

Services Agreement

This agreement is by and between San Rafael City Schools District, 310 Albion Way San Rafael, CA 94903 (SRCS) and Kelsey Chandler, 1800 22nd Avenue Apt.101 San Francisco, CA 94122 (Consultant). The parties agree to the following:

Intent

Kelsey Chandler will support the SRCS district broadly and two elementary schools directly. This work will be focused on integrating a trauma-informed lens and supporting the social and emotional well being of the SRCS community.

Services Overview

Year: 2020/21

Dates: August 2020-June 2021

Services Description

1. District Leadership Support
 - a. Participate in regular mental health/wellness team meetings to support the integration of a trauma-informed lens
 - b. Attend monthly site leadership meetings to reinforce a trauma lens
 - c. Facilitate & present at three (3) leadership meetings to support shared understanding of impact of trauma and how to create safe & predictable environments
2. Professional Development
 - a. Provide three (3) Passport Trainings
 - i. The Nest: Understanding Trauma and Building Safe Connections
 - ii. Maintaining the Nest: Understanding Behavior and Building Skills
 - iii. Culture of Safety: Relationships Over Rules
3. Community Support
 - a. Provide two (2) Workshops to SRCS families
 - i. The Nest: Understanding Trauma and Building Safe Connections
 - ii. Culture of Safety: Relationships Over Rules
4. Coaching & Consultation
 - a. Regular coaching & consultation (2) elementary school sites/ ½ day per site each week, with a focus on integrating all core areas into their school systems to create trauma informed schools
 - i. Professional development (2 per site)
 - ii. Coaching & Consultation for leadership and staff
 - iii. Support school committees that focus on behavior and SEL (PBIS, SST, Counseling, etc.)

Provisions

1. Consultant enters into this agreement as, and shall continue to be, an independent contractor. In no circumstances shall contractor look to SRCS as his/her employer, partner, agent, or principal. Contractor shall not be entitled to any benefits accorded to SRCS employees, including medical benefits, workers' compensation, disability insurance, retirement plans, vacation or sick pay.
2. Consultant may have access to confidential information, both verbal and written, relating to clients, volunteers or staff and the organization. Consultant and SRCS agree that this confidential information may be discussed only within the boundaries of this organization.
3. The materials and tools provided by SRCS are and remain the property of SRCS.
4. Consultant owns all graphics, tools, rubrics, assessments, handouts, agendas, PowerPoint slides, and other related materials used and/or developed and/or referenced by Consultant in the preparation and the performance of services pursuant to the Agreement ("Materials"). SRCS and its representatives, employees, agents, and partners shall retain no ownership, interest, or rights herein. At the conclusion of the Agreement, SRCS agrees that all Materials, including but not limited to derivatives, will remain the exclusive intellectual property of Consultant and SRCS shall not use Materials without appropriate attribution and express written consent from Consultant.

Term

Kelsey Chandler will provide services during the 2020-2021 school year, commencing on August 1, 2020 and terminating on June 30, 2021, unless it is modified by mutual agreement. During this time, Jason Symkowick will be readily available to Consultant for collaboration and consultation. Both parties may, at any time, for any reason, terminate this agreement. In the event of termination, SRCS will compensate Consultant only for services satisfactorily rendered to the date of termination.

Payment for Services

SRCS shall pay Kelsey Chandler a total of \$58,500 before June 30, 2021. Payments will be made on the following schedule: One (1) payment of \$8,500 to be made by August 31, 2020 and five (5) equal payments of \$10,000 to be made in the following months; October, December, February, April, June. Consultant agrees to submit invoices for services provided.

Kelsey Chandler

Date

School Representative

Date