

**SPECIAL MEETING OF THE BOARD OF TRUSTEES  
VISTA DEL MAR UNION SCHOOL DISTRICT**

Via Zoom Conference\*\*\* A link to the live meeting which can be viewed on-line will be available on the District website at <https://vista-vdm-ca.school>

**August 25, 2020**

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# Minutes

## **1. OPEN SESSION**

### **A. Call to Order**

Minutes:

Meeting was call to order by President Jones at 4:02

### **B. Roll Call**

Minutes:

Present:

Mr. Kit Boise-Cossart

Mr. Ryan Harrington

Mrs. Nicole Jones

### **C. Establish Order of the Agenda**

**Motion Passed:** Passed with a motion by Mr. Ryan Harrington and a second by Mr. Kit Boise-Cossart.

Yes Mr. Kit Boise-Cossart

Yes Mr. Ryan Harrington

Yes Mrs. Nicole Jones

Minutes:

Passed with a motion by Mr. Ryan Harrington and a second by Mr. Kit Boise-Cossart.

### **D. Pledge of Allegiance**

Minutes:

The Pledge of Allegiance to the Flag of the United States of America was led by Nicole Jones.

### **E. Vista Del Mar Education Association/ CTA Dedicated Board Time**

Minutes:

On behalf of Bruce Robertson, CTA Representative, who was unable to attend, Dr. Peterson was

asked by Mr. Robertson to share the great support from the parents and with the students for the first week of distance learning schedule.

## **2. PUBLIC COMMENTS/STAFF COMMENTS**

Minutes:

There was no public comments.

## **3. ACTION**

Minutes:

Dr. Molly McGee-Hewitt, former Executive Director of the California Association of School Business Officials and before that worked with California School Boards Association as a trainer, consultant, and facilitator for school districts and was one of the creators of the Masters in Governance Program.

### **A. Governance Team Practices, Roles, Responsibilities, Norms and Protocols**

**Motion Passed:** It is recommended to approve Governance Team Practices, Roles, Responsibilities, Norms and Protocols as the most successful teams have best practices to enable the team to function legally. Passed with a motion by Mr. Kit Boise-Cossart and a second by Mr. Ryan Harrington.

Yes Mr. Kit Boise-Cossart

Yes Mr. Ryan Harrington

Yes Mrs. Nicole Jones

Minutes:

Molly led a discussion on Governance Team Training with guiding questions and identifying best practices for a successful team with clear roles and responsibilities and understanding the Brown Act provisions.

## **4. ADJOURN**

Minutes:

Meeting adjourned at 5:12 p.m.

Respectfully submitted,

Lois M. Peterson, Ed.D.  
Superintendent/Principal