

ADDITIONAL SERVICES PROPOSAL

PROJECT: Borel Middle School – New Gymnasium and Classroom Buildings	Additional Service No: 01
CLIENT: San Mateo-Foster City School District	Date Issued: April 28, 2020
ATTENTION: Bob Price	CSDA Project No: 1645.01
ADDITIONAL SERVICES: Value Engineering	Client Contract No: 2143/16

Description of Additional Services:

At the conclusion of Design Development, the District directed the design team to proceed with value engineering including the following design revisions:

- Landscape re-design including; seat walls, curbs, site furnishings, fencing, planting, irrigation
- Revise retaining walls and parking lot layout
- Relocate fire water service, align stair and ramp, and revise bioretention areas
- Minor changes in the Gymnasium and Locker Room

TOTAL PROPOSED ADDITIONAL FEE: \$28,500.00 (Twenty-Eight Thousand, Five Hundred Dollars and Zero cents) per the breakdown below:

Architectural	\$ 6,000.00
Civil	\$ 6,000.00
Landscape	\$ 12,000.00
Structural	\$ 4,500.00
Total	\$ 28,500.00

Our proposal has been developed at the District's request and in response to the project needs. CSDA greatly values the relationship we have built with you and we look forward to continued collaboration on this great project. Please contact me at (415) 321-1155 if we can provide any additional information regarding this proposal.

Sincerely,
CSDA Design group



Zachary Goodman, AIA, LEED AP
Principal

APPROVAL

Authorized Signature:

Signature

Printed Name and Title

Project Detail

Tuesday, July 21, 2020

10:19:54 AM

CSDA Design Group

Job-to-Date through 7/31/2020

	Total Hours	Hourly Rate	Billing
Project: 01645.02 SMFC SD Borel MS			
Task Number: 14 AS - Sitework V/E [NC]			
Labor and Overhead			
00440 Hieatt, L			
00440 Hieatt, Laurel 7/21/2018	.25	170.00	42.50
00440 Hieatt, Laurel 7/21/2018	6.00	170.00	1,020.00
Total for 00440	6.25		1,062.50
Total for Hieatt, L	6.25		1,062.50
00441 Cruz, D			
00441 Cruz, Daniel 7/7/2018	8.50	120.00	1,020.00
00441 Cruz, Daniel 7/7/2018	8.50	120.00	1,020.00
00441 Cruz, Daniel 7/14/2018	14.00	120.00	1,680.00
00441 Cruz, Daniel 9/15/2018	5.00	120.00	600.00
00441 Cruz, Daniel 9/15/2018	5.00	120.00	600.00
Total for 00441	41.00		4,920.00
Total for Cruz, D	41.00		4,920.00
Total for 14	47.25		5,982.50

Task Number: 15 AS - City Planning & Grading App [NC]

Labor and Overhead

00414 Ketelsen, C			
00414 Ketelsen, Cynthia 8/25/2018	1.50	245.00	367.50
00414 Ketelsen, Cynthia 9/8/2018	1.50	245.00	367.50
00414 Ketelsen, Cynthia 9/15/2018	2.00	245.00	490.00
00414 Ketelsen, Cynthia 9/22/2018	1.00	245.00	245.00
00414 Ketelsen, Cynthia 10/6/2018	1.00	245.00	245.00
00414 Ketelsen, Cynthia 10/6/2018	2.50	245.00	612.50
00414 Ketelsen, Cynthia 3/30/2019	3.50	245.00	857.50
00414 Ketelsen, Cynthia 4/20/2019	.50	245.00	122.50
00414 Ketelsen, Cynthia 5/11/2019	3.50	245.00	857.50
00414 Ketelsen, Cynthia 5/11/2019	.50	245.00	122.50
Total for 00414	17.50		4,287.50
Total for Ketelsen, C	17.50		4,287.50
Total for Labor and Overhead	17.50		4,287.50
Total for 15	17.50		4,287.50

Task Number: 16 AS - Existing POT Remediation [NC]

Labor and Overhead

00414 Ketelsen, C			
00414 Ketelsen, Cynthia 7/28/2018	2.50	245.00	612.50
00414 Ketelsen, Cynthia 8/18/2018	.50	245.00	122.50
Total for 00414	3.00		735.00
Total for Ketelsen, C	3.00		735.00
00440 Hieatt, L			
00440 Hieatt, Laurel 7/21/2018	9.00	170.00	1,530.00

BKF No. 20165224

April 12, 2018

Cynthia L. Ketelsen, AIA
Associate Principal
CSDA Design Group
475 Sansome Street, Suite 800
San Francisco, CA 94111
Transmitted Via Email

RE: Borel Middle School – New Gymnasium and Modular Classroom Buildings
Contract Addendum No. 2 for Additional Civil Engineering Services

Dear Ms. Ketelsen:

BKF has prepared this contract addendum in response to your request for additional civil engineering services for the Borel Middle School project in the City of San Mateo. Additional civil engineering scope items are summarized as follows:

1. **Revise Construction Documents:** BKF will revise the construction documents to incorporate value engineering measures including revised bioretention areas, reduction in wall heights, parking lot revisions, realignment of stair and ramp elements and associated grading revisions.

COMPENSATION

BKF proposes to provide the services for a total lump sum of **\$ 6,000** including reimbursable expenses. All Conditions, Exclusions and Assumptions contained in the original contract shall apply.

Sincerely,

BKF Engineers



Jason White, PE, LEED AP
Associate

Approved:

Cynthia L. Ketelsen
CSDA Design Group

Date: _____

ADDITIONAL SERVICES AUTHORIZATION 2

March 30, 2018

Cynthia L. Ketelsen, AIA / Associate Principal
CSDA Design Group
475 Sansome Street, Suite 800
San Francisco, CA 94111
cketelsen@csdadesigngroup.com

Proposal for Professional Landscape Architectural Services
SMFCSD – Borel MS Gymnasium Classrooms – 1645.02
Carducci Project No. CSD17-01

A. ADDITIONAL SERVICES DESCRIPTION

1. Value Engineering / Landscape Revisions—Increment 1: Site Work

Group 1		\$10,000.00
1-3	Reduce Concrete seat bench upper plaza (minimum 6"x6" curb	
1-4	Reduce garden seat wall at science wing to 6" retaining wall; requires structural review	
1-5	Change double bench seating at track to 6" retaining wall	
1-6	Remove site furniture (tables)	
1-7	Remove D.F. w/dog bowl (TBD)	
1-9	Adjust location of stairs between (E) buildings E and H; revise grading and walls	
1-10	Change concrete EVA to partial asphalt	
1-11	Reduce box tree size 36" to 24"	
1-16	Change ornamental fencing to regular fencing	
Group 2		\$2,000.00
1-15	Change panic hardware on gates to latch bar	
Total		\$12,000.00

B. COMPENSATION

- Fees for work performed by the Landscape Architect to complete above items, including sheet set development to match civil consultant's scale in drawings (from 20 scale to 10 scale), and will be \$12,000.00 (twelve thousand dollars and no cents), plus reimbursable expenses.

Hourly Rates:

Principal	\$190	Associate	\$135
Associate Principal	\$170	Clerical	\$ 80
Senior Associate	\$160		

We request your written approval of this authorization for landscape architectural services by signing and returning one copy of this letter for our files.

If this is not your understanding, or if you have questions regarding the above, please contact me at your earliest convenience.

Sincerely,

CARDUCCI & ASSOCIATES INC.



Vincent P. Lattanzio, Principal
RLA2554

CSDA Design Group

Accepted By: _____

Title: _____

Date: _____



555 BEACH STREET FOURTH FLOOR
SAN FRANCISCO CA 94133

415.674.0990 (t)
415.674.0999 (f)

MAR 19 2019

Page 1 of 1

**Murphy Burr Curry, Inc.**

P.O. Box 191510
 San Francisco, CA 94119
 Tel: (415) 546-0431 Fax: (415) 882-7257
 invoicing@mbcse.com
 mbcse.com

Invoice Date	Invoice Num
Mar 13, 2019	35465
Billing From	Billing To
Jan 01, 1970	Feb 28, 2019

Accounts Payable
 CSDA Design Group
 475 Sansome Street
 Suite 800
 San Francisco CA 94111

Project ID M217-084:AS1
 Project Name: SMFC SD Borel MS
 Manager: ACB

Project: 1645.02 SMFC SD Borel MS
 AS1: Site Works VE
 Ref. proposal 5/22/18

INVOICE

Project: 1645.02 SMFC SD Borel MS
 AS1: Site Works VE
 Ref. proposal 5/22/18

Project ID	Contract Amount	% Complete	Previously Billed	Amount Due
M217-084:AS1	\$4,500.00	100	\$0.00	\$4,500.00

Total Amount Due

\$4,500.00**Account Summary**

Services BTD	Expenses BTD	Billed To Date	Paid To Date	Balance Due
\$ 4,500.00	\$ 0.00	\$ 4,500.00	\$ 0.00	\$ 4,500.00

Reviewed by:

MBC. Inc. EIN 94-3276052