

San Mateo Union High School District
 Superintendent's Office
Contract Log for September 10 , 2020 Board Agenda

Requestor Name	Contract	Date Received	Date Returned	Amount	Funding Source
Anna Tang/Don Scatena	America Community Corrections Institute - Student Services - A powerful CBT model that topic specific courses that addresses the underlying thinking errors that are associated with at-risk behavior	8/19/2019	8/19/2019	\$5,000.00	Student Services
Brian Simmons/Wayne Rasay	Neoreason Inc - Curriculum - Cloud IDE for coding in Python	8/19/2020	8/19/2020	\$420.00	CTE Incentive Grant
Dennis Vorrises	EMS Linq- District Wide - Annual Support - School and Fitness Renewal/ ISITE Digital Display	8/19/2020	8/19/2020	\$2,000.00	Source 13
Sonia Gill	Houghton Mifflin Harcourt - District Office English 3D Subscription Package	8/19/2020	8/19/2020	\$413.00	Curriculum
Sonia Gill	Kami-Notable-District Office - AHS Math Licence Subscription	8/19/2020	8/19/2020	\$198.00	Curriculum
Simon Betis	Sole Source - District Wide Adobe Renewal	8/19/2020	8/19/2020	\$17,000.00	Technology -General Fund
Simon Betis	729 Solutions - Technology - Consulting Impementation for District Online Live Chat for Students	8/19/2020	8/19/2020	\$7,400.00	Technology -General Fund
Brian Simmons/Wayne Rasay	Adoble Systems- Curriculum - Creative Cloud all MLP Entrpse Lic Sub	8/21/2020	8/24/2020	\$9,840.00	CTE Incentive Grant
Sonia Gill	Spotify-Soundtrap - Curriculum - VAPA students and teachers	8/21/2020	8/24/2020	\$4,692.00	Curriculum
Linda Carlton	Acco Engineering - CHS - to replace a variable frequency drive for AC-M1 in Admin Wing	8/21/2020	8/24/2020	\$2,923.00	Maintenance General Fund

Linda Carlton	United CA Fire Protection - BHS- For fire sprinklers repair	8/21/2020	8/24/2020	\$1,001.11	Maintenance General Fund
Linda Carlton	Dryco Construction - SMHS - to install metal ramp for the new shed	8/21/2020	8/24/2020	\$2,990.00	Maintenance General Fund
Linda Carlton	Acco Engineering - CHS- to troubleshoot AC Unitl M1	8/21/2020	8/24/2020	\$941.00	Maintenance General Fund
Araceli Pena	JMR Digital Marketing - Adult School - Jennifer Ramsey will provide the Adult School with website design and website maintenance, SEO Optimization, building new web pages and and update changes on exisiting	8/21/200	8/24/2020	\$6,500.00	Funding Source 11
Araceli Pena	Remind - Adult School - Remind will be providing the Adult School with a year subscription software to communicate and translate to students for the 2020-2021 school year	8/21/2020	8/24/2020	\$6,000.00	Funding Source 11
Imelda Gomez	Conjuguemos - CHS - Instututional License	9/1/2020	9/1/2020	\$80.00	Fund 01 - World Language
Imelda Gomez	InThinking - CHS -DP Spanish B Subscription - 12 Months	9/1/2020	9/1/2020	\$270.00	Fund 01- IB
Wayne Rasay	VIA Heart Project - HR District Wide-Renewal of via annual maintenance Services Free battery and pad replacement upon expiration	9/1/2020	9/1/2020	\$13,200.00	General Fund - HR
Linda Carlton	Progress Glass- CHS- To replace glass in the I Lab Bldg	9/1/2020	9/1/2020	\$2,204.00	General Fund - Maintenance
Debbie Arobio	Parent Institute for Quality Education - HHS - Parent Training Course Sept 15-Oct 27, 2020	9/3/2020	9/3/2020	\$6,000.00	Title III
Imelda Gomez	Follett - CHS - Questionbank ESS annual subscription	9/3/2020	9/3/2020	\$199.99	Fund 01-IB
Sonia Gill	Learning Ally Partnership - Curriculum - District Wide Access to the Learning Ally Audiobook Solution (district 1 year price for 7 schools)	9/3/2020	9/3/2020	\$13,769.40	Curriculum-COVID

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/14/2020

From: Anna Tang / Don Scatena

Site(s) or Department: Student Services

Student Services

Number of Quotes: 1

Vendor/Contractor: American Community Corrections Institute Inc.

Reason for proposal:

A powerful CBT (cognitive behavioral therapy) model that topic specific courses that addresses the underlying thinking errors that are associated with at-risk behavior.

Certificate of Insurance: N/A

Contract Amount: Not to exceed \$5000.00

Funding Source: Student Services

Approved by:

Anna Tang

08/14/2020

Personnel who oversees Site/Department budget

Vanessa Castano

08/18/2020

Manager of Capital Facilities and Purchasing

Valerie Miller

08/18/2020

Director of Budget and Fiscal Services

2020 / 2021 MOU Between
San Mateo Union High School Dist
AND
Education Lifeskills
Cognitive Behavioral Lifeskills Curriculum



SAN MATEO UNION
HIGH SCHOOL DISTRICT

A Commitment to Quality Education for a l

> Education Lifeskills Summary

In speaking with Don Scatena, we learned that Education Lifeskills can fulfill an important role for students who are subject to suspensions.

As an international evidence-based provider of cognitive life skills courses and programs, the American Community Corrections Institute and our school-based Education Lifeskills program are positioned to assist students to overcome self-defeating thoughts and behaviors and succeed personally and academically. Our courses are currently used in all 50 states and other countries. Published outcomes and research from several different jurisdictions demonstrate the effectiveness of the curriculum.

As a continuation of our passion and objective to reduce recidivism rates, we are reaching out to schools and districts to address and prevent problematic behavior and emotions with our cognitive restructuring model. All of our early intervention and prevention courses are available in workbook and eLearning formats.

All of our technology and web sites are able to be customized and fully integrated, providing an efficient way to challenge their students' underlying thinking errors that are associated with high-risk behavior. Our technology solution is a system of accountability that ensures student completion which also includes external supports from both on campus and off campus.

> What Education Lifeskills Will Provide

SMUHSD can rely on Education Lifeskills to provide the following services and

1. The courses and program will address tier 2 and tier 3 students who are subject to out-of-school suspensions.
2. SMUHSD will have access to all 12 intervention courses and 8 juvenile delinquency courses.
3. The curriculum and programs will assist with implementing evidence-based practices.
4. Staff and admin will use a manualized curriculum that is aligned to Social and Emotional Learning and Restorative Practices.
5. The Lifeskills Link system will be made available to all relevant staff, administrators, and students.
6. Lifeskills Link system will include email and text message notification to students and staff.
7. Data and reporting on outcomes in real time is accessible through the Lifeskills Link system.
8. SMUHSD will utilize the referral option to defray workload from staff at each site.
9. Education Lifeskills will monitor, hold students accountable, verify their work, and provide a certificate of completion.
10. Adding a mentor / coach component is helpful and works with the check and connect model.
11. Providing training and ongoing customer service and program support to staff and students.

> What Will SMUHSD Provide

1. San Mateo Union High School District will pay \$25.00 for each student that is enrolled and registered into one of the Education Lifeskills courses.
2. SMUHSD will purchase and manage their own eLearning inventory. Any courses can be purchased at any time. SuperAdmin users will have the permission to view and purchase eLearning inventory.
3. SMUHSD will allow Education Lifeskills to train and support staff at no cost.
4. SMUHSD will assist each campus and the relevant staff to utilize the Lifeskills system correctly, which includes enrolling the appropriate students.
5. SMUHSD will proctor, process and complete all courses locally. Education Lifeskills will not be responsible for managing the course process nor will Education Lifeskills issue certificates of completion. The Lifeskills Link system provides efficient resources for the districts or the sites to manage the program locally.

> Technology

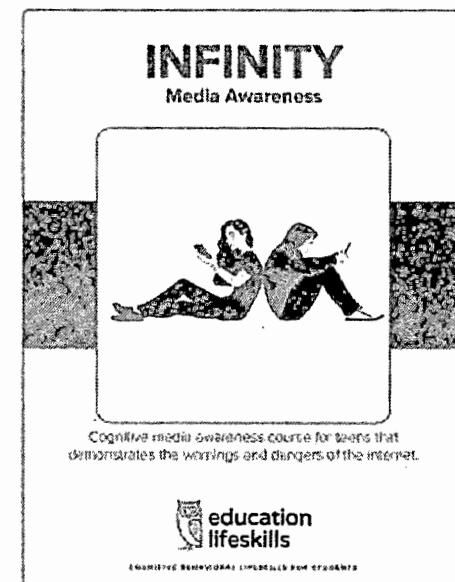
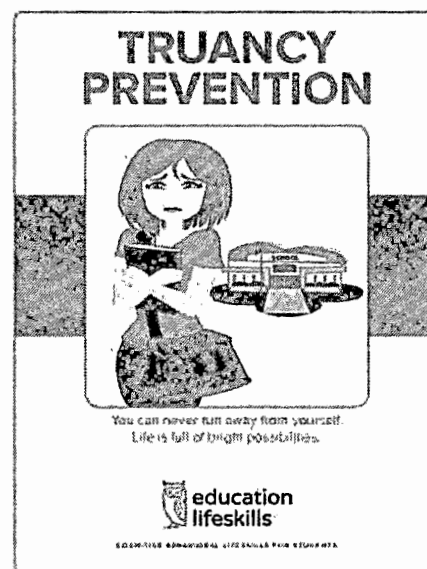
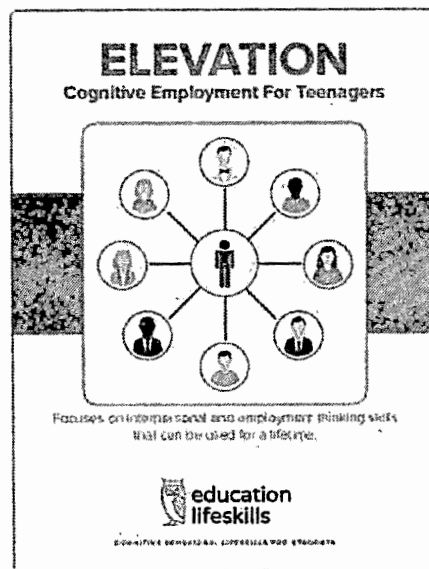
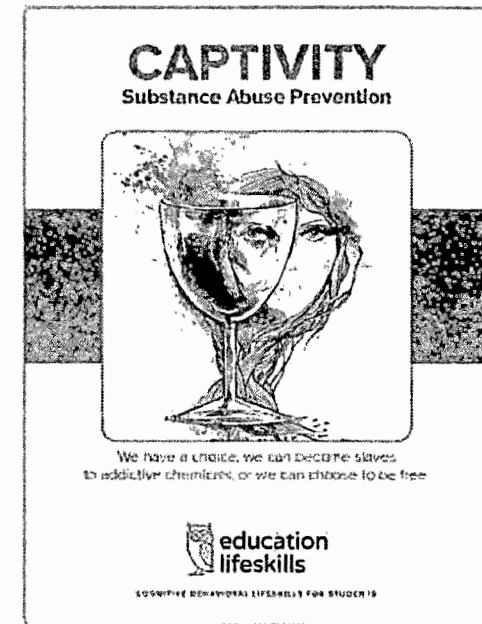
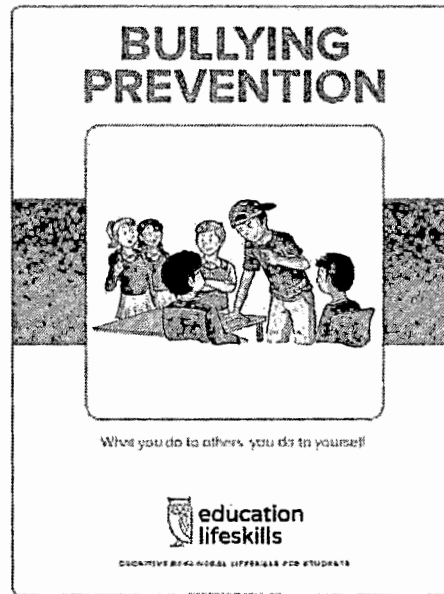
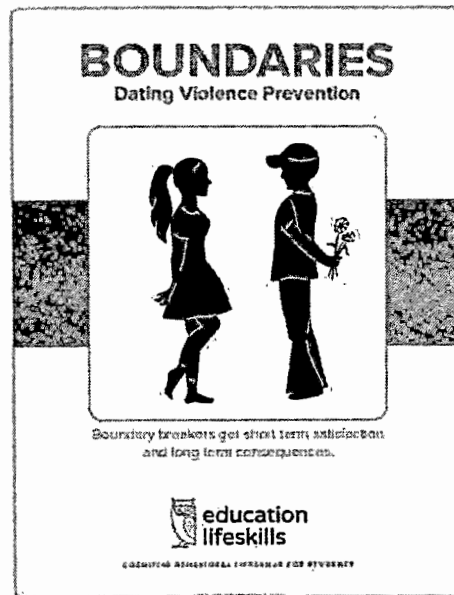
Education Lifeskill's LMS (Learning Management System) is located on a ample bandwidth to ensure constant connectivity. Our LMS includes:

- > Responsive content to adjust to any screen size
- > Google and Apple apps are available
- > Auto save feature so a client never loses their progress
- > Admin access to view participants progress and typed in responses
- > Our technology includes API's and Single Sign On services that can be connected to already adopted technologies.

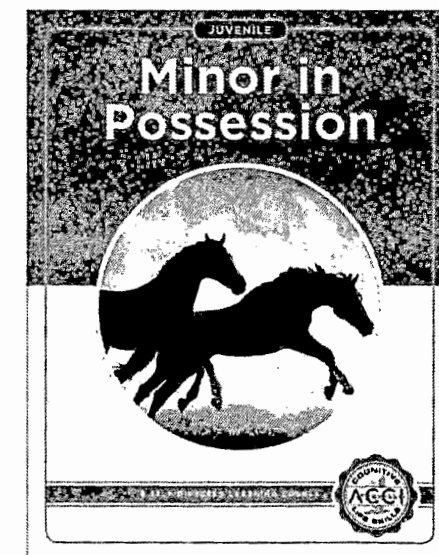
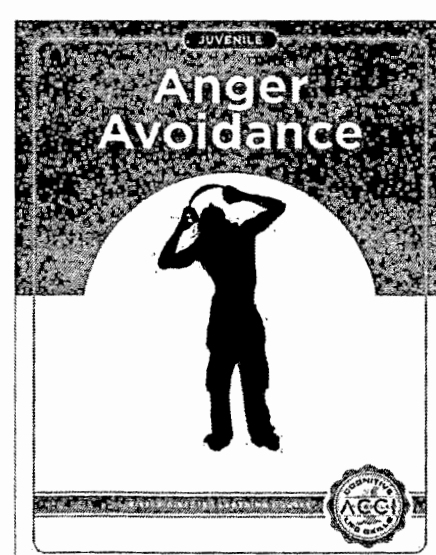
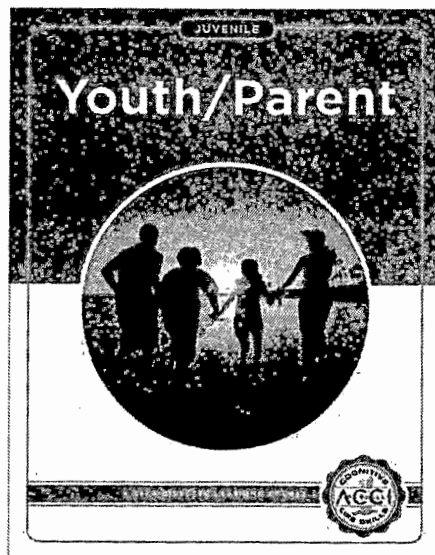
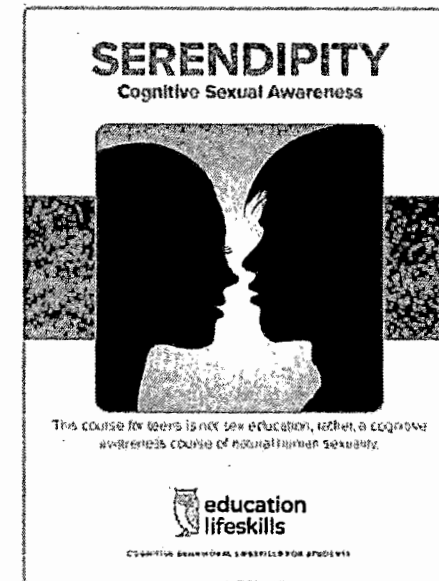
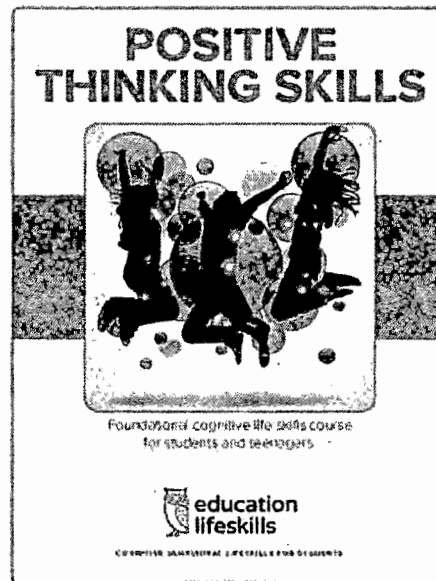
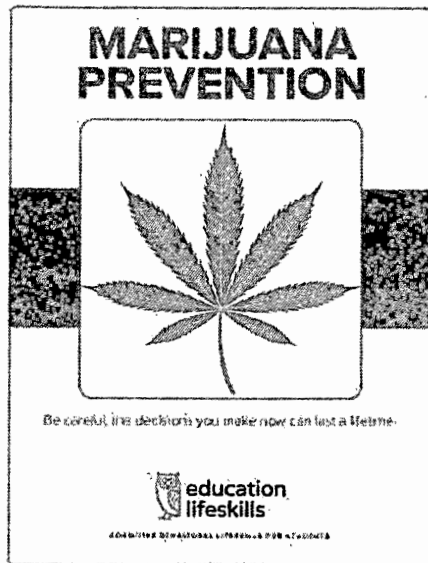
Lifeskills Link (Case Manager System) includes these features:

- > Admin and Case Manager views
 - > Run reports
 - > Issues certificates of completion
 - > Several options exist to enroll a new client into a course
 - > Accountability reminders via text message and email to the student
- *** Please Note: L will be launched in

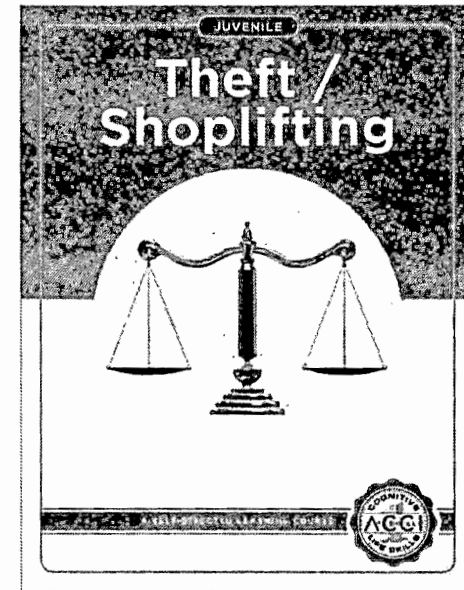
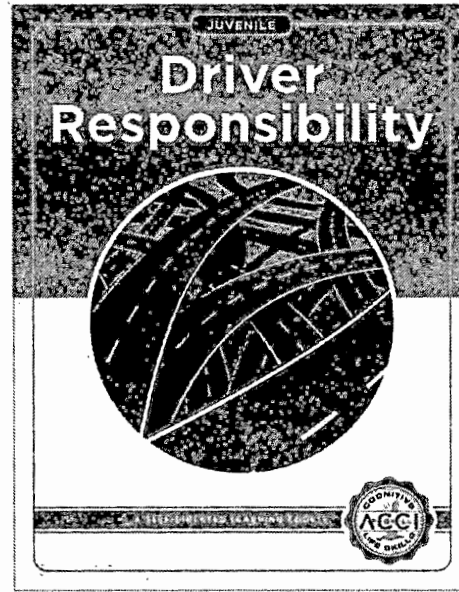
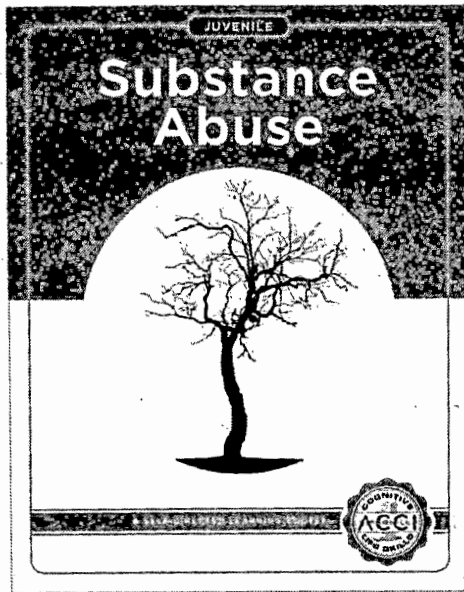
> Early Intervention / Prevention CBT Lifeskills C



> Early Intervention / Prevention CBT Lifeskills Co



> Early Intervention / Prevention CBT Lifeskills Cc



> Self-directed and Interactive CBT Lifeskills Cours

All of the topic specific courses are built on the same cognitive res making the curriculum available online as eLearning courses, the fol activities and elements are utilized:

- > Audio story telling
- > Audio narration
- > Post unit quiz
- > Animated videos
- > Custom graphic illustrations
- > Cognitive thoughts
- > Self Assessments
- > Drag and drop
- > Advance interactions
- > 6 different question types

> Training

We provide initial onsite training and on boarding as well as ongoing ensure effective adoption and implementation.

Optional Professional Learning can also be provided. The Arbinger Outward Mindset in Education enhances teacher and staff intervent capacities. Arbinger is an international leader in helping leaders and become effective influencers. Learn more at www.arbinger.com

> Closure

Education Lifeskills is confident that both our evidence-based and topic specific curriculum will help students avoid at-risk thinking and at-risk behavior and prepare them to meet the challenges they face.

We are committed to publishing results and continually maintaining our evidence-based status. We are happy to collect data and report outcomes with San Mateo Union High School District.

> Support Contacts

Student Support:

Text / Phone: 800 516-3813

Email: acci@lifeskillslink.com

Staff Support:

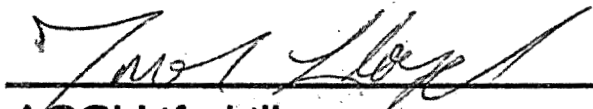
Phone: 800 316-0246

Email: acci@lifeskillslink.com

> MOU Signature Page



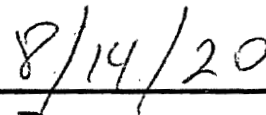
San Mateo Union
High School District



ACCI Lifeskills

8-19-2020

Date



Date



education
lifeskills

Students can rise no higher than the
thoughts they have about themselves

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/13/2020

From: SIMON BETTIS

Site(s) or Department: Technology

Number of Quotes: 1

Vendor/Contractor: SHI

Reason for proposal:
SOLE SOURCE -DISTRICT WIDE ADOBE RENEWAL

Certificate of Insurance: N/A

Contract Amount: 17000

Funding Source: TECHNOLOGY GENERAL FUND

Approved by:

Maria Valle 08/13/2020

Personnel who oversees Site/Department budget

Vanessa Castano 08/18/2020

Manager of Capital Facilities and Purchasing

Valerie Miller 08/18/2020

Director of Budget and Fiscal Services



Pricing Proposal
Quotation #: 19076950
Created On: 6/29/2020
Valid Until: 7/24/2020

San Mateo Union High School District

Simon Bettis

650 NORTH DELAWARE STREET
ATTN: ACCOUNTS PAYABLE
SAN MATEO, CA 94401
United States
Phone: 6507620200
Fax:
Email: sbettis@smuhsd.org

Inside Account Manager

Kyle Everett

290 Davidson Ave
Somerset, NJ, 08873
Phone: 800-527-6389 EXT 555xxxx
Fax:
Email: Kyle_Everett@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Adobe Creative Cloud Adobe - Part#: 65290666 Contract Name: Open Market Contract #: Open Market Coverage Term: 8/28/2020 – 8/28/2021 Note: Pricing is based on a 3 year term agreement	680	\$25.00	\$17,000.00
			Total \$17,000.00

Additional Comments

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

The products offered under this proposal are Open Market and resold in accordance with the terms and conditions at SHI Online Customer Resale Terms and Conditions.

8-19-2020

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/13/2020

From: SIMON BETTIS

Site(s) or Department: Technology

Number of Quotes: 1

Vendor/Contractor: 729 SOLUTIONS

Reason for proposal:

CONSULTING IMPLEMENTATION FOR DISTRICT ONLINE LIVE CHAT FOR STUDENT
SUPPORT

Certificate of Insurance: N/A

Contract Amount: 7400

Funding Source: TECHNOLOGY GENERAL FUND

Approved by:

Maria Valle

08/13/2020

Personnel who oversees Site/Department budget

Vanessa Castano

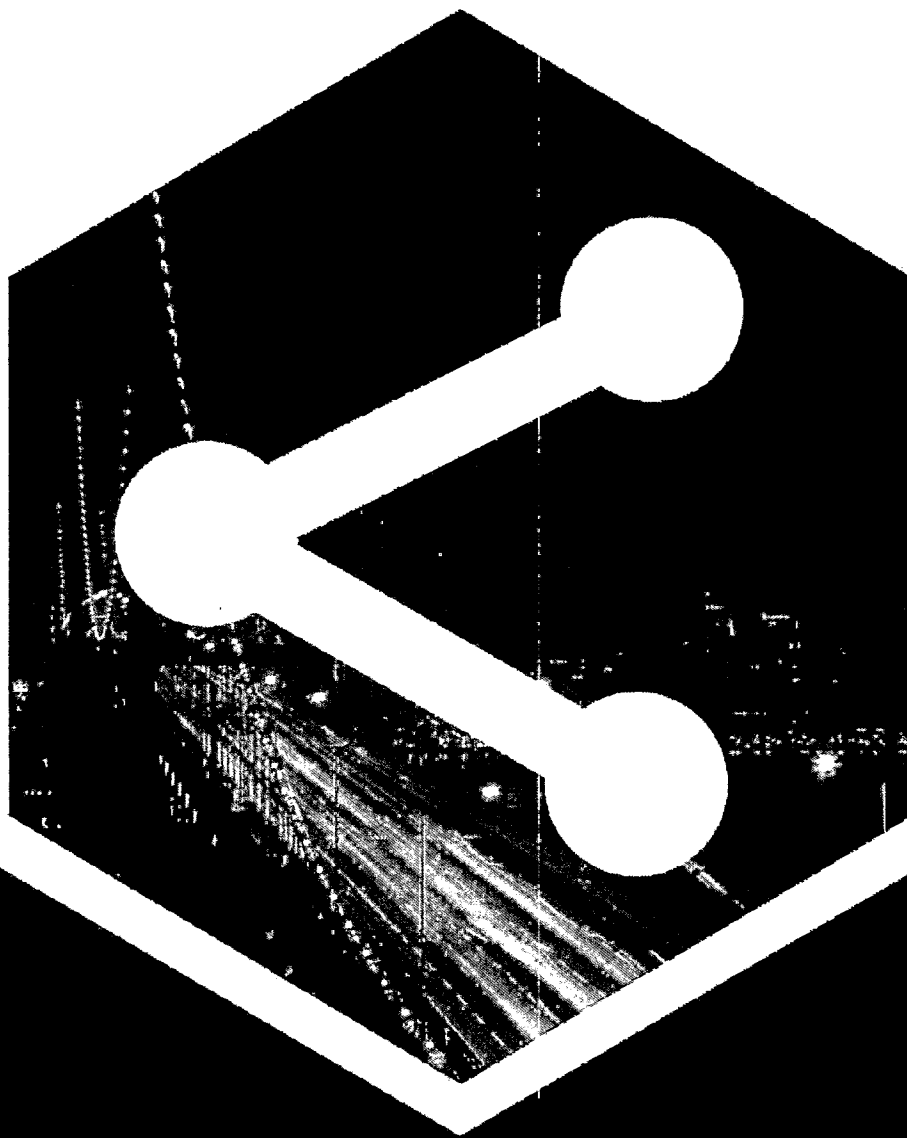
08/18/2020

Manager of Capital Facilities and Purchasing

Valerie Miller

08/18/2020

Director of Budget and Fiscal Services



Goals

To help SMUHSD implement Zendesk Chat, and other Zendesk consulting needs.



Chat

729 Solutions will help configure Zendesk Chat, including routing, grouping, and triggers. We will also provide guidance and best practices around configuring Zendesk Chat to meet your workflows. The estimated time is based on typical configuration of Zendesk Chat.

Estimated time: 25 hours

Additional Support

SMUHSD can use their additional time with 729 Solutions to begin work in other areas of Zendesk, such as Support, Guide or Answer Bot. The scope of these additional tasks can be expanded as needed.

Time and Cost

All work will be done on a time and materials basis.

Minimum Time Required: 40 hours

Total Estimated Cost: \$7,400

Rate

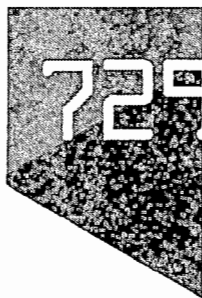
729 will offer our Discounted Zendesk Partner rate of \$185 per hour if contract is signed by August 21st. After this date our rate will be \$200 per hour.

A handwritten signature in black ink, appearing to read 'K. Kelley'.

8-19-2020

"I can easily say that your team is the most strategic in your transparency and reporting that I have ever experienced."

Ches Spencer



729SOLUTIONS

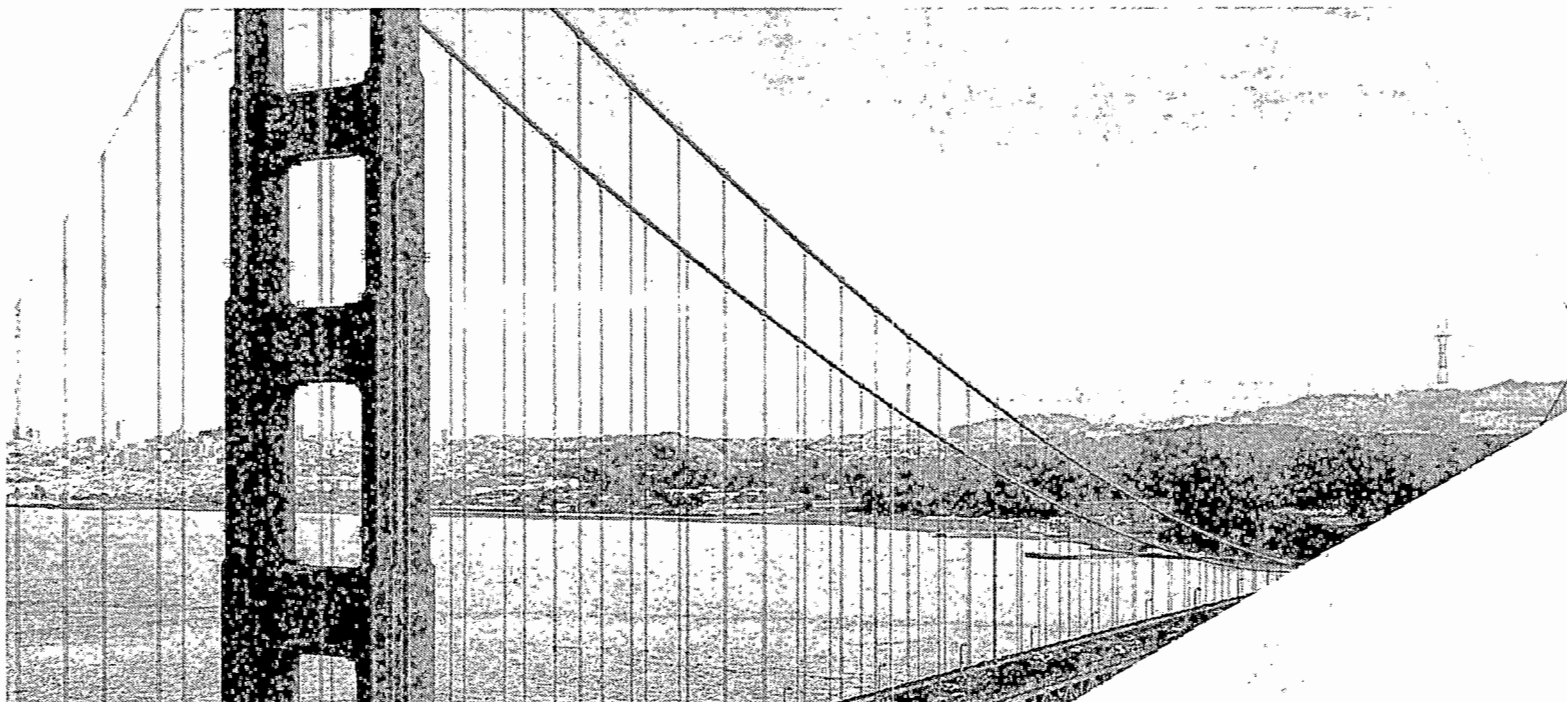
Who We Are

729 Solutions is one of the oldest custom development shops in the San Francisco Bay Area/Silicon Valley. Our team is made up of Developers versed in every programming language from basic HTML and CSS to Java, Python and Ruby. We are Project Managers that can streamline the process, ensuring your project gets done quickly and within budget. We are Designers who make you 'look' good. We are proud of the projects we take on and the quality of work we provide.

What We Do

We take your integrations project, app development, website needs, etc. and break them down into manageable parts. We scope your project, thinking through the bits and pieces you never thought to consider. We apply the latest technologies and securities to ensure your project is done on time and within budget.

For the last 15 years, we've been building everything from MVPs to big data programs. We like challenges, and believe there's not much we can't build.



Our Team | Problem Solvers

From project inception through completion, we have teams ready to assist your every need. We've been building exceptional programs and websites for over 15 years. The core founding team met in the digital agency world at the end of the 1990s and have been leaders in the San Francisco tech scene ever since. They knew that exceptional people with a rich skill set would always be needed in the tech world and had a vision for a quality boutique development shop that could deliver both excellent front end design and

user experience and scalable backend server, database and programmatic solutions.

Over the years the team has grown and with it the need to maintain control, quality and manage projects with precision. In response to this 729 has become a strict Agile shop using Pivotal Tracker to prioritize, forecast, monitor and deliver development. Our engineering process has been perfected over hundreds of projects with everything from Fortune 500 to small and medium sized companies alike.



DEVELOPMENT

- App Engineering
- App Development
- Website Development
- (API) Development
- Custom Integrations
- Agile Development

DESIGN

- Responsive Websites
- App Design
- UI/UX
- Presentations
- Interactive Demos
- Brand Systems & Logos
- Corporate Identity
- Print & Web

SERVICES

- Zendesk Customization
- Zendesk Set Up
- Zendesk Integrations
- Custom Zendesk Apps
- Migrations
- New Relic Customization
- New Relic Set Up

MAINTENANCE & OPERATIONS

- Post Project Support
- Guidance
- Hosting
- Maintenance
- Scheduled Updates
- Monitoring

"The 729 Solutions team possesses a very deep understanding of software development and agile methodologies."

Noopur Shankar

Graham Silbermann
Director of Sales
graham@729.io
729Solutions.com
(415) 985-7073 ext 102

"Overwhelmingly, the feedback from our whole team was excellent."

Hillan Klein

729SOLUTIONS



"The guys absolutely did go above and beyond which was fantastic. One of the best things about working with you was the ability to ramp up and down resources and stay flexible which made things much easier for us."

Daniel Davis
Namecheap

"I didn't need to step in at all and deployment was easy."

Sarah Feidt
SarahFeidt.com

"We are thrilled, and you bet I will be recommending 729 Solutions to anyone else needing help with their Zendesk integrations!"

Deeanne Akerson
Kindred Bravely

"I can easily say that your team is the most strategic in your transparency and reporting that I have ever experienced."

Ches Spencer
Zift Solutions

"Thanks for leading us to success with this project!"

Ches Spencer
Zift Solutions

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/13/2020

From: Sonia Gill

Site(s) or Department: District Office

Curriculum

Number of Quotes: 1

Vendor/Contractor: Houghton Mifflin Harcourt

Reason for proposal:

English 3D Subscription Package 1 Yr - Renewal

Certificate of Insurance: n/a

Contract Amount: \$ 413.00

Funding Source: Curriculum

Approved by:

Sonia Gill

08/13/2020

Wayne Rasay

08/13/2020

Personnel who oversees Site/Department budget

Vanessa Castano

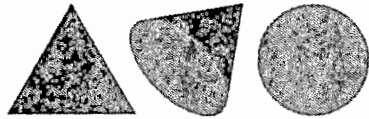
08/18/2020

Manager of Capital Facilities and Purchasing

Valerie Miller

08/18/2020

Director of Budget and Fiscal Services



Houghton Mifflin Harcourt

Proposal

Prepared For

San Mateo Union High Sch Dist

Attention:

Nina Finci

nfinci@smuhsd.org

For the Purchase of:

***English 3D Subscription Package 1 Yr**

Prepared By

Hasia Babicz

hasia.babicz@hmc.com

Please submit this proposal with your purchase order.

Purchase orders or duly executed service agreements for **Professional Services** purchased, must be submitted at least 30 days before the service event date.

Attention:
Nina Finci
nfinci@smuhsd.org

Intervention Solutions Group
255 38th Avenue, Suite L
St. Charles, IL 60174
FAX: 800-724-4716

HMH Confidential and Proprietary

InterventionSolutionsOrders@hmc.com

San Mateo Union High Sch Dist

ISBN

Title

Price

Quantity

Value of All
Materials**English 3D Course B**
Student Subscription Package

6002783 9780545889810	English 3D Course B Volume 1 Student License Kit	c	\$16.52	25	\$413.00
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Total for Student Subscription Package

Total for English 3D Course B**\$ 413.00**

Total Savings:	\$0.00
Subtotal Purchase Amount:	\$413.00
Shipping & Handling:	\$0.00
Sales Tax:	\$0.00
Total Cost of Proposal (PO Amount):	\$413.00

Attention:
Nina Finci
nfinci@smuhsd.orgIntervention Solutions Group
255 38th Avenue, Suite L
St. Charles, IL 60174
FAX: 800-724-4716**HMH Confidential and Proprietary**

InterventionSolutionsOrders@hnhco.com

San Mateo Union High Sch Dist**Total Cost of Proposal (PO Amount): \$413.00**

Thank you for considering HMH as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

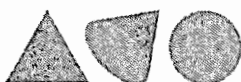
- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
 - o Point of Contact for Print materials
 - o Point of Contact for Digital materials
 - o Point of Contact for Scheduling Professional Development
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.

Ship to: San Mateo Union High Schl Dist 640 N Delaware St San Mateo, CA 94401-1732	Sold to: San Mateo Union High Schl Dist 650 N Delaware St San Mateo, CA 94401-1732
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- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Destination.
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase.

Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.hmhco.com/common/terms-conditions>

Date of Proposal: 8/13/2020**Proposal Expiration Date: 9/27/2020****Houghton Mifflin Harcourt**

Attention:
Nina Finci
nfinci@smuhdsd.org

Intervention Solutions Group
255 38th Avenue, Suite L
St. Charles, IL 60174
FAX: 800-724-4716

InterventionSolutionsOrders@hnhco.com

HMH Confidential and Proprietary

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/13/2020

From: Sonia Gill

Site(s) or Department: District Office

Curriculum

Number of Quotes: 1

Vendor/Contractor: Kami- Notable Inc

Reason for proposal:
AHS Math License Subscription

Certificate of Insurance: n/a

Contract Amount: \$198.00

Funding Source: Curriculum

Approved by:

Sonia Gill

08/13/2020

Wayne Rasay

08/13/2020

Personnel who oversees Site/Department budget

Vanessa Castano

08/18/2020

Manager of Capital Facilities and Purchasing

Valerie Miller

08/18/2020

Director of Budget and Fiscal Services



QUOTE

QUOTE-207006

Notable, Inc

Bill To

San Mateo High School District

sgill@smuhd.org,

650 N. Delaware Street, San Mateo

California, US

Quote Requested By

sgill@smuhd.org,

sgill@smuhd.org

650 N. Delaware Street, San Mateo

California, US

Quote Issued Date : August 14, 2020

Quote Expiry Date : September 15, 2020

School Year : SY20-21

Kami Contact Person : Marie Silver

#	Item & Description	Qty	Rate	Amount
1	Kami Teacher Plan Teacher Plan - license for a 12 month subscription starting from the date a valid Purchase Order is processed. (Licenses one teacher and the students they teach, up to a "fair use" limit of 150)	2.00 teacher	99.00	198.00

Sub Total 198.00

Total \$198.00

Notes

To accept this quote, please send the Purchase Order before the expiration date by emailing accounts@kamiapp.com. W9 is available upon request.

All prices are shown in USD

PAYMENT INSTRUCTIONS

We accept checks only sent to the following address:

Kami, 340 S Lemon Ave #9019

Walnut, California 91789, USA

Or bank wire transfer - details will be provided on your invoice.

Or to pay via credit card, please email accounts@kamiapp.com. (All credit transactions require a 3% fee in addition to the 'Total' unless otherwise stated.)

Terms & Conditions

<https://www.kamiapp.com/terms-of-service/>

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/13/2020

From: Denis Vorrises

Site(s) or Department: Districtwide

Number of Quotes: 1

Vendor/Contractor: EMS Linq, Inc.

Reason for proposal:

Annual Support - School Nutrition and Fitness Renewal/ISITE Digital Display
13-5310-0-0000-3700-5890-001-3700

Certificate of Insurance: EMS Linq, Inc.

Contract Amount: \$2,000.00

Funding Source: 13

Approved by:

Denis Vorrises 08/13/2020

Personnel who oversees Site/Department budget

Vanessa Castano 08/18/2020

Manager of Capital Facilities and Purchasing

Valerie Miller 08/18/2020

Director of Budget and Fiscal Services

SAN MATEO COUNTY OFFICE OF EDUCATION

33 - San Mateo Union High School District

Budget Summary Report - Summary (From: 7/1/2020 To: 6/30/2021)

Object	Object Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 13 CAFETERIA FUND		Adjustments in red						
Revenue								
8220	CHILD NUTRITION PROGRAMS	1,064,636.00	-	-	-	-	960,211.00	1.0
8520	CHILD NUTRITION	75,426.00	-	-	-	-	74,819.00	1.0
8634	FOOD SERVICES SALES	963,630.00	-	-	-	-	928,168.00	1.0
8660	INTEREST	1,800.00	-	-	-	-	1,800.00	1.0
8699	ALL OTHER LOCAL REVENUE	33,000.00	-	-	-	-	32,450.00	1.0
8916	FROM GENERAL TO CAFETERIA		-	-	-	-	525,000.00	1.0
Total Revenue		2,138,492.00	-	-	-	-	2,522,448.00	
Expenditure								
2251	FOOD SERVICE SALARIES	773,393.00	-	-	-	-	773,393.00	1.0
2252	FOOD SERVICE SUBSTITUTES	18,000.00	-	-	-	-	18,000.00	1.0
2253	FOOD SERVICE EXTRA HOURS	25,000.00	-	-	-	-	50,000.00	1.0
2255	FOOD SERVICE Variable days	20,000.00	-	-	-	-		
2257	FOOD SERVICE STUDENT WORKERS	38,000.00	-	-	-	-	38,000.00	1.0
2304	MANAGER, CLASSIFIED	156,314.00	-	-	-	-	156,314.00	1.0
		1,030,707.00						1,631,662.00
3202	PUB EMPL RETIRE SYS CLASS	224,972.00	-	-	-	-	224,972.00	1.0
3312	FICA-CLASSIFIED	64,214.00	-	-	-	-	64,214.00	1.0
3322	MEDICARE-CLASSIFIED	15,018.00	-	-	-	-	15,018.00	1.0
3402	HLTH & WELFARE BNFT CLASS	267,693.00	-	-	-	-	267,693.00	1.0
3502	ST UNEMPL INSUR CLASS	518.00	-	-	-	-	518.00	1.0
3602	WORKERS COMP INSUR CLASS	28,540.00	-	-	-	-	28,540.00	1.0
		600,955.00						
4310	MAINT/OPERATIONS SUPPLIES	500.00	-	-	-	-		
4360	FUEL	2,800.00	-	-	-	-	2,800.00	1.0
4375	NON-INSTRUCT SUPPLIES	15,000.00	-	-	-	-	10,000.00	1.0
4385	REFRESHMENTS FOR MEETINGS	2,500.00	-	-	-	-	2,500.00	1.0
4731	PURCHASES OUTSIDE	530,523.00	-	-	-	-	469,797.00	1.0
4753	MARRIOTT CONTROLLABLES	52,765.00	-	-	-	-	59,606.00	1.0
4754	Marriot Non-Controllable (Taxes)	8,000.00	-	-	-	-		
5202	WORKSHOPS/CONFERENCES	2,000.00	-	-	-	-	2,000.00	1.0
5220	MILEAGE REIMBURSEMENT	150.00	-	-	-	-	300.00	1.0
5301	DUES AND MEMBERSHIPS	200.00	-	-	-	-	200.00	1.0
5751	Print Shop Interfund duplicating	150.00	-	-	-	-		
5890	OTHER OPERATING EXPENSES	91,600.00	-	-	-	-	89,190.00	1.0
7350	DIR SUP/INDIR COST INFUND	120,000.00	-	-	-	-	120,000.00	1.0
Total Expenditure		2,457,850.00	-	-	-	-	2,393,055.00	
Total Fund 13 CAFETERIA FUND		(319,358.00)	-	-	-	-	129,393.00	

Criteria: Type = Summary; Budget Status = Revised; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended, Encumbered, PreEncumbered; Sort/Group = Fund, Object; Account Mask

Run: 4/20/2020 4:24 PM Copyright © 1998 The California Educational Computer Consortium Joint Powers Authority. All Rights Reserved.

ting = No Masking; Fund = 13; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

EMS LINQ INC

www.linq.com

800.541.8999

INVOICE

Invoice: C-2390

Date: 07/01/2020

Page: 1

Bill To:

San Mateo Union High School District

650 North Delaware Street

San Mateo, CA 94401

LINQ

CUSTOMER NUMBER	CUSTOMER PO		PAYMENT TERMS	
C-01300			Net 30	
SALES REP	MESSAGE	CONTRACT START	CONTRACT END	DUE DATE
		07/01/2020	06/30/2021	07/31/2020

QTY	ITEM	DESCRIPTION	MEMO	UNIT PRICE	AMOUNT
1	454206	ISITE Support - SNAF Website and Menu - 5-10	Contract line 2, billing schedule date 07/01/2020	\$995.00	\$995.00
1	454209	ISITE Support - Digital Menu Displays - 11-20	Contract line 1, billing schedule date 07/01/2020	\$995.00	\$995.00
				SUBTOTAL	\$1,990.00
				Sales Tax	\$0.00
				TOTAL	\$1,990.00



Remit To:
EMS LINQ INC
PO BOX 745000
ATLANTA GA 30374-5000

ACH Payments:
Routing: 021052053
Account: 99781407
Name on Account: EMS LINQ INC

EMS LINQ*Connecting the K-12 Community*

2528 Independence Blvd
Suite 200
Wilmington, NC 28412

Phone: 800.541.8999
Fax: 910.799.5427
Email: rmarella@linq.com

This is not an invoice.**Quote #:** Q-15627-3**Customer Contact**

San Mateo Union High School District
Denis Vorrises
(650)558-2479 X2479
dvorrises@smuhd.org

Bill To

San Mateo Union High School District
650 N Delaware St
San Mateo, CA 94401

RENEWAL CONTACT	EMAIL	SERVICE PERIOD
Robin Marella	rmarella@linq.com	(July 1, 2020 - June 30, 2021)

2020-07-01

QTY	PRODUCT	UNIT PRICE	EXTENDED
1	ISITE Support - SNAF Website and Menu - 5-10	\$995.00	\$995.00
1	ISITE Support - Digital Menu Displays - 11-20	\$995.00	\$995.00

Tax:	\$0.00
Shipping:	
Grand Total:	\$1,990.00

Upon signature by Customer and submission to EMS LINQ Inc., this Order Form shall become legally binding unless this Order Form is rejected by EMS LINQ Inc. for any of the following reasons: (1) the signatory below does not have the authority to bind Customer to this Order Form, (2) changes have been made to this Order Form (other than completion of the purchase order information and the signature block), or (3) the requested purchase order information or signature is incomplete or does not match our records or the rest of this Order Form. Subscriptions are non-cancelable before their Order End Date.

This Order Form is governed by the terms of the EMS LINQ Inc. Agreement found at <https://www.linq.com/legal/agreements>, unless (i) Customer has a written agreement executed by EMS LINQ Inc. for such Services as referenced in the Documentation, in which case such written EMS LINQ Inc. agreement will govern or (ii) otherwise set forth herein.

The Subscription Term for any Services added by Customer after the beginning of the then-current Subscription Term ("Additional Services") shall be coterminous with the then current Subscription Term for the existing Services. Subscription Charges for Additional Services shall be at the Subscriber's Subscription Charges under the then current Subscription Term, unless otherwise expressly agreed by the parties in writing. Any discount provided to Subscriber is applicable only to the initial Subscription Term detailed in this Order Form, unless otherwise expressly agreed by the parties in writing, and will not be applied to any subsequent Subscription Term.

AUTHORIZATION

This is not an invoice. You will be billed according to your renewal date.

By signing this Order Form the Customer authorizes that it has read it and agrees to its terms.

Customer:	San Mateo Union High School District
Signature:	{t;s;r;y;o:"Customer";w:150;}
Name:	{t;t;r;y;o:"Customer";l:"Full Name";w:150;}
Business Title:	{t;t;r;y;o:"Customer";l:"Title";w:150;}
Authority Level:	{t;d;r;y;o:"Customer";l:"Authority";dd:"C Level,VP,Director,Acquisitions,Other";w:150;}
Date:	{t;t;r;y;o:"Customer";l:"Date";w:150;}

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/17/2020

From: Brian Simmons/Wayne Rasay

Site(s) or Department: Curriculum

District Office

Number of Quotes: One

Vendor/Contractor: Neoreason Inc dba repl.it

Reason for proposal:

repl.it (Cloud IDE for Coding in Python)

Certificate of Insurance: N/A

Contract Amount: \$420.00

Funding Source: CTE Incentive Grant

Approved by:

Wayne Rasay

08/17/2020

Wayne Rasay

08/17/2020

Personnel who oversees Site/Department budget

Vanessa Castano

08/18/2020

Manager of Capital Facilities and Purchasing

Valerie Miller

08/18/2020

Director of Budget and Fiscal Services

Site: Burlingame High School		Name of CTE Teacher(s): Sonny Lau	
Industry Sector: Information and Communication Technologies		Software and Systems Development Pathway	
CTE Course(s) taught this year: Principles of Computer Science		Number of Sections: 2	
Total budget allocated by your site to your CTE sections this year:			

Date Submitted	Item Description (please include a link if ordering online)	Company and address if applicable	Unit Cost	Quantity	Subtotal	Tax if applicable (9.025%)	Shipping if applicable	Total Requested Cost	11 Elements of a High-Quality CTE Program Which of the 11 Elements of a High-Quality CTE Program (linked above) will this use of CTE funding help to strengthen in your program? How will it strengthen that element?	CTE Standards Which CTE Standard(s) (linked above) will this funding help your program meet? Explain.	This is a one-time need this year (Put an X if YES)	This is an ongoing expense, likely to be needed in the future (indicate frequency - every year, every 5 years, etc.)	PRINCIPALS: please type your initials and date to verify your approval	MAINTENANCE: please type your initials and date to verify your approval	SITE TECH: please type your initials and date to verify your approval	Date approved by CTE Council, if approved	District Office Approval: Type initials and date to approve	Comments
7/19	replit (Cloud IDE for Coding in Python)		\$35/month		\$420			\$420	02: High-Quality Curriculum and Instruction. Replit will provide the appropriate tools for students to learn Python. It is a cloud based IDE that students need in order to execute their code. Without it, students will not be able to work at home.	C: Software and Systems Development Pathway. This allows students to create effective interactions between humans and technology Basic processes of input and output.		Every year until there is a better product	PB 7-20-20					
TOTAL									\$420									

Burlingame

K. Kelley



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Billing Details

\$35 / month

up to 100 students v

☒ Bill monthly☐ Bill annually

*Billing email

admin@example.com

*Credit card

Card number

MM / YY CVC

Charge card

Cancel

Continue

Data feedback 9/25
Still about 200, 1/20/20

B. S. D.
K. H. C.

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/20/2020

From: Araceli Pena

Site(s) or Department: Adult School

Adult School

Number of Quotes: 1

Vendor/Contractor: Remind

Reason for proposal:

Remind will be providing the Adult school with a year subscription software to communicate and translate to students for the school year 2020-2021.

Certificate of Insurance: n/a

Contract Amount: \$6000

Funding Source: 11

Approved by:

Araceli Pena

08/20/2020

Personnel who oversees Site/Department budget

Vanessa Castano

08/21/2020

Manager of Capital Facilities and Purchasing

Valerie Miller

08/21/2020

Director of Budget and Fiscal Services



NEW ORDER FORM

P.O. Box 1077
San Ramon, CA 94583
United States

Quote Number: Q-17650
Valid Until: 8/24/2020

Customer Information:

SOLD TO:

Customer Name San Mateo Adult School
Contact Name Angela Taylor
Address 789 E Poplar Ave
San Mateo, CA 94401
US
Email ataylor@smuhsd.org
Phone (650) 558-2102

BILL TO:

Contact Name Angela Taylor
Address 789 E Poplar Ave
San Mateo, CA 94401
US
Email ataylor@smuhsd.org
Phone (650) 558-2102

Order Form Summary:

Services Start Date 7/1/2020
Services End Date 6/30/2021
Auto Renew Yes

Payment Terms Net 30
Currency USD

Product	Features	Quantity	Unit Amount	Line Item Amount
Remind Base Plan	Includes: - LMS Integrations - SIS Sync	1,500	\$4.00	\$6,000.00
Initial Term Charge: \$6,000.00				

Billing Terms:

Date Adjustment

Terms and Conditions:

- PARTIES:** This Order Form (the "Order Form") is entered into by and between Remind101, Inc. ("**Remind**") and San Mateo Adult School (the "**School**" or "**Customer**") as of the School's date of signature below (the "**Order Form Effective Date**").
- AGREEMENT:** This Order Form hereby includes, incorporates and shall be governed by the terms and conditions of the Remind School Plan Standard Agreement located at <https://www.remind.com/school-agreement> (together with the Order Form, the "**Agreement**"). Unless otherwise stated in this Order Form, all terms defined in the Agreement shall have the same meaning in this Order Form. If there is an inconsistency or conflict between the terms and conditions of

this Order Form and the Agreement, the terms of this Order Form shall control with respect to the subject matter of this Order Form.

- 3 **SERVICES, FEES & PAYMENT:** Unless noted otherwise below, Customer will be invoiced at the start of the service period for the Initial Term Charge, plus any additional applicable taxes.
- 4 **AUTO-RENEWAL:** This Order Form shall remain in full force and effect from the Order Form Effective Date through the Services End Date. This Order Form will thereafter automatically renew for additional **12-month** terms (each, a '**Services Term**' and collectively with the Initial Services Term, the 'Order Form Term'), unless: (i) either party gives the other party written notice of its intent not to renew this Order Form at least **60 days** prior to the end of the then-current term, (ii) this Order Form is specifically superseded by a new Order Form; or (iii) Remind and the School agree in writing to subsequent Services Terms that are longer in duration than 12 months. Unless specified otherwise above in the Order Form Summary, for the next Services Term, each Product shall renew at a Price that is **10.0%** above the Unit Price in effect immediately prior to the start of such subsequent Services Term. Additionally, upon renewal, Customer will be invoiced at the start of the renewed Service Term.

Other Notes:

Additional Terms:



NEW ORDER FORM

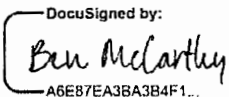
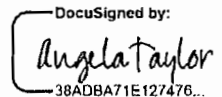
P.O. Box 1077
San Ramon, CA 94583
United States

Quote Number: Q-17650
Valid Until: 8/24/2020

IN WITNESS WHEREOF, by signature below of duly authorized representatives, the parties have caused this Order Form to be executed as of the Order Form Effective Date.

Remind101, Inc.

San Mateo Adult School

Signature:  <small>DocuSigned by: Ben McCarthy A6E87EA3BA3B4F1...</small>	Signature:  <small>DocuSigned by: Angela Taylor 38ADBA71E127476...</small>
Name: Ben McCarthy	Name: Angela Taylor
Title: Controller	Title: Director
Date: 8/20/2020 2:07:36 PM PDT	Date: 8/20/2020 1:56:59 PM PDT



8-24-2020

DS
BT

Certificate Of Completion

Envelope Id: 28F08BFB45F14D4FA233409B892DF2DF

Status: Completed

Subject: DocuSign: Order Form for your Review

DfS Writeback:

Source Envelope:

Document Pages: 3

Signatures: 2

Envelope Originator:

Certificate Pages: 5

Initials: 1

Tonya Shephard

AutoNav: Enabled

965 Mission Street

Envelopeld Stamping: Enabled

Suite 300

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

San Francisco, CA 94103

tonya@remind101.com

IP Address: 13.110.6.8

Record Tracking

Status: Original

Holder: Tonya Shephard

Location: DocuSign

8/20/2020 1:27:26 PM

tonya@remind101.com

Signer Events

Billing Team

billingreview@remind101.com

Remind101, Inc

Security Level: Email, Account Authentication
(None)

Signature

BT

Signature Adoption: Pre-selected Style
Using IP Address: 135.180.39.252

Timestamp

Sent: 8/20/2020 1:30:19 PM

Viewed: 8/20/2020 1:39:43 PM

Signed: 8/20/2020 1:39:56 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

AngelaTaylor

ataylor@smuhdsd.org

Director

Security Level: Email, Account Authentication
(None)

DocuSigned by:

Angela Taylor

38ADB71E127479...

Signature Adoption: Pre-selected Style
Using IP Address: 67.218.106.99

Sent: 8/20/2020 1:39:57 PM

Viewed: 8/20/2020 1:41:51 PM

Signed: 8/20/2020 1:56:59 PM

Electronic Record and Signature Disclosure:

Accepted: 8/20/2020 1:41:51 PM

ID: 8410d372-3d67-4d4f-9fb0-02ba443ce130

Ben McCarthy

orders@remind101.com

Controller

Remind101, Inc

Security Level: Email, Account Authentication
(None)

DocuSigned by:

Ben McCarthy

A8E87EA3BA3B4F1...

Signature Adoption: Pre-selected Style
Using IP Address: 99.0.81.20

Sent: 8/20/2020 1:57:01 PM

Viewed: 8/20/2020 2:07:26 PM

Signed: 8/20/2020 2:07:36 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/20/2020 1:57:01 PM
Certified Delivered	Security Checked	8/20/2020 2:07:26 PM
Signing Complete	Security Checked	8/20/2020 2:07:36 PM
Completed	Security Checked	8/20/2020 2:07:36 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Remind101, Inc (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the "I agree" button at the bottom of this document.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign "Withdraw Consent" form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Remind101, Inc:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: billing@remind101.com

To advise Remind101, Inc of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at billing@remind101.com and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

To request paper copies from Remind101, Inc

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to george@remind101.com and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Remind101, Inc

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to billing@remind101.com and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000 or WindowsXP
Browsers (for SENDERS):	Internet Explorer 6.0 or above
Browsers (for SIGNERS):	Internet Explorer 6.0, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum

Enabled Security Settings:	ò Allow per session cookies ò Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection
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** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the "I agree" button below.

By checking the "I Agree" box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Remind101, Inc as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Remind101, Inc during the course of my relationship with you.

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/18/2020

From: Araceli Pena/ Lori Parris

Site(s) or Department: Adult School

Adult School

Number of Quotes: 1

Vendor/Contractor: JMR Digital Marketing, LLC

Reason for proposal:

Jennifer Ramsey will provide service for the Adult school with website design and website maintenance, SEO optimization, building new web pages, and update changes on existing content.

Certificate of Insurance: n/a

Contract Amount: not to exceed \$6500

Funding Source: 11

Approved by:

Araceli Pena 08/18/2020

Personnel who oversees Site/Department budget

Vanessa Castano 08/21/2020

Manager of Capital Facilities and Purchasing

Valerie Miller 08/21/2020

Director of Budget and Fiscal Services



Araceli Pena <apena@smuhsd.org>

Following up re: our phone conversation

Lori Parris <lparris@smuhsd.org>
To: Araceli Pena <apena@smuhsd.org>
Cc: Angela Taylor <ataylor@smuhsd.org>

Mon, Aug 10, 2020 at 9:05 AM

Hello all,
80 hrs x \$80/hr is \$6400 so we can round to \$6500.
Thanks!

Lori Parris
Assistant Director
San Mateo Adult & Career Education

On Aug 10, 2020, at 9:03 AM, Araceli Pena <apena@smuhsd.org> wrote:

[Quoted text hidden]

Service contract

San Mateo Adult School Contract for Services - 2020-2021 School Year

This contract (the "Agreement") is entered into by and between the below named parties (the "Parties"). This offer will expire at the close of business on 08/07/2020 if not accepted in writing by counter-signing this Agreement by the aforementioned date.

Client (The "Client")

San Mateo Adult & Career Education
789 East Poplar Ave
San Mateo, CA, 94401

Contractor (The "Contractor")

JMR Digital Marketing, LLC
Jennifer Ramsey
jramseydesign@outlook.com
28349 Mayfair Dr
Valencia, CA, 91354, US

Services

Contractor agrees to perform services as described in Attachment A (the "Services") and Client agrees to pay Contractor as described in Attachment A.

Signatures

In witness whereof, the Parties, have executed this Agreement, inclusive of Attachment A and Attachment B, as of the later of the two dates below (the "Effective Date").

Client (San Mateo Adult & Career
Education)

Contractor (Jennifer Ramsey)

Angela Taylor

07/30/2020

Signature

Date

Jennifer M Ramsey

07/30/2020

Signature

Date

Ki Hogg 8-24-2020

Attachment A: Services

Term

Starts: 08/01/2020

Ends: 06/30/2021

Duration: 11 month/s

Billing schedule

Contractor bills Client monthly.

Billed Monthly

Up to 80 hours

First invoice: 08/31/2020

Monthly invoices include the following services:

Website design and maintenance for sanmateoadulted.org

\$80.00/hr

Up to 80 hours • \$80.00/hr

SEO optimizations for sanmateoadulted.org

\$80.00/hr

Up to 80 hours • \$80.00/hr

Design and build new web pages for sanmateoadulted.org

\$80.00/hr

Up to 80 hours • \$80.00/hr

Make content changes to existing sanmateoadulted.org pages \$80.00/hr
Up to 80 hours · \$80.00/hr

Add calendar to sanmateoadulted.org \$80.00/hr
Up to 80 hours · \$80.00/hr

Maintain and update navigation for sanmateoadulted.org \$80.00/hr
Up to 80 hours · \$80.00/hr

Project total: **Billing based on time tracked**

Attachment B: Terms and Conditions

The best work comes out of great relationships. Honesty, respect and gratitude are the keys to a great relationship and therefore we have an interest in treating each other with these values at all times. As much as legal documents are important, what truly binds us is our drive to do great work with great people and to develop a relationship of mutual respect and trust.

Website Requests

All website requests will be submitted via email by a single San Mateo Adult School designated Website Coordinator and outlined via a shared Google doc. This is to maintain consistency, documentation, and organization between client and contractor.

Acceptances

The undersigned representative of Client has the authority to enter into this Agreement on behalf of Client. Client agrees to cooperate and to provide Contractor with everything needed to complete the Services as, when and in the format requested by Contractor.

Contractor has the experience and ability to do everything Contractor agreed to for Client and will do it all in a professional and timely manner. Contractor will endeavor to meet every deadline that's set and to meet the expectation for Services to the best of its abilities.

Warranty

Contractor warrants that: (i) the Services will be performed in a professional and workmanlike manner and that none of such Services or any part of this Agreement is or will be inconsistent with any obligation Contractor may have to others; (ii) none of the Services or Inventions or any development, use, production, distribution or exploitation thereof will infringe, misappropriate or violate any intellectual property or other right of any person or entity (including, without limitation, Contractor); (iii) Contractor has the full right to provide Client with the assignments and rights provided for herein; (iv) Contractor shall comply with all applicable laws in the course of performing the Services and (v) if Contractor's work requires a license, Contractor has obtained that license and the license is in full force and effect.

EXCEPT AS SET FORTH IN THIS ATTACHMENT B, CONTRACTOR DISCLAIMS ANY AND ALL WARRANTIES, WHETHER EXPRESSED OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SUITABILITY, COMPLETENESS OR RESULTS TO BE DERIVED FROM THE WORK.

EXCEPT AS SET FORTH HEREIN, ALL DELIVERABLES ARE DELIVERED ON AN "AS-IS" BASIS.

Confidentiality & Non-Disclosure

Each party shall maintain, in the strictest confidence, all Confidential Information (as defined in the next sentence) of the other party. "Confidential Information" means all (i) nonpublic information (at the time of disclosure) disclosed by one party to the other party under this Agreement, provided such information is marked or indicated by the disclosing party to be confidential; (ii) and any information which ought reasonably be considered confidential with regard to the circumstances surrounding disclosure, whether or not such information is marked "Confidential".

In the event a party is required to disclose Confidential Information pursuant to a judicial or other governmental order, such party shall, to the maximum extent permitted by law or opinion of counsel, provide the other party with prompt notice prior to any disclosure so that the party or its client may seek other legal remedies to maintain the confidentiality of such Confidential Information.

Each party receiving Confidential Information shall be responsible for any breach of this provision that is caused by any of its employees, affiliates, representatives or agents and such party agrees to indemnify and hold harmless the other party from and against any liabilities, claims, damages, losses, costs and expenses resulting, directly or indirectly, from any breach by a party, or any of its employees or independent contractors, of any provision of this Agreement. The obligations of this Section shall survive termination of this Agreement for a period of 3 years.

Ownership and Licenses

Contractor agrees that the deliverables and materials developed pursuant to this Agreement (including, without limitation, all presentations, writings, ideas, concepts, designs, text, plans, and other materials that Contractor conceives and develops pursuant to this Agreement, including all materials incorporated therein whether such materials were conceived or created by Contractor individually or jointly, on or off the premises of Client, or during or after working time) shall be treated as if the development of such deliverable constitutes a "work for hire" and shall be owned by Client upon payment of all fees due to Contractor pursuant to this Agreement.

In the event that any such material is considered not to be a "work made for hire," Contractor hereby assigns all ownership (whether represented or not by a registered patent, copyright, trade secret) and other proprietary or rights, title and interest in such deliverables and materials to Client, and agrees to execute such documents as Client may reasonably request, in order to assist Client in obtaining and protecting such rights.

Contractor agrees that Contractor has no interest in any materials that Contractor submits to Client, including, without limitation, any security interest therein, and hereby releases to Client any interest therein (if any) which may be created by operation of law. Except as otherwise agreed to in writing and as necessary in the performance of this Agreement, Contractor shall have no rights to license, sell or use the deliverables or materials developed under this Agreement, or any portion thereof.

Non-Solicit

Contractor agrees that during the period in which it is providing Services and for one year thereafter, Contractor will not encourage or solicit any employee, vendor, client or contractor of Client to leave Client for any reason.

Relationship of Parties

Nothing contained in this Agreement shall be construed to create a partnership, joint or co-venture, agency, or employment relationship between Contractor and Client. Both Parties agree that Contractor is, and at all times during this Agreement shall remain, an independent contractor.

Term & Termination

Either Party may terminate this Agreement at any time, with or without cause, upon 7 days written notice.

Either Party also may at any time terminate the Agreement immediately if: (i) the other party commits a breach of this Agreement and such party does not cure a breach within 5 days of written notice from the non-breaching party of such breach.

If this Agreement is terminated earlier by Client without cause, Client agrees to pay Contractor any and all sums which are due and payable for: (i) services provided as of the date of termination; and (ii) expenses already incurred, including those from documented non-cancelable commitments. Contractor agrees to use the best efforts to minimize such costs and expenses.

Termination for any reason shall not affect the rights granted to Client by Contractor hereunder. Upon termination, Client shall pay to Contractor all undisputed amounts due and payable. If upon termination Client has not paid undisputed fees owed for the material, deliverables or Services provided by Contractor as of the date of termination, Client agrees not to use any such material or the product of such Service, until Client has paid Contractor in full. Any provisions or clause in this Contract that, by its language or context, implies its survival shall survive any termination or expiration of this Agreement. Notwithstanding anything to the contrary in this Agreement, Contractor shall retain a perfected security interest in the deliverable or material until Client has made payment in full for all undisputed amounts as of the termination date. Contractor hereby agrees to release and waive its security interest in the deliverable and material upon receipt of full payment for all undisputed amounts.

Payment Terms

Client understands the importance of paying independent contractors in a timely manner and wants to maintain a positive working relationship with Contractor to keep the project moving forward.

Payments for each invoice delivered by Contractor to Client are due within 15 days of receipt. In case of overdue payments, Contractor reserves the right to stop work until payment is received.

Late Payment

In the event an invoice is not paid on time, to the maximum extent allowable by law, Contractor will charge a late payment fee of 1.50% per month on any overdue and unpaid balance not in dispute.

Contractor's acceptance of such service charges does not waive its rights to any remedies for Client's breach of this Agreement. All payment obligations are non-cancelable and fees paid are non-refundable.

Expense Reimbursement

Client shall reimburse all expenses that are reasonable and that have been authorized in writing by Client in advance; payable within 15 days of itemized invoice.

Changes

Any material changes to the Services, including work to be performed and related fees must be approved by the prior written consent of both parties.

Indemnification and Limitation of Liability

Contractor agrees to indemnify, defend and hold harmless Client from any and all claims, actions, damages, and liabilities (excluding, without limitation, attorneys' fees, costs and expenses) arising (i) through Contractor's gross negligence; (ii) out of any claim that the materials or deliverables, or any portion thereof, in fact infringes upon or violate any proprietary rights of any third party, including but not limited to patent, copyright and trade secret rights; or (iii) from a breach or alleged breach of any of Contractor's representations, warranties or agreements herein.

Client agrees to indemnify, defend and hold harmless Contractor from any and all claims, actions, damages, liabilities, costs and expenses (including, without limitation, reasonable attorneys' fees) arising in any manner caused by Client's (i) gross negligence; (ii) out of any claim that Client provided content, or any portion thereof in fact infringes upon or violate any proprietary rights of any third party, including but not limited to patent, copyright and trade secret rights; or (iii) from a breach or alleged breach of any of Client's representations, warranties or agreements herein.

TO THE MAXIMUM EXTENT ALLOWABLE BY LAW, CONTRACTOR SHALL NOT BE LIABLE TO THE CLIENT FOR ANY INCIDENTAL, CONSEQUENTIAL, INDIRECT, SPECIAL, PUNITIVE OR EXEMPLARY DAMAGES (INCLUDING DAMAGES FOR LOST PROFIT, LOSS OF BUSINESS OR THE LIKE) ARISING OUT OF OR RELATING TO THIS ATTACHMENT B OR THIS AGREEMENT, CONTRACTOR'S PERFORMANCE HEREUNDER OR DISRUPTION OF ANY OF THE FOREGOING, EVEN IF CLIENT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND REGARDLESS OF THE CAUSE OF ACTION, WHETHER SOUNDING IN CONTRACT, TORT, BREACH OF WARRANTY OR OTHERWISE. TO THE MAXIMUM EXTENT ALLOWABLE BY LAW, CONTRACTOR'S AGGREGATE LIABILITY UNDER THIS ATTACHMENT B AND THIS AGREEMENT SHALL IN NO EVENT EXCEED THE AGGREGATE COMPENSATION PAID BY CLIENT TO THE CONTRACTOR UNDER THIS AGREEMENT.

Right to Authorship Credit

Both Parties agree that when asked, Client must properly identify Contractor as the creator of the deliverables. Client does not have a proactive duty to display Contractor's name together with the deliverables, but Client may not seek to mislead others that the deliverables were created by anyone other than Contractor.

Client hereby agrees Contractor may use the work product as part of Contractor's portfolio and websites, galleries and other media solely for the purpose of showcasing Contractor's work but not for any other purpose.

Contractor will not publish any confidential or non-public work without Client's prior written consent.

Governing Law and Dispute Resolution

This Agreement and any dispute arising hereunder shall be governed by the laws of the jurisdiction of Contractor's primary business location (the "Contractor's Jurisdiction"), without regard to the conflicts of law provisions thereof. For all purposes of this Agreement, the Parties consent to exclusive jurisdiction and venue in the courts located in the Contractor's jurisdiction.

The failure of either party to enforce its rights under this Agreement at any time for any period shall not be construed as a waiver of such rights.

Force Majeure

No failure or omission by a party in the performance of any obligation under this Agreement shall be deemed a breach of this Agreement or create any liability if such failure or omission shall arise from any cause or causes beyond the reasonable control of such party which cannot be overcome through that party's reasonable diligence, e.g., strikes, riots, war, acts of terrorism, acts of God, severe illness, invasion, fire, explosion, floods and acts of government or governmental agencies or instrumentalities.

Notices

Any notices to either Party made pursuant to this Agreement shall be made and sent (i) via US mail or a nationally recognized carrier to the other Party's address on file; (ii) or via e-mail to the other Party's designated representative. Each Party shall have an independent obligation to provide and update, as necessary, the mail and e-mail address on file for such notices. Notices sent by e-mail shall be deemed effective once sent if no error or "bounce back" has been received within twenty-four (24) hours of submission.

Appropriate Conduct

Client and Contractor will seek to maintain a professional relationship that is free from harassment of any kind and from any other offensive or disrespectful conduct. If at any time during the term of this Agreement Contractor believes that he/she has been subjected to harassing behavior on the part of Client or Client's staff, Contractor will notify Client immediately and demand that appropriate actions will be taken to correct the matter. In the event that the reported behavior continues following Contractor's second notice, such behavior will constitute a breach of this Agreement and entitle Contractor to terminate this Agreement in accordance with the Agreement's Term and Termination Clause, and be paid in full for the ordered project or for the planned monthly service hours, as applicable, without limiting any other right or remedy available to Contractor by law.

Miscellaneous

The section and subsection headings used in this Agreement are for convenience only and will not be used in interpreting this Agreement. Both parties have had the opportunity to review this Agreement and neither party will be deemed the drafter of this Agreement for the purposes of interpreting any ambiguity in this Agreement. The parties agree that this Agreement may be signed by manual or facsimile signatures and in counterparts, each of which will be deemed an original and all of which together will constitute one and the same instrument. In the event that any provision of this Agreement will be determined to be illegal or unenforceable, that provision will be first revised to give the maximum permissible effect to its original intent or, if such revision is not permitted, that specific provision will be eliminated so that this Agreement will otherwise remain in full force and effect and enforceable.

Entire Contract

This Agreement, along with this Attachment B, and any exhibits, schedules or attachments, between the Parties supersedes any previous arrangements, oral or written, and may not be modified in any respect except by a future written agreement signed by both Parties.

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/19/2020

From: Linda Carlton

Site(s) or Department: Capuchino High

Number of Quotes: 1

Vendor/Contractor: Acco Engineered Systems

Reason for proposal:

To replace a Variable Frequency Drive for AC-M1 in Admin Wing

ER PO#CHSER08172020

Certificate of Insurance: 570078338399

Contract Amount: \$2,923.00

Funding Source: General Fund - Maintenance

Approved by:

Cydon

08/19/2020

Personnel who oversees Site/Department budget

Vanessa Castano

08/21/2020

Manager of Capital Facilities and Purchasing

Valerie Miller

08/21/2020

Director of Budget and Fiscal Services



BID CONTRACT

Page 1 of 2

Job # Pending

San Francisco Office: 15 Lombard Street, San Francisco CA. 94111
Phone # (415) 399-1549

Corporate Office: 888 E. Walnut Street, Pasadena, CA 91101
Principle Offices: San Leandro Sacramento Orange County San Diego Seattle, WA

ER PO# CHSER
08172020

QUOTATION TO:

CID# 7944 San Mateo Union High School District
Dept M/O&F
839 Hinckley Road
Burlingame, CA 94010
Attention: Steve Weigant
sweigant@smuhdsd.org

JOB NAME/ADDRESS:

Building M LID# 1501
AC-M1 Failed VFD Replacement
Capuchino High School
1501 Magnolia Avenue
San Bruno, CA. 94066

THE CONDITIONS PRINTED EITHER ON THE REVERSE SIDE OR ATTACHED ARE PART HEREOF.
This work or price quotation does not include detection, abatement, encapsulation or removal of asbestos or products, materials, or equipment containing asbestos.

ACCO Engineered Systems is pleased to provide a proposal to furnish the labor necessary to perform the following scope of work on Unit AC-M1.

SCOPE OF WORK:

- > Remove failed variable frequency drive and replace with an ABB ACH 550 5HP 3 Ph NEMA 1 unit
- > Certified start up to be performed for extended warranties

ALTERNATE SCOPE of WORK:

- > Removed failed variable frequency drive & replace with a Toshiba Soft Start with Bypass
- > Certified start up to be performed for extended warranty

Clarifications & Exclusions: Work is to be performed on a straight time basis. Overtime is excluded. Any additional repairs will be proposed separately. All material taxes, truck charges etc are included in the total price.

"Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint is filed within three years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P. O. Box 26000, Sacramento, CA 95826."

California State License No. 120696

The total price to install a VFD is **\$2,923.00** including all taxes.

The total price to install a Soft Start with Bypass is **\$4,290.00** including all taxes.

Terms of payment, unless modified above, are: 0 down payment and the balance due upon the receipt of invoice.

Your signed acceptance of this Bid Contract within 30 days from August 18, 2020 shall, upon the acceptance of the Seller, constitute a contract to perform the work described above, including all Terms and Conditions contained herein.

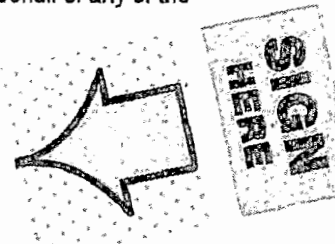
Seller shall be defined to mean ACCO Engineered Systems or its assigns.

Buyer shall be defined to mean the Owner, Owners/Agent, Builder, Architect, lessees, or any person acting on behalf of any of the foregoing.

Prepared in duplicate August 18, 2020.

Prepared for
ACCO Engineered Systems

CUSTOMER



By: _____
Ryan Marr-Wyatt, Project Manager
ACCEPTED for SELLER:

ACCEPTED for BUYER: _____
By: _____
(Authorized Signature)

By: _____
(Authorized Signature)

Name/Title: Kevin Skelly, Superintendent

Name/Title: _____

Date of Acceptance : 8-24-2020

SEE TERMS AND CONDITIONS TO BID CONTRACT

Rev. 09-10-03



TERMS AND CONDITIONS TO BID CONTRACT

Page 2 of 2

1. All work shall be performed during normal working hours unless otherwise stated herein.
2. ACCO Engineered Systems agrees to maintain in full force and effect a Workmen's Compensation Insurance policy and a Comprehensive Liability Insurance policy in substantial amounts to protect all parties to this agreement, furnishing certificates of insurance, if required by Buyer.
3. Buyer shall prepare the premises to permit free movement and erection of materials, providing necessary openings, supports, cutting, patching, necessary public utility and steam services, and pay all fees in accordance with codes and ordinances unless otherwise indicated in this Bid Contract.
4. In the event that the Seller encounters any asbestos product or material in the course of performing its work, the Seller shall have the right to immediately discontinue its work and remove its employees from the project, or that portion of the project wherein such product or materials were encountered, until such time as any hazards connected therewith are abated, encapsulated or removed and/or it is determined that no hazard exists; further, Seller shall receive an extension of time to complete its work and compensation for delays encountered and compensation for any change in the sequence of method or its work occasioned as a consequence of said encounter.
5. ACCO Engineered Systems extends manufacturer's standard warranties on all new equipment, misuse or abuse excepted, for a period not to exceed one year from date of first beneficial use, which shall be defined as the Start-up Date. ACCO Engineered Systems guarantees most, but not all, repaired materials, parts and labor for a period of ninety (90) days from the date of first beneficial use. There are no warranties, expressed or implied, other than the above unless so noted herein.
Seller shall not be liable for any consequential damages including, but not limited to, liquidated damages, loss of rent, interest expense, extended overhead or any other delay damages of any kind, nature or description. It is expressly understood and agreed that the only liability of Seller is to replace defective workmanship or material as herein above set forth.
6. ACCO Engineered Systems will not replace any refrigerant loss caused by defects in the equipment, material, parts, or workmanship furnished under this contract. Replacement of refrigerant due to failure or defects of items furnished by Seller is not included as a part of this agreement.
7. ACCO Engineered Systems shall not be liable for the corrosive or erosive action of liquids and/or gases upon the equipment specified and no part of such equipment shall be deemed defective by reason of its failure to resist physical or chemical action of such elements or items upon such equipment.
8. This agreement shall not be binding until duly accepted by an authorized officer of ACCO Engineered Systems. No person has authority to make or claim any representation, warranty, term, promise, or condition, expressed or implied, statutory or otherwise, which is not expressed herein. This agreement constitutes the entire agreement between the parties and supersedes and revokes any previous agreement, written or oral, with respect to the labor and equipment covered hereby and may not be amended or modified except in writing executed by the parties hereto.
9. Under no circumstances shall the liability of Seller arising out of the sale or erection of the equipment hereunder, or arising out of its use, whether on warranties or otherwise, in any case exceed the lesser of the following: (a) Cost of correcting defects in the equipment or workmanship; or (b) the difference in value between the installation as installed and the cost of the original installation thereof, if installed strictly as in the contract documents set forth. And in no event shall any claims be made by either party against the other for consequential damages.
10. The Seller shall not be bound by any plans and specifications or conditions, existing or otherwise, that have not been presented to or delivered to it for the purpose of submitting this bid, nor shall the Seller be bound by any city ordinances, State laws or other governmental regulations not in effect at the time of submitting this bid, or which had become obsolete and which no longer was enforced by such public body enacting the same.
11. The Seller shall be excused for any delay in completion of this Bid Contract caused by acts of God, including but not limited to, wind, rain, flood, storm, landslide, subsidence and earthquake; acts of neglect of owner or architect or by any employee or agent of either; acts of neglect of separate contractors employed by owner; acts of public utilities or governmental or public bodies or their agents; material shortages; labor trouble, labor slowdowns; strikes; union activity causing a reduction in productivity; fire; casualty; delay in transportation; changes ordered in the work; failure of Buyer to make payments to Seller as required under this Bid Contract, or other causes beyond the reasonable control of Seller, any of which shall automatically entitle Seller to reasonable or necessary extensions of the completion date of the work and to an equitable adjustment of the contract price to compensate Seller for all costs and expenses of additional labor, service, equipment or material and extended overhead resulting from any such delay.
If any of the materials specified are not readily available, the Seller may substitute equally efficient materials or fixtures of generally similar character in lieu of the equipment, materials or fixtures specified, and it shall allow any differential between the original cost of the materials specified and the materials furnished.
12. In the event of inability to obtain labor at union scale or without paying a premium above such scale, Seller may delay performance until same shall be obtainable without premium payment or at the option of the Buyer the latter may require the use of materials or labor requiring the payment of such excess cost, but upon condition that the Buyer shall pay such excess.
13. No additional work will be performed unless it is authorized in writing by the Buyer. If the Buyer refuses to sign a written work authorization or change order for the extra work, Seller reserves the right to refuse to perform the extra work.

13. Should either party hereto bring suit in court to enforce the terms hereof, any judgment awarded shall include court costs and reasonable attorney's fees to the successful party.
14. Seller assumes no responsibility for the design on those jobs where Seller prepares working or shop drawings from designs furnished by others. Seller assumes no responsibility whatsoever for design or operative end result under any contract unless there is affirmatively stated on the obverse side of this Bid Contract, a direct undertaking on Seller's part so to do.
15. Seller may suspend further performance under this Bid Contract upon three (3) days written notice to the Buyer in the event the Buyer is in breach of this Bid Contract for breach other than non-payment. Notice need not be given if work is suspended due to non-payment or due to the failure of the Buyer to pay for change orders as provided herein. In the event Seller elects to suspend performance, Seller shall be entitled to mobilization costs, including profit and overhead, upon the Buyer bringing payments current or issuing proper change orders for extra work. Such costs will equal actual losses sustained by Seller in terminating and restarting work.
16. This contract is entered into upon the understanding that in the prosecution of any work herein specified Seller will be allowed sufficient time for the performance of said work on the basis of a normal eight-hour day, and in the event that Buyer or any subcontractor require Seller to perform such labor on an overtime basis, then such additional expense of every kind and character as Seller may be required to incur on account of said overtime labor, shall constitute an additional charge herein.
17. It is agreed that Buyer is to provide without cost to Seller, proper hoisting conveyances and scaffolding (including the use of engineer) at times so as to not delay Seller's part of the work, unless otherwise indicated in this proposal.
18. Any loss or damage to Seller's work, materials or equipment occurring at the site of the project occasioned by fire, flood, earthquake, windstorm, riot or civil commotion shall be protected by Builders Risk Insurance procured by the contractor or owner without cost to Seller and Seller shall receive a proportionate share of the amount of any payment loss under any such policy or policies according as Seller's interest may appear.
19. Notwithstanding any provision in the plans, specifications, contract between prime contractor and owner, general conditions, or any contract documents executed by and between contractor and owner having to do with the subject now stated, Seller shall not be liable for the cost of correcting defects occasioned by the acts or omissions of employees of other subcontractors, the prime contractor, owner or any segregated contractor, to work performed by Seller. Before Seller proceeds with any corrective work to repair such damage, the prime contractor, or other person contracting with Seller in this Bid Contract, shall give Seller an unqualified instruction to proceed with the work upon their responsibility to compensate Seller therefor as an extra.
20. The Seller expressly reserves the right to assign all or any portion of its rights and/or duties under this Bid Contract with or without notice to the Buyer herein.
21. In the event of a conflict between the terms and conditions of this Bid Contract and terms and conditions stated in the plans and specifications, or any other contract document, including the prime contract between owner and prime contractor, the terms of this Bid Contract shall govern.
22. If, in Seller's opinion, Buyer's credit becomes impaired, Seller may, at its option, suspend work and deliveries under this contract until it has received full settlement and security for services rendered and is satisfied as to Buyer's credit for further work. If Buyer fails or refuses to make such payment, or give such security, then the amount due under this contract at such time, for labor and material, and/or equipment furnished shall immediately become due and payable and Seller shall have the right and the option to terminate this agreement. In the event that a suspension of the contract is required because of Buyer's doubtful credit, an extension of time for the performance of this contract equal to the time of such suspension shall automatically occur. If legal action is filed to effect collection of amounts due hereunder, Seller shall be entitled to reasonable attorney's fees in addition to all other damages found to be due hereunder.

ACCEPTED for BUYER

By: Kevin Skelly
(Authorized Signature)

Name/Title: Kevin Skelly, Superintendent

Date of Acceptance: 8-24-2020

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/18/2020

From: Linda Carlton

Site(s) or Department: Burlingame High

Number of Quotes: 1

Vendor/Contractor: United CA Fire Protection

Reason for proposal:
For fire sprinkler repairs

Certificate of Insurance: 1624156039

Contract Amount: \$1,001.11

Funding Source: General Fund - Maintenance

Approved by:

Cjaltre

08/18/2020

Personnel who oversees Site/Department budget

Vanessa Castano

08/21/2020

Manager of Capital Facilities and Purchasing

Valerie Miller

08/21/2020

Director of Budget and Fiscal Services



BHS

Proposal Details

We propose to furnish material and/or labor as stated below, with the exceptions and under the terms and conditions agreement included for the price of:

\$1,001.11

A handwritten signature in black ink, appearing to read "Indie [unclear]".

5 year fire sprinkler inspection repairs 201000-137680

Room A112, A121, A136, A206, A-C204A; provide & install missing wht recess escutcheons

Provide and install (12) pressure gauge that is over 5 year on service

Work to be performed during normal business hours.

All areas need to be accessible at time of inspection

Exclusions

Responsible for the existing systems

Hydro testing of sprinkler and or standpipe systems

Plans or permits

No warranty on existing materials.

Re-wiring and or programming new electrical devices



Terms and Conditions Agreement *(continued)*

17. Please note, any additional replacement parts or repairs necessary to return the fire protection system(s) to its proper working condition shall bear additional charges other than the agreed upon system test price. If additional replacement parts or repairs are necessary, we will provide you with a quotation. We will require written or verbal authorization by you or your authorized representative before any additional work is performed.

18. All services shall comply with California Code of Regulation Title 19 Chapter 5 and NFPA 25 2011 Edition.

19. The Client will be provided with written reports of all of the system tests conducted under this proposal. Any deficiencies shall be noted therein. Copies of the system tests performed will be provided to the local fire agency having jurisdiction. Test results and ultimate condition of the various systems are required to be reported. Copies of all tests, inspections, repairs, invoices, purchase orders, and other pertinent communication will be retained by us for a period of not less than five (5) years.

20. The fire protection water contains either chlorine or chromite. It is a state requirement to neutralize these chemicals prior to the water entering any storm drain. The price does not include this or correcting deficiencies.

21. We will not be responsible for any pre-existing building conditions, or the existing fire sprinkler system.

22. California State law requires that the building owner or system owner be responsible for the immediate correction of all deficiencies noted during a required system inspection or test.

23. If deficiency corrections are necessary, we will provide a quotation for any additional work or corrections needed to certify the system. We will then require written or verbal authorization from the building or system owner or their authorized representative before the additional work will be performed. If another C-16 contractor, not specifically authorized by us, performs a deficiency repair or correction to the system, a re-inspection fee will be assessed if the deficiency has not been corrected to our satisfaction. All deficiencies must be completed within 60 days of the original inspection date; otherwise the system will be re-inspected (at additional cost) before certification will be issued.

24. California State law provides that no system subject to these proposals may be certified until all deficiencies noted in the test are corrected.

25. It is the responsibility of the customer to contact the fire alarm monitoring company just before the test begins. The system must be placed on test for the duration of the performance test. Internal alarms (if any) will also sound during the test. The customer should silence these alarms or notify all employees that these alarms will sound. Upon completion of the test, it is the responsibility of the customer to call the monitoring company back and take the system off test.

26. APPLICABLE LAW: This Proposal is subject to and should be governed and construed in accordance with the laws of the State of California, U.S.A.

27. ELECTRONIC SIGNATURES: The parties agree that for the purposes of executing this Proposal, either party, or both parties, may execute with an electronic signature and both parties intend the electronic signature to be considered original signatures and binding for all purposes for this Proposal and for any changes/modifications made to this Proposal.

UCFP UPDATED: 05/22/2018



Signature Page

By signing below, I am acknowledging that I have read, understand and agree to the scope of work described in the Proposal Details page and to the terms and conditions presented in the Terms and Conditions Agreement.

Additional charges will occur if changes/modifications are made to project scope, once this document has been signed.

Ed Holmes Jr.

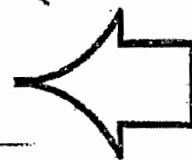
Aug 14, 2020

Ed Holmes Jr.
United California Fire Protection

[Signature]

2020-08-14 12:45:23 (PDF)

San Mateo Union High School District



**SIGN
HERE**

We carry primary liability insurance of \$1,000,000 plus \$10,000,000 umbrella liability insurance.
An Equal Employment Opportunity and affirmative action employer.

Corporate: 745 Cesar Chavez San Francisco, CA 94124 Ph: (415) 824-8500 Fax: (415) 648-3838
Regional: 11337 Trade Center Dr. #400 Rancho Cordova, CA 95742 Ph: (800) 698-9023 Fax: (888) 565-5365
www.ucgd.com



PREPARED FOR PREPARED BY

Jim Hyde

San Mateo Union High School District

839 Hinckley Rd.

Burlingame, California 94010

jhyde@smuhsd.org

650-280-3692

Ed Holmes Jr.

United California

745 Cesar Chavez

San Francisco, California 94124

ed@ucgd.com

www.ucgd.com

PROPOSAL #16890

AUG 14, 2020

PROJECT LOCATION:

**SAN MATEO UNION HIGH SCHOOL-BURLINGAME HS-5 YEAR FIRE SPRINKLER INSPECTION
REPAIR-UCFP PROPOSAL**

Ph: 415.824.8500

Fax: 415.648.3838

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/20/2020

From: Linda Carlton

Site(s) or Department: San Mateo High

Number of Quotes: 1

Vendor/Contractor: Dryco Construction

Reason for proposal:

To install metal ramp for the new shed

Certificate of Insurance: 780079203

Contract Amount: \$2,990.00

Funding Source: General Fund - Maintenance

Approved by:

Cybil

08/20/2020

Personnel who oversees Site/Department budget

Vanessa Castano

08/21/2020

Manager of Capital Facilities and Purchasing

Valerie Miller

08/21/2020

Director of Budget and Fiscal Services

PROPOSAL CONTRACT

Proposal #: 030997
 Customer: San Mateo Union High School
 839 Hinckley Road
 Burlingame, CA 94010
 Attn: Billy Dekom
 Bus: (650) 558-2413
 Mob: (650) 471-5700
 Email: wdekom@smuhd.org
 Fax: (650) 558-2412

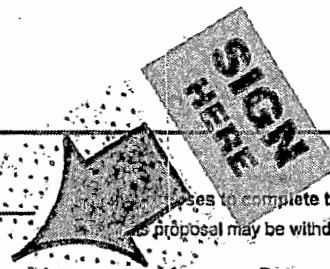
Date: 8/20/2020
 Est. Code: S. Mateo UHSD-Metal Ramp
 Job Site: San Mateo High School
 650 N. Delaware St.
 San Mateo, CA 94401
 Job Contact: Billy Dekom
 Bus: (650) 558-2413
 Mob: (650) 471-5700
 Email: wdekom@smuhd.org
 Fax: (650) 558-2412



Quantity	Description		Total
	DRYCO will complete the specified work at the above job address as follows:		
LS	New Metal Ramp: Fabricate and install one new diamond plate metal ramp as directed to match existing 8ft x 4ft dimensions using 1/4" thick materials and three (3) support ribs underneath.	LS	\$2,990

DRYCO's Authorized Representative: _____

Alan DalMaso
 Alan DalMaso, Estimator



_____ agrees to complete the above work for the sum of \$2,990
 _____ proposal may be withdrawn if not accepted within 30 days.

Customer Signature: _____

San Mateo Union High School District

Date: _____

Payment Terms: DUE UPON RECEIPT OF INVOICE

Acceptance of Proposal: The above prices, specifications, and conditions are satisfactory and hereby accepted. DRYCO is authorized to do the work as specified. By signing this proposal, you are agreeing to our terms & conditions.

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/18/2020

From: Linda Carlton

Site(s) or Department: Capuchino High

Number of Quotes: 1

Vendor/Contractor: Acco Engineered Systems

Reason for proposal:

To troubleshoot AC Unit-M1 in Admin Wing.

ER PO#CHSER08172020

Certificate of Insurance: 570078338399

Contract Amount: \$941.00

Funding Source: General Fund - Maintenance

Approved by:

Gyalhu

08/18/2020

Personnel who oversees Site/Department budget

Vanessa Castano

08/21/2020

Manager of Capital Facilities and Purchasing

Valerie Miller

08/21/2020

Director of Budget and Fiscal Services



engineered
systems

BID CONTRACT

Page 1 of 2

Job # Pending

ER DO#
CH SER 08/17/2020

San Francisco Office: 15 Lombard Street, San Francisco CA. 94111
Phone # (415) 399-1549

Corporate Office: 888 E. Walnut Street, Pasadena, CA 91101
Principle Offices: San Leandro Sacramento Orange County San Diego Seattle, WA

QUOTATION TO:

CID# 7944 San Mateo Union High School District
300 Piedmont Avenue Bld. D Rm # 145
San Bruno, CA. 94066
Attention: Steve Weigant
sweigant@smuhdsd.org

JOB NAME/ADDRESS:

Building M LID# 1501
AC-M1 Troubleshooting
Capuchino High School
1501 Magnolia Avenue
San Bruno, CA. 94066

THE CONDITIONS PRINTED EITHER ON THE REVERSE SIDE OR ATTACHED ARE PART HEREOF.

This work or price quotation does not include detection, abatement, encapsulation or removal of asbestos or products, materials, or equipment containing asbestos.

ACCO Engineered Systems is pleased to provide a proposal to furnish the labor necessary to perform the troubleshooting of AC-M1.

SCOPE OF WORK:

- > **Troubleshoot AC-M1**
- > **Price is provided as a not to exceed for (4) hours of labor**
- > **ACCO shall provide pricing for additional repairs when they are found**

Clarifications & Exclusions: Work is to be performed on a straight time basis. Overtime is excluded. Any additional repairs will be proposed separately. All material taxes, truck charges etc are included in the total price.

"Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint is filed within three years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P. O. Box 26000, Sacramento, CA 95826."

California State License No. 120696

The total price of this work is \$941.00 including all taxes. Terms of payment, unless modified above, are: 0 down payment and the balance due upon the receipt of invoice.

Your signed acceptance of this Bid Contract within 30 days from August 17, 2020 shall, upon the acceptance of the Seller, constitute a contract to perform the work described above, including all Terms and Conditions contained herein.

Seller shall be defined to mean ACCO Engineered Systems or its assigns.

Buyer shall be defined to mean the Owner, Owners/Agent, Builder, Architect, lessees, or any person acting on behalf of any of the foregoing.

Prepared in duplicate August 17, 2020.

Prepared for
ACCO Engineered Systems

[Signature]

By: _____
Ryan Marr-Wyatt, Project Manager
ACCEPTED for SELLER:

By: _____
(Authorized Signature)

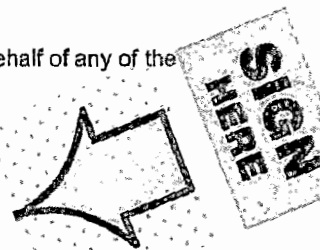
Name/Title: _____

CUSTOMER

ACCEPTED for BUYER: *[Signature]*
By: _____
(Authorized Signature)

Name/Title: Kevin Skelly, Superintendent

Date of Acceptance: 8-24-2020





engineered
systems

TERMS AND CONDITIONS TO BID CONTRACT

Page 2 of 2

1. All work shall be performed during normal working hours unless otherwise stated herein.

2. ACCO Engineered Systems agrees to maintain in full force and effect a Workmen's Compensation Insurance policy and a Comprehensive Liability Insurance policy in substantial amounts to protect all parties to this agreement, furnishing certificates of insurance, if required by Buyer.

3. Buyer shall prepare the premises to permit free movement and erection of materials, providing necessary openings, supports, cutting, patching, necessary public utility and steam services, and pay all fees in accordance with codes and ordinances unless otherwise indicated in this Bid Contract.

4. In the event that the Seller encounters any asbestos product or material in the course of performing its work, the Seller shall have the right to immediately discontinue its work and remove its employees from the project, or that portion of the project wherein such product or materials were encountered, until such time as any hazards connected therewith are abated, encapsulated or removed and/or it is determined that no hazard exists; further, Seller shall receive an extension of time to complete its work and compensation for delays encountered and compensation for any change in the sequence of method or its work occasioned as a consequence of said encounter.

5. ACCO Engineered Systems extends manufacturer's standard warranties on all new equipment, misuse or abuse excepted, for a period not to exceed one year from date of first beneficial use, which shall be defined as the Start-up Date. ACCO Engineered Systems guarantees most, but not all, repaired materials, parts and labor for a period of ninety (90) days from the date of first beneficial use. There are no warranties, expressed or implied, other than the above unless so noted herein.

Seller shall not be liable for any consequential damages including, but not limited to, liquidated damages, loss of rent, interest expense, extended overhead or any other delay damages of any kind, nature or description. It is expressly understood and agreed that the only liability of Seller is to replace defective workmanship or material as herein above set forth.

6. ACCO Engineered Systems will not replace any refrigerant loss caused by defects in the equipment, material, parts, or workmanship furnished under this contract. Replacement of refrigerant due to failure or defects of items furnished by Seller is not included as a part of this agreement.

7. ACCO Engineered Systems shall not be liable for the corrosive or erosive action of liquids and/or gases upon the equipment specified and no part of such equipment shall be deemed defective by reason of its failure to resist physical or chemical action of such elements or items upon such equipment.

8. This agreement shall not be binding until duly accepted by an authorized officer of ACCO Engineered Systems. No person has authority to make or claim any representation, warranty, term, promise, or condition, expressed or implied, statutory or otherwise, which is not expressed herein. This agreement constitutes the entire agreement between the parties and supersedes and revokes any previous agreement, written or oral, with respect to the labor and equipment covered hereby and may not be amended or modified except in writing executed by the parties hereto.

9. Under no circumstances shall the liability of Seller arising out of the sale or erection of the equipment hereunder, or arising out of its use, whether on warranties or otherwise, in any case exceed the lesser of the following: (a) Cost of correcting defects in the equipment or workmanship; or (b) the difference in value between the installation as installed and the cost of the original installation thereof, if installed strictly as in the contract documents set forth. And in no event shall any claims be made by either party against the other for consequential damages.

10. The Seller shall not be bound by any plans and specifications or conditions, existing or otherwise, that have not been presented to or delivered to it for the purpose of submitting this bid, nor shall the Seller be bound by any city ordinances, State laws or other governmental regulations not in effect at the time of submitting this bid, or which had become obsolete and which no longer was enforced by such public body enacting the same.

11. The Seller shall be excused for any delay in completion of this Bid Contract caused by acts of God, including but not limited to, wind, rain, flood, storm, landslide, subsidence and earthquake; acts of neglect of owner or architect or by any employee or agent of either; acts of neglect of separate contractors employed by owner; acts of public utilities or governmental or public bodies or their agents; material shortages; labor trouble, labor slowdowns; strikes; union activity causing a reduction in productivity; fire; casualty; delay in transportation; changes ordered in the work; failure of Buyer to make payments to Seller as required under this Bid Contract, or other causes beyond the reasonable control of Seller, any of which shall automatically entitle Seller to reasonable or necessary extensions of the completion date of the work and to an equitable adjustment of the contract price to compensate Seller for all costs and expenses of additional labor, service, equipment or material and extended overhead resulting from any such delay.

If any of the materials specified are not readily available, the Seller may substitute equally efficient materials or fixtures of generally similar character in lieu of the equipment, materials or fixtures specified, and it shall allow any differential between the original cost of the materials specified and the materials furnished.

In the event of inability to obtain labor at union scale or without paying a premium above such scale, Seller may delay performance until same shall be obtainable without premium payment or at the option of the Buyer the latter may require the use of materials or labor requiring the payment of such excess cost, but upon condition that the Buyer shall pay such excess.

12. No additional work will be performed unless it is authorized in writing by the Buyer. If the Buyer refuses to sign a written work authorization or change order for the extra work, Seller reserves the right to refuse to perform the extra work.

13. Should either party hereto bring suit in court to enforce the terms hereof, any judgment awarded shall include court costs and reasonable attorney's fees to the successful party.

14. Seller assumes no responsibility for the design on those jobs where Seller prepares working or shop drawings from designs furnished by others. Seller assumes no responsibility whatsoever for design or operative end result under any contract unless there is affirmatively stated on the obverse side of this Bid Contract, a direct undertaking on Seller's part so to do.

15. Seller may suspend further performance under this Bid Contract upon three (3) days written notice to the Buyer in the event the Buyer is in breach of this Bid Contract for breach other than non-payment. Notice need not be given if work is suspended due to non-payment or due to the failure of the Buyer to pay for change orders as provided herein. In the event Seller elects to suspend performance, Seller shall be entitled to remobilization costs, including profit and overhead, upon the Buyer bringing payments current or issuing proper change orders for extra work. Such costs will equal actual losses sustained by Seller in terminating and restarting work.

16. This contract is entered into upon the understanding that in the prosecution of any work herein specified Seller will be allowed sufficient time for the performance of said work on the basis of a normal eight-hour day, and in the event that Buyer or any subcontractor require Seller to perform such labor on an overtime basis, then such additional expense of every kind and character as Seller may be required to incur on account of said overtime labor, shall constitute an additional charge herein.

17. It is agreed that Buyer is to provide without cost to Seller, proper hoisting conveyances and scaffolding (including the use of engineer) at times so as to not delay Seller's part of the work, unless otherwise indicated in this proposal.

18. Any loss or damage to Seller's work, materials or equipment occurring at the site of the project occasioned by fire, flood, earthquake, windstorm, riot or civil commotion shall be protected by Builders Risk Insurance procured by the contractor or owner without cost to Seller and Seller shall receive a proportionate share of the amount of any payment loss under any such policy or policies according as Seller's interest may appear.

19. Notwithstanding any provision in the plans, specifications, contract between prime contractor and owner, general conditions, or any contract documents executed by and between contractor and owner having to do with the subject now stated, Seller shall not be liable for the cost of correcting defects occasioned by the acts or omissions of employees of other subcontractors, the prime contractor, owner or any segregated contractor, to work performed by Seller. Before Seller proceeds with any corrective work to repair such damage, the prime contractor, or other person contracting with Seller in this Bid Contract, shall give Seller an unqualified instruction to proceed with the work upon their responsibility to compensate Seller therefor as an extra.

20. The Seller expressly reserves the right to assign all or any portion of its rights and/or duties under this Bid Contract with or without notice to the Buyer herein.

21. In the event of a conflict between the terms and conditions of this Bid Contract and terms and conditions stated in the plans and specifications, or any other contract document, including the prime contract between owner and prime contractor, the terms of this Bid Contract shall govern.

22. If, in Seller's opinion, Buyer's credit becomes impaired, Seller may, at its option, suspend work and deliveries under this contract until it has received full settlement or security for services rendered and is satisfied as to Buyer's credit for further shipments. If Buyer fails or refuses to make such payment, or give such security, then the amount due under this contract at such time, for labor and material and/or equipment furnished shall immediately become due and payable and Seller shall have the right and the option to terminate this agreement. In the event that a suspension of work is required because of Buyer's doubtful credit, an extension of time shall not automatically occur. If legal action is filed to effect collection of the amount due hereunder, Seller shall be entitled to reasonable attorney fees and other damages found to be due hereunder.

ACCEPTED for BUYER

By:

(Authorized Signature)

Name/Title: Kevin Skelly, Superintendent

Date of Acceptance: 8-24-2020

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/21/2020

From: Sonia Gill

Site(s) or Department: Curriculum

Number of Quotes: 1

Vendor/Contractor: Spotify - Soundtrap

Reason for proposal:
VAPA students and teacher

Certificate of Insurance: n/a

Contract Amount: \$4,692.00

Funding Source: Curriculum

Approved by:

Sonia Gill 08/21/2020 Wayne Rasay 08/21/2020

Personnel who oversees Site/Department budget

Vanessa Castano 08/21/2020

Manager of Capital Facilities and Purchasing

Valerie Miller 08/21/2020

Director of Budget and Fiscal Services

(—) Soundtrap®

Price Quote

San Mateo Union High School District
650 N. Delaware Street
San Mateo, CA 94401

Date: August 21, 2020
Valid Date: September 30, 2020

Contact Name: Sonia Gill
Contact Email: sgill@smuhsd.org

Duration: 365 days

Comments

This offer includes one virtual professional development session at no additional cost. This offer is exclusive to San Mateo Union High School District and is valid if committed to purchase by September 30, 2020.

Product Description	Discounts Applied	Total
Licensing Soundtrap for Education, 1,010 seats Price per seat: \$4.65		\$4,692.00
Professional Development Virtual Session - Quantity: 1 Unit Price: \$795.00	Fee waived	\$0.00
Total USD (excludes tax)		\$4,692.00

Additional information

The information above is not an invoice. For inquiries or to place an order based on this quote, please reference the following pages or contact: salesteam@soundtrap.com

Terms of Use

Soundtrap for Education - Terms of Use www.soundtrap.com/legal/privacy/edu

International Legal Entity
Spotify AB
Nackagatan 4
116 41 Stockholm, Sweden

Checks Payable to:
Spotify USA Inc.
28222 Network Place
Chicago, IL 60673

US Legal Entity
Spotify USA Inc.
150 Greenwich St., 62 Floor
New York, NY 10007

(—) Soundtrap®

Price Quote

International Legal Entity
Spotify AB
Nackagatan 4
116 41 Stockholm, Sweden

Checks Payable to:
Spotify USA Inc.
28222 Network Place
Chicago, IL 60673

US Legal Entity
Spotify USA Inc.
150 Greenwich St., 62 Floor
New York, NY 10007

You want to get your hands on your own license for your class/school or district and are ready to purchase? Now you just need to pick your preferred route and follow these steps!

Pay By Card - Super Easy!

Credit Card or PayPal - You can purchase a Soundtrap for Education subscription using a credit card. This is done directly through the Soundtrap EDU website. You must be logged in to your Soundtrap account when making the purchase to make sure the subscription is connected to your account. You will be able to enter a PO Number also when paying online with Credit Card or PayPal. After doing this, your account will be updated immediately and there will be no interruption in accessing your account. And yes, you will receive a receipt of the purchase via email!

Pay Invoice by bank transfer or check

If your school uses purchase orders (PO) and require paper checks or bank transfer as payment, you can use the above for price and conditions of the purchase. Use this quote document to raise a PO from your school's purchasing/business/billing department. You will then send your PO to order@soundtrap.com, and after your order has been processed Spotify AR will send you an invoice with the PO included.

Payment terms: Net 30 days

Payment instructions for bank transfer or check are provided on the invoice.

PLEASE NOTE ! If your invoice isn't paid in accordance with Spotify's payment methods, the account will automatically get suspended.

International Legal Entity
Spotify AB
Nackagatan 4
116 41 Stockholm, Sweden

Checks Payable to:
Spotify USA Inc.
28222 Network Place
Chicago, IL 60673

US Legal Entity
Spotify USA Inc.
150 Greenwich St., 62 Floor
New York, NY 10007

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/19/2020

From: Brian Simmons/Wayne Rasay

Site(s) or Department: Curriculum

Districtwide

Number of Quotes: One

Vendor/Contractor: Adobe Systems Incorporated

Reason for proposal:

Creative Cloud ALL MLP Entrpse Lic Sub New EUW K12 SCHOOL SITE 2G
2000 @ \$4.92/year

Certificate of Insurance: N/A

Contract Amount: \$9,840.00

Funding Source: CTE Incentive Grant

Approved by:

Wayne Rasay

08/19/2020

Wayne Rasay

08/19/2020

Personnel who oversees Site/Department budget

Vanessa Castano

08/21/2020

Manager of Capital Facilities and Purchasing

Valerie Miller

08/21/2020

Director of Budget and Fiscal Services



QUOTE

Adobe Systems Incorporated

345 Park Avenue
San Jose, CA 95110-2704
800-443-8158

QUOTE # D-001

DATE: 08/19/20

EXPIRATION DATE: 08/30/20

TO

Allison,

SALESPERSON	EMAIL	CONTACT NUMBER
Vishwjeet Singh	vishwjes@adobe.com	866-646-1776 x36041

QTY	PRODUCT DESCRIPTION	Unit Price	Total Price
2000	Creative Cloud ALL MLP Entrprse Lic Sub New EUW K12 SCHOOL SITE 2G	USD 4.92/yr	USD 9,840.00/yr
SUBTOTAL			USD 9,840.00/yr
TAX			
TOTAL			USD 9,840.00/yr

****Applicable tax may apply.

Pricing Inclusive of the Discount as per VIP - Value Incentive Plan

Thank you for giving us the opportunity to provide you with a quote for Creative Cloud for teams. This quotation reflects today's pricing and is subject to change if your order is placed at a later time.

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/26/2020

From: Linda Carlton

Site(s) or Department: Capuchino High

Number of Quotes: 1

Vendor/Contractor: Progress Glass

Reason for proposal:

To replace glass in the I Lab Bldg

ER PO#CHSER08252020

Certificate of Insurance: 57675552

Contract Amount: \$2,204.00

Funding Source: General Fund - Maintenance

Approved by:

Cyathu

08/26/2020

Personnel who oversees Site/Department budget

Vanessa Castano

08/31/2020

Manager of Capital Facilities and Purchasing

Valerie Miller

08/31/2020

Director of Budget and Fiscal Services



Lic. # 201170

Progress Glass Co., Inc.

Habenicht & Howlett

COMPLETE GLASS & GLAZING CONTRACTOR

We are an equal opportunity employer

PROPOSAL

ER PO# CHSER

08252020

August 21, 2020

Attention: Joey Tipton, Facilities Manager with SMUHSD, at Capuchino High School

Subject: Glass Replacement in the I Lab

Total: \$2,204.00 – Labor and Material

Summary: Furnish labor and material to remove and replace the broken glass in the I Lab. This is a different makeup than the rest of the building and our crew did their best to guess the makeup. If the new glass does not match, we will try another option but that new option will need to be quoted. All labor was quoted on normal business hours. Any off hour work will need to be added to this price.

Qualifications:

1. All work is figured on normal business hours (7am-3:30pm) unless otherwise stated.
2. Acceptance of a contract is based upon a mutually agreeable terms.
3. All work is covered by a One (1) year warranty on materials and workmanship

Exclusions:

1. Final cleaning, protection of installed materials, replacement of breakage or any damage to materials by others.
2. Permits, Calculations and Shop Drawings

Thank you for the opportunity to quote your project. Please do not hesitate to contact me with any questions you may have.

Sincerely,


Jason Lauria
Field Superintendent




Accepted By:
Date:

***ALL QUOTES ARE GUARANTEED UP TO 60 DAYS FROM THE PROPOSAL**
Taxes are included

25 Patterson St.
San Francisco, CA 94124
Office: (415) 824-7040
Fax: (415) 824-3290

24 HOUR EMERGENCY SERVICE

www.progressglass.com

1015 E. Cotati Ave.
Cotati, CA 94931
Office: (707) 792-1562
Fax: (707) 792-2476

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/26/2020

From: WAYNE RASAY/KIRK BLACK

Site(s) or Department: Human Resources

Districtwide

Number of Quotes: ONE

Vendor/Contractor: VIA HEART PROJECT

Reason for proposal:

Renewal of Via Annual Maintenance Services

Free battery and pad replacement upon expiration

- Free pad replacement in the event of use

- medical direction

- upgrade assistance

Certificate of Insurance: N/A

Contract Amount: \$13,200

Funding Source: General Fund - HR

Approved by:

Wayne Rasay

08/26/2020

Wayne Rasay

08/26/2020

Personnel who oversees Site/Department budget

Vanessa Castano

08/31/2020

Manager of Capital Facilities and Purchasing

Valerie Miller

08/31/2020

Director of Budget and Fiscal Services

VIA HEART PROJECT
1725 Clay Street, Suite 100
San Francisco, CA 94109
800-284-0125
accounting@viaheartproject.org
www.viaheartproject.org



BILL TO
San Mateo Union High School District
Kirk Black
650 North Delaware Street
San Mateo, CA 94401-1732

SHIP TO
San Mateo Union High School District
Kirk Black
650 North Delaware Street
San Mateo, CA 94401-1732

INVOICE 3073

DATE 06/01/2020 TERMS Due on receipt

DUE DATE 06/11/2020

P.O. NUMBER
RENEWAL

QTY	ITEM	DESCRIPTION	COST	TOTAL
44	1 Year Via Maintenance-RENEWAL	Renewal of Via Annual Maintenance Services Include: - Free battery and pad replacement upon expiration - Free pad replacement in the event of use - medical direction - upgrade assistance - monthly maintenance emails - recall assistance - expiration date tracking - county registration - event download and evaluation - policy and procedure assistance - site assessment assistance Renews annually	300.00	13,200.00

Kirk Black

9-1-2020

QTY	ITEM	DESCRIPTION	COST	TOTAL
-----	------	-------------	------	-------

Annual maintenance period July 1 - June 30

Aragon High School

Cardiac Science Powerheart G3 Plus Main Office (nurses office) 340029
Cardiac Science Powerheart G3 Plus Gym Lobby (Foyer) 339963
Cardiac Science Powerheart G3 Plus Field Snack Shack 4042772
Cardiac Science Powerheart G3 Plus Performing Arts Center 4486634
Cardiac Science Powerheart G3 Plus 100 Building south classrooms
4486689
Cardiac Science Powerheart G3 Plus 200 building north classrooms
4486778
Cardiac Science Powerheart G3 Plus Mobile Unit 4511378

Burlingame High School

Cardiac Science Powerheart G3 Plus Main Office 346138
Cardiac Science Powerheart G3 Plus Gym 4174508
Cardiac Science Powerheart G3 Plus Library 4486666
Cardiac Science Powerheart G3 Plus Building C (2 story classroom)
4486696
Cardiac Science Powerheart G3 Plus Mobile Unit 4265069

Capuchino High School

Cardiac Science Powerheart G3 Plus Main Office 4005430
Cardiac Science Powerheart G3 Plus Large Gym 4005420
Cardiac Science Powerheart G3 Plus Performing Arts Center 4005595
Cardiac Science Powerheart G3 Plus Upper Gym 4486651
Cardiac Science Powerheart G3 Plus Building H 4486681
Cardiac Science Powerheart G3 Plus Mobile Unit 4017174

College of San Mateo

Cardiac Science Powerheart G3 Plus Building 12, Room 206 4486655

Hillsdale High School

Cardiac Science Powerheart G3 Plus Main office next to Principal's office
4119428
Cardiac Science Powerheart G3 Plus In cafeteria foyer 4402167
Cardiac Science Powerheart G3 Plus Between north and south gyms in
corridor 4005383
Cardiac Science Powerheart G3 Plus Football field 4486699
Cardiac Science Powerheart G3 Plus Auditorium 4486668
Cardiac Science Powerheart G3 Plus Mobile Unit 356817

Mills High School

Cardiac Science Powerheart G3 Plus Main Office 364439
Cardiac Science Powerheart G3 Plus Corridor Girl's Locker Room
Entrance 349740
Cardiac Science Powerheart G3 Plus Theater Lobby West Side 349989
Cardiac Science Powerheart G3 Plus Mid-Corridor East Wing 4486724
Cardiac Science Powerheart G3 Plus SCIENCE HALL 4486708
Cardiac Science Powerheart G3 Plus Mobile Unit 4017087

Peninsula High School & Pen-Crest Campus

Cardiac Science Powerheart G3 Plus Nurses Office 342223
Cardiac Science Powerheart G3 Plus Gym 4486713

San Mateo Adult School

Cardiac Science Powerheart G3 Plus Main Lobby in Smart Center
4215561
Cardiac Science Powerheart G3 Plus Faculty lounge Rm 31 343313

AED Maintenance Program Renewal

July 1, 2020 - June 30, 2021

TOTAL DUE

\$13,200.00

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/26/2020

From: Imelda

Site(s) or Department: Capuchino High

Number of Quotes: 1

Vendor/Contractor: Conjuguemos

Reason for proposal:
Institutional License

Certificate of Insurance: n/a

Contract Amount: 80.00

Funding Source: Fund 01 - World Language

Approved by:

Imelda Gomez 08/26/2020

Personnel who oversees Site/Department budget

Vanessa Castano 08/31/2020

Manager of Capital Facilities and Purchasing

Valerie Miller 08/31/2020

Director of Budget and Fiscal Services

Invoice

Purchase Order: N/A

Aug 26, 2020

BILL FROM ConjuguemosPO Box 86
Newton, MA 02456
Tax ID: 27-2678821P: (617) 209-9465
F: 866-639-6481
support@conjuguemos.com**BILL TO** Capuchino High School1501 Magnolia Avenue San
Bruno CA 94066**ACCOUNT** School

Account ID:19637

DESCRIPTION	QTY	RATE	TOTAL
Base fee for PREMIUM access for school account (1 campus) This fee covers a 12-month site institutional license starting on: Aug 26, 2020	1	\$45	\$45
Teacher accounts	7	\$5	\$35
SUBTOTAL			\$80.00
TAX			\$0.00
TOTAL AMOUNT			\$80.00



9-1-2020

PAYMENT OPTIONS

- CHECK:** Mail a check along with this invoice. Be sure to include your school account number (19637) with the check
- PURCHASE ORDER:** Send us your PO number to get immediate premium access. You can send your purchase order via email to: support@conjuguemos.com
- CREDIT CARD:**

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/26/2020

From: Imelda Gomez

Site(s) or Department: Capuchino High

Number of Quotes: 1

Vendor/Contractor: InThinking

Reason for proposal:

DP Spanish B Subscription for teachers - 12 months

Certificate of Insurance: n/a

Contract Amount: \$270.00

Funding Source: Fund 01 - IB

Approved by:

Imelda Gomez

08/26/2020

Personnel who oversees Site/Department budget

Vanessa Castano

08/31/2020

Manager of Capital Facilities and Purchasing

Valerie Miller

08/31/2020

Director of Budget and Fiscal Services



Imelda Gomez <igomez@smuhsd.org>

Fwd: [ThinkIB] Capuchino High School (USA): Thank you for requesting an invoice.

1 message

Martee Lopez-Schmitt <Aschmitt@smuhsd.org>
To: Imelda Gomez <igomez@smuhsd.org>

Wed, Aug 26, 2020 at 2:42 PM

This is another one of these subscriptions that I usually put on my credit card.

I will wait for you to tell me what to do.

Thanks!

M

----- Forwarded message -----

From: **InThinking** <mail@inthinking.net>

Date: Wed, Aug 26, 2020 at 2:39 PM

Subject: [ThinkIB] Capuchino High School (USA): Thank you for requesting an invoice.

To: Martee Lopez-Schmitt <aschmitt@smuhsd.org>

Dear Martee,

Thank you for your order.

You should **receive an invoice** – which includes our bank details – within 2 working days. If you do not, please contact us. When you pay, please ensure that bank charges are paid by your school and that *InThinking* receives the exact amount due.

Your order

Date: 26 August 2020

School details

Capuchino High School

IB Code: 001477

1501 Magnolia Ave.

94061-2659 - Redwood City

USA

Tax / Id Number: 94-2700-919

Billing details

Name: **Adrienne M Lopez-Schmitt**

Address:

1681 Kansas St.
94066-5451 - San Bruno
USA

Account manager

Martee Lopez-Schmitt <aschmitt@smuhsd.org>

Subject

<i>Subject site</i>	<i>Teachers</i>	<i>Period</i>	<i>Product price</i>
DP Spanish B Resubscription	5 teacher accounts	12 months	270.00 USD
<i>Payment method</i>			<i>Total</i>
Bank transfer			270.00 USD



9-1-2020

InThinking Subject sites

www.thinkib.net

mail@inthinking.net

--

Martee Lopez-Schmitt

Teacher | Yearbook Adviser

IB Coordinator

Pronouns: she, her, hers

Capuchino High School

IB World School

650.558.2721

The dream is free. The hustle is sold separately.

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/27/2020

From: Charlene Aquino/Laura Chalkley

Site(s) or Department: Superintendent

District Office

Number of Quotes: 1

Vendor/Contractor: Blackboard

Reason for proposal:

Renewal of License for FY2020-2021 for Website and content management

Certificate of Insurance: N/A

Contract Amount: 12,176.19

Funding Source: Communications-General Fund

Approved by:

Charlene Aquino

08/27/2020

Personnel who oversees Site/Department budget

Vanessa Castano

08/31/2020

Manager of Capital Facilities and Purchasing

Valerie Miller

09/01/2020

Director of Budget and Fiscal Services

Blackboard



9-3-2020

Blackboard Inc.
3815 River Crossing Parkway, Suite
200
Indianapolis, IN 46240 USA
Phone: +1 202.463.4860
Fax: +1.312.236.7251
Email: operations@blackboard.com
Tax ID: 52-2081178

Renewal Confirmation Notice

CUSTOMER INFORMATION:

Billing Address:

San Mateo Union High School District
Accounts Payable 650 North Delaware Street
San Mateo, CA 94401-1795
USA

Date: 03/25/2020
Customer No: 300974
Document No: CSF000325775

Customer Primary Contact: Laura Chalkley

RENEWAL PRODUCTS AND SERVICES:

Qty	Product Code	Product Description	Start Date	End Date	Price (USD)
9	WCM-ESSN	Website and content management system software with reliable web hosting., 1 - 2,000 Users	07/01/2020	06/30/2021	9,549.95
1	WCM-PREMSUP	Dedicated Client Success Representative and a dedicated Technical Support contact, priority scheduling of services, ongoing project management and status meetings., 1 - 2,000 Students	07/01/2020	06/30/2021	1,591.66
1	WCM-CRT-TP-MNT	Required add-on service for made-to-order templates. Annual full quality assurance review to maintain browsers, update for accessibility, and enhance security.	07/01/2020	06/30/2021	1,034.58

Renewal Amount (USD) 12,176.19

RENEWAL CONFIRMATION:

Per the terms of your contract currently in place for Blackboard products and/or services, the next renewal period starts on **07/01/2020**. Per the terms of your contract, this license may be automatically renewed 30 days prior to this renewal period start date.

Use of the product and/or services on or beyond **07/01/2020** may result in an automatic invoice from Blackboard for the annual renewal amount noted above.

Any utilization beyond license quantities allowed under your current contract with Blackboard may result in additional license fees to be charged in addition to the renewal amount notated above. Please reach out to Blackboard to adjust your current license quantity if applicable.

You will be invoiced for products and/or services for the total above upon receipt of this form unless other arrangements are made. Please note that taxes are not included in the total Renewal Amount and will be added, where applicable, when invoiced. If you are exempt from paying sales tax, include your current state tax exemption certificate or forward to exemptcerts@blackboard.com.

Please complete the following to ensure accurate billing:

- Billing information is accurate: _____ (please initial or note corrections)
- Purchase Order No. _____ - OR - My organization does not require a Purchase Order _____ (please initial)
- Please send this completed renewal confirmation notice and the accompanying purchase order, unless a purchase order is indicated as not required above, via any one of the following methods by **06/26/2020**:

- Email: operations@blackboard.com
- Fax: +1.312.236.7251
- Mail: Blackboard Inc., 3815 River Crossing Parkway, Suite 200, Indianapolis, IN 46240, USA

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/31/2020

From: Jenelle Vazquez

Site(s) or Department: San Mateo High

Number of Quotes: 1

Vendor/Contractor: Poll Everywhere

Reason for proposal:

1-year online subscription to polleverywhere.com

Certificate of Insurance: n/a

Contract Amount: 50.00

Funding Source: General Fund-Admin

Approved by:

Jenelle Vazquez 08/31/2020

Personnel who oversees Site/Department budget

Vanessa Castano 08/31/2020

Manager of Capital Facilities and Purchasing

Valerie Miller 09/01/2020

Director of Budget and Fiscal Services

Business & non-profitHigher educationK-12One-time use**K-12**Business & non-profitHigher educationOne-time use

K-12 education plans

Over 100,000 Educators use Poll Everywhere in their classrooms

More questions? Check out our [frequently asked plan questions](#).

RECOMMENDED

K-12 free

For K-12 educators looking to get started with Poll Everywhere

Free

Unlimited users

Sign up



Create unlimited questions Ask as many questions as you want! Each poll can be cleared and reused with a different audience. Polls can be grouped into an unlimited number of slide decks or web surveys.

K-12 premium

For K-12 educators looking to fully utilize Poll Everywhere in their classroom

\$50
per year

Add more users at \$50 per year.

Sign up



Create unlimited questions Ask as many questions as you want! Each poll can be cleared and reused with a different audience. Polls can be grouped into an unlimited number of slide decks or web surveys.

School-wide

For K-12 institutions who wish to make Poll Everywhere available to their educators

\$1,000+

Organization wide licenses

Contact us



Create unlimited questions Ask as many questions as you want! Each poll can be cleared and reused with a different audience. Polls can be grouped into an unlimited number of slide decks or web surveys.



RECOMMENDED

K-12 free	K-12 premium	School-wide
<p>✓</p> <p>40 max audience size Audience size (or responses per poll) is the number of responses each single poll can receive. This means all customers can engage audiences of up to this number at a time. It also means they can allow smaller audiences to respond more than once, creating opportunity for more interesting word clouds and richer Q&A sessions.</p> <p>✓</p> <p>Support Center, FAQ and Webinar tutorials</p> <p>Extensive guides, video tutorials, and a community support forum are provided to help you get the most out of Poll Everywhere.</p>	<p>✓</p> <p>40 max audience size Audience size (or responses per poll) is the number of responses each single poll can receive. This means all customers can engage audiences of up to this number at a time. It also means they can allow smaller audiences to respond more than once, creating opportunity for more interesting word clouds and richer Q&A sessions.</p> <p>✓</p> <p>Support Center, FAQ and Webinar tutorials</p> <p>Extensive guides, video tutorials, and a community support forum are provided to help you get the most out of Poll Everywhere.</p> <p>✓</p> <p>Create reports and access archived poll responses</p> <p>Register participants before or during the presentation for long term tracking of scores and grades.</p> <p>✓</p> <p>Choose your own username/response URL</p> <p>Get a custom username and URL. This feature allows you to customize the name for your personal response page and SMS responses. You can use your name, company's name, the name of the event, or anything you like, as long as it's not in use by someone else.</p>	<p>✓</p> <p>200 max audience size Audience size (or responses per poll) is the number of responses each single poll can receive. This means all customers can engage audiences of up to this number at a time. It also means they can allow smaller audiences to respond more than once, creating opportunity for more interesting word clouds and richer Q&A sessions.</p> <p>✓</p> <p>Phone and email support during business hours</p> <p>Support is available Monday through Friday from 8 AM to 8 PM Eastern Time for all phone and email requests. Our support team answers 95% of phone calls during business hours, and usually answers emails within one business day, often faster.</p> <p>✓</p> <p>Create reports and access archived poll responses</p> <p>Register participants before or during the presentation for long term tracking of scores and grades.</p> <p>✓</p> <p>Choose your own username/response URL</p> <p>Get a custom username and URL. This feature allows you to customize the name for your personal response page and SMS responses. You can use me, the company's name, the n the event, or anything you like, as long as it's not in use by someone else.</p>

RECOMMENDED**K-12 free****K-12 premium****School-wide**

✓
Show live results to participants in addition to showing live activity results on your presenter screen, you can allow participants to view live results on their devices after responding to a multiple choice activity using your pollev.com response link.

✓
Share your account with multiple educators to facilitate polling in multiple classrooms
Allows you to invite multiple users to your account so that they can perform their own individual polling session, including access to all the features of your paid account.

* All prices displayed in USD

More questions? Check out our [frequently asked plan questions](#).

Compare our plans**Design & Presentation****K-12 free K-12 premium School-wide**

Powerpoint, Keynote, and Google Slides	✓	✓	✓
Every question and activity type	✓	✓	✓
Upload images as choices and background	✓	✓	✓
No Poll Everywhere branding		✓	✓
Live moderation		✓	✓

Response features**K-12 free K-12 premium School-wide**

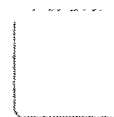
Respond via browser, SMS or app	✓	✓	✓
Worldwide coverage	✓	✓	✓
Import and group participants		✓	✓
Choose your username and reply message		✓	✓
Reserved keywords			

Reporting features**K-12 free K-12 premium School-wide**

Export data and screenshots	✓	✓	✓
Share to social networks	✓	✓	✓
Access to archived results		✓	✓
Create reports		✓	✓
Grading and ranking		✓	✓

Support offerings**K-12 free K-12 premium School-wide**

Email support			✓
Phone support			✓



Dedicated success manager

K-12 free

For K-12 educators looking to get started with Poll Everywhere

Free

Unlimited users

[Sign up](#)

Create unlimited questions



40 max audience size



Support Center, FAQ and Webinar tutorials

K-12 premium

RECOMMENDED

For K-12 educators looking to fully utilize Poll Everywhere in their classroom

\$50

per year

Add more users at \$50 per year.

[Sign up](#)

Create unlimited questions



40 max audience size



Support Center, FAQ and Webinar tutorials



Create reports and access archived poll responses



Choose your own username/response URL



Show live results to participants

School-wide

For K-12 institutions who wish to make Poll Everywhere available to their educators

\$1,000+

Organization wide licenses

[Contact us](#)

Create unlimited questions



200 max audience size



Phone and email support during business hours



Create reports and access archived poll responses



Choose your own username/response URL



Share your account with multiple educators to facilitate polling in multiple classrooms



Frequently asked plan questions

What does responses mean?

Responses mean how many responses a single poll or activity can accept before reaching its limit. For example, if you have 25 people each submitting one response to a poll, you'd reach the 25 response limit for a free plan. If you have 13 people each submitting two responses to a poll, your poll will lock and no longer accept responses once the 25th response is received. If you are on any of our paid plans, you most likely will never need to worry about response limits, as 700 responses is the limit on all paid plans.

I only need Poll Everywhere for one month/event/week, which plan is right for me?

You have a couple options: first, you can upgrade to one of our monthly paid plans to access our paid features and then downgrade when you are ready. If you're needing us for a one-time event, you can also check out the perks and benefits of our one-time event plan options on their plans page.

What if I want to upgrade or downgrade my account?

You can upgrade or downgrade your account at any time. Your upgrade or downgrade will occur at the end of your current billing cycle. If you upgrade from a free plan to a paid plan, the change will occur immediately.

I purchased an annual plan but ended up only needing Poll Everywhere for a month. Can I get a refund for the unused time?

If you purchase an annual plan, but end up not needing or using for the entire year, you will still be responsible for the entire annual price. We do not offer refunds for unused months of an annual plan. We do

offer monthly plans on some paid plans in which you can upgrade and downgrade at any time.

I already paid for a month, can I upgrade to annual and get a credit for the month I already used?



When you upgrade to an annual plan from a monthly plan, the annual plan will take effect immediately and whatever is remaining in your current month will be applied as a credit to your annual plan. So, for example, if you upgrade from a monthly to an annual plan on December 15th, but your monthly plan renews on December 20th, you will be credited for the remaining 5 days in your monthly plan toward your new annual plan.

Do you accept purchase orders?

We accept purchase orders for plans that are \$499 or more. [Contact us about a purchase order](#) to learn more.

If you have more questions about our plans, feel free to reach out to our support team.

Contact us

9-3-2020



SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/31/2020

From: Brian Simmons/Wayne Rasay

Site(s) or Department: Curriculum

Districtwide

Number of Quotes: One

Vendor/Contractor: Neoreason Inc dba repl.it

Reason for proposal:
repl.it Cloud for Coding in Python)

Certificate of Insurance: N/A

Contract Amount: \$1,000 unlimited

Funding Source: COVID-19 Account

Approved by:

Wayne Rasay 08/31/2020 Wayne Rasay 08/31/2020

Personnel who oversees Site/Department budget

Vanessa Castano 09/02/2020

Manager of Capital Facilities and Purchasing

Valerie Miller 09/03/2020

Director of Budget and Fiscal Services

Name: Nao		Burlingame High School		Name of CTE Teacher(s): Sonny Lau		Software and Systems Development Pathway									
Industry Sector: Information and Communication Technologies		Pathway: Computer Science		Number of Sections: 2											
CTE Course(s) taught this year: Principles of Computer Science															
Total budget allocated by your site to your CTE sections this year:															

11 Elements of a High-Quality CTE Program										CTE Standards			
Date Submitted	Item Description (please include a link if ordering online)	Company and address if applicable	Unit Cost	Quantity	Subtotal	Tax if applicable (9.025%)	Shipping if applicable	Total Requested Cost	Which of the 11 Elements of a High-Quality CTE Program (linked above) will this use of CTE funding help to strengthen in your program? How will it strengthen that element?	Which CTE Standard(s) (linked above) will this funding help your program meet? Explain.	This is a one-time need this year (Put an X if YES)	This is an ongoing expense, likely to be needed in the future (Indicate frequency - every year, every 5 years, etc.)	PRINCIPALS: please type your initials and date to verify your approval
7/16	repl.it (Cloud IDE for Coding in Python)	Neoreason Inc.	\$1,000	1	\$1,000			\$1,000	#2: High-Quality Curriculum and Instruction. Repl.it will provide the appropriate tools for students to learn Python. It is a cloud based IDE that students need in order to execute their code. Without it, students will not be able to work at home.	C: Software and Systems Development Pathway. This allows students to create effective interfaces between humans and technology. Basic processes of input and output.		Every year until there is a better product	PB 7-20-20
TOTAL								\$1,000					

K. H. Lau 9-3-2020

B. S. S.

Pricing tiers

- Single-classroom teachers (up to 50 students): **\$20/month**
- College professors (up to 250 students): **\$50/month**
- Schools and departments (unlimited students): **\$100/month**

And if you're used to having to get annual budget approval or pausing your edtech subscriptions over the summer, we'll give you two months off for an annual plan.

- 50 students: ~~\$240~~ **\$200/year**
- 250 students: ~~\$600~~ **\$500/year**
- Unlimited: ~~\$1,200~~ **\$1,000/year**

Note: must be an accredited/non-profit educational institution (we will be announcing plans for business and for-profit institutions soon)








@slau ▾





Search your rep


 Home


 My Repls

 Talk

 Notifications

 Languages

 Templates

 Tutorials

Billing Details

\$100 / month

up to unlimited students ▾

☒ Bill monthly

☐ Bill annually

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 09/02/2020

From: Nancy Marty

Site(s) or Department: Burlingame High

Number of Quotes: 1

Vendor/Contractor: HUDL

Reason for proposal:

HUDL Focus for BHS ASB Boys Basketball, ASB Girls Basketball and ASB Girls Volleyball

Certificate of Insurance: NA

Contract Amount: \$3,000

Funding Source: 01 Fund - Athletics for ASB

Approved by:

Nancy Marty 09/02/2020

Personnel who oversees Site/Department budget

Vanessa Castano 09/02/2020

Manager of Capital Facilities and Purchasing

Valerie Miller 09/03/2020

Director of Budget and Fiscal Services

Req 211329



Invoice #: INV00916770
Account #: A00177691

Send Checks To

Hudl

29775 Network Place
Chicago, IL 60673-1775 USA

Tel: (402) 817-0060

Fax: (866) 851-7148

Hudl's W9: hudl.com/p/w9

billing@hudl.com

INCLUDE INVOICE NUMBER ON CHECK

All Other Mail To

Hudl

600 P Street, Ste. 400
Lincoln, NE 68508

Sold To

Burlingame High School
1 Mangini Way
Burlingame, California 94010
United States

Summary

Invoice Created Date: 7/8/2020

Due Date: 09/01/2020

Tax Exempt #: x

PACKAGE	SERVICE PERIOD	TOTAL
Boys' Varsity Basketball Hudl Focus	07/01/2020-06/30/2021	\$3,000.00

Subtotal USD 6,000.00

Discount USD (3000.00)

Tax USD 0.00

Purchase Total USD 3,000.00

BALANCE DUE USD 3,000.00

! If paying by check, please use our new mailing address:

29775 Network Place, Chicago, IL 60673-1775 USA

Invoice Comments:

K. Stacey 9-3-2020

Paying with credit card? Go to hudl.com/pay.

By paying this invoice, you agree that the purchase is subject to the Organization Terms of Service found at www.hudl.com/eula.

Agile Sports Technologies, Inc. dba Hudl. EIN is 26-0568054. Go to hudl.com/p/w9 for a copy of Hudl's W9.



BURLINGAME
HIGH SCHOOL
Home of the Panthers

CLUB PURCHASE REQUEST FORM

Name of Club: ASB BOYS BASKETBALL

Meeting Date: 8/12 Time: 1:00 Location: field Called to order by: Sean Richardson

The following PURCHASE ORDER(S) were approved (list below or attach separate listing):

Vendor Name:	Amount:	Purpose of Expenditure:

The following PAYMENTS/REIMBURSEMENTS were submitted for payment (list below or attach listing):

Payable to:	Amount:	Purpose of Expenditure:
<u>HOL HOC</u>	<u>1000</u>	<u>HOL FEES SPLIT 3 WAYS</u>

The following TRANSFERS OF FUNDS were approved (list below or attach separate listing):

Vendor Name:	Amount:	Reason for Transfer:

Motion by: ZACH MANN Second by: STEVE MARTIN

Vote Count: 1 Number For: 1 Number Opposed: 0

MEETING ATTENDEES SIGN IN SHEET

Club /Team Member (Sign and date): 2 Martin

Club/Coach Advisor (Sign and date): 16 8/14



BURLINGAME
HIGH SCHOOL
Home of the Panthers

CLUB PURCHASE REQUEST FORM

Name of Club: A3B Girls JOURNALISM

Meeting Date: 8/2 Time: 1:30 Location: Gym Called to order by: ASHLEY JONES

The following PURCHASE ORDER(S) were approved (list below or attach separate listing):

Vendor Name:	Amount:	Purpose of Expenditure:

The following PAYMENTS/REIMBURSEMENTS were submitted for payment (list below or attach listing):

Payable to:	Amount:	Purpose of Expenditure:
<u>HDL</u>	<u>1000</u>	<u>HDL FOCUS SPUR 3 WAYS</u>

The following TRANSFERS OF FUNDS were approved (list below or attach separate listing):

Vendor Name:	Amount:	Reason for Transfer:

Motion by: VIVIAN YOR Second by: KURT W

Vote Count: 7 Number For: 7 Number Opposed: 0

MEETING ATTENDEES SIGN IN SHEET

Club /Team Member (Sign and date): [Signature]

Club/Coach Advisor (Sign and date): [Signature] 8/11



BURLINGAME
HIGH SCHOOL
Home of the Panthers

CLUB PURCHASE REQUEST FORM

Name of Club: AZ B Lines BASKETBALL

Meeting Date: 8/12 Time: 12:30 Location: Gym Called to order by: ANA JHUNT

The following PURCHASE ORDER(S) were approved (list below or attach separate listing):

Vendor Name:	Amount:	Purpose of Expenditure:

The following PAYMENTS/REIMBURSEMENTS were submitted for payment (list below or attach listing):

Payable to:	Amount:	Purpose of Expenditure:
<u>H20C</u>	<u>1000</u>	<u>H20C FOCUS SPUR 3 WAYS</u>

The following TRANSFERS OF FUNDS were approved (list below or attach separate listing):

Vendor Name:	Amount:	Reason for Transfer:

Motion by: MICHAEL MASON

Second by: BRANNA FULTON

Vote Count: 7

Number For: 7

Number Opposed: 0

MEETING ATTENDEES SIGN IN SHEET

Club /Team Member (Sign and date): B Fleck 9/1/12

Club/Coach Advisor (Sign and date): JL 8/14

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/28/2020

From: Nancy Marty

Site(s) or Department: Burlingame High

Number of Quotes: 1

Vendor/Contractor: Senor Wooly

Reason for proposal:

Senor Wooly annual subscription for BHS World Language. Effective: 2020-2021 school year

Certificate of Insurance: NA

Contract Amount: \$242.25

Funding Source: 01 Fund - Admin

Approved by:

Nancy Marty 08/28/2020 Wayne Rasay 08/28/2020

Personnel who oversees Site/Department budget

Vanessa Castano 08/31/2020

Manager of Capital Facilities and Purchasing

Valerie Miller 09/01/2020

Director of Budget and Fiscal Services



Submitting a Purchase Order to Señor Woolly

1) Only schools can order products with a purchase order. If you are an individual, please make your purchase through the website, SeñorWoolly.com. If you need your products immediately, please use the online store. Purchase orders take 3 to 5 business days to process.

2) Prepare the following documents:

- Your school's official Purchase Order
- Pages 2 through 7 of this Order Form
- A copy of your tax-exempt letter

3) Send these items using one of the following methods:

- Email: senorwooly@senorwooly.com (PREFERRED)
- Fax: 866-558-1602
- Address: Señor Woolly, P.O. Box 903, Skokie, IL 60076

4) If your district needs to set up Señor Woolly, LLC as a new vendor and requires a W9 or other paperwork, please send a request to senorwooly@senorwooly.com.

5) If you order a subscription or digital product, please provide an email for the teacher recipient on the final page of the order form. This email is essential for delivering the online subscription or digital product. If ordering more than one subscription or digital product, please provide the emails of each teacher requesting access.

6) Payment is expected within 60 days of receipt of products.

If you have any questions, please do not hesitate to email us.

Best Regards,

Woolly Team

senorwooly@senorwooly.com

Señor Woolly, LLC

PLEASE DOWNLOAD FORM FIRST



Order Form
2020-2021 School Year
Prices good until August 31, 2020

WEBSITE SUBSCRIPTIONS

#	Product	Quantity	Price	Total
1	<u>1-Year Subscription to Señor Woolly "BASIC"</u> A 365-day online subscription. Only includes access to songs and videos. NOTE: Student accounts not included. One teacher per subscription.		\$ 45.00	
2	<u>1-Year Subscription to Señor Woolly "PRO"</u> \$7.08 p/month for 12 months A 365-day online subscription. Includes access to everything on the site: all songs and videos, the videogame, downloadable support materials, 160 student accounts, and student online curriculum. One teacher per subscription. Bulk Pricing: <ul style="list-style-type: none"> • 2 to 4 teachers, \$80.75/ea. • 5 to 8 teachers, \$76.50/ea. • 9+ teachers, \$72.25/ea. • District-wide, contact sales@senorwooly.com 	3	\$ 80.75	\$ 242.25
3	<u>3-Month Subscription to Señor Woolly "PRO"</u> \$9.99 p/month for 3 months A 90-day online subscription. Includes access to everything on the site: all songs and videos, the videogame, downloadable support materials, 160 student accounts, and student online curriculum. One teacher per subscription.		\$ 29.99	

Best-Seller!

Best-Seller!

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BOOKS				
#	Product	Quantity	Price	Total
4	<p><u>Billy y las botas Graphic Novel</u></p> <p>52-page, full-color trade paperback graphic novel.</p> <ul style="list-style-type: none"> • 1 to 9 copies: \$11.00 per book • 10 to 19 copies: \$6.49 per book • 20 to 29 copies: \$5.50 per book • 30 or more: \$4.95 per book <p>Plus, if you purchase 30 or more books, you will receive a free download of The Teacher's Guide for <i>Billy y las botas</i>! (Value: \$60)</p> <p>As a special bonus, if you have a PRO subscription and you purchase 10 or more books, you will receive access to the online <i>Billy y las botas</i> nugget activities.</p>		\$ 11.00	
5	<p><u>La casa de la dentista Graphic Novel (Paperback)</u></p> <p>114-page, full-color trade paperback graphic novel.</p> <ul style="list-style-type: none"> • 1 to 9 copies: \$14.00 per book • 10 to 19 copies: \$7.42 per book • 20 to 29 copies: \$6.72 per book • 30 or more: \$6.58 per book <p>Plus, if you purchase 30 or more books, you will receive a free download of The Teacher's Guide for <i>La casa de la dentista</i>! (Value: \$60)</p> <p>As a special bonus, if you have a PRO subscription and you purchase 10 or more books, you will receive access to the online <i>La casa de la dentista</i> nugget activities.</p>		\$ 14.00	
6	<p><u>La casa de la dentista Graphic Novel (Hardcover)</u></p> <p>Single copy of the 114-page, full color hardcover graphic novel.</p>		\$ 16.99	
7	<p><u>Me llamo Víctor, Parte 1 Graphic Novel (Paperback)</u></p> <p>120-page, full-color trade paperback graphic novel.</p> <ul style="list-style-type: none"> • 1 to 9 copies: \$14.00 per book • 10 to 19 copies: \$7.42 per book • 20 to 29 copies: \$6.72 per book • 30 or more: \$6.58 per book <p>Plus, if you purchase 30 or more books, you will receive a free download of The Teacher's Guide for <i>Me llamo Víctor, Parte 1</i> (Value: \$60)</p> <p>As a special bonus, if you have a PRO subscription and you purchase 10 or more books, you will receive access to the online <i>Me llamo Víctor, Parte 1</i> nugget activities.</p>		\$ 14.00	

PLEASE DOWNLOAD FORM FIRST

#	Product	Quantity	Price	Total
8	<u>The Billy SUPER COMBO:</u> <ul style="list-style-type: none"> • 1-Year PRO subscription to SenorWooly.com • Set of 30 <i>Billy y las botas</i> graphic novels • <i>Billy y las botas: The Teacher's Guide</i> (DIGITAL DOWNLOAD) • <i>Billy y las botas: The Nuggets</i> 		\$ 212.00	
9	<u>The Dentista SUPER COMBO:</u> <ul style="list-style-type: none"> • 1-Year PRO subscription to SenorWooly.com • Set of 30 <i>La casa de la dentista</i> graphic novels • <i>La casa de la dentista: The Teacher's Guide</i> (DIGITAL DOWNLOAD) • <i>La casa de la dentista: The Nuggets</i> 		\$ 248.00	
10	<u>The Víctor SUPER COMBO:</u> <ul style="list-style-type: none"> • 1-Year PRO subscription to SenorWooly.com • Set of 30 <i>Me llamo Víctor, Parte 1</i> graphic novels • <i>Me llamo Víctor, Parte 1: The Teacher's Guide</i> (DIGITAL DOWNLOAD) • <i>Me llamo Víctor, Parte 1: The Nuggets</i> 		\$ 248.00	
11	<u>Billy y las botas: The Teacher's Guide</u> The teacher's guide is broken into the following: <ul style="list-style-type: none"> • A PowerPoint containing slides of most panels from the book • A PowerPoint containing slides without dialogue • The circling guide (134 pages) • Dialogue Alley support packet • Fishbowl support packet • PLEASE NOTE -- THIS IS A DIGITAL DOWNLOAD 		\$ 60.00	
12	<u>La casa de la dentista: The Teacher's Guide</u> The teacher's guide is broken into the following: <ul style="list-style-type: none"> • The original Sr. Wooly song <i>6 veces al día</i>, written specifically for the book • A PowerPoint containing slides of most panels from the book • A PowerPoint containing slides without dialogue • The circling guide (over 200 pages) • Fishbowl support packet • PLEASE NOTE -- THIS IS A DIGITAL DOWNLOAD 		\$ 60.00	
13	<u>Me llamo Víctor, Parte 1: The Teacher's Guide</u> The teacher's guide is broken into the following: <ul style="list-style-type: none"> • A PowerPoint containing slides of most panels from the book • A PowerPoint containing slides without dialogue • The circling guide (over 200 pages) • Fishbowl support packet • PLEASE NOTE -- THIS IS A DIGITAL DOWNLOAD 		\$ 60.00	

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#	Product	Quantity	Price	Total
14	<u>Sr. Wooly Songbook, Volume 1</u> Ten Wooly hits, for piano, vocals, and guitar. This book contains sheet music for musicians who want to play 10 Sr. Wooly songs on their own instruments.		\$ 17.00	
FRENCH PRODUCTS				
15	<u>Le Manoir de la Dentiste Graphic Novel</u> 114-page, full-color trade paperback graphic novel. <ul style="list-style-type: none"> • 1 to 9 copies: \$14.00 per book • 10 to 19 copies: \$7.42 per book • 20 to 29 copies: \$6.72 per book • 30 or more: \$6.58 per book Plus, if you purchase 30 or more books, you will receive a free download of The Teacher's Guide for Le Manoir de la Dentiste and the Music Videos: La Dentiste (FRENCH) package! (Value: \$80)		\$ 14.00	
16	<u>Billy et les bottes Graphic Novel</u> 52-page, full-color trade paperback graphic novel. <ul style="list-style-type: none"> • 1 to 9 copies: \$11.00 per book • 10 to 19 copies: \$6.49 per book • 20 to 29 copies: \$5.50 per book • 30 or more: \$4.95 per book Plus, if you purchase 30 or more books, you will receive a free download of The Teacher's Guide for Billy et les bottes! (Value: \$60)		\$ 11.00	
17	<u>Le Manoir de la Dentiste : The Teacher's Guide</u> The teacher's guide is broken into the following: <ul style="list-style-type: none"> • A PowerPoint containing slides of most panels from the book. • A PowerPoint containing slides without dialogue • The circling guide (over 200 pages) • Fishbowl support packet • PLEASE NOTE – THIS IS A DIGITAL DOWNLOAD 		\$ 60.00	
18	<u>Billy et les bottes : The Teacher's Guide</u> The teacher's guide is broken into the following: <ul style="list-style-type: none"> • A PowerPoint containing slides of most panels from the book • A PowerPoint containing slides without dialogue • The circling guide (134 pages) • Dialogue Alley support packet • Fishbowl support packet • PLEASE NOTE – THIS IS A DIGITAL DOWNLOAD 		\$ 60.00	

PLEASE DOWNLOAD FORM FIRST

#	Product	Quantity	Price	Total
19	<u>FRENCH Music Video Pack #1 - La Dentiste</u> Includes a download of the following: <ul style="list-style-type: none"> • Sr. Wooly's two Dentiste-related music videos, <i>La Dentiste</i> and <i>Six Fois Par Jour</i>. Professionally translated and recorded in French. • Both videos come with the following subtitle options: French, English, simultaneous French/English, and None. • Audio files for both songs, as well as instrumental versions • A 20-page supplementary packet for each video • PLEASE NOTE – THIS IS A DIGITAL DOWNLOAD 		\$ 20.00	
20	<u>FRENCH Music Video Pack #2 - Billy</u> Includes a download of the following: <ul style="list-style-type: none"> • All five Billy music videos: <i>Billy l'écharpe</i>, <i>Billy et les bottes</i>, <i>Billy et les bottes 2</i>, <i>Billy l'écharpe vous apprend les animaux</i>, and <i>Billy et les bottes 3</i> • Optional Subtitles! French, English, French and English at the same time, and (of course) no subtitles at all. • MP3s of all five songs. Plus, karaoke tracks! • Supplementary packets for all stories that contain printable lyrics and activities. Over 100 pages of resources! • Embedded readings for all five stories, written at varying proficiency levels. • PowerPoint slideshow containing screenshots from all the major moments in the videos. • PLEASE NOTE – THIS IS A DIGITAL DOWNLOAD 		\$ 30.00	
21	<u>FRENCH Super Combo: LA DENTISTE</u> Includes the following: <ul style="list-style-type: none"> • French Music Video Pack #1 – LA DENTISTE – THIS IS A DIGITAL DOWNLOAD • Le Manoir de la Dentiste : The Teacher's Guide – THIS IS A DIGITAL DOWNLOAD • 30 copies of Le Manoir de la Dentiste : The Graphic Novel – THESE WILL BE SHIPPED TO YOU 		\$ 197.40	
22	<u>FRENCH Super Combo: BILLY</u> Includes the following: <ul style="list-style-type: none"> • French Music Video Pack #2 – BILLY – THIS IS A DIGITAL DOWNLOAD • Billy et les bottes : The Teacher's Guide – THIS IS A DIGITAL DOWNLOAD • 30 copies of Billy et les bottes : The Graphic Novel – THESE WILL BE SHIPPED TO YOU 		\$ 169.33	
OTHER SPANISH PRODUCTS				
23	<u>Billy la bufanda (scarf)</u> A very comfortable and warm 60-inch acrylic winter scarf that looks just like Billy la bufanda. Great as a classroom decoration, for use as a prop in storytelling activities, and classroom incentives.		\$ 19.90	

Best-Seller!

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#	Product	Quantity	Price	Total
24	<u>Gorro (hat)</u> Billy's best friend Gorro - a one-size-fits-almost-everyone warm acrylic hat. Great as a classroom decoration, for use as a prop in storytelling activities, and classroom incentives.		\$ 19.80	
25	<u>COMBO: Billy la bufanda (scarf) AND Gorro (hat)</u> Pick up Billy and Gorro at an even better price! Receive the scarf AND the hat at a discount.		\$ 29.78	
26	<u>POSTER: Billy y las botas</u> A 24" x 36" poster for one of Sr. Wooly's most popular music videos, <i>Billy y las botas</i> .		\$ 10.00	
27	<u>POSTER: ¿Puedo ir al baño?</u> A 24" x 36" poster for one of Sr. Wooly's most popular music videos, <i>¿Puedo ir al baño?</i>		\$ 10.00	
28	<u>POSTER: Guapo</u> An 18" x 24" poster for one of Sr. Wooly's most popular music videos, <i>Guapo</i> .		\$ 10.00	
30	<u>Set of 3 POSTERS:</u> Posters for <i>Billy y las botas</i> , <i>Guapo</i> , and <i>¿Puedo ir al baño?</i> List Price: \$30.00 Price: \$25.00 Total savings: \$5.00 (17% off)		\$ 25.00	
31	<u>Wooly Stickers</u> 40 stickers per sheet. Full color. Glossy. Glorious. Sheet size: 8.5" x 5.5" Bulk Pricing: <ul style="list-style-type: none"> • 5 sheets, \$4.00 (save 20%) • 20 sheets, \$13.00 (save 35%) • 100 sheets, \$40.00 (save 52%) 		\$ 1.00	
SUB-TOTAL				\$ 242.25
SHIPPING				\$ 0.00
Free for orders over \$60				
Illinois residents must add 10.25%, unless they provide a copy of a tax-exemption letter. If you are an Illinois resident, and you do not have a tax-exemption letter, click here: <input type="checkbox"/>				
TOTAL				\$ 242.25

PLEASE NOTE: 10% PRO discount is only applicable to orders placed on senorwooly.com.

PLEASE DOWNLOAD FORM FIRST



Order Form
2020-2021 School Year
Prices good until August 31, 2020

CUSTOMER DETAILS

Total Cost of Order: \$ 242.25 Date of Order: August 26, 2020

School Name: Burlingame High School

Billing Address (where to send the invoice):

Shipping Address (if different from billing address):

School Phone: _____

Teacher Requesting Materials: Kent Robie

For each subscription you purchase, please write the email of that teacher:
(These emails are ESSENTIAL. Subscriptions will be delivered electronically)

Teacher #1: krobie@smuhsd.org

Teacher #2: sshurter@smuhsd.org

Teacher #3: sheld@smuhsd.org

Teacher #4: _____

Teacher #5: _____

Teacher #6: _____

NOTE: If purchasing more than 6 subscriptions, please include emails on a separate page.

Customers, please note the copyright policy: Unless otherwise stated, all materials written and published by Señor Woolly, LLC are copyright protected and may not be reproduced or transmitted in any form or by any means, electronic or mechanical. By submitting your order, you hereby agree to the terms of our copyright policy. All violations of this policy will be pursued. Thank you for respecting our copyright.

Señor Woolly LLC • P.O. Box 903, Skokie, IL 60076 • Fax: 866-558-1602 • senorwoolly@senorwoolly.com

A handwritten signature in black ink, appearing to read "K. Robie".

9-3-2020

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 09/01/2020

From: Linda Carlton

Site(s) or Department: Aragon High

Number of Quotes: 1 (Sole Source)

Vendor/Contractor: Stage Rigging

Reason for proposal:

To remove theater stage light fixtures and seal electrical wires/box

Certificate of Insurance: HOU-003698952-03

Contract Amount: \$5,850.00

Funding Source: General Fund - Maintenance

Approved by:

Cyathu

09/01/2020

Personnel who oversees Site/Department budget

Vanessa Castano

09/02/2020

Manager of Capital Facilities and Purchasing

Valerie Miller

09/03/2020

Director of Budget and Fiscal Services

sole source

NO. S- 011CS

Rigging Services Agreement, Page 1

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 09/01/2020

From: Linda Carlton

Site(s) or Department: Peninsula High

Number of Quotes: 1

Vendor/Contractor: Timberline

Reason for proposal:

To remove x2 dead Pines next to the residents

ER PO#ERPHS08262020

Certificate of Insurance: NCP100090801

Contract Amount: \$1,475.00

Funding Source: General Fund - Grounds

Approved by:

Cyathu

09/01/2020

Personnel who oversees Site/Department budget

Vanessa Castano

09/02/2020

Manager of Capital Facilities and Purchasing

Valerie Miller

09/03/2020

Director of Budget and Fiscal Services



TIMBERLINE

TREE & LANDSCAPE, INC.

350 Lang Road, Burlingame, CA 94010
(650) 697-2310 • Fax (650) 697-4139 • License #710738

Fully Licensed and Insured for Your Protection

Name San Mateo Union High School Dist Phone 280-7718 Phone _____ Date 8/26/20
Street 240 Madison Avenue Billing 650 N. Delaware bbarncord@smuhd.org
City San Bruno Zip _____ City San Mateo Zip 94401

ESTIMATE

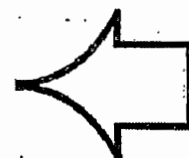
ER PO# ERPHS08262020

Remove (2) dead Pine trees to just above ground level

Side trim foliage that hangs over the yard

Haul all debris and wood

\$ 1,475.00



**SIGN
HERE**

Estimated by Steve Willett

CONTRACT

- All contract work must be listed. No verbal agreements are accepted.
- STUMP GRINDINGS will NOT be hauled away unless otherwise specified.
- We are not responsible for underground utilities, pipes, or wires.
- TREE ROOTS will NOT be removed unless otherwise specified above.
- All permits and their associated fees are the responsibility of the property owner.
- We are not responsible for concrete stains caused by tree sap.

An express mechanics lien is hereby acknowledged on the above property to secure the amount of services provided thereto.

Customer: Accepted by _____ Date _____

The above is an estimate and does not constitute any agreement to perform work unless accepted by Timberline below

Timberline: Accepted by _____ Date _____

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/31/2020

From: Sonia Gill

Site(s) or Department: Curriculum

Number of Quotes: 1

Vendor/Contractor: Learning Ally Partnership

Reason for proposal:
district-wide access to the Learning Ally Audiobook Solution
(district 1-year price for 7 schools)

Certificate of Insurance: n/a

Contract Amount: \$13,769.40

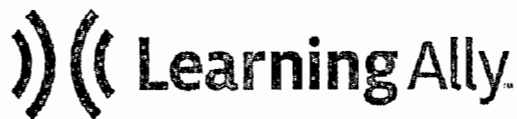
Funding Source: Curriculum- COVID

Approved by:

<u>Sonia Gill</u>	08/31/2020	<u>Wayne Rasay</u>	08/31/2020
Personnel who oversees Site/Department budget			

<u>Vanessa Castano</u>	08/31/2020
Manager of Capital Facilities and Purchasing	

<u>Valerie Miller</u>	09/01/2020
Director of Budget and Fiscal Services	



Learning Ally, Inc.
20 Roszel Road, Princeton, NJ 08540
Phone: 800-221-4792 | Fax: 609-751-5263
www.learningally.org

Proposal

Acct. No.	Date	Proposal #
00123169	8/26/2020	29277
Expires	Sales Rep	
9/25/2020	Weisbrich, Shelley	

Bill To	Ship To
San Mateo Union High School District 650 N Delaware St San Mateo CA 94401	San Mateo Union High School District 650 N Delaware St San Mateo CA 94401

Attention	Email	Phone
Holly Wade	Email: hawade@smuhsd.org	Phone: 650-558-2299

Quantity	Item	Options	Rate	Amount
1	New Institution Site License, including:		\$0.00	\$0.00
1	Large Building License with Access for Eligible Students ARAGON HIGH SCHOOL	Selected School: 00123171	\$2,499.00	\$2,499.00
1	Large Building License with Access for Eligible Students BURLINGAME HIGH SCHOOL	Selected School: A58414	\$2,499.00	\$2,499.00
1	Large Building License with Access for Eligible Students CAPUCHINO HIGH SCHOOL	Selected School: 00123195	\$2,499.00	\$2,499.00
1	Large Building License with Access for Eligible Students HILLSDALE HIGH SCHOOL	Selected School: 00123212	\$2,499.00	\$2,499.00
1	Large Building License with Access for Eligible Students MILLS HIGH SCHOOL	Selected School: 00123224	\$2,499.00	\$2,499.00
1	Large Building License with Access for Eligible Students SAN MATEO HIGH SCHOOL	Selected School: 00123248	\$2,499.00	\$2,499.00
1	Small Building License with Access for Eligible Students PENINSULA CONT HIGH SCHOOL	Selected School: 00123236	\$1,099.00	\$1,099.00
			Subtotal	\$16,093.00
	20%Discount for new district-wide site license purchase			(\$3,218.60)
			Subtotal	\$12,874.40
1	Audiobook Strategies for Classroom Integration Discuss how Learning Ally can support different instructional models, understand how Learning Ally can differentiate instruction, and identify three key instructional strategies for maximum benefit. Implementation Success Manager will provide: Planning session, launch workshop, success check-in calls, goal review. Educators will have access to an online implementation success plan for easy 1,2,3 implementation.		\$895.00	\$895.00



Learning Ally, Inc.
20 Roszel Road, Princeton, NJ 08540
Phone: 800-221-4792 | Fax: 609-751-5263
www.learningally.org

Proposal

Acct. No.	Date	Proposal #
00123169	8/26/2020	29277
Expires	Sales Rep	
9/25/2020	Weisbrich, Shelley	

Quantity	Item	Options	Rate	Amount
1	Launch Workshop (virtual)		\$450.00	\$450.00
	Understand the value of the Learning Ally solution and how it can boost student reading scores and engagement, develop a plan to champion the Learning Ally solution with educators and students.			
	Launch discount for multi-school implementation			(\$450.00)
			Total	\$13,769.40

The Learning Ally Solution includes:

- 24/7 unlimited access to the Learning Ally online library of 80,000+ human-read audiobooks, including titles with highlighted text, available on iOS (iPad, iPod Touch, iPhone), Android (version 5.0 and higher), MAC, PC and Chromebook
- Educator Portal for progress monitoring and reporting of student reading data
- Customized resources based on individual needs analysis for every enrolled educator
- Goal setting program and resources to get reluctant readers reading
- An online implementation Success Plan, tools, resources and workshops to ensure a successful launch
- Ongoing communications and support from an Educator Success team member to help every enrolled educator through each stage of the solution
- Games and Contests with prizes to reward students' reading progress
- For Professional Learning Services, please review our Terms and Conditions at <https://learningally.org/PL-TOS>
- Customer support M-F from 8:30 AM - 6:00 PM EST/EDT or email: CustomerCare@LearningAlly.org

Payment Methods

- ☐ Credit Card Number: _____ Exp: _____ (MM/YY)
Name on Credit Card: _____ CV: _____
Cardholder Signature: _____
- ☐ Purchase Order: PO # _____ (Please attach PO)
- ☐ Check (payable to Learning Ally)

Please provide the contact information for the person responsible for implementing/overseeing the program:

Name: _____ Title: _____
Email: _____ Phone: _____

Payment Options: Call 800-221-4792 to pay via credit card. To pay with a purchase order, send via email to Shelley Weisbrich (sweisbrich@learningally.org), or fax to 609-751-5263 or mail to 20 Roszel Road, Princeton, NJ 08540.

Checks can be mailed to 20 Roszel Road, Princeton, NJ 08540.

9-3-2020

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/27/2020

From: Imelda Gomez

Site(s) or Department: Capuchino High

Number of Quotes: 1

Vendor/Contractor: Follett

Reason for proposal:

Questionbank ESS annual subscription

Certificate of Insurance: n/a

Contract Amount: \$199.99

Funding Source: Fund 01 - IB

Approved by:

Imelda Gomez

08/27/2020

Personnel who oversees Site/Department budget

Vanessa Castano

08/31/2020

Manager of Capital Facilities and Purchasing

Valerie Miller

09/01/2020

Director of Budget and Fiscal Services

Proposal
CAPUCHINO HIGH SCH
Quote # 1096495-1
Customer # 0405399
August 27, 2020

These prices are valid until September 21, 2020, after which they are subject to change by Follett.

Summary of Year 1 Costs	Pricing
	Price \$ 199.99
Digital Content Solutions	

- One (1) Questionbank Env Systems & Societies (ESS) Subscription(s)

Annual Licensing and Maintenance Costs Starting Year 2*

Digital Content Solutions

- One (1) Questionbank Env Systems & Societies (ESS) Subscription(s)

Total Annual Licensing and Maintenance Costs**:	\$ 199.99
--	------------------

*You must have paid or pay for all prior years' Annual Licensing and Maintenance Costs and renew maintenance for all sites and Management Systems at the same time in order to receive maintenance and updates.

**** Note: This new pricing will be reflected in your next annual renewal fee.**

Ki Hong

9-3-2020

SAN MATEO UNION HIGH SCHOOL DISTRICT

CONTRACT FOR SUPERINTENDENT'S APPROVAL (Under 25K)

To: Kevin Skelly

Date: 08/31/2020

From: Debbie Arobio

Site(s) or Department: Hillsdale High

Number of Quotes: 1

Vendor/Contractor: Parent Institute for Quality Education

Reason for proposal:
Parent Training Course

Period of Service: September 15, 2020 through October 27, 2020

Certificate of Insurance: 712204545

Contract Amount: \$6,000.00

Funding Source: Title III

Approved by:

Deborah A. Arobio 08/31/2020

Personnel who oversees Site/Department budget

Vanessa Castano 09/02/2020

Manager of Capital Facilities and Purchasing

Valerie Miller 09/03/2020

Director of Budget and Fiscal Services



SERVICES ACCEPTANCE MEMORANDUM OF UNDERSTANDING

To: Mr. Kevin Skelly, San Mateo Union High School District Superintendent
From: Ms. Libier Gonzalez, Executive Director
Date: August 5th, 2020

NOW, THEREFORE, in consideration of the recitals and mutual obligations of the parties herein expressed, The Parent Institute for Quality Education (PIQE) and Hillsdale High School agree as follows:

RECITALS

- A. Scope of Services: PIQE will provide its Signature Parent Engagement Program for the parents/guardians of the students enrolled in the school above mentioned. PIQE will recruit parents by phone, provide an Orientation session, a series of six weekly training sessions, organize and conduct a Q&A forum with the school's leadership team, culminating in a graduation ceremony with certificates provided to parents who attend four or more sessions. The program is designed to develop skills and techniques which will empower parents to address the educational needs of their school-aged children.
- B. Virtual Services: Contingent on COVID-19 safety measures, should it be deemed necessary PIQE is prepared to provide on-line services. For virtual services, PIQE's Signature program will be provided in eight-75-minute sessions, in which PIQE will support families with online connectivity and navigation, bridge families to resources, and support families to re-engage and transition to distance learning via a virtual platform (Zoom).
- C. Location: Hillsdale High School of the San Mateo Union High School District
- D. Session Dates: September 15 through October 27th, 2020.

Compensation: a flat fee of \$6,000 for one class, at one site with no more than 30 parents in a class; and an additional flat fee of \$2,000 for any additional class/language at the same school, same site. The minimum number of parents to open a class in any language is 15.

School funding: _____

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1400 Coleman Avenue, suite G26 | Santa Clara, CA 95050
Telephone: 408-275-9171 Fax: 408-275-9172
www.piqe.org

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In addition, schools where the PIQE program is provided on-site will make childcare services available, as well as any refreshment to be provide to the parents.

I accept these services at Hillsdale High School under the terms and conditions noted.

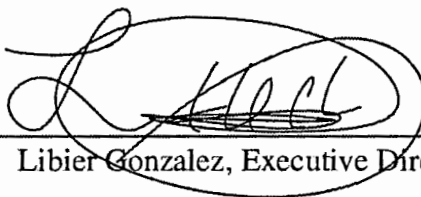


Mr. Kevin Skelly
SMUHSD Superintendent

9-3-2020

Date

Parent Institute Representative:



Libier Gonzalez, Executive Director PIQE

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