



BENICIA UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD

Notice of Regular Meeting  
September 03, 2020 6:00 PM

In Compliance with Executive Order N-29-20 and N-35-20 issued by Governor Newsom on March 12th and 21st, 2020 respectively, this meeting will be Livestreamed and recorded via the BUSD YouTube channel linked here:  
<https://www.youtube.com/c/beniciaunifiedschooldistrict>

Meeting will be conducted via Zoom from the  
Benicia Unified District Board Room  
350 East K Street  
Benicia, CA 94510

**Attendance Taken at 6:05 PM:**

Present:

Diane Ferrucci  
Stacy Heldman-Holguin  
Mark Maselli  
Gethsemane Moss  
Sheri Zada

**1. CALL TO ORDER - 6:00 p.m.**

Minutes:

The meeting was called to order at 6:05 .m. by President Ferrucci.

**2. ROLL CALL**

**3. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

Minutes:

The attorney representing the guardian's of Student Matter 18-006, introduced herself and her clients this evening and spoke about the matter at hand the would be discussed during closed session.

Quick Summary:

For this meeting public comments may be submitted via a google form on this link that will be opened from 5:00pm to 6:00pm and must be submitted using the following link: <https://forms.gle/DnkdjWBXpuvoHGmo6>

#### **4. CLOSED SESSION - 6:00 P.M.**

Minutes:

President Ferrucci adjourned the meeting to closed session at 6:15 p.m.

##### **4.1. Public Employment/ Action/ Appointment/ Discipline/ Dismissal/ Evaluation / Release**

Rationale:

Dr. Khushwinder Gill will present the Personnel Action List to the Board.

##### **4.2. Conference with Labor Negotiators**

Rationale:

The Governing Board will conference with Labor Negotiator, Dr. Khushwinder Gill, regarding Employee Organizations BTA, CSEA and unrepresented groups.

##### **4.3. Individual Student Matter(s)/ Student Need(s)**

Rationale:

The Governing Board will discuss student matters in the case of student matter #18-006 full re-admit. The Education Code requires Closed Session in these cases to prevent the disclosure of confidential student information.

**Motion Passed:** The full readmission of student matter #18-006 Passed with a motion by Sheri Zada and a second by Mark Maselli.

Yes Diane Ferrucci  
Yes Stacy Heldman-Holguin  
Yes Mark Maselli  
Yes Gethsemane Moss  
Yes Sheri Zada

#### **5. RECONVENE TO OPEN SESSION - 7:00 P.M.**

Minutes:

The meeting was reconvened to open session by President Ferrucci at 7:11 p.m.

##### **5.1. Report on Closed Session Items**

Minutes:

Action was taken in item 4.3 during closed session.

## **5.2. Announcement**

Quick Summary:

This meeting is recorded for live-streaming and archiving on the District YouTube channel at [youtube.com/c/beniciaunifiedschoolsdistrict](https://youtube.com/c/beniciaunifiedschoolsdistrict) for your convenience.

## **6. PLEDGE OF ALLEGIANCE**

Minutes:

The pledge of allegiance was led by President Ferrucci.

## **7. APPROVAL OF AGENDA**

**Motion Passed:** Approval of the agenda as written Passed with a motion by Sheri Zada and a second by Mark Maselli.

Yes Diane Ferrucci

Yes Stacy Heldman-Holguin

Yes Mark Maselli

Yes Gethsemane Moss

Yes Sheri Zada

## **8. REPORTS - (NO ACTION REQUIRED)**

### **8.1. Superintendent Report**

Minutes:

Dr. Young began by sharing that this is week 3 of virtual learning. We understand that it is challenging and it takes a little bit of time to find a rhythm. With that being said congratulated everyone for the great job they are doing under the circumstance and appreciates everyone's adaptability and flexibility. He also shared a little about Governor Newsome's newly unveiled 4-tier system reopening plan and assured everyone that we are closely monitoring where we are on it.

### **8.2. Board Reports**

Minutes:

Trustee Zada shared that she and Dr. Young attended the Benicia Education Foundation zoom meeting and even though things are so different this year, they are still trying to find creative ways to raise funds for the district. Trustee Zada thanked them for the efforts that are making and all they are doing on behalf of the district. She also expressed to all of the teachers that are watching, that she

knows this is a different year and normally she would be out visiting classrooms, with that not being possible she told them that they don't want to not be there, they want to be there so if any of them would like her to visit via zoom to please reach out to her send her a link and she would love to be there for them. She just wanted to put that out there. Trustee Holguin shared that she had once again listened in on the elected official's call and although the situation is steadily improving we are still in the purple level. We still need to get better than 40 cases per day in order to move forward. She encouraged everyone to still keep doing what they have been doing. Keep wearing mask, wash hand, and social distance.

President Ferrucci shared that she was also a part of that phone call with Trustee Holguin as well as the curriculum meeting with Dr. Beatson and Mrs. Rice and the report will be shared out tonight. It is just amazing what they have done in such little time. Everybody is working extremely hard. She was asked to make an announcement and just remind everybody that the window for the Census closes on September 30. So if you have not got completed it, there is still time. Lastly, she shared that she was able to listen to the first Benicia candidate's forum. She thinks they did a relatively good job considering it was the first time and it was exciting to hear all of the people talk about themselves, the positions and what they want for Benicia at the same time in one place. Very informative so thank you City of Benicia for that.

## **9. COMMENTS FROM MEMBERS OF THE PUBLIC**

Minutes:

There were no comments this evening.

Quick Summary:

**Public Comment** Members of the public may submit comments on items on the agenda, and any item within the jurisdiction of the school district in the following manner for meetings during the Shelter-in-Place Executive Order: Via a google form on this link: <https://forms.gle/DnkdjWBXpuvoHGmo6> that will be opened to the public from 6:00 to 7:00 pm on the day of the meeting. The Governing Board allows speakers to speak at regular meetings on agenda and non-agenda matters under public comment. Comments are limited to no more than three minutes per speaker. By law, no action may be taken on any item raised during the public comment periods and matters may be referred to staff for placement on a future agenda of the Governing Board..

## **10. CONSENT CALENDAR - ACTION ITEMS**

**Motion Passed:** Approval of the Consent Calendar as presented. Passed with a motion by Mark Maselli and a second by Stacy Heldman-Holguin.

Yes Diane Ferrucci

Yes Stacy Heldman-Holguin

Yes Mark Maselli  
Yes Gethsemane Moss  
Yes Sheri Zada

#### Quick Summary:

All matters listed under the Consent Calendar are considered by the Board to be routine and will be approved by the Board in one motion. There will be no discussion on these items unless members of the Board, staff or public request specific items to be pulled and discussed.

### **10.1. Minutes for the Meetings of: August 13, 2020**

### **10.2. Approval of Personnel Action List**

### **10.3. Resolution No. 20-21-02, Establishing Appropriations Limit Pursuant to Article X111-B of the California Constitution and Adopting the 2019-20 Actual Appropriations Limit and the Estimated 2020-21 Appropriations Limit (Gann Limit)**

#### Rationale:

Tim Rahill, Chief Business Official, is asking the Governing Board to approve Resolution No. 20-21-02. Article XIII B to the California Constitution, popularly known as the Gann Initiative, placed limits on the growth of expenditures for publicly funded programs. Division 9 of Title 1, beginning with Section 7900 of the Government Code, was then added to law to specify the process for calculating state and local government appropriation limits and appropriations subject to limitation under Article XIII B of the Constitution.

**Motion Passed:** Passed with a motion by Sheri Zada and a second by Mark Maselli.

Yes Diane Ferrucci  
Yes Stacy Heldman-Holguin  
Yes Mark Maselli  
Yes Gethsemane Moss  
Yes Sheri Zada

## **11. DISCUSSION ITEMS**

### **11.1. Measure S Quarterly Bond Update**

#### Rationale:

Roxanne Egan, Bond Director, will provide the Quarterly Update on the Measure S Bond Program. The purpose of this update is to provide information on the school facility projects funded by the Measure S bonds and review items from the quarterly BUSD Citizens' Oversight Committee on the Measure S General

## Obligation Bonds meeting

### Minutes:

Mr. Tim Rahill, Chief Business Official introduced Roxanne Egan our Bond Director to provide the quarterly update on the Measure S Bond Program this evening.

### **11.2. Report and Discussion on Enrollment**

#### Rationale:

Mr. Rahill, CBO, will give a report on the enrollment.

#### Minutes:

Mr. Tim Rahill, Chief Business Official provided an actual enrollment report as of August 25, 2020 as compared to what we are numbers were last year. Overall, our TK enrollment is not what it has been in the last few years (which probably has to do with the current circumstance i.e Virtual Learning etc). We still have the three TK classes that we have always had, just with lower numbers.

## **12. NON-CONSENT ACTION ITEMS**

### **12.1. Consideration and Approval of the Variable Term Waiver Request**

#### Rationale:

Anouk Dorrance is a 100% FTE CTE Medical Careers Teacher at Benicia High School. Ms.Dorrance is enrolled in the Induction program to clear her CTE credential through the Yolo-SolanoCenter for Teacher Credentialing (Davis Joint USD). Ms. Dorrance currently has one EnglishLearner (EL) students in her classes. A preliminary CTE credential does not include an EnglishLearner authorization. Ms. Dorrance needs a Certificate of Completion of Staff Development (CCSD) waiver to authorize her to teach EL students.The District must submit a waiver request to the California Commission on Teacher Credentialing (CCTC). To submit the request, the board is required to approve the request in a public meeting andthe Superintendent or designee must sign and submit the attached form to verify the board action.Ms. Dorrance will obtain EL authorization when she completes the final requirements for the CTEcredential in June, 2021

**Motion Passed:** Approval of the Variable Term Waiver Request as Presented. Passed with a motion by Sheri Zada and a second by Mark Maselli.

Yes Diane Ferrucci  
Yes Stacy Heldman-Holguin  
Yes Mark Maselli  
Yes Gethsemane Moss  
Yes Sheri Zada

## **12.2. Consideration and Approval of the New Job Description for Director of Education Services**

### **Rationale:**

Over the past several years the role of curriculum and instruction has changed. With the adoption of the Common Core State Standards, the Next Generation Science Standards, CAASPP and ELPAC statewide assessments, the leadership needed to work directly with teachers, administrators, publishers and other departments such as Information Technology, Special Education and Student Services has become paramount. Now, more than ever, leadership is needed to help BUSD become a cohesive, equity-focused, and aligned District. The role of the Director promotes the leadership, not just the implementation of programs that impact every child and teacher in the District. The following are the competencies that a Director position brings to BUSD: Instructional and programmatic vision, leadership and deep knowledge of CCSS/NGSS standards TK-12 and knowledge of and commitment to culturally responsive and equity centered practices. Expert at designing, assessing, and curating learner-centered curricular resources and supporting the curriculum adoption implementation processes. Deep knowledge of adult learning theory and the ability to lead teams in the development and delivery of high-quality, relationship-based, and purposeful curriculum Tk-12. Facilitation of data-driven and equity-focused teams and processes. Highly flexible and comfortable with change, growth and possibility. Skilled collaborator, communicator, and relationship builder

**Motion Passed:** Approval of the New Job Description for Director of Education Services as presented. Passed with a motion by Stacy Heldman-Holguin and a second by Mark Maselli.

Yes Diane Ferrucci  
Yes Stacy Heldman-Holguin  
Yes Mark Maselli  
Yes Gethsemane Moss  
Yes Sheri Zada

## **12.3. Public Hearing and Discussion of the Learning Continuity and Attendance Plan (LCP)**

### **Rationale:**

BUSD staff has consulted with teachers, principals, school personnel, students, parents and local bargaining units to gather input regarding the update of the Learning Continuity and Attendance Plan (LCP). Staff is presenting the Learning Continuity and Attendance Plan (LCP) for Public Hearing. The LCP will be presented for final approval at the September 17th Board Meeting. Presentation

### **Minutes:**

President Ferrucci closed the open session and opened the public hearing at 7:58 pm for the Learning Continuity and Attendance Plan (LCP). Dr. Beatson

presented the data on it and it will be brought back for action at the September 17th Governing Board meeting. With no public comments regarding it, the public hearing was closed at 8:37 p.m. by President Ferrucci and the open session was reconvened to adjourn the meeting.

Quick Summary:

"Dr. Leslie Beatson, Assistant Superintendent Educational Services, is asking the Governing Board to receive recommendations and comments from members of the public regarding the specific actions and information purposed to be included in the Learning Continuity and Attendance Plan (LCP.) Disclosure of the proposed Learning Continuity and Attendance Plan (LCP)Public Hearing the public will have an opportunity to comment on the plan and comments may be submitted via the google form linked here between 6:00 - 7:00 pm as well as when the public hearing is opened.

### **13. ADJOURNMENT**

Minutes:

The meeting was adjourned at 8:37 p.m. by President Ferrucci.

RESPECTFULLY SUBMITTED:

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Clerk

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Secretary