

**LA CAÑADA UNIFIED SCHOOL DISTRICT  
MINUTES OF THE EMERGENCY MEETING OF THE GOVERNING BOARD**

March 20, 2020

The Emergency Meeting of the Governing Board of La Cañada Unified School District was called to order at 9:18 a.m. by President Joe Radabaugh on March 20, 2020, in the Governing Board Room at 4490 Cornishon Avenue in La Cañada, California. Governing Board Members Ellen Multari and Brent Kuszyk were in attendance. Governing Board Members Dan Jeffries, Joe Radabaugh and Kaitzer Puglia attended telephonically. Superintendent Wendy Sinnette, Associate Superintendents Mark Evans and Anais Wenn and Chief Technology Officer Jamie Lewsadder were also present. There were approximately 3 people in the audience.

**PLEDGE OF ALLEGIANCE**

Mrs. Multari led the Pledge of Allegiance.

**PROPOSED ACTION AND DISCUSSION ITEMS**

**Discussion regarding Coronavirus Response for LCUSD**

Ms. Sinnette reported that last night Governor Newsom issued a “Safer At Home” order. This order requires all California citizens to remain at home through April 19, 2020. Districts are considered an essential business, so teachers will be requested to provide distance learning from their homes. The District Office will be closed to the public and will continue to work with a skeletal staff to provide essential services. The Governing Board’s current direction is to close all schools until March 27, 2020. Ms. Sinnette asked the Governing Board to discuss an extended closure. It is the Governing Board’s strong determination to open as soon as possible with the assurances that we are in accordance with the Department of Public Health. Closure options were discussed. After a lengthy discussion, it was moved and seconded (Jeffries/Multari) to extend the school facilities closure to April 19, 2020. The motion to extend the school facilities closure to April 19, 2020 was approved unanimously. (5:0) (AYES: Multari, Puglia, Kuszyk, Jeffries, Radabaugh). With the Stay at Home order in place, the structure of upcoming Governing Board meetings were discussed.

**Emergency Resolution 12-19-20 to Immediately Take Necessary Action to Protect Students and Staff from the Spread of Covid-19.** The Resolution gives the Superintendent the authority to take all appropriate action to respond to the coronavirus pandemic, including, but not limited to, action to ensure and protect the welfare, safety and wellbeing of all students and staff; to provide necessary staffing and instruction; and to protect district property. Additionally, the Superintendent has the authority to close any or all schools, modify school and work schedules, and/or cancel or modify any activities, programs, or courses. This resolution is being put in place in the event that the Governing Board is unable to convene prior to a decision being made. Ms. Sinnette stated that she does not anticipate unilaterally exercising any of the powers contained in the resolution. However, as a precaution and protection it will be helpful to have the Resolution in place. Many other districts are adopting similar resolutions at this time. It was clarified that the authority of this resolution is to address the Coronavirus pandemic. It was moved and seconded (Multari/Jeffries) to adopt Resolution 12-19-20. The motion to adopt Resolution 12-19-20 was approved 5:0. (AYES: Puglia, Kuszyk, Jeffries, Multari and Radabaugh.)

**Resolution 11-19-20 of the Board of Education of the La Canada Unified School District Delegating Authority for Emergency Contracting Under the Uniform Public Construction Cost Accounting Act.** With the campuses closed there is the opportunity to continue with construction services on our campuses. Adoption of this resolution delegates to the Superintendent or Associate Superintendent of Business and Administrative Services the authorities to repair or replace a public

facility, take any action directly related and immediately required by such emergency, and procure any necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts and without prior notice or approval of the Governing Board. Ms. Multari requested that this resolution exclude bond projects. The resolution will reflect an end date of June 30, 2020 and will be revisited for adoption annually. It was moved and seconded (Multari/Jeffries) to adopt Resolution 11-19-20 Delegating Authority for Emergency Contracting Under the Uniform Public Construction Costs Accounting Act. The motion to approve Resolution 11-19-20 Delegating Authority for Emergency Contracting Under the Uniform public Construction Costs Accounting Act was adopted unanimously. (5:0) AYES: Puglia, Kuszyk, Jeffries, Multari, Radabaugh.

### **ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 9:57 a.m. The next Regular Meeting of the Governing Board will be held on Tuesday, March 31, 2020, at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada, California.

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Wendy K. Sinnette, Superintendent  
Secretary to the Governing Board

### **MINUTES APPROVED**

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Kaitzer Puglia, Clerk

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Date