

Conflict of Interest Code of the Elk Grove Unified School District

The provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the attached Appendix specifying designated positions and disclosure categories, and Board Bylaw 9270, are incorporated by reference and shall constitute the District's conflict of interest code.

Each person holding a “Designated Position” shown below shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the District's filing officer. The District's filing officer shall make the statements available for public review and inspection.

APPENDIX

Designated Positions and Disclosure Requirements

1. Persons occupying the following positions are designated employees in **Category 1**:

- Member of the Board of Education, Area 1
- Member of the Board of Education, Area 2
- Member of the Board of Education, Area 3
- Member of the Board of Education, Area 4
- Member of the Board of Education, Area 5
- Member of the Board of Education, Area 6
- Member of the Board of Education, Area 7
- Superintendent
- Deputy Superintendent, Business Services and Facilities
- Deputy Superintendent, Education Services and Schools
- Associate Superintendent, Human Resources
- Assistant Superintendent, PreK-6 Education
- Assistant Superintendent, Secondary Education
- Purchasing Supervisor
- Buyer

CONFLICT OF INTEREST (continued)

Designated persons in this category must report:

- a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries or of any land owned or used by the district. Such interests include any leasehold, beneficial or ownership interest or option to acquire such interest in real property.
- b. Investments or business positions in or income from sources which:
 - (1) Are engaged in the acquisition or disposal of real property within the district,
 - (2) Are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or
 - (3) Manufacture or sell supplies, books, machinery or equipment of the type used by the district.

2. Persons occupying the following positions are designated employees in **Category 2**:

- Chief Facilities Officer
- Chief Financial Officer
- Chief Technology Officer
- Director, Career Technical Education and Educational Options
- Director, Classified Personnel
- Director, Communications/Public Information Officer
- Director, Curriculum and Professional Learning
- Director, English Learner Services
- Director, Fiscal Services
- Director, Food Services and Nutrition Services
- Director, Human Resources
- Director, Instructional Support
- Director, Learning Support Services
- Director, Maintenance and Operations
- Director, Personnel Development
- Director, Planning
- Director, PreK-6 Education
- Director, Purchasing/Warehouse
- Director, Research and Evaluation
- Director, Secondary Education

CONFLICT OF INTEREST (continued)

Director, Safety and Security
Director, Special Education/SELPA
Director, Student Support and Health Services
Director, Transportation
Director, Visual and Performing Arts
Executive Director, Education Services
Principal, Arnold Adreani Elementary School
Principal, Jessie Baker School
Principal, Edna Batey Elementary School
Principal, Maeola R. Beitzel Elementary School
Principal, Arthur C. Butler Elementary School
Principal, Carroll Elementary School
Principal, Raymond Case Elementary School
Principal, Helen Carr Castello Elementary School
Principal, Cosumnes River Elementary School
Principal, C.W. Dillard Elementary School
Principal, Elitha Donner Elementary School
Principal, John Ehrhardt Elementary School
Principal, Elk Grove Elementary School
Principal, Elliott Ranch Elementary School
Principal, Ellen Feickert Elementary School
Principal, Robert J. Fite Elementary School
Principal, Florin Elementary School
Principal, Foulks Ranch Elementary School
Principal, Franklin Elementary School
Principal, Arlene Hein Elementary School
Principal, Roy Herburger Elementary School
Principal, Isabelle Jackson Elementary School
Principal, Samuel Kennedy Elementary School
Principal, Anna Kirchgater Elementary School
Principal, Herman Leimbach Elementary School
Principal, Charles Mack Elementary School
Principal, Florence Markofer Elementary School
Principal, James McKee Elementary School
Principal, Marion Mix Elementary School
Principal, Barbara Comstock Morse Elementary School
Principal, Robert J. McGarvey Elementary School
Principal, Pleasant Grove Elementary School

CONFLICT OF INTEREST (continued)

Principal, Prairie Elementary School
Principal, David Reese Elementary School
Principal, John Reith Elementary School
Principal, Sierra Enterprise Elementary School
Principal, Joseph Sims Elementary School
Principal, Stone Lake Elementary School
Principal, Sunrise Elementary School
Principal, Mary Tsukamoto Elementary School
Principal, Union House Elementary School
Principal, Irene B. West Elementary School
Principal, Zehnder Ranch Elementary School
Principal, Katherine L. Albiani Middle School
Principal, Harriet Eddy Middle School
Principal, Edward Harris, Jr. Middle School
Principal, Samuel Jackman Middle School
Principal, Toby Johnson Middle School
Principal, Joseph Kerr Middle School
Principal, Elizabeth Pinkerton Middle School
Principal, James Rutter Middle School
Principal, T.R. Smedberg Middle School
Principal, Cosumnes Oaks High School
Principal, Elk Grove High School
Principal, Florin High School
Principal, Franklin High School
Principal, Laguna Creek High School
Principal, Monterey Trail High School
Principal, Pleasant Grove High School
Principal, Sheldon High School
Principal, Valley High School
Principal, Calvine High School
Principal, William Daylor High School
Principal, Las Flores High School
Principal, Rio Cazadero High School
Principal, Elk Grove Adult and Community Education
All other School Principals
Risk Manager
Consultants *

CONFLICT OF INTEREST (continued)

Designated persons in this category must report investments or business positions in or income from sources which:

- a. Are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs, or
- b. Manufacture or sell supplies, books, machinery or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

3. *Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes any of several specified governmental decisions or serves in a staff capacity with the district, performing the same or substantially the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code. Consultants are individuals who decide whether to: (Code of Regulations, Title 2, Section 18700.3)

- a. Approve a rate, rule or regulation;
- b. Adopt or enforce a law;
- c. Issue, deny, suspend or revoke a permit, license, application, certificate, approval, order or similar authorization or entitlement;
- d. Authorize the district to enter into, modify or renew a contract that requires district approval;
- e. Grant district approval to a contract or contract specifications which require district approval and in which the district is a party;
- f. Grant district approval to a plan, design, report, study or similar item; or
- g. Adopt or grant district approval of district policies, standards or guidelines.

CONFLICT OF INTEREST (continued)

4. Because it has been determined that the District's Board Members and Superintendent may in the future be "public officials who manage public investments," each shall file a Statement of Economic Interest/Form 700 in accordance with Government Code Section 87200, and shall disclose:

- a. Interests in real property located entirely or partly within District boundaries, or within two miles of District boundaries, or of any land owned or used by the District.
- b. Investments, business positions, and sources of income, including gifts, loans, and travel payments.

Exhibit
approved: June 20, 1988
Revised: June 19, 1995
September 21, 2010
September 18, 2012
September 2, 2014
September 20, 2016
September 4, 2018
October 17, 2018
September __, 2020

ELK GROVE UNIFIED SCHOOL DISTRICT
Elk Grove, California