

Yes Natu Tuatagaloa

Minutes:

Nick Franceschine of North Bay Pensions provided information regarding the STRS and PERS obligations and GASB 75 accounting rules of unfunded liability.

Mr. Franceschine responded to trustees' questions regarding comparisons to the 2017 Actuarial Report which may have had an issue with data.

Public Comment:

Katina Pantazes, CSEA: asked for clarification on the number of classified in the report and the \$139/month toward medical

**X. STAFF REPORTS: (ESD/HSD)**

**X.1. REPORT: (ESD/HSD) School Reentry Taskforce Progress Update**

Minutes:

Superintendent Hogeboom introduced this update noting the Board will not be making any decisions this evening; recommendations will be brought to the July 28th meeting. He provided an overview of the MCOE/HHS 30 point guidelines that were just released, noting that SRCS is using its own process and taskforce to develop recommendations for reentry with safety as the #1 priority.

The purpose and composition of the Reentry Task Forces, Safety Committee and the sub-committees was reviewed; looking at 3 different options: full in-person reentry, continued distance learning, or a hybrid model using both.

Director of Communications Christina Perrino provided highlights from June surveys that were done with parents, students, teachers and staff. A "Thought Exchange" survey tool was also used to gather qualitative feedback.

Director of Elementary Education Stephanie Kloos reviewed the work of the elementary taskforce with a focus on instruction, while prioritizing health and safety and social emotional learning. Key question - how to create a system that does not perpetuate systemic inequities. The elementary recommendation, made before Dr. Willis' new guidance came out, is for 12-15 in cohorts, moving to AB schedule with extra support for students who need it; Monday/Tuesday, Thursday/ Friday schedule with deep cleaning done on Wednesdays and remote learning on days not at school; AM/PM with extra support. The taskforce is meeting again in early July to explore whether bringing all students back is the next step for us, and how to maintain the cohort throughout the day.

Director Tyler Graff reviewed the work of the secondary taskforce noting that middle school has not come to a conclusive recommendation as of yet as DMS is being analytical about the approach. VV options being considered: being fully virtual; advisory period and then virtual learning - advisory can coach students for virtual; A/B schedule; 4 day a week model with one day of distance learning to allow for deep clean. DMS options: similar to advisory and virtual but also bringing in special ed, EL or other students who are more educationally fragile. High School level has made a more clear decision with a phased approach: Phase 1 - advisory and distance learning; Phase 2:-advisory A/B day; Phase 3- fully in-person; 4x4 model. Next steps: subgroup meeting in July to brainstorm best practices; expectations for students; identify PD needs with assumption there will be some distance learning next year.

Superintendent Hogeboom reviewed the timeline for making a decision for reentry: staff will bring a recommendation for board discussion on July 28, a Town Hall to be held on July 30 for input, and a final decision to be made at a special meeting on August 3rd. Town Halls will be held in August to keep parents informed.

Trustees discussed with staff: the work of taskforces, MCOE/HHS guidelines, the 4x4 model, the short time to prepare for school in the fall, the importance of an equity lens, importance of feedback from parent leaders and student voice, providing PD for parents, the separation between what students, parents and teachers want as identified by the surveys, and leave options for teachers.

The following individuals addressed the Board regarding this item:

Via Email:

-Matt Winton, SRCS teacher and parent: disappointment in MCOE/HHS guidelines and safe return to in-person school

-Mary Kate Kenney, SRTA President: read a statement on behalf of SRTA regarding teachers' involvement and input in reentry committees, disappointment in MCOE/HHS guidelines for

opening at full capacity; continuing to work with district leaders on a plan for the safest possible return for students and staff

- Bethany Womack, parent: safe reopening of schools

- Michele Woodbury, counselor: concerns over the MCOE/HHS guidelines and safe reentry to schools; importance of community liaisons and other classified staff

- Sonnet Family: highlighted the extra efforts of 2 teachers in the district during distance learning -Dana Trillo from Davidson, and Suzanne Truett at SRHS

- Cassandra Lane, teacher: concerns with MCOE/HHS guidelines and safe return to school; number of COVID-19 cases in the Canal

- Danielle Diego, teacher: concerns about safety of MCOE/HHS proposed guidelines for return to site-based instruction; number of COVID-19 cases in the Canal

- San Pedro teacher: Reactions to and concerns with the Public Health Guided Return to Site-Based Classroom Instruction guidelines

- District elementary teacher: concerns with district planning for safe return for teachers, and expectations for a safe return; equity

- Julie Rhinard: concerns with MCOE/HHS guidelines and safe return for students and teachers

- Cathleen Amann, Miller Creek teacher: in favor of opening up Marin schools in August to in-person instruction

- Shawn Koller: shared concerns over a sustainable system/delivery of education with reentry

- Anonymous: support 100% in-person learning in the fall; distance learning is a disservice to students

- Gina Tanner, Miller Creek SD teacher: concerns with MCOE/HHS guidelines and safe return

- Ginger Falla: importance of performing arts

- Tiffany A: concerns about basic safeguards being in place prior to reentry

- Abigail Spaelti, SRHS teacher: concerns with reentry and high school students' unwillingness to follow societal safety protocols; logistical cohort issues at MS and HS levels; distance learning as a viable option

- Ms. Krause, Miller Creek teacher: concerns over MCOE/HHS guidelines for reentry

- Jeanette Livingston: concerns about lack of clarity for reentry; concerns with safety of larger cohorts for middle and high school

- Cynthia Hager, SRHS teacher: concerns with MCOE/HHS guidelines for a safe reentry;



remote learning to address student needs; population of SR Latinx students living in high-risk households; delay August start of school

Comments from meeting attendees:

- Tina Gonzalez, TLHS teacher: SRCS is 2 separate districts - ESD and HSD, but survey went to grades 3-12; concerns with having enough staff for cleaning, sick students, class sizes, and no time to prepare for 4x4 teaching

- Melissa Millerick: safety and the risks to weigh when choosing between continuing online learning and in-person

- Amy Fix, TLHS teacher: her perspective on 4x4 schedule and reentry; her personal opinion to go completely remote

- Mark Lubamersky: looking forward to coming back with safety protocols in place; suggested surveying parents and teachers separately

- Dr. Myrto Ashe: concerns about what she is hearing from teachers as children do not transmit to adults that much; recommends testing teachers 2xs a week; testing, tracing and isolation protocols need to be in place

- Chris Simenstad, SRHS teacher: teachers did their best to shift to distance learning; concerns with MCOE/HHS guidelines- adolescents and adults don't always follow rules; need careful, gradual opening, prioritizing students with highest needs first

- Patricia O'Brien: consider lives and safety with later return to classroom; wait for a vaccine to reopen schools

- Lisa Cummings, coach: make decision early to do distance learning

- Ashley Ayoob, SRHS teacher: in favor of distance learning

- Sara Sonnet: in favor of coming back for in-person learning

- Bruce, TL teacher: distance learning is better for collaborative project-based learning

Trustee Jackson noted the importance of also hearing from students, Spanish speaking families and parents of special education students. She reminded that Dr. Willis himself had COVID-19 and is basing his guidelines on research of schools that have opened in Europe and elsewhere as this is an international issue. She expressed appreciation for all the comments made.

Trustee Knell noted his support of Dr. Willis' expertise and expressed that online learning does not work for all.

Trustee Tuatagaloa expressed thanks to all who provided comment, agreeing that student voice and input from the Latinx and special education community was also needed. He noted Dr. Willis has been taking a conservative approach and decisions are made with the best of intentions and information to provide the best for students and all.

President Llorens Gulati thanked all who commented. She noted Dr. Willis provided base guidelines but districts will be developing their own plans, keeping safety as the most important consideration.

President Llorens Gulati called for a 10 minute recess.

The meeting was reconvened to Public Session at 9:25 PM.

## **X.2. PRESENTATION/ACTION:EDUCATION SERVICES: (ESD/HSD) Approval of the 2020 Master Plan for English Learners**

**Motion Passed:** Approval of the 2020 Master Plan for English Learners. Passed with a motion by Rachel Kertz and a second by Greg Knell.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natsu Tuatagaloa

Minutes:

Dr. Mayra Perez introduced the EL Master plan update to the 2017 version. She thanked Lori Owens and Lauren Menchavez for their work on the plan which included extensive input from teachers and parents to develop the guidelines.

Ms. Menchavez and Ms. Owens reviewed highlights of the changes made to the plan to reflect: ELPAC test changes; instructional program updates; monitoring of student progress and reclassification updates; professional development; updates to the parent/community involvement chapter; evaluation and accountability; and funding with the current LCAP. Future changes will be presented to the Board before inclusion in the Plan.

Staff responded to trustees' questions and discussion regarding the evaluation section and when the plan will be updated again, getting an update/progress report next year to see how students are doing with impacts of COVID-19, the plans for community involvement, the impacts of distance learning, the importance of plan implementation, working with partners, and an opportunity with distance learning to partner schools so English speaking students can connect with EL kids; i.e. a partnership between Glenwood and San Pedro.

## **X.3. REPORT: (ESD/HSD) Progress Towards 2019-20 District Goals**

Minutes:

Superintendent Hogeboom reviewed the four district goals - 1) Achieve Student Success; 2) Establish a Common Vision; 3) Build a Culture of Excellence; and 4) Balance the Budgets, and the activities and initiatives that brought progress toward each one this year. He added the challenges during COVID-19.

## **XI. DISCUSSION/ACTION SESSION**

### **XI.1. BOARD BUSINESS: (ESD/HSD) Superintendent's Final Evaluation Report**

Minutes:

President Llorens Gulati reviewed the Board Governance workshops that have been held, the October approval of the superintendent's evaluation process and timeline, and the progress made with the four district goals. She noted the superintendent's evaluation process included an assessment of superintendent standards. She reported Superintendent Hogeboom received a mid-year evaluation on February 3rd and his final evaluation on June 8 and today, and has received a very satisfactory performance rating.

The following individuals provided comment on this item:

-Molly O'Donoghue, SRTA: shared the opinion that certificated management salary should not be on the backs of labor union bargaining, suggesting the superintendent's salary should be bargained

Emailed comment:

Angela Hood: her opinion regarding the 3% increase for the superintendent given classified layoffs

Board members individually expressed their thanks to Superintendent Hogeboom for his leadership, community outreach, teacher and staff involvement, and providing honest and accurate information, especially with the challenges during COVID-19.

President Llorens Gulati reported Superintendent Hogeboom has received a very satisfactory evaluation from the School Board and the Board approves a 3% salary increase in alignment with the Certificated Management in the District, retroactive to July 1, 2019, by the following vote:

Linda M. Jackson - YES

Rachel Kertz - YES

Greg Knell - YES

Maika Llorens Gulati - YES

Natu Tuatagaloa - YES

## **XI.2. BOARD BUSINESS: (ESD/HSD) Superintendent's Employment Agreements Elementary & High School Districts**

**Motion Passed:** President Llorens Gulati made a motion to amend and extend the term of the Superintendent's Employment Agreements to July 1, 2020 through June 30, 2024, based on a satisfactory evaluation from the School Board. Passed with a motion by Maika Llorens Gulati and a second by Linda M. Jackson.

Yes Linda M. Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Maika Llorens Gulati

Yes Natu Tuatagaloa

Minutes:

Board President Llorens Gulati announced based on the superintendent's very satisfactory

evaluation, an extension of his contract to June 30, 2024 is recommended.

### **XI.3. PUBLIC HEARING: FINANCE: (ESD) Approval of the San Rafael City Elementary School District 2019-20 Budget Revision and Preliminary 2020-21 Budget**

**Motion Passed:** Approval to submit the San Rafael Elementary School District 2019-20 Budget revisions and the preliminary 2020-21 Adopted Budget. Passed with a motion by Rachel Kertz and a second by Linda M. Jackson.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

Public Hearing was opened at 10:05 PM.

Director of Fiscal Services John Bartolome provided highlights of 19/20 Budget Revisions and the Preliminary 2020-2021 Budget for both the Elementary and High School districts:

-Budget built on the May Revise with a 10% reduction of LCFF funding and elimination of COLA

-ESD is state funded and mostly impacted by May Revise proposed cuts; HSD is deeper into basic aid

-Changes were made to estimated actuals and to unrestricted based on changes since March with COVID-19

-Delayed curriculum adoption a cost savings

-\$700K savings to ESD with decreased services with sites closed

-HSD: had to adjust RDA tax revenue - net change in HSD \$150K lower than expected

-All bargaining units have negotiated; net salary increase included

-STRS and PERS employer rates are down

-Estimated lower property tax increase

-Lottery rates - flat

-Multi-year projections (MYP) reviewed with reduced ESD contribution to OPEB

-Parcel tax will expire at the end of 21/22 for both districts; HSD parcel tax will have about \$100K unassigned

-General fund budget 20-21 ESD: projecting \$2M deficit but with the proposed 10% cut in

funding from the May Revise, a \$6.2M deficit is projected in MYP, which would be catastrophic with reserve depleted below 3% reserve in 2 years

-HSD unrestricted: approximately \$1M deficit spending but in MYP 3rd year out, in surplus with a 4.5% increase in property taxes considered

-ESD OPEB Fund 20 used to be a \$700K contribution, but cannot do that this year

-A budget report will be brought back in August with clarification of the state budget information

-ESD shows a decline in enrollment ADA; HSD property taxes which have been extended to July 15 have historically been 5% but this year are uncertain with COVID-19; Marin County Auditor Teeter Plan accounts for 5% growth

Mr. Bartolome provided additional information in response to trustees' questions regarding state discussion of taking a portion of surplus property taxes from basic aid districts; the impact of the parcel tax in Year 3 of MYP if a parcel tax measure does not pass; savings in the HSD from school closure; loss of revenue from facility rentals; and sending a communication out prior to the July 21st Budget Advisory Committee meeting.

The following individuals addressed the Board:

Molly O'Donoghue: appreciates staff recognizing that 45 day budget update will hopefully have better news; identified error in slide 29 of the presentation

Katina Pantazes: regarding deferred maintenance and reserves with a potential 10% reduction

Unknown speaker: date of next Budget Advisory Committee meeting

Public Hearing was Closed at 10:54 PM.

#### **XI.4. PUBLIC HEARING: FINANCE (HSD) Approval of the San Rafael City High School District 2019-20 Budget Revision and the Preliminary 2020-21 Budget**

**Motion Passed:** Approval to submit the San Rafael High School District 2019-20 Budget revisions and the preliminary 2020-21 Adopted Budget. Passed with a motion by Natu Tuatagaloa and a second by Rachel Kertz.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

The Public Hearing was opened at 10:55 PM and Closed at 10:56 PM, with no comment.

The presentation and discussion for this item was under item IX.3.

#### **XI.5. EDUCATION SERVICES:(ESD) COVID-19 Operations Written Report**

**Motion Passed:** Approval of the COVID-19 Operations Written Report for the Elementary School District. Passed with a motion by Linda M. Jackson and a second by Greg Knell.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

Director of Communications Christina Perrino noted that with COVID-19, districts were not required to do a LCAP update but had to complete this report regarding reaching students and meeting needs.

The following individual addressed the Board on this topic:

Molly O'Donoghue: made a correction to a bullet point that the HSD uses Canvas system, but the ESD is using Google Classroom

#### **XI.6. EDUCATION SERVICES:(HSD) COVID-19 Operations Written Report**

**Motion Passed:** Approval of the COVID-19 Operations Written Report for the High School District. Passed with a motion by Natu Tuatagaloa and a second by Linda M. Jackson.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

This item was reviewed and discussed under item XI.5.

#### **XI.7. HUMAN RESOURCES: (HSD) Approval of Resolution #1920-66 - Resolution Relative to the Reduction of Elimination of Certain Services**

**Motion Passed:** Approval of Resolution #1920-66 - Resolution Relative to the Reduction of Certain Classified Services. Passed with a motion by Rachel Kertz and a second by Linda M. Jackson.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

Assistant Superintendent Baer explained the position on this resolution was left off of the resolution for reduction/elimination of certain services that was previously brought to the

Board- a .5 library position at TLHS.

**XI.8. INITIAL CONSIDERATION: Education Services: (HSD) First Reading of New Courses: Newcomer World History; Spanish for Native Speakers 1-2; Introduction to Computer Science; AP Music Theory; Film Making; Drama 4 Honors; ELD 1A-1B; School of Environmental Leadership Biology; Textbooks: Experience Biology The Living Earth Publisher Savvas Learning Company (formally Pearson); Galleria 1 and 2 Publisher Vista Higher Learning/Santillana; Supplemental Textbooks: There There Publisher Knopf Doubleday Publishing Group; Naked Economics Publisher W.W Norton and Company (previously approved by the Board on 1/13/20).**

Minutes:

Madrone HS Principal Kevin Kerr reviewed the Secondary Curriculum Advisory Council's recommendations for new courses and textbooks for the coming year. He responded to trustees' questions regarding the availability of online tools for these texts, how distance learning, if continued will impact next texts, and the need for caution with history books to make sure all students are represented.

**XI.9. INITIAL CONSIDERATION: EDUCATION SERVICES (ESD/HSD) First Reading to Review Revisions to Board Policy 6179, Supplemental Instruction**

Minutes:

Director of Elementary Education Stephanie Kloos introduced the updates to the board policy language.

**XI.10. FINANCE:(ESD/HSD) Approval of Receipt of Donations to San Rafael City Schools**

**Motion Passed:** Acceptance of donations. Passed with a motion by Rachel Kertz and a second by Greg Knell.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XII. APPROVAL OF CONSENT AGENDA (ESD/HSD) (All items appearing on the Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Consent Agenda approval.)**

Minutes:

Trustee Kertz requested items 5 and 18 be pulled for discussion. Members of the public requested to comment on items 3, 13 and 17.

M/s/c: (Tuatagaloa, Knell) the Board approved the Consent Agenda with the exception of items 3, 5, 13, 17 and 18 by the following vote:

Linda M. Jackson - YES

Rachel Kertz - YES

Greg Knell - YES

Maika Llorens Gulati - YES

Natu Tuatagaloa - YES

### **XIII. CONSENT AGENDA: (ESD/HSD)**

#### **XIII.1. BOARD BUSINESS: (ESD/HSD) Approval of Minutes of Regular Meeting of June 8, 2020**

**Motion Passed:** Approval of Minutes of the June 8, 2020 Regular Meeting. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

#### **XIII.2. EDUCATION SERVICES: (ESD) Approval of Amended Contract of License Renewal for Software from Learning A-Z from June 30, 2020 - June 30, 2021**

**Motion Passed:** Approval of Amended Contract of License Renewal for Software from Learning A-Z from June 30, 2020 - June 30, 2021. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

#### **XIII.3. EDUCATION SERVICES: (ESD) Approval of Independent Contractor Agreements for Special Services Between San Rafael City Schools, Bahia Vista, San Pedro and Venetia Valley Family Center Programs and Bay Area Community Resources (BACR) for 2020-2021**

**Motion Passed:** Approval of Independent Contractor Agreement for Special Services between San Rafael City Schools, Bahia Vista, San Pedro and Venetia Valley Family Center Programs and Bay Area Community Resources (BACR) for 2020-2021. Passed with a motion by Natu Tuatagaloa and a second by Linda M. Jackson.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Abstain Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:



Katina Pantazes shared CSEA concerns with BACR staff at BV and SP falling behind, resulting in CSEA members taking on their work; grant funds should go toward classified staff and not independent contractors.

Trustee Tuatagaloa inquired whether this contract has a clause regarding where the grant funds go if school does not resume in-person and if there is a way to collaborate to hire our staff to support students.

Director Stephanie Kloos noted that the Family Centers at all 3 sites are part of the P3 grant application to get parents involved. Contracts are negotiated with sites to work around these. If school does not reopen for in-person learning in the fall, Family Center staff will remain very engaged, working over-time during remote learning. She will follow up with BACR with the concerns expressed. Assistant Superintendent Marquand noted that there is provision in the contract regarding closure due to COVID-19.

#### **XIII.4. EDUCATION SERVICES: (ESD/HSD) Approval of License Renewal for Houghton Mifflin Harcourt Reading Inventory from July 2, 2020 through July 1, 2021**

**Motion Passed:** Approval of License Renewal for Houghton Mifflin Harcourt Reading Inventory from July 2, 2020 through July 1, 2021. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

**Motion Passed:** Approval of License Renewal for Houghton Mifflin Harcourt Reading Inventory from July 2, 2020 through July 1, 2021. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

#### **XIII.5. EDUCATION SERVICES: (ESD) Approval of CAL200 PE Certification Report January 2020 - June 2020**

**Motion Passed:** Acceptance of Cal200 PE Certification Report Passed with a motion by Rachel Kertz and a second by Linda M. Jackson.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

In response to Trustee Kertz's question regarding PE minutes during COVID-19, Ms. Kloos noted that in the spring with school closures the state allowed districts to take a pass on this but they do expect districts to meet PE minutes in the fall. The Board will be kept apprised of any changes.

**XIII.6. HUMAN RESOURCES: (ESD/HSD/JOINT) Approval of Elementary, High School, and Joint District Personnel, Certificated/Classified**

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the Elementary, High School and Joint District. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XIII.7. HUMAN RESOURCES: (ESD/HSD) Approval of Contract for Legal Services Between San Rafael City Schools and Barbara J. Vrankovich, Attorney, for the Period July 1, 2020 through June 30, 2021**

**Motion Passed:** Approval of the contract. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XIII.8. HUMAN RESOURCES: (ESD/HSD) Approval of Student Teaching Agreement Between San Rafael City Schools and Sonoma State University for the Period of July 1, 2020 - June 30, 2022**

**Motion Passed:** Approval of the Student Teaching Agreement between San Rafael City Schools and Sonoma State University for the Period of July 1, 2020 - June 30, 2022. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XIII.9. HUMAN RESOURCES: (ESD/HSD) Approval of Student Teaching Agreement Between San Rafael City Schools and San Francisco State University for the Period of July 1, 2020 June 30, 2025**

**Motion Passed:** Approval of Student Teaching Agreement between San Rafael City Schools

and San Francisco State University for the period of July 1, 2020 - June 30, 2025. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XIII.10. HUMAN RESOURCES: (ESD/HSD) Approval of Student Internship Agreement Between San Rafael City Schools and Dominican University of California For the Period of July 1, 2020 - June 30, 2022**

**Motion Passed:** Approval of this agreement. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XIII.11. EDUCATION SERVICES: (ESD) Approval of Memorandum of Understanding between San Rafael City Schools and The Regents of the University of California on behalf of its Principal Leadership Institute for Coaching and Support During the 2020-2021 School Year**

**Motion Passed:** Approval of Memorandum of Understanding between San Rafael City Schools and The Regents of the University of California on behalf of its Principal Leadership Institute for Coaching and Support During the 2020-2021 School Year. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XIII.12. EDUCATION SERVICES (ESD): Approval of 2020-21 Child Development Contract between San Rafael City Elementary School District and the California Department of Education (CDE) and Related Resolution #1920-65**

**Motion Passed:** Approval of the contract and related resolution # 1920-65. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XIII.13. BOARD BUSINESS: (ESD/HSD) Approval of Revised 2020-2021 Regular Board Meeting Calendar, Board Bylaw Exhibit (E) 9320**

**Motion Passed:** Approval of the revised 2020-2021 Regular Board Meeting Calendar, Board Bylaw E 9320, with Trustee Jackson's request to also look at holding a Town Hall in July. Passed with a motion by Linda M. Jackson and a second by Rachel Kertz.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

Public Comment on this item:

Molly O'Donoghue, SRTA: recommended having a meeting on July 13 to share information prior to July 28 and give opportunity for public voice.

Superintendent Hogeboom noted the reason the date is recommended to change is due to staff vacations and there needs to be time for reentry committees to meet; there won't be enough to report on July 13. Not sure if a final recommendation will come to July 28 meeting. There may be a need to hold a special meeting on August 3.

Trustee Kertz expressed concern about the HSD adopting a 4x4 model and needing time to prepare. Mr. Hogeboom noted that staff have been in contact with SRFT regarding the need for a tentative agreement on adopting a 4x4 model as soon as possible so the master schedule can be done.

Trustee Jackson endorsed the idea of a Town Hall in July to inform families.

**XIII.14. BOARD BUSINESS: (ESD/HSD) Approval of Subscription Agreement between San Rafael City Schools and School Loop for Services from July 1, 2020 through June 30, 2021**

**Motion Passed:** Approval of the proposal from School Loop, Inc. Master Subscription Agreement. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XIII.15. BOARD BUSINESS: (ESD/HSD) Approval of 2020-2021 Subscription Renewal of California School Boards Association (CSBA) GAMUT Meetings (Agenda Online), GAMUT Online Board Policy Manual and Membership**

**Motion Passed:** Approve annual renewal of CSBA services and membership. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda M. Jackson  
Yes Rachel Kertz

Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XIII.16. FINANCE:(ESD/HSD) Approval of Contract Renewal for the 2020-2021 School Year between Blackboard Connect and San Rafael City Schools for Communication System Software**

**Motion Passed:** Approval of the 2020-2021 agreements with Blackboard Connect for the ESD and HSD Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XIII.17. FINANCE (ESD/HSD): Approval of 2020-2021 Combined Salary Schedules for Certificated Admin., Classified Management, and Confidential**

**Motion Passed:** Approval of the 2020-2021 agreements with Blackboard Connect for the ESD and HSD Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

Public Comment on this item:

-Molly O'Donoghue, SRTA: certificated management salary schedules on the backs of SRTA and other unions; not recognizing what unions have had to concede in salary negotiations.

**XIII.18. FINANCE: (ESD/HSD) Approval Resolution #1920-60 and #1920-61 for a Tax Anticipation Note (TAN) Loan Request for the 2020-21 Fiscal Year for the San Rafael Elementary School District (ESD) and the San Rafael High School District (HSD)**

**Motion Passed:** Approval of ESD Resolution # 1920-60 and HSD Resolution # 1920-61 for a Tax Anticipation Note (TAN) loan request for the HSD, for the 2020-21 school year. Passed with a motion by Rachel Kertz and a second by Linda M. Jackson.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

In response to Trustee Kertz's question regarding a TAN vs a TRAN, Assistant Superintendent Marquand explained a TAN is a line of credit from the county to address any cash flow issues that may be experienced with a state deferral. This is a resolution that is brought each year. He noted that with a TRAN districts have to pay issuance fees, not with a TAN.

**XIII.19. FINANCE:(ESD/HSD) Approval of Resolutions #1920-62 and #1920-63 Determining the Use of Education Protection Account Funds (EPA) for the San Rafael Elementary School District and the San Rafael High School District**

**Motion Passed:** Approval of Resolution # 1920-62 and #1920-63 as attached. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XIII.20. FINANCE (HSD): Approval of San Rafael High School Class of 2020 Prom Funds to be Set Aside for a Reunion Event in the Summer of 2021**

**Motion Passed:** Approval of carryover of Class of 2020 prom funds. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XIII.21. SECOND READING: FINANCE (ESD/HSD) Approval of New Board Policy BP 3470 Parcel Taxes**

**Motion Passed:** Approval to adopt new Board Policy BP 3470 - Parcel Taxes. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda M. Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XIII.22. SECOND READING: FINANCE (ESD/HSD) Approval of Revisions to Board Policy and Administrative Regulation 3551 Food Service Operations/Cafeteria Fund**

**Motion Passed:** Approval of revisions to Board Policy and Administrative Regulation 3551 - Food Service Operations/Cafeteria Fund. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda M. Jackson  
Yes Rachel Kertz

Yes Greg Knell  
Yes Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XIV. READJOURNMENT to Closed Session (if necessary)**

**XV. NEXT REGULAR MEETING - July 28, 2020 (pending Board approval at this meeting of change)**

**XVI. ADJOURNMENT (and Closed Session Report Out, if necessary)**

Minutes:

There being no further business, President Llorens Gulati adjourned the meeting at 11:29 PM.

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President

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Superintendent