

**YREKA UNION SCHOOL DISTRICT**  
**REGULAR BOARD MEETING MINUTES**  
June 09, 2020 6:00 PM  
Zoom Virtual Board Meeting

**1. Call to Order-6:00 p.m.**

Minutes:

Meeting called to order.

**2. Roll Call**

Present:

Steve Burton

Keith Callison

Christopher Clayton

Chez Giertz

Tara Miller

**3. Public Comment On Closed Session Items**

Minutes:

No public comment.

**4. Recess to Closed Session**

**4.1. COVID-19 Update**

**4.2. Personnel/discipline/dismissal/release (Govt. Code 54957)**

**5. Regular Session - 7:00 p.m.**

**6. Call to Order**

Minutes:

Meeting called to order.

**7. Roll Call**

Present:

Steve Burton

Keith Callison

Christopher Clayton

Chez Giertz

Tara Miller

**8. Approve the Agenda**

**Order #256 - Motion Passed:** Passed with a motion by Steve Burton and a second by Chez Giertz.

Yes Steve Burton

Yes Keith Callison

Yes Christopher Clayton

Yes Chez Giertz

Yes Tara Miller

**9. Report of Closed Session Decisions as Required by the Brown Act**

Minutes:

Christopher Clayton reported there were no decisions made in closed session that need to be reported out.

**10. Public Comment**

Minutes:

No public comment.

**11. Consent Items**

**11.1. Action**

**Order #257 - Motion Passed:** Passed with a motion by Tara Miller and a second by Chez Giertz.

Yes Steve Burton

Yes Keith Callison

Yes Christopher Clayton

Yes Chez Giertz

Yes Tara Miller

- 11.1.b. Approve Summer School Teachers Jeanne Burcell, Kim Heilmann, Katie Harris, and Annie Baker
- 11.1.c. Approve Summer School Paraprofessionals, Brenda Heller and Katie Heller
- 11.1.d. Approve Short Term Employment of Custodial/Maintenance Summer Workers Sadie O'Brion, Jade Wilder, Hannah Brown, Hunter Hill, and Caleb Cox
- 11.1.e. Approve Short Term Cafeteria Workers, Lisa Mott, Alexis Casson, and Sierra Black
- 11.1.f. Accept Resignation of Paraprofessionals, Hannah Howell and Debbie Goldie Effective June 5, 2020
- 11.1.g. Accept Resignation of Assistant Principal, Jenny Jones
- 11.1.h. Approve Employment of Certificated Teacher, Amber O'Reilly
- 11.1.i. Approve District Staffing Matrix
- 11.1.j. Approve Cancellation of July Regular Board Meeting
- 11.1.k. Invoices for Payment

## **12. Finance, Business Services, and Facilities**

### **12.1. Preliminary Budget for 2020-2021**

Minutes:

Jim Berry presented the preliminary budget for 2020-2021.

The report included discussion regarding the LCFF calculation, revenues and expenditures. He reported that to date there are no proposed cuts to certificated or classified positions. He shared that moving forward we will need to be cognizant of hours and overtime. The largest decrease was to the LCFF revenue at around 8.8%. He also shared that the CARES ACT of \$370,000 will help soften the blow. The expenditures for certificated staff was up over last year, books and supplies down, propane usage is down. The 2020-2021 budget will be presented for approval at the June 29, 2020 Public Hearing.

### **12.2. Facilities Update**

Minutes:

We have renovations in the kitchen, adding a blast cooler

## **13. Student Learning and Achievement**

### **13.1. Projected Kindergarten Enrollment 2020-2021**

Minutes:

Amy Dunlap reported that right now the actual enrollment is 88 students. There are still forms coming in.

### **13.2. Discuss Summer School**

Minutes:

Chris Harris reported that summer school will start on July 20 to serve as many students as possible.

### **13.3. LCAP COVID-19 Operations Written Report**

Minutes:

Chris Harris reported that he included a report to the state to fulfil the LCAP requirement. He shared that the state is trying to gather data.

### **13.4 Athletic Report**

Minutes:

Item added. Buzzy reported that she and Jeanne did not meet with the League in May. They listened to a webinar regarding social distancing and sports. A discussion will be needed for sports next year.

## **14. Human Resources**

### **14.1. Yreka Elementary Faculty Association-President**

Minutes:

Megan Ireson reported the YEFA would like to say teachers appreciate being a part of the planning for next year.

### **14.2. California State Employees Association-President**

Minutes:

Kalan Sandberg stated that it definitely has been an interesting year

for staff and the unit members are pretty happy. They appreciate the teachers and board.

**14.3. Declaration of Need for Fully Qualified Educators**

Minutes:

Remove item.

**14.3.a. Approve Declaration of Need for Fully Qualified Educators**

**14.4. COVID-19 Update**

Minutes:

Chris Harris reported that the staff rocked it to end the year. He shared that there were negatives but all in all it was positive. Graduation went well and was refreshing to see. He shared that there was some criticism received regarding the grading. He reported on the cafeteria meals, summer school and possible models for reopening.

**15. Policy and Governance**

**15.1. Reports**

**15.1.a. Cafeteria Report**

Minutes:

Desiree Florez reported that Mondays are tough days, Tuesdays are food service delivery and she appreciated the staff.

**15.1.b. Enrollment**

Minutes:

Chris Harris reported that it is pretty tough to gauge right now. We are hoping to continue to grow with enrollment around 1000 students.

**15.1.c. Attendance**

Minutes:

Chris Harris reported that attendance will be critical moving forward to the enrollment model.

**15.1.d. School Reports - Jackson Street, Yreka CDS, Evergreen**

Minutes:

Veronica Hanna reported that she has discussed the CDS model with Jeanne Burcell and what that might look like. Graduation was great with a drive through/walk through. Staff really helped out to make graduation successful. Materials are being returned.

Amy Dunlap reported that they finished the year first time ever with distance learning. All but three chromebooks were returned. The cleaning crews have started working, summer school list is ready, summer meals are being delivered, and the volunteer COVID leadership team is working hard.

**15.1.e. Board Member Items**

Minutes:

Board members thanked everyone for their hard work and dedication. They also commented on the successful graduation ceremony. Congratulations to all the retirees and the board wishes them well.

**16. Adjournment**

Minutes: Meeting adjourned.

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Chairperson

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Superintendent