

**Instruction**

**EMERGENCIES AND DISASTER PREPAREDNESS PLAN**

All district staff and students must be prepared to respond quickly and responsibly to emergencies, disasters, and events which threaten to result in a disaster.

The Superintendent or designee shall develop and maintain a disaster preparedness plan which details provisions for handling all foreseeable emergencies and disasters. This plan shall be reviewed and updated at least annually.

Principals shall augment the district plan with working plans and procedures specific to each school building. All students and employees shall receive instruction regarding these plans.

The Superintendent or designee shall consult with city and/or county agencies so that district and site plans may provide the best possible way of handling each situation and also provide for emergency communications systems between these agencies and each district school.

District and site plans shall address at least the following situations:

1. Fire in a building.
2. Fire from an external source, such as a forest, brush or grass.
3. Enemy attack by land, sea or air.
4. Bomb threat or actual detonation.
5. Natural disasters, i.e., floods, heavy snows, blizzards, torrential rains, earthquakes, tornados.
6. Man\_made disasters, i.e., smog, riots, airplane crashes, chemical accidents.
7. Attack or disturbance by criminal or insane individuals or groups.

(cf. 3514 \_ Environmental Safety)

(cf. 3515 \_ School Safety and Security)

(cf. 4141.6/4241.6 \_ Concerted Activities/Work Stoppage)

(cf. 5142 \_ Safety)

The Superintendent or designee may provide a plan which allows bus seating capacity limits to be exceeded when a disaster or hazard requires students to be moved immediately to ensure their safety. (Education Code 39834)

**EMERGENCIES AND DISASTER PREPAREDNESS PLAN (continued)**

The Board of Education shall grant the use of school buildings, grounds and equipment to public agencies, including the American Red Cross, for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare. The Board shall cooperate with such agencies in furnishing and maintaining whatever services it deems necessary to meet the community's needs. (Education Code 40041.5)

Disaster simulation exercises shall be held annually at each school site and shall demonstrate how safety procedures may be applied to various types of emergencies.

The Board encourages all employees to become proficient in first aid and cardiopulmonary resuscitation. Each principal shall ascertain that at least one staff member at each school holds a valid certificate in these areas. The Superintendent or designee shall provide for CPR inservice training to be offered at least once a year for district staff.

**Legal Reference:**

**EDUCATION CODE**

32000\_32004 Uniform fire signals

32040 Duty to equip school with first aid kit

35295\_35297 Earthquake emergency procedures

39834 Operating overloaded bus

40041.5 Shelters

46390\_46392 Emergency average daily attendance in case of disaster

**CODE OF REGULATIONS, TITLE 5**

550 Fire drills

560 Civil defense and disaster plans

**GOVERNMENT CODE**

3100 Public employees as disaster service workers

**Management Resources:**

**CDE PROGRAM ADVISORIES**

0316.89 Contingency Plan for School Campus Emergencies

**CDE MANAGEMENT ADVISORIES**

0319.09 Disaster planning

0222.09 ADA credit during periods of emergency

**Policy ELK GROVE UNIFIED SCHOOL DISTRICT**

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