

**Conflict of Interest Code of the Elk Grove Unified School District**

The provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the attached Appendix specifying designated positions and disclosure categories, and Board Bylaw 9270, are incorporated by reference and shall constitute the District's conflict of interest code.

Each person holding a "Designated Position" shown below shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the District's filing officer. The District's filing officer shall make the statements available for public review and inspection.

**APPENDIX**

**Designated Positions and Disclosure Requirements**

1. Persons occupying the following positions are designated employees in **Category 1**:

Member of the Board of Education, Area 1  
Member of the Board of Education, Area 2  
Member of the Board of Education, Area 3  
Member of the Board of Education, Area 4  
Member of the Board of Education, Area 5  
Member of the Board of Education, Area 6  
Member of the Board of Education, Area 7  
Superintendent  
Deputy Superintendent, Business Services and Facilities  
Deputy Superintendent, Education Services and Schools  
Associate Superintendent, Human Resources  
Assistant Superintendent, PreK-6 Education  
Assistant Superintendent, Secondary Education  
Purchasing Supervisor  
Buyer

**CONFLICT OF INTEREST** (continued)

Designated persons in this category must report:

- a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries or of any land owned or used by the district. Such interests include any leasehold, beneficial or ownership interest or option to acquire such interest in real property.
- b. Investments or business positions in or income from sources which:
  - (1) Are engaged in the acquisition or disposal of real property within the district,
  - (2) Are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or
  - (3) Manufacture or sell supplies, books, machinery or equipment of the type used by the district.

2. Persons occupying the following positions are designated employees in **Category 2:**

Chief Facilities Officer  
Chief Financial Officer  
Chief Technology Officer  
Director, Career Technical Education and Educational Options  
Director, Classified Personnel  
Director, Communications/Public Information Officer  
Director, Curriculum and Professional Learning  
Director, English Learner Services  
Director, Fiscal Services  
Director, Food Services and Nutrition Services  
Director, Human Resources  
Director, Instructional Support  
Director, Learning Support Services  
Director, Maintenance and Operations  
Director, Personnel Development  
Director, Planning  
Director, PreK-6 Education  
Director, Purchasing/Warehouse  
Director, Research and Evaluation  
Director, Secondary Education

**CONFLICT OF INTEREST (continued)**

Director, Safety and Security  
Director, Special Education/SELPA  
Director, Student Support and Health Services  
Director, Transportation  
Director, Visual and Performing Arts  
Executive Director, Education Services  
Principal, Arnold Adreani Elementary School  
Principal, Jessie Baker School  
Principal, Edna Batey Elementary School  
Principal, Maeola R. Beitzel Elementary School  
Principal, Arthur C. Butler Elementary School  
Principal, Carroll Elementary School  
Principal, Raymond Case Elementary School  
Principal, Helen Carr Castello Elementary School  
Principal, Cosumnes River Elementary School  
Principal, C.W. Dillard Elementary School  
Principal, Elitha Donner Elementary School  
Principal, John Ehrhardt Elementary School  
Principal, Elk Grove Elementary School  
Principal, Elliott Ranch Elementary School  
Principal, Ellen Feickert Elementary School  
Principal, Robert J. Fite Elementary School  
Principal, Florin Elementary School  
Principal, Foulks Ranch Elementary School  
Principal, Franklin Elementary School  
Principal, Arlene Hein Elementary School  
Principal, Roy Herburger Elementary School  
Principal, Isabelle Jackson Elementary School  
Principal, Samuel Kennedy Elementary School  
Principal, Anna Kirchgater Elementary School  
Principal, Herman Leimbach Elementary School  
Principal, Charles Mack Elementary School  
Principal, Florence Markofer Elementary School  
Principal, James McKee Elementary School  
Principal, Marion Mix Elementary School  
Principal, Barbara Comstock Morse Elementary School  
Principal, Robert J. McGarvey Elementary School  
Principal, Pleasant Grove Elementary School

**CONFLICT OF INTEREST** (continued)

Principal, Prairie Elementary School  
Principal, David Reese Elementary School  
Principal, John Reith Elementary School  
Principal, Sierra Enterprise Elementary School  
Principal, Joseph Sims Elementary School  
Principal, Stone Lake Elementary School  
Principal, Sunrise Elementary School  
Principal, Mary Tsukamoto Elementary School  
Principal, Union House Elementary School  
Principal, Irene B. West Elementary School  
Principal, Zehnder Ranch Elementary School  
Principal, Katherine L. Albiani Middle School  
Principal, Harriet Eddy Middle School  
Principal, Edward Harris, Jr. Middle School  
Principal, Samuel Jackman Middle School  
Principal, Toby Johnson Middle School  
Principal, Joseph Kerr Middle School  
Principal, Elizabeth Pinkerton Middle School  
Principal, James Rutter Middle School  
Principal, T.R. Smedberg Middle School  
Principal, Cosumnes Oaks High School  
Principal, Elk Grove High School  
Principal, Florin High School  
Principal, Franklin High School  
Principal, Laguna Creek High School  
Principal, Monterey Trail High School  
Principal, Pleasant Grove High School  
Principal, Sheldon High School  
Principal, Valley High School  
Principal, Calvine High School  
Principal, William Daylor High School  
Principal, Las Flores High School  
Principal, Rio Cazadero High School  
Principal, Elk Grove Adult and Community Education  
All other School Principals  
Risk Manager  
Consultants \*

**CONFLICT OF INTEREST** (continued)

Designated persons in this category must report investments or business positions in or income from sources which:

- a. Are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs, or
- b. Manufacture or sell supplies, books, machinery or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

3. \*Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes any of several specified governmental decisions or serves in a staff capacity with the district, performing the same or substantially the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code. Consultants are individuals who decide whether to: (Code of Regulations, Title 2, Section 18700.3)

- a. Approve a rate, rule or regulation;
- b. Adopt or enforce a law;
- c. Issue, deny, suspend or revoke a permit, license, application, certificate, approval, order or similar authorization or entitlement;
- d. Authorize the district to enter into, modify or renew a contract that requires district approval;
- e. Grant district approval to a contract or contract specifications which require district approval and in which the district is a party;
- f. Grant district approval to a plan, design, report, study or similar item; or
- g. Adopt or grant district approval of district policies, standards or guidelines.

**CONFLICT OF INTEREST** (continued)

4. Because it has been determined that the District's Board Members and Superintendent may in the future be "public officials who manage public investments," each shall file a Statement of Economic Interest/Form 700 in accordance with Government Code Section 87200, and shall disclose:

- a. Interests in real property located entirely or partly within District boundaries, or within two miles of District boundaries, or of any land owned or used by the District.
- b. Investments, business positions, and sources of income, including gifts, loans, and travel payments.

Exhibit

approved: June 20, 1988

Revised: June 19, 1995  
September 21, 2010  
September 18, 2012  
September 2, 2014  
September 20, 2016  
September 4, 2018  
October 17, 2018  
September \_\_, 2020

**ELK GROVE UNIFIED SCHOOL DISTRICT**  
**Elk Grove, California**